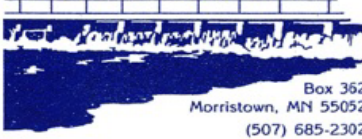


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Tuesday, January 2, 2024

Public Hearing – Master Fee Schedule – 7:05 p.m.

Public Hearing – Application for Variance

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Mark Rahrick (City Attorney), Travis Mullenmiester (Public Works), Jerry West (Public Works), Bruce Morris (Fire department), Jason Michels (JLM Holdings), Jack Schwichtenberg, Steve Nordmeier, Rick Vollbrecht, Arlen Krause, Mike O'Rourke, John Schlie, Josh Mal*** (sic), Mike Mil*** (sic)

- 1. Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Tuesday, January 2, 2024, at 7:05 p.m. in the Council Chambers at 402 Division St., S, Morristown, MN.
- 2. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- 3. Additions/Corrections to Agenda:**
 - A. Unfinished Business 6A: Sheriff's Contract
 - B. New Business 7R1: Resolution 2024-10 Resignation of Adrienne O'Rourke (Temp Event Set-up)
 - C. New Business 7R2: Fire Department Equipment Purchases

Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the agenda with the additions mentioned above.

4. Comments and Suggestions from Citizens Present: None.

5. Consent Agenda:

- A. Police Report – December 2023
- B. Fire Department Report – December 2023
- C. Public Works Report – December 2023
- D. City Council Meeting Minutes – Regular Meeting 12/4/2023
- E. Zoning Board Meeting Minutes – No meeting in December
- F. Financial Reports – 12/31/23
- G. Claims and Accounts – 12/1/2023-12/31/2023
- H. Water Bill Delinquency Report

Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the Consent Agenda.

Motion by Gregor, seconded by Murphy and was carried unanimously to close the regular meeting and open the public hearing

PUBLIC HEARING 7:05 p.m. – MASTER FEE SCHEDULE HEARING

– APPLICATION FOR VARIANCE – 403 Sidney St W

Master Fee Schedule Hearing: *The Council presented the Master Fee Schedule and asked for feedback. S. Nordmeier questioned the increase to the Community Center On-Sale year amount.*

Variance: *The Council review the application for variance from Jason Michels for 403 Sidney St., for the detached garage. Motion by Caldwell, seconded by Golombeski and was carried unanimously to approve the Application for Variance for 403 Sidney St., with respect to the detached garage.*

Motion to Murphy, seconded by Caldwell and was carried unanimously to close public meeting and open regular meeting.

6. Unfinished Business:

- A. Sheriff's Contract

The City Administrator informed the Council that the Sheriff's 60 hour per week contract will be terminated and that a new contract consisting of the requested 40 hours per week will be prepared. The commencement of the new contract will begin in June, 2024.

7. New Business:

A. Ordinance 2024-1 Establishing Master Fee Schedule

Motion by Murphy, seconded by Caldwell and was carried unanimously to accept Ordinance 2024-1 Establishing Master Fee Schedule with agreed changes of Commercial Club On -Sale Fee of \$200.00 instead of \$250.00, the WAC and SAC fees to \$1,350.00 each with the removal of the hookup fees, and the addition of the Pay Schedule for City Council, Mayor, Zoning Board, Election Judges, Events Set-up position and Fire Department Officers and all FD personnel.

B. Resolution 2024-1 Approving Publication of Ordinance by Title and Summary

Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-1 Approving Publication of Ordinance by Title and Summary

C. Resolution 2024-2 Designating Official Newspaper

Motion by Caldwell, seconded by Golombeski and was carried unanimously to accept Resolution 2024-2 Designating Official Newspaper

D. Resolution 2024-3 Designating Official Depository

Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-3 Designating Official Depository

E. Resolution 2024-4 Requesting Transfer of Ownership of 2nd St.

Motion by Gregor, seconded by Murphy and was carried unanimously to accept Resolution 2024-4 Requesting Transfer of Ownership of 2nd St.

F. Resolution 2024-5 Requesting Addition of Sidewalk along Main St

Motion by Murphy, seconded by Caldwell and was carried unanimously to accept Resolution 2024-5 Requesting Addition of Sidewalk along Main Street

G. Resolution 2024-6 Accepting Donation from Coffee Club

Motion by Golombeski, seconded by Gregor and was carried unanimously to accept Resolution 2024-6 Accepting Donation from Coffee Club

H. Resolution 2024-7 Joint Powers Agreement, Eckberg Lammers

Motion by Murphy, second by Caldwell and was carried unanimously to accept Resolution 2024-7 Joint Powers Agreement, Eckberg Lammers

I. Resolution 2024-8 Approving the Transfer of Funds

Motion by Gregor, seconded by Golombeski and was carried unanimously to accept Resolution 2024-8 Approving the Transfer of Funds

J. Resolution 2024-9 Approving the Transfer of Funds

Motion by Caldwell, seconded by Gregor and was carried unanimously to accept Resolution 2024-9 Approving Transfer of Funds

K. 2024 City Community Appointments

Motion by Murphy, seconded by Gregor and was carried unanimously to approve the 2024 City Committee Appointments as presented.

L. Engineering Firms – Bollig & ISG

The Council was presented with 2 quotes from engineering firms with respect to street/city projects. Bollig is a firm that works mostly with small communities (under 3,000). The Council discussed briefly and concluded that the city is not interested at this time. SEH is contracted with City for the 2024 Street Project and is contracted for the future Waste-Water Treatment project.

