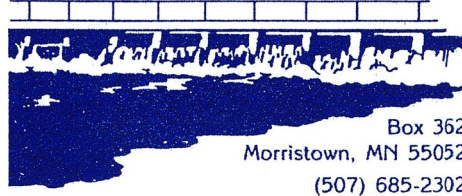


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN ZONING BOARD MEETING MINUTES Regular Meeting 7:00 p.m. Thursday, January 19, 2023

**Members Present:** Jim Lonergan, Kurt Wolf, Faye Golombeski

**Others Present:** Connie Medeiros (City Clerk), Jeffrey Jandro

**Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:15 p.m. by Lonergan on Thursday, January 19, 2023, in the Council Chambers in City Hall, at 402 Division Street S., Morristown, MN 55052.

1. **Additions/Corrections to Agenda:** None
2. **Additions/Corrections of Meeting Minutes:** *Motion by K. Wolf, seconded by F. Golombeski and was carried unanimously to accept September 15, 2022, meeting minutes.*
3. **Report Council Action Taken at Last Meeting:** None
4. **Requests to be Heard:** None
5. **Old/Unfinished Business:** No discussion
6. **New Business:**
  - a. Historical Society Log Cabin: Need to follow setbacks.
  - b. Storage facility – grading and alteration to lots: No discussion.
  - c. City of Morristown Meeting Minutes Zoning Board Administrator position: *Motion by K. Wolf, seconded by F. Golombeski and carried unanimously to approve the release of K. Jacobson as Zoning Board Administrator. Motion by F. Golombeski, seconded by K. Wolf and was carried unanimously to accept R. Barney as new Zoning Board Administrator.*
  - d. Realtor question – 404 Sidney Street W., place a single or double wide on property: Discussion on what would need to be done. The single/double wide would need to have concrete footings and/or concrete slabs. All setbacks would be need to be followed. Permit must be requested and signed off by Zoning Administrator prior to any structure being placed on property.
  - e. Potential buyer of 404 Main St., W – asking about having 2 dwarf goats at property: Board’s discussion was mainly what the animals might be considered (i.e. farm animals or pets) board came to the conclusion that 2 dwarf goats can be considered pets. *Motion by J. Lonergan, seconded by K. Wolf to accept the request of the potential buyer to have 2 dwarf goats on the property. Noted: F. Golombeski abstained.*
  - f. Zoning Permit Application: Jeffrey Jandro presented his Application for Permit for 9868 Morristown Blvd., 30’x40’x9’.4” eave mini storage facility. Discussed black topping areas around buildings. Construction to commence in the spring of 2023. *Motion by F. Golombeski, seconded by K. Wolf and was carried unanimously to accept Application for Permit.*
7. **Zoning Administrator’s Report:** None.
8. **Board Discussion and Concerns:** Board discussed the clean up and close out of the 2022 permits.
9. **Adjournment:** *Motion by F. Golombeski, seconded by K. Wolf and was carried unanimously to adjourn the Thursday, January 19, 2023, Zoning Board monthly meeting at 8:05p.m.*
10. **Next Regular Meeting:** Thursday, February 16, 2023, at 7:00 p.m.

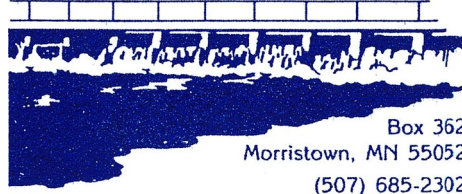
*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer

# City of Morristown

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## MORRISTOWN ZONING BOARD MEETING MINUTES Regular Meeting 7:00 p.m. Thursday, February 16, 2023

**Members Present:** Jim Lonergan, Kurt Wolf, Faye Golombeski

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

**Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:00 p.m. by Lonergan on Thursday, February 16, 2023, in the Council Chambers in City Hall, at 402 Division Street S., Morristown, MN 55052.