M. Christmas Tree Pickup

The Council discussed briefing the Christmas tree pickup proposal and agreed to the January 8th- January 12th dates. Approved by all Council.

N. Columbus Day – Federal Holiday

The Council was presented the addition of Columbus Day (Indigenous Day) for the office holiday schedule. As it is a MN State holiday Attorney Rahrck suggested revising Employee handbook with the addition and present it to the Council at February's meeting

O. Schedule Work Session for January

- i. Safety Money
- ii. City Code Enforcement
- iii. Permitting Process
- iv. HR Committee
- v. Employee Review Process

The Council was presented with a potential work session for January with respect to the above items. Motion by Golombeski, seconded by Caldwell and was carried unanimously to schedule a work session for January 10, 2024, at 7:00 p.m.

P. Schedule Special Meeting for Audit Review

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the proposed schedule for a special meeting for audit review for March 20, 2024, at 7:00 p.m.

Q. SEH Supplemental Agreement Amendment

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the SEH Supplemental Agreement Amendment.

R. City Council Meeting Dates

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve the City Council Meeting Dates with the change for Labor Day from Monday, September 2, 2024, to Tuesday, September 3, 2024

1. Addition: Resolution 2024-10 Resignation of Adrienne O'Rourke (Temp Event Set-up)

Motion by Golombeski, seconded by Gregor and was carried unanimously to accept Resolution 2024-10 Resignation of Adrienne O'Rourke (Temporary Set-Up)

2. Addition: Fire Department Equipment Purchases

Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the Fire Department equipment purchases of ballistic defense vests and additional turnout gear for newly hired firefighters.

Motion by Gregor, seconded by Murphy and was carried unanimously to close the regular meeting and open a closed meeting. The Council asked T. Mullenmiester if he was in agreement with the closed meeting for his performance review. T. Mullenmiester agreed to the closed meeting.

S. Travis Review

The Council went into closed session to discuss the performance review of T. Mullenmiester.

Motion by Murphy, seconded by Gregor and was carried unanimously to close the closed meeting and open the regular meeting.

Motion by Murphy, seconded by Caldwell and was carried unanimously to terminate T. Mullenmiester's employment with the City of Morristown effective immediately.

8. Correspondence and Announcements: Steve Nordmeier reminded the Council of the Annual Fire Department Meeting and invited Council and city employees to attend. Bruce Morris also announced the total number of 185 calls the FD responded to in 2023.

9. Council Discussion and Concerns: J. Golombeski discussed the need to look into potentially adopting state zoning codes for the City.

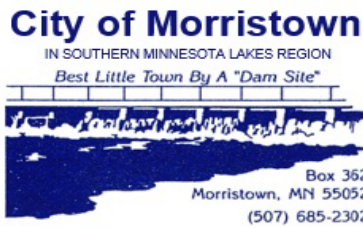
10. Adjournment: Motion by Caldwell, seconded by Murphy and was carried unanimously to adjourn the January 2, 2024, City Council meeting at 8:45 p.m.

11. Next Meeting: Monday, February 5, 2024 – 7:00 p.m.

Tony Lindahl, Mayor

Attest,

Connie Medeiros, City Clerk



MORRISTOWN CITY COUNCIL MEETING MINUTES
Special Meeting – (Followed Work Session)
Wednesday, January 10, 2024

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Steve Nordmeier

1. **Call to Order:** Mayor Tony Lindahl called the Special Meeting to order of the Morristown City Council on Wednesday, January 10, 2024, at 8:35 p.m. in the Council Chambers at 402 Division St., S, Morristown, MN.

2. **Comments and Suggestions from Citizens Present:** None.

3. **Work Session Business:**

A. Resolution 2024-11 Support CSAH 44 at Application

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve Resolution 2024-11 Support CSAH 44 at Application.

B. Resolution 2024-12 Sidewalk on County Road 44

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve Resolution 2024-12 Sidewalk on County Rd. 44

C. City Clerk Vacation Approval

Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve the City Clerk's vacation request.

D. Public Works Lead Job Posting – Council discussed the public works position. The Council agreed to posting the position for full time at a payrate of between \$24.00-\$27.00 pending qualifications. Job posting close by February 12th for discussion at March regular Council Meeting.

Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the posting of the Public Works lead position at the payrate between \$24.00-\$27.00 with a closeout posting of February 19th.

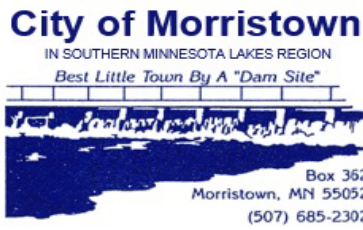
E. Set Special Meeting date for Street Project – A “informational meeting” conducted by SHE’s Doug Scott is scheduled for February 12th at 7:00 p.m. for all residents affected by the 2024 Phase 1 Street Project. T. Lindahl and Leon Gregor will attend. Notices will be sent to residents and the meeting notice will be posted on our website, and at post office and City Hall.

Adjourn: *Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the January 10, 2024, City Council Special Meeting at 9:10 p.m.*

Tony Lindahl, Mayor

Attest,

Connie Medeiros, City Clerk



MORRISTOWN CITY COUNCIL MEETING MINUTES
Work Session 7:00 p.m.
Wednesday, January 10, 2024

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Mark Rahrick (City Attorney), Steve Nordmeier, Bruce Morris (FD)

1. **Call to Order:** Mayor Tony Lindahl called the work session to order of the Morristown City Council on Wednesday, January 10, 2024, at 7:05 p.m. in the Council Chambers at 402 Division St., S, Morristown, MN.
2. **Comments and Suggestions from Citizens Present:** None.
3. **Work Session Business:**
 - A. Safety Money – The City of Morristown has received \$41,791.00 in 2023 Public Safety Aid to be used towards public safety initiatives. The Fire Department has requested a portion of that money to be placed in the pumper truck fund. They are looking at purchasing a new truck and any portion of the aid given would be used to help with the purchase. The Council discussed the amount received and proposed giving the Fire Department \$10,000.00 of the Public Safety Aid money.
 - B. City Code Enforcement – The Council discussed the steps to be taken with respect to Ordinance violations. It was discussed and agreed upon that violations will begin with a letter of violation, if violation is not corrected a \$100 citation will be issued via letter to the resident. Citations will be issued up to \$400.00. A resident has the right to appeal the citation to the City Council.
 - C. Permitting Process – The Council discussed the issuance of the permit processing. The Council discussed and heard recommendations from the city attorney (in respect to other communities). It was agreed upon to suspend the need for a zoning administrator and turn over the responsibility of zoning permits to City Hall.
 - D. HR Committee – Not needed.
 - E. Employee Review Process – All employees will now be reviewed in June.

The work session started at 7:05 p.m. and was completed by 8:35 p.m.

Tony Lindahl, Mayor

Attest:

Connie Medeiros, City Clerk



MORRISTOWN CITY COUNCIL MEETING MINUTES
Regular Meeting 7:00 p.m.
Monday, February 5, 2024

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Mark Rahrick (City Attorney), Bruce Morris (Fire department), Jesse Thomas (Sheriff), Jack Schwichenberg, Kyle Green, Jim Lonergan (Zoning Board Chair), Steve Nordmeier, Rick Vollbrecht, Mike O'Rourke, Tylor Wilson, Jan Rossow,

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morrystown City Council on Tuesday, February 5, 2024, at 7:02 p.m. in the Council Chambers at 402 Division St., S, Morrystown, MN.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:**
 - A. New Business 7C: Fence for Baseball Field
 - B. New Business 7M: Resolution 2024-15 Public Hearing on Vacation

Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the additions/corrections to the agenda.

4. **Comments and Suggestions from Citizens Present:** None.

5. **Consent Agenda:**

- A. Police Report – January 2024
- B. Fire Department Report – January 2024 – *Bruce to pull report for discussion*
- C. Public Works Report – January 2024
- D. City Council Meeting Minutes – Regular Meeting 1/2/2023, Session & Special Meeting 1/10/2023
- E. Zoning Board Meeting Minutes – 1/18/2024
- F. Financial Reports – 1/31/24
- G. Claims and Accounts – 1/1/2024-1/31/2024
- H. Water Bill Delinquency Report

Motion by Gregor, seconded by Murphy and was carried unanimously to approve the consent agenda minus the Fire Department Report.

Bruce Morris discussed the FD report. He informed the Council that the fire department is ready to bid on the pumper truck. It takes approximately 2 years to build. They will be locking in a price with \$150,000.

Motion by Murphy, seconded by Gregor and was carried unanimously to approve the Fire Department Report presented by Bruce Morris.

6. **Unfinished Business:**

- A. City Code Enforcement Process –

Council discussed the city code enforcement process. Citations will be issued in \$100 increments up to \$400, thereupon council will have the ability to request from the courts an abatement to enter the property and rectify the code violations. The Council will and can however determine any action to be taken on a case-by-case basis. Residents may request an appeal to any citation issued. The Council will also assess the costs to the taxpayer's taxes.

- B. Zoning Administrator Position, Appoint new Zoning Board Member –

The zoning administrator position was discussed by the council and J. Lonergan the Zoning Board Chair.

Motion by Murphy, seconded by Golombeski and was carried unanimously to remove the current zoning administrator and transfer all zoning administrator duties to City Hall employees in the interim with assistance by J. Golombeski.

Motion by Caldwell, seconded by Golombeski and was carried unanimously to post the Zoning Administrator position at a rate of \$22.50 per closed permit.

Motion by Murphy, seconded by Golombeski and was carried unanimously to offer a position of zoning board member to R. Barney.

C. Update on Public Works Job Posting –

City Administrator informed the Council that she has received 2 resumes as of the date of the meeting. The Council directed the City Administrator to schedule interviews.

7. New Business:

A. Part-time Snowplow Position

The Council discussed the snowplow position, and all agreed that the city will continue to use Timm's.

B. Part-time Event Custodian Position

The events coordinator (A. O'Rourke) has requested a part-time custodian to be on hand and present during Community Center functions.

Motion by Murphy, seconded by Golombeski and was carried unanimously to post for a position of part-time custodian during CC functions. The pay rate for this position will be \$20.00/hr.

C. Fence for Baseball Field

Rick Vollbrecht presented the 2 requested quotes for the baseball field green privacy windscreen. R. Vollbrecht stated that of the 2 Prairie Creek Fence is preferred and will be contracted.