1. **Additions/Corrections to Agenda:** None
2. **Additions/Corrections of Meeting Minutes:** *Motion by F. Golombeski, seconded by K. Wolf and was carried unanimously to accept January 19, 2023, meeting minutes.*
3. **Report Council Action Taken at Last Meeting:** None
4. **Requests to be Heard:** None
5. **Old/Unfinished Business:** It was discussed that the Board should look at the Zoning Codes. There are codes in multiple places with conflicting meanings.
6. **New Business:** No discussion.
7. **Zoning Administrator's Report:** None.
8. **Board Discussion and Concerns:** Board discussed the clean up and close out of the 2022 permits. R. Barney will coordinate with C. Medeiros to clean up and close all (completed projects) permits.
9. **Adjournment:** *Motion by K. Wolf, seconded by F. Golombeski and was carried unanimously to adjourn the Thursday, January 19, 2023, Zoning Board monthly meeting at 7:45 p.m.*
10. **Next Regular Meeting:** Thursday, March 16, 2023, at 7:00 p.m.

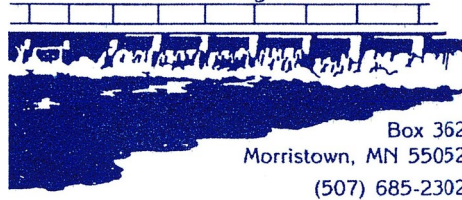
*Connie Medeiros*

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City Clerk/Treasurer

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## MORRISTOWN ZONING BOARD MEETING MINUTES

**Regular Meeting 7:00 p.m.**

**Thursday, April 20, 2023**

**Members Present:** Jim Lonergan, Kurt Wolf, Faye Golombeski (via phone)

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator), Val Kruger, Mike O'Rourke, Brandan Hachfeld, Arlen Krause

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:10 p.m. by Lonergan on Thursday, April 20, 2023, in the Council Chambers in City Hall, at 402 Division St., S.
2. **Additions/Corrections to Agenda:** None presented.
3. **Additions/Corrections of Meeting Minutes:** None presented.
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:**
  - M. O'Rourke* presented the plans/designs for the Centennial Park bathrooms. Zoning Board gave approval to proceed. No permit needed for city construction.
  - Val Kruger* would like to re-side garage to match home and change out garage doors. He is also looking to construct a moveable shed on the north-west corner of his property. He inquired as to the necessity of permits. It was discussed that a permit is needed to re-side garage but not needed to construct a moveable shed.
  - B. Hachfeld* presented handwritten plans to construct a large garage on his property. The Board questioned the dimensions of the garage. He stated that he owns the property lot adjacent to this his and will contact Rice County about combining both lots into one.
  - Arlen Krause* presented concerns with the storm drain with respect to new construction at 403 Sidney Street, it seems that the runoff from the new construction will be flowing onto his property. We will bring these concerns to the City Council for input.
6. **Old/Unfinished Business:** None.
7. **New Business:**
  - A. Do residents need a permit to install a new sidewalk? Cost of permit? The Board discussed and the answer is no permit is required to install a new sidewalk.
  - B. Live in camper on property on Sidney St? The Board discussed and it is absolutely not allowed to live on owned undeveloped property in a camper and/or fish house.
  - C. Residential solar permitting requirements (email attached). The Board discussed the email, and it was established that the email was a spam/marketing email. No action was taken.
  - D. Val Kruger – Zoning question with respect to projects at his home.
  - E. 404 Main St. – wants more than 5 chickens. Only a maximum of 5 chickens are permitted. Any changes must be directed to City Council.
8. **Zoning Administrator's Report:** R. Barney discussed that now that the weather is shifting, he will be visiting the open permit properties and get feedback from homeowners as to progress of renovations and/or construction.
9. **Board Discussion and Concerns:**
10. **Adjournment:** *Motion by Golombeski, seconded by Wolf and was carried unanimously to adjourn the Thursday, April 20, 2023, Zoning Board Meeting at 8:45 p.m.*
11. **Next Regular Meeting:** Thursday, May 18, 2023, at 7:00 p.m.

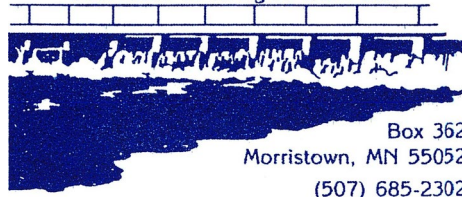
*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer

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## MORRISTOWN ZONING BOARD MINUTES