Motion by Caldwell, seconded by Murphy and was carried unanimously to approve Prairie Creek Fence for the installation of green privacy windscreen at the baseball field.

D. Cannon Valley Players use of Great Hall

Motion by Murphy, second by Caldwell and was carried unanimously to allow the Cannon Valley Players access and use of the Community Center for preparations.

E. Petition to Vacate Ann St E from WEM School District

The Petition to Vacate Ann St., E from WEM School District was presented to the Council. Further action will be taken further below in the minutes with a Resolution.

F. Petition to the State of MN for New Flag Review

J. Schwichenberg presented to the Council a signed petition to the State of MN for the New Flag review. Council briefly discussed the matter and informed J. Schwichenberg to forward to the Tim Walz, Governor and Brian Daniel, House Representative.

G. Safety Money Allocation

Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the distribution of the safety money. \$10,000 will be allocated to the Fire Department and the remainder will be allocated to the Sheriff's contract.

H. Policy for City Hall Making Change for Water Bills, Petty Cash

Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the removal of petty cash from City Hall.

I. Resolution 2024-14 Creation of CRA Fund 704 for Fire Department

Resolution 2024-14 Creation of CRA Fund 704 for Fire Department was tabled for discussion to the March Council meeting.

J. Resolution 2024-13 Accepting Donation from the Fire Relief

Motion by Caldwell, seconded by Gregor and was carried unanimously to accept Resolution 2024-13 Accepting Donation from the Fire Relief.

K. Investment Update

City Administrator along with L. Gregor presented the investment update of city funds. The funds will be invested as follows: \$50,000 has been allocated to an Edward Jones CD at the rate of 4.65% for 18 months; and \$71,000 has been allocated to an Edward Jones CD at the rate of 4.40% for 24 months.

L. Post for Public Works Operator Position

Council discussed the 2nd public works operator position in terms of the potential advancement of the current public works operator to the lead position the current public works operator position will be posted as a part time position at the payrate of \$23-\$25/hr.

M. Resolution 2024-15 Public Hearing on Vacation

Motion by Gregor, seconded by Caldwell and was carried unanimously to accept Resolution 2024-15 Public Hearing on Vacation.

N. Jason Tlusty Review –

The Council was presented with the City Administrator’s performance review of J. Tlusty. The City Administrator’s and L. Murphy’s recommendations to the Council be that J. Tlusty receive a monetary increase of \$1.12/hr.

Motion by Murphy, seconded by Caldwell and was carried unanimously to increase J. Tlusty pay by \$1.12 on the merits of his performance review.

8. Correspondence and Announcements:

A. February 12th 2024, Street Project Neighborhood Meeting, 6-8 p.m.

9. Council Discussion and Concerns:

J. Caldwell requested an update on the new 40-hour Sheriff’s Contract. Sheriff Jesse Sheriff was in attendance and stated that he had provided the City Administrator with the new contract. In short, the contract is now for 40 hours with a decrease of \$50,000 from the 60-hours contract. The Council will discuss and provide feedback and thoughts at the next meeting. The new contract does not need to be presented at a public hearing.

S. Nordmeier requested that for further meetings with respect to the street project not be scheduled on Monday’s that the Fire Department has their meetings.

10. Adjournment:

Motion by Golombeski, seconded by Murphy and was carried unanimously to adjourn the February City of Morristown City Council meeting at 8:00 p.m.

11. Next Meeting: Monday, March 4, 2024 – 7:00 p.m.

Tony Lindahl, Mayor

Attest,

Connie Medeiros, City Clerk

MORRISTOWN CITY COUNCIL MINUTES

Regular Meeting, 7:00 p.m.

Monday, March 4, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
 Others Present: Ellen Judd (City Administrator), Mark Rahrick (City Attorney), Jerry West (Public Works), Bruce Morris (Fire Chief), Jack Schwichtenberg, Steve Nordmeier, Mike O'Rourke, Sharon Krenik, Elden Eklund, Johnathon Chemelik, Dave and Lynda Schlie, Josh Malecha, Toni Ahlman, Andy Valentyn, Doug Scott (SEH), Seth Prescher, Ramon Medina, Tim Flaten

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, March 4, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: There were two additions to the agenda. New Business item 7D Bathroom Update, and New Business item 7Q Water Delinquency Procedures. Brandon Hackfelt also asked to be added to the agenda to merge his lots, New Business 7R. Motion by Gregor seconded by Golombeski and carried unanimously to approve the Agenda with three additions.
 4. Citizens Comments: None
 5. Consent Agenda: Motion by Golombeski, seconded by Caldwell and carried unanimously to approve the Consent Agenda.

6. UNFINISHED BUSINESS:

- A Sheriff's Contract Motion by Linda, seconded by Golombeski and carried unanimously to approve the 40 hour per week Sheriff's Contract.
- B Resolution 2024-15 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-15 Setting a Public Hearing on Street Vacation, Amended.