**Regular Meeting 7:00 p.m.**

**Thursday, May 18, 2023**

**Members Present:** Jim Lonergan, Kurt Wolf, Val Kruger

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:10 p.m. by Jim Lonergan on Thursday, May 18, 2023, in the Council Chambers in City Hall, at 402 Division St., S. Val Kruger was introduced as the newest member of the Zoning Board.
2. **Additions/Corrections to Agenda:** None.
3. **Additions/Corrections of Meeting Minutes:** None.
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** Camper will not be put on property.
7. **New Business:**
  - A. Gregor – requesting a permit for a utility shed (10x16) – Board approved.
8. **Zoning Administrator's Report:**

Ralph is continuing to monitor the permits that are being issued.
9. **Board Discussion and Concerns:** New construction on Sidney St is within its setbacks. Val asked about County setbacks – he wants to install a concrete slab at the end of his driveway (for food stand)
10. **Adjournment:** *Motion by Wolf, seconded by Kruger and was carried unanimously to adjourn the Thursday, May 18, 2023, Zoning Board Meeting at 7:45 p.m.*
11. **Next Regular Meeting:** Thursday, June 15, 2023, at 7:00 p.m.

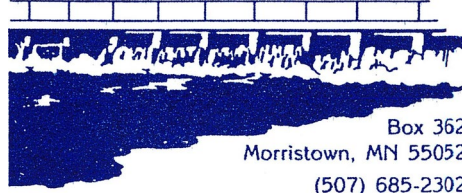
*Connie Medeiros*

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## MORRISTOWN ZONING BOARD MINUTES

**Regular Meeting 7:00 p.m.**

**Thursday, June 15, 2023**

**Members Present:** Jim Lonergan, Val Kruger, Faye Golombeski

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:10 p.m. by Jim Lonergan on Thursday, June 15, 2023, in the Council Chambers in City Hall, at 402 Division St., S.
2. **Additions/Corrections to Agenda:** None.
3. **Additions/Corrections of Meeting Minutes:** None.
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** None.
7. **New Business:** None presented
8. **Zoning Administrator's Report:**  
Ralph is continuing to monitor the permits that are being issued.
9. **Board Discussion and Concerns:** New construction on Sidney St is within its setbacks.
10. **Adjournment:** *Motion by Kruger, seconded by Golobeski and was carried unanimously to adjourn the Thursday, June 15, 2023, Zoning Board Meeting at 7:45 p.m.*
11. **Next Regular Meeting:** Thursday, July 20, 2023, at 7:00 p.m.

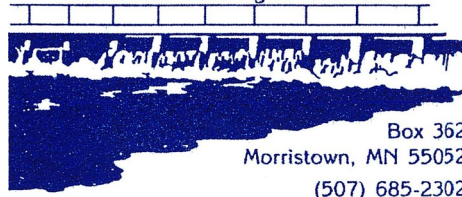
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## MORRISTOWN ZONING BOARD MINUTES Emergency Meeting 6:30 p.m. Monday, July 10, 2023

**Members Present:** Jim Lonergan, Val Kruger

**Others Present:** Tony Lindahl (Mayor) Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator), Leon Gregor (Councilmember)

1. **Call to Order:** The Morristown Zoning Board Emergency meeting was called to order at 6:30 p.m. by Jim Lonergan at 411 Sidney St., W. (Marcus & Callie DeLeon)
2. **New Business:** Approve Building Permit for new construction. Board present discussed the setbacks and construction details. All were in agreement that construction plans presented to Zoning Administrator were in order. *Motion by Leon Gregor, seconded by Val Kruger to approve the construction plans as presented.*
3. **Adjournment:** *Motion by Kruger, seconded by Gregor and was carried unanimously to adjourn the Monday, July 10, 2023, Zoning Board Emergency Meeting at 7:00 p.m.*
4. **Next Regular Meeting:** Thursday, July 20, 2023, at 7:00 p.m.