7. NEW BUSINESS:

- A Development Plan Any Valentyn inquired about the possibility of rezoning 201 Bloomer St W. Mark explained the process that would be involved with moving forward. City Council asked him to present a plan to the Zoning Board at their next meeting.
- B Resolution 2024-16 Doug Scott from SHE briefly went through the plan set for the 2024 Street Project. Motion by Murphy, seconded by Gregor and carried with 4 in favor and 1 against for Resolution 2024-16 Approving Plans & Specs and Ordering Advertisement for Bids. Motion passed.
- C SEH Agreement Motion by Caldwell, seconded by Golombeski and carried unanimously to approve SEH Supplemental Letter to the Master Agreement for Professional Services.
- D Bathroom Update Mike O'Rourke gave an update on the bathroom project at Centennial Park. Motion by Caldwell, seconded by Murphy and carried unanimously to allow Mike to accept the bid from Shane Snesrud if the original contractor is not able to do the work.
- E Public Works Lead Position Ellen stated that her, Tony, and Leon did the interviews. Three people applied and three people were interviewed, including Jerry West from Public Works, however one candidate had since dropped out of the running. Linda expressed interest in splitting the responsibilities and having two operators without a lead position.
- F Public Works Operator Position Motion by Golomeski, seconded by Gregor and passed unanimously to hire Austin Schultz as a Public Works Operator at \$24.27 with a pay rate review after 90 days.
- G Public Works Part-time Job Desc. Motion by Golomeski, seconded by Gregor and carried unanimously to approve the job description provided for the Public Works Part-time position.
- H Post for Public Works Part-time Motion by Murphy, seconded by Caldwell and carried unanimously to post for Public Works Part-time position with a pay range of \$19-\$22 per hour for no more than 31 hours per week.
- I Hire Zoning Administrator Judd stated that only one person applied for the Zoning Administrator and they want \$25 per hour. Council expressed concern with that method of pay. Council decided not to hire at this time.

<i>J</i>	Resolution 2024-14	Judd explained that the new fund will allow for separation of capital outlay funds from operating funds. Motion by Murphy, seconded by Caldwell to approve Resolution 2024-14 Creation of Fire Department Capital Outlay Fund.
<i>K</i>	Dam Days Celebration	Motion by Murphy, seconded by Gregor and carried unanimously to waive the fee for use of the government room for the Dam Days Committee. Motion by Murphy, seconded by Golombeski and carried unanimously to approve the purchase of \$600 dollars worth of candy for the Dam Days parade, and \$200 worth of candy for the 4th of July parade. Motion by Linda, seconded by Caldwell and carried unanimously to transfer the Commercial Club liquor license to Dam Days for the Beer Garden on May 31, June 1, and June 2. Motion by Caldwell, seconded by Gregor and carried unanimously to approve the transfer of the Commercial Club's liquor license to Dam Days for the BBQ Contest on June 2nd. Motion by Murphy, seconded by Golombeski and carried unanimously to approve closing Division St for Dam Days.
<i>L</i>	Lawn Service Quote	Tabled until next meeting.
<i>M</i>	Remove No Parking Signs	Motion by Golombeski, seconded by Gregor and carried unanimously to remove 'No Parking' signs on the west side of 1st St SE.
<i>N</i>	Portable Restrooms	Tabled until next meeting.
<i>O</i>	Zoning Board vs. Zoning Committee	Mark explained that our City Code includes both references and recommends it be clarified. He will work on drafting an ordinance.
<i>P</i>	Make City Clerk Part-time	Linda expressed interest in having a part-time clerk instead of full-time. She stated that with the new software in the office and the processes getting faster, she feels there isn't a need for a full-time clerk. She said the hours could be adjusted according to the needs in the office during the week. Judd stated she agrees that a part-time clerk could be beneficial. Council asked for a new job description to be presented at the next City Council meeting.
<i>Q</i>	Water Delinquency Procedures	Judd stated that a resident had asked to be put on a payment plan for their delinquent water bill. Council stated that because of the circumstances they are willing allow a payment plan. Motion by Murphy, seconded by Golombeski, and carried unanimously to approve a payment plan; \$600 paid on 3/5/2024, current charges always paid on-time and in full, and the whole account, including any past due balances, paid off within three months.
<i>R</i>	Merge Lots	Brandon Hachfeld asked about the process required to merge his two lots. Mark said a public hearing is required. Motion by Caldwell, seconded by Murphy and carried unanimously to hold a public hearing at the April 1 st council meeting to discuss merging the two lots.

8. CORRESPONDENCE & ANNOUNCEMENTS:

PNP Election will be held on 3/5/2024 from 7am to 8pm.
Cannon Valley Players will be putting on a play called Glitter Gulch on Friday and Saturday.
Baseball Chili Feed will be put on again, the weekend of the 16th.
Senior Dinner will be held March 24th.,
Kids Easter Egg Hunt will also be put on again this year on March 30th.

9. COUNCIL DISCUSSION & CONCERNS:

Caldwell explained that Rice County rejected our Resolution to petition them to takeover 2nd St NE between Main St and Franklin St.

Gregor asked that a better procedure be followed for lowering the flag to half-staff.

10. ADJOURNMENT:

Motion by Golombeski, seconded by Gregor and was carried unanimously to adjourn the March Morristown City Council meeting at 9:12 p.m.

11. NEXT MEETING:

Monday, April 1, 2024 – 7:00 p.m.

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd



MORRISTOWN CITY COUNCIL MINUTES

Special Meeting, 7:00 p.m.
Wednesday, March 20, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Sara Oberloh (City Auditor)

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1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday, March 20, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: N/A
 3. Additions/Corrections: N/A
 4. Citizens Comments: N/A
 5. Consent Agenda: N/A
 6. UNFINISHED BUSINESS: N/A
 7. **NEW BUSINESS:**
 - A 2023 Audit Review Sara Oberloh presented the City Council with two different reports. The first being the Annual Financial Report that includes all the details on the audit as required by law. The second was a report with comparative history, that allowed the Council to view three years' worth of data using charts and graphs. Sara stated that the City is doing well managing their finances, and that the General Fund ended within the 50-75% reserve per our City Policy. All funds came in within budget for the 2023 financial year.
 8. CORRESPONDENCE & ANNOUNCEMENTS: N/A
 9. COUNCIL DISCUSSION & CONCERNS: N/A
 10. ADJOURNMENT: The meeting adjourned at 7:40 p.m.
 11. **NEXT MEETING:** Monday, April 1, 2024 – 7:00 p.m.
-

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, April 1, 2024

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – ANN ST VACATION

Member's Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Joe Caldwell
 Member's Absent: Leon Gregor
 Others Present: Ellen Judd (City Administrator), Mark Rahrick (City Attorney), Jerry West (Public Works), Bruce Morris (Fire Chief), Jack Schwichtenberg, Doug Scott, Troy Dahle, Steve Nordmeier, Mike O'Rourke, Sharon Krenik, Elden Eklund, John Schlie, Jeff Wenker, Johnathon and Stacy Chmelik, Dave and Lynda Schlie, Josh Malecha, Toni Ahlman, Andy Valentyn, Doug Scott (SEH), Seth Prescher, Ramon Medina, Tim Flaten, Emily Kasperek, Nate Sailor, Rosie Anderson, Connie Medeiros, Kyle Green, Kurt Wolf, Tyler Saemrow, Lisa Karl, Kelley Watts

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, April 1, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: There were no additions to the agenda. Motion by Caldwell, seconded by Golombeski and carried unanimously to approve the Agenda.
 4. Citizens Comments: Citizen had concerns on the cost of assessments and wanting to know ahead of time what the costs will be.
 Citizen concern of vacating Ann Street.
 Citizen asked if City is responsible for portions of project. SEH explained the City is responsible for a portion of the project as well.
 5. Consent Agenda: Motion by Golombeski, seconded by Murphy and carried unanimously to approve the Consent Agenda.
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6. **UNFINISHED BUSINESS:**
 - A Interim City Clerk Motion by Caldwell, seconded by Golembeski and carried unanimously to approve the appointment of the City Administrator as Interim City Clerk/Treasurer.
 - B Street Vacation Contract Motion by Murphy, seconded by Golombeski and carried unanimously to approve Contract for Future Purchase & Payment Agreement with School.
 - C Street Vacation Motion by Caldwell, seconded by Murphy and carried unanimously to approve Resolution 2024-18 Vacating Ann Street in Nathan's Addition.
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7. **NEW BUSINESS:**
 - A Northland Securities Tammy Omdahl presented the financial plan for the city relating to the bonds. No action was taken by council. Information on Bond Sale Price will be available May 9th at Special Meeting.
 - B Municipal Advisor Quotes were presented for municipal advisor companies for the upcoming bond sale. Motion by Golombeski, seconded by Joe and carried unanimously to approve Blue Rose Capital Advisors.
 - C Resolution 2024-17 Motion by Murphy, seconded by Golembeski and carried unanimously to approve Resolution 2024-17 Receiving Bids.
 - D Resolution 2024-19 Motion by Golembeski, seconded by Murphy and carried unanimously for Resolution 2024-19 Declaring Cost, Ordering Prep, & Calling for Hearing on Assessment.
 - E 201 Bloomer St W Andy Valentyn presented his plan to potentially change 201 Bloomer St W from Industrial to Residential. City Council took no action. Next step is for Valentyn is to apply to re-zone and hold a Public Hearing.
 - F CC Kitchen Use Ty Saemrow asked to rent the Community Center commercial kitchen for processing and packaging of ginseng. Next step for Saemrow is to get approval from Commercial Club and bring back to next meeting. No action taken by council.
 - G Fence Posts Kelley Watts from Community Coop was present to ask Council how to move forward with fixing the wires that were damaged by their neighbor's fence post. Attorney to send letter to get cooperation for April 22nd removal date.