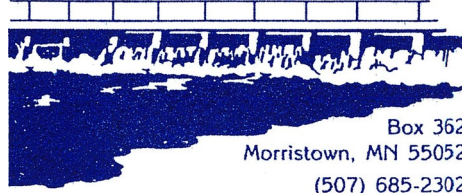
*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer

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## MORRISTOWN ZONING BOARD MINUTES

**Regular Meeting 7:00 p.m.**

**Thursday, July 20 2023**

**Members Present:** Jim Lonergan, Val Kruger, Faye Golombeski

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:05 p.m. by Jim Lonergan on Thursday, July 20, 2023, in the Council Chambers in City Hall, at 402 Division St., S.
2. **Additions/Corrections to Agenda:** *Motion by Golombeski, seconded by Barney and was carried unanimously to accept Agenda as is.*
3. **Additions/Corrections of Meeting Minutes:** *Motion by Golombeski, seconded by Barney and was carried unanimously to accept June 15, 2023 Meeting Minutes.*
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** None.
7. **New Business:** None presented.
8. **Zoning Administrator's Report:**  
Ralph is continuing to monitor the permits that are being issued.
9. **Board Discussion and Concerns:**
  - A. New construction at 407 Sidney St is within its setbacks but Board needs to stop construction until plans are reviewed by entire zoning board members. R. Barney will call the contractor to stop construction and ask if they would like to call a special meeting (at the cost of \$150) for the board to review the construction plans or have them wait until the next Zoning Board meeting.
  - B. R. Barney discussed the time and work involved with the Administrator position and requested that the position be a paid position. He will address this request to the city council at the next meeting and request that the position be changed to a paid position instead of the opened permits and closed permit payment.
  - C. The Board discussed the trailer court and the need for permits for decks, fences, etc. and that they should be the same as the city requirements. C. Medeiros will draft a letter to management at the court requesting compliance with city zoning permit application requirements.
- D. **Adjournment:** *Motion by Kruger, seconded by Golombeski and was carried unanimously to adjourn the Thursday, June 15, 2023, Zoning Board Meeting at 8:30 p.m.*
- E. **Next Regular Meeting:** Thursday, August 17, 2023, at 7:00 p.m.

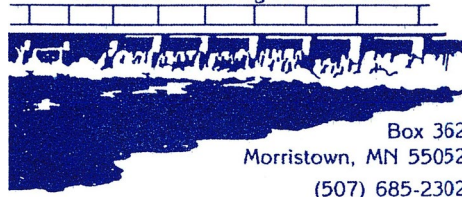
*Connie Medeiros*

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## MORRISTOWN ZONING BOARD MINUTES SPECIAL MEETING 7:00 p.m. Monday, July 24, 2023

**Members Present:** Jim Lonergan, Val Kruger, Faye Golombeski, Kurt Wolf

**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

1. **Call to Order:** The Morristown Zoning Board Special meeting was called to order at 7:00 p.m. by Jim Lonergan on Monday, July 24, 2023, in the Council Chambers in City Hall, at 402 Division St., S.

2. **New Business:** 407 Sidney St., W.

Andy Valentyn presented the permit application and construction plans to the board members for review and approval.

*Motion by Kruger, seconded by Golombeski and was carried unanimously to accept the construction plans as set forth by Valentyn Construction for the new build at 407 Sidney St., W.*

A. **Adjournment:** *Motion by Kruger, seconded by Golombeski and was carried unanimously to adjourn the Monday, July 24, 2023, Zoning Board Special Meeting at 7:30 p.m.*

B. **Next Regular Meeting:** Thursday, August 17, 2023, at 7:00 p.m.

*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer

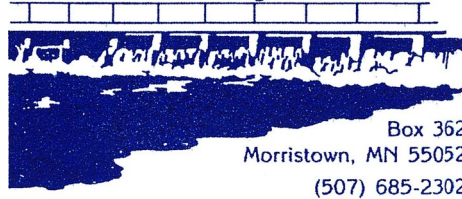


No meeting was held, no quorum

# City of Morristown

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## MORRISTOWN ZONING BOARD MEETING MINUTES Regular Meeting 7:00 p.m. *Rescheduled to Thursday, September 28, 2023*