<i>H</i>	Zoning Board Concerns	Jake Golombeski discussed the possibility of appointing council members to the Zoning Board to ensure a quorum. Motion by Golembeski, seconded by Caldwell and carried unanimously to appoint Tony Lindahl as an interim member of the Zoning Board.
<i>I</i>	Splitting Lots	Zoning board approved the lot split that was presented by Bethlehem Lutheran Church and recommended that City Council set the Public Hearing. Motion by Caldwell, seconded by Golembeski and carried unanimously to approve Public Hearing date of lot split for Bethlehem Lutheran Church for May 6 th .
<i>J</i>	Pay Rate Review	Pay Rate Review for Austin Schulz. Motion by Murphy, seconded by Caldwell and carried unanimously to approve new pay rate of \$25.00 and back paid to start date.
<i>K</i>	Public Works Part-time	Hire a Public Works Part-time Employee. Motion by Murphy, seconded by Golembeski and carried unanimously to offer Richard Gauthier the first part-time position at \$21.73/hr. Motion by Golembeski, seconded by Caldwell and carried unanimously to offer John Schlie the second part-time position at \$20/hr.
<i>L</i>	Ordinance 2024-2	Motion by Caldwell, seconded by Golembeski and carried unanimously to approve Ordinance 2024-2 Overpayment of Charges.
<i>M</i>	Lawn Service Quotes	Three vendors were asked for quotes. City will get new quotes from same vendors using square footage to get a more comparable price between the vendors. These quotes will be readdressed at the next meeting.
<i>N</i>	Portable Restrooms	Motion by Joe, seconded by Golembeski and carried unanimously to approve 2 handicap and 1 standard portable restroom from Rent-N-Save.
<i>O</i>	Call Out for Fires	Motion by Murphy, seconded by Golombeski and carried unanimously to allow City employees that are on the fire department, to respond to calls during work hours. Any calls that are one hour or less, they do not have to clock out for. Any calls that last longer than that, they need to report on their timecard. Employee will be allowed to make up the hours during the week.
<i>P</i>	Gas Repairs	Judd made Council aware that CenterPoint Energy will be replacing gas mains along the parade route in May before Dam Days. The boulevards will be restored to the best of their ability to allow for seating.
<i>Q</i>	Remove Clerk from Accounts	Motion by Caldwell, seconded by Murphy and carried unanimously to remove City Clerk from all designated city accounts.
<i>R</i>	Post for City Clerk	Motion by Caldwell, seconded by Golembeski and carried unanimously to post for full-time City Clerk position.
<i>S</i>	The Portage Plat	Motion by Caldwell, seconded by Golembeski and carried unanimously to set a Public Hearing for Preliminary Plat, The Portage Plat on May 6 th .
<i>T</i>	Easement Agreement	403 Sidney St W is looking for an Easement Agreement from City. Motion by Golembeski, seconded by Murphy and carried unanimously to approve the Easement Agreement as presented.
<i>U</i>	Delinquency Procedure	Motion by Murphy, seconded by Golembeski and carried unanimously that the delinquency procedure for water shutoff and payment is during normal business hours by 3:30. If paid after 3:30, the overtime wages shall be paid by the homeowner to cover city employee's overtime wages.
<i>V</i>	Dam Days Help	City workers to help with parade set-up for Dam Days. Decision made not to hire additional help.

8. CORRESPONDENCE & ANNOUNCEMENTS:

Fireman's Dance will be Saturday, April 6th.

9. COUNCIL DISCUSSION & CONCERNS:

None

10. ADJOURNMENT:

Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the April Morristown City Council meeting at 8:49 p.m.

11. NEXT MEETING:

Monday, May 6, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Emergency Meeting
 Tuesday, April 2, 2024

Member's Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor
 Member's Absent: Joe Caldwell, Jake Golombeski
 Others Present: Ellen Judd (City Administrator)

1. Call to Order: An Emergency Meeting of the Morristown City Council was called to order on Tuesday, April 2, 2024 at 3:45 p.m. in the Office at City Hall, 402 Division Street South, by Mayor Tony Lindahl.

2. Pledge of Allegiance:

3. Additions/Corrections:

4. Citizens Comments:

5. Consent Agenda:

6. **UNFINISHED BUSINESS:**

7. **NEW BUSINESS:**

A Public Works Operator Members of the Morristown City Council met to discuss the unexpected resignation of a full-time Public Works Operator. Motion by Murphy, seconded by Gregor and carried unanimously to post for a Public Works Operator with a pay range of \$23.56 to \$25.00 an hour, depending on qualifications, with an end date of April 26th.

B Emergency Assistant It was proposed to offer Janice Hilpibre the position of Emergency Office Assistant to get through the period of being short-staffed. The position would be on a week-by-week basis, with the City providing two weeks' notice when the position is no longer needed. The hours will be anywhere from 0-31, on an as-needed basis. Start date is as soon as she is available. Pay rate to be \$22.80 an hour. Motion by Murphy, seconded by Gregor and carried unanimously to post for the position stated above.

C Part-time Maintenance Motion by Gregor, seconded by Murphy and carried unanimously to hire Val Kruger for a back-up Part-time Maintenance position, at \$20.00 per hour

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

9. **COUNCIL DISCUSSION & CONCERNS:**

Motion by Murphy, seconded by Gregor and carried unanimously to take the meeting unpaid.

10. **ADJOURNMENT:** Motion by Murphy, seconded by Gregor and was carried unanimously to adjourn the Emergency Meeting at 4:11 p.m.

11. **NEXT MEETING:** Monday, May 6, 2024 – 7:00 p.m.

Attested:

 Mayor, Tony Lindahl

 Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, May 6th, 2024

**PUBLIC HEARING 7:00 P.M. – PROPOSED ASSESSMENT HEARING, 2024 STREET PROJECT
 PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – THE PORTAGE PRELIMINARY PLAT
 PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – LOT SPLIT BETHLEHEM CHURCH**