**Members Present:** Jim Lonergan, Faye Golombeski, Val Kruger, Ralph Barney (Zoning Administrator)

**Others Present:** Connie Medeiros (City Clerk), Jack Schwichtenberg, Troy Dahle, Tim Strobel

- 1. Call to Order:** The Morristown Zoning Board Meeting was called to order at 7:15 p.m. by Jim Lonergan on Thursday, September 28, 2023, in the Council Chambers in City Hall at 402 Division St., S.
- 2. Additions/Corrections to Agenda:** *Motion by Golombeski, seconded by Kruger and was carried unanimously to accept Agenda as is.*
- 3. Additions/Corrections of Meeting Minutes:** *Motion by Golembeski, seconded by Kruger and was carried unanimously to accept the July 24, 2023 (no meeting held in August).*
- 4. Report Council Action Taken at Last Meeting:** R. Barney discussed the need for a paid position as Zoning Administrator. A City Council Work Session meeting has been set up for October 11<sup>th</sup> at 7:30 to discuss Zoning Administrator's method of payment.
- 5. Requests to be heard:** Troy Dahle – Bethlehem Lutheran Church – New Parsonage – Troy Dahle presented building plans for the new parsonage on the churches lot. The dwelling will consist of 5 bedrooms and 4 baths with attached garage. The dwelling will be built behind the parking lot of church with the driveway entrance at the end of Main Street West.  
*Motion by Golombeski, seconded by Kruger and was carried unanimously to accept the preliminary plans presented by Troy Dahle for the Bethlehem Lutheran Church's new parsonage.*  
Tim Stobel presented on behalf of the Bethlehem Church the plan to land split the current parsonage home lot and sell it. The lot dimensions as presented at this point are 125.4 x 159.3 these dimensions may change a few feet each for the squaring off of the land.  
*Motion by Kruger, seconded by Golombeski and was carried unanimously to accept the land split of the current parsonage for private sale.*
- 6. Old/Unfinished Business:** Board discussed 403 Sidney Street and the fact that the garage is not attached to the house (via attached breezeway) and the need to contact the contractor with respect to garage.
- 7. New Business:**
- 8.** 410 Thruen St. – New Construction (Contractor to submit for review application and plans) – Contractor did not appear for meeting.

### Zoning Administrator's Report:

Date Issue	Permit #	Requestor/Owner	Address	Project
04/21/23	2023-2	Val Kruger	203 1st St., NE	Re-side garage
04/21/23	2023-3	Val Kruger	203 1st St., NE	Build moveable shed
04/28/23	2023-4	Marcus & Callie DeLeon	411 Sidney St., W	New Construction (Rambler)
05/09/23	2023-5	Jerome Hurst	107 Main St., E	Replace deck and porch
05/10/23	2023-6	Lee & Sarah Anderson	200 3rd St., SE	Replace deck
05/18/23	2023-8	Leon Gregor	400 Jane St. E	Utility Shed
06/01/23	2023-10	Bethlehem Lutheran	404 Franklin St.	Re roof Church
06/09/23	2023-13	Robert Dirks	307 Main St., W	Replace - 6' Privacy fence
7/7/2023	2023-25	Tim & Carri Avila	205 3 <sup>rd</sup> St., NW	Replace siding

7/7/2023	2023-26	Valentyn Builders	407 Sidney St., W	New Construction
8/21/2023	2023-31	Anita Livingston	104 Franklin St. W	Replace existing fence
8/22/2023	2023-32	Janice Rossow	401 Franklin St., E	Replace shingles
8/23/2023	2023-33	Gerald & Ruth Gehrke	419 Franklin St., W	Re-roof
8/25/2023	2023-34	Joshua Haefemeyer	306 Division St., S	Siding and windows
9/18/2023	2023-35	Lee & Sarah Anderson	200 3 <sup>rd</sup> St., SE	Re-roof
9/18/2023	2023-36	Kristin Wenker	304 Franklin St., W	Partial re-roof
9/18/2023	2023-37	Tyler & Kelsie Quale	200 Sidney St., E	Partial re-roof (31 squares)
9/21/2023	2023-38	Michael Bohner	200 Washington St., E	Re-roof
9/22/2023	2023-39	Amanda Arens	202 Bloomer St., N	Replace fence

9. **Board Discussion and Concerns:** Board discussed question presented by 304 Division St., N with respect to property lines and how to mark property. Property owners want to request a permit to install a fence surrounding their property. It was concluded that the property owners must contract a surveyor to mark property lines or in the alternative have a written understanding between neighbors as to property lines.
10. **Adjournment:** *Motion by Kruger, seconded by Golombeski and was carried unanimously to adjourn the Thursday, September 28, 2023, Zoning Board Meeting at 8:15 p.m.*
11. **Next Regular Meeting:** Thursday, October 19, 2023, at 7:00 p.m.

*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer

# City of Morristown

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## MORRISTOWN ZONING BOARD MEETING MINUTES

Regular Meeting 7:00 p.m.

RESCHEDULED - Thursday, October 26, 2023

**Members Present:** Jim Lonergan, Val Kruger, Ralph Barney (Zoning Administrator)

**Others Present:** Connie Medeiros (City Clerk)

1. **Call to Order:** The Morristown Zoning Board Meeting was called to order at 7:05pm by Jim Lonergan on Thursday, October 26, 2023, in the Council Chamber in City Hall at 402 Division St., S
2. **Additions/Corrections to Agenda:** None. *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to accept the Zoning Board Agenda.*
3. **Additions/Corrections of Meeting Minutes** *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to accept the Zoning Board Minutes of September 28, 2023.*
4. **Report Council Action Taken at Last Meeting:** At the October 6<sup>th</sup> Council Meeting - Council voted unanimously to pay Ralph Barney (Zoning Administrator) monthly for open/closed permits. It was further discussed at a Special Meeting held on October 11<sup>th</sup> (both Ralph Barney and Jim Lonegran were present) that per the city council's meeting minutes of January 4, 2021- R. Barney will be paid for permits opened and closed for new construction, fences, sheds, i.e., any permits that require his presence for setback, height, or conditional use and/or any special circumstances.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** 403 Sidney St., house is for sale. The City Clerk will contact Realtor (Weichert Realty) to inform the realtor that the Zoning Board still has issues with the home (garage needs to be attached to house via possible breezeway, or some sort to connection).
7. **New Business:**
  - A. None presented.

### 8. Zoning Administrator's Report:

Open	4/21/2023	2023-2	Val Kruger	203 1st St., NE	Re-side garage	Kenow Const.
Open	4/28/2023	2023-4	Marcus DeLeon	411 Sidney St., W	New Construction (Rambler)	DeLeon Const.
Open	5/9/2023	2023-5	Jerome Hurst	107 Main St., E	Replace deck and porch	Berger Const.
Open	6/9/2023	2023-13	Robert Dirks	307 Main St W	Replace - 6' Privacy fence	
Open	7/7/2023	2023-26	Valentyn Builders,	407 Sidney St., W	New Construction	Valentyn
Open	8/21/2023	2023-31	Anita Livingston	104 Franklin St., W.	Replace existing fence	
Open	8/25/2023	2023-34	Joshua Haefemeyer	306 Division St S	Siding & windows	
Open	9/18/2023	2023-36	Kristen Wenker	304 Franklin St. W	Partial Re-roof	Bayport Roofing
Open	9/21/2023	2023-38	Michael Bohner	202 Washington St E	Re-roof	Valentyn
Open	9/22/2023	2023-39	Amanda Arens	202 Bloomer St., N	Replace fence	
Open	10/5/2023	2023-40	Steve Droog	5 Front Road	Siding & windows	
Open	10/6/2023	2023-40	Jeff Jandro	9868 Morristown Blvd	New Construction (Storage)	Jeff Jandro
Open	10/6/2023	2023-41	Brandon Hachfeld	23984 Iona Ave	Reside	Bayport Roofing
Open	10/6/2023	2023-42	Brandon Hachfeld	23984 Iona Ave	Re-roof	Bayport Roofing

Open	10/16/2023	2023-43	Shawn White	807 Division St.	Remove & Re-side	D&G Siding
Open	10/17/2023	2023-44	Stacy Connors	203 3 <sup>rd</sup> St., SE	Replace 4 windows	MN Rusco

9. **Board Discussion and Concerns:** None.

10. **Adjournment:** *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to adjourn the Thursday, October 26, 2023, Zoning Board Meeting at 7:40 p.m.*

11. **Next Regular Meeting:** Thursday, November 16, 2023, at 7:00 p.m.

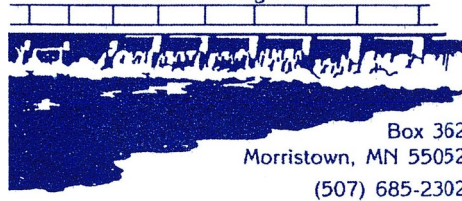
*Connie Medeiros*

\_\_\_\_\_  
 Connie Medeiros  
 City Clerk/Treasurer

# City of Morristown

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Best Little Town By A "Dam Site"



## MORRISTOWN ZONING BOARD MEETING MINUTES

Regular Meeting 7:00 p.m.

Thursday, November 16, 2023

**Members Present:** Jim Lonergan (Chair), Val Kruger, Ralph Barney (Zoning Administrator)

**Others Present:** Connie Medeiros (City Clerk)

1. **Call to Order:** The Morristown Zoning Board Meeting was called to order at 7:05pm by Jim Lonergan on Thursday, November 16, 2023, in the Council Chamber in City Hall at 402 Division St., S
2. **Additions/Corrections to Agenda:** None. *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to accept the Zoning Board Meeting Agenda.*
3. **Additions/Corrections of Meeting Minutes:** *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to accept the Zoning Board Meeting Minutes of October 26, 2023.*
4. **Report Council Action Taken at Last Meeting:** None.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** None.
7. **New Business:**

A. Application for a Variance from JLM Holdings, LLC (address: 403 Sidney St., W)

The Board discussed the variance and concluded that they would approve it for the reasons that the permit was approved as the plans showed, there is no room for a garage in the back of the property, and the existing garage is a “floater” and it’s not possible to attached it to main structure. Application for Variance will now be sent to Council for discussion and approval.

*Motion by V. Kruger, seconded by R. Barney and was carried unanimously to approve the Application for Variance from JLM Holdings, LLC for 403 Sidney St., W. as stated above respectively.*

### 8. Zoning Administrator’s Report:

Open	4/21/2023	2023-2	Val Kruger	203 1st St., NE	Re-side garage	Kenow Const.
Open	4/28/2023	2023-4	Marcus DeLeon	411 Sidney St., W	New Construction (Rambler)	DeLeon Const.
Open	5/9/2023	2023-5	Jerome Hurst	107 Main St., E	Replace deck and porch	Berger Const.
Open	6/1/2023	2023-9	Kim Halvorson	105 1 <sup>st</sup> St., NE	Fence	
Open	6/9/2023	2023-13	Robert Dirks	307 Main St W	Replace 6' Privacy fence	
Open	7/7/2023	2023-26	Valentyn Builders,	407 Sidney St., W	New Construction	Valentyn
Open	8/21/2023	2023-31	Anita Livingston	104 Franklin St., W.	Replace existing fence	
Open	8/25/2023	2023-34	Joshua Haefemeyer	306 Division St S	Siding & windows	
Open	9/21/2023	2023-38	Michael Bohner	202 Washington St E	Re-roof	Valentyn
Open	10/5/2023	2023-40	Steve Droog	5 Front Road	Siding & windows	
Open	10/6/2023	2023-40	Jeff Jandro	9868 Morristown Blvd	New Construction (Storage)	Jeff Jandro
Open	10/16/2023	2023-43	Shawn White	807 Division St.	Remove & Re-side	D&G Siding
Open	10/17/2023	2023-44	Stacy Connors	203 3 <sup>rd</sup> St., SE	Replace 4 windows	MN Rusco

Open	10/19/2023	2023-45	Bethlehem Lutheran	404 Franklin St., W	New Construction-Parsonage	
Open	11/7/2023	2023-46	Mike Anderson	406 Washington St., E	Replace existing shed	
Open	11/7/2023	2023-47	Tyler Nusbaum	202 1 <sup>st</sup> St., NE	Remove & replace shingles	Piepho Roofing
Open	11/9/2023	2023-48	Shawn White	807 Division St., S	Rebuild existing deck	Terpstra Const.
Open	11/9/2023	2023-49	Shawn White	807 Division St., S	Replace window & door	Terpstra Const.
Open	11/9/2023	2023-50	Morristown MHC	68 Jack Drive	Install new mobile home	HMC
Open	11/9/2023	2023-51	Morristown MHC	8 Front Street	Install new mobile home	HMC
Open	11/9/2023	2023-52	Morristown MHC	61 Charlotte Street	Install new mobile home	HMC
Open	11/9/2023	2023-53	Morristown MHC	65A Charlotte Street	Install new mobile home	HMC

9. **Board Discussion and Concerns:** None.

10. **Adjournment:** *Motion by R. Barney, seconded by V. Kruger and was carried unanimously to adjourn the Thursday, November 16, 2023, Zoning Board Meeting at 7:40 p.m.*

11. **Next Regular Meeting:** Thursday, December 21, 2023, at 7:00 p.m.

*Connie Medeiros*

Connie Medeiros  
City Clerk/Treasurer