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
 Others Present: Ellen Judd (City Administrator), Mark Rahrck (City Attorney), Austin Schulz (Public Works), Bruce Morris (Fire Chief), Jack Schwichtenberg, Doug Scott (SEH), Steve Nordmeier, Mike O'Rourke, Dave and Lynda Schlie, Cindy Stopski, Grant Stopski, Emily Kasperek, Nate Sailor, Pam Golombeski, Jan Rossow, Toni Ahlman, Vivian Dulas, Richard and Carolyn Gauthier, Lisa Karsten, Evelyn Miller, Terri Byers, Jason Smith, Johnathon and Stacy Chmelik, Charlene Hildebrandt, Lisa Meritt, Sue and Val Kruger, Kelli McMullen, Shelly and Jeff Wenker, Tyler Quale, Jackie and Keith Saemrow, Ralph Barney, Chad Hoepner, Jake Duncan, Mike Schumacher, Oscar Gonzalez, Wunderlich's, Lynette Bohner, George Leppert, Michael Bohn, Justin Duncan, Nancy Larsen, Mary Shafer, Dave Underdahl, Elizabeth Prescher, Pamela Petersen, Ramon Medina, Matt Wagner, Lori Strobel, Darla Carter, Brian and Sherrie Brunner, Sharon Krenik, Lee Anderson, Troy Roth, Diane Pitan, Mark Morris, Marvin Velzke, Kari Roth, Rick Vollbrecht, Tim Flaten

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- 1. CALL TO ORDER:** A regular meeting of the Morristown City Council was called to order on Monday, May 6, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
 - 2. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
 - 3. ADDITIONS/CORRECTIONS:**
 - A 7H Correction Bathroom Update agenda item to now include a quote for consideration
 - B 7S Correction Resolution 2024-24 Appointing Election Judges to be removed from Agenda
 - C 7U Addition Letter from Resident Regarding the 2024 Street Project
 - D 7V Addition Approval to Purchase Flowers for Downtown Planters
 - E 7W Addition Hire Public Works Full-Time or Repost Position

Motion by Caldwell seconded by Gregor and carried unanimously to approve the Agenda with three additions and two corrections.
 Motion by Murphy, seconded by Caldwell and carried unanimously to close the regular meeting and open the Public Hearing on the Portage Preliminary Plat.

PUBLIC HEARING – THE PORTAGE PRELIMINARY PLAT

Owner of the land explained that he would like to subdivide lots for future development, and to give the land more uses. The lots would have a private road, shared with the people that own the land.

Motion by Murphy, seconded by Golembeski and was carried unanimously to close the Public Hearing and open the regular meeting.

Motion by Murphy, seconded by Golembeski and was carried unanimously to close the regular meeting and open the Public Hearing for the Lot Split Bethlehem Church.

PUBLIC HEARING – LOT SPLIT BETHLEHEM CHURCH

The Bethlehem Church said that they would like to get the parsonage sold, and to do so, they need to split it off from the new parsonage and obtain a new address.

Motion by Gregor, seconded by Golembeski and carried unanimously to close the Public Hearing and open the regular meeting.

Motion by Murphy, seconded by Gregor and was carried unanimously to close the regular meeting and open the Public Hearing for the Proposed Assessment 2024 Street Project.

PUBLIC HEARING – PROPOSED ASSESSMENT, 2024 STREET PROJECT

Several citizens expressed their concerns regarding the property assessments relative to the 2024 Street Project.

Doug (SEH) explained the city's assessment policy and gave an example as to how this works using an example project during a slideshow presentation.

Lynda Schlie, 110 Ann St W – Resident read a letter to council, included in the agenda packet 7U, asking them to delay the 2024 Street Project until further funds can be secured.

Pam Petersen, 107 Bloomer St E – Concerned about the ramifications to the residents. Seems as though the council wants to do all the projects at once. Doesn't think the City needs sidewalks.

Val Kruger, 203 1st St NE – Resident asked why the assessment can't be divided up to the whole city. Asked questions about Rice County's assessment practices.

Kari Roth, 204 2nd St SE – Resident talked about the 2022 Street Project and mentioned that she thinks that project was a wake-up call to the whole community. She agreed that infrastructure needs to be updated, as well as roads, but would like to see the City secure other funding.

Richard Gauthier, 304 2nd St SE – Resident questioned why storm is being installed when drainage has never been an issue in the past. Doug explained that storm inlets will be installed to take the drainage off the street.

Jason Smith, 25 Washington St E – Resident asked why curb and gutter is being installed. He feels the assessment is very inflated and feels it should be scaled back. He expressed concern over being able to rent out his apartment building due to the fact that he will have to raise the rent.

Jake Duncan, 110 Division St S – Resident expressed concern over the installation of curb and gutter and the amount of concrete replacement for his driveway. Doug explained that the contractor will need to replace that much concrete to get a smooth transition. Doug said if this passes tonight, it becomes the final assessment roll.

Justin Duncan, 205 1st St NE – Resident asked that the City Council take another look at the project in a year and get a final number before starting the project.

Jeff Wenker, 203 Washington E – Resident stated that streets should have been kept up prior to this project, and stated that the City should only be replacing blacktop. He also asked questions about costs related to contractor and asked why storm sewer is not getting replaced all the way to the river.

Carolyn Gauthier, 304 2nd St SE – Resident asked what happens if the contractor starts digging and finds out that the storm sewers are in good shape. She reiterated that everything works fine with the infrastructure and added, "don't touch it if it isn't broken." She also expressed interest in the City hiring a grant writer.

Lisa Meritt, 200 Washington St E – Resident asked council to put the project on hold. She stated that whether a homeowner sells or keeps their property, they will still end up paying for it. She said that her and her husband both work full-time and they still don't know how they will afford the assessment.

Bohner, 202 Washington St E – Resident asked about the drainage on 3rd St and how that affects her.

Tyler Quale, 200 Sidney St E – Resident asked about drainage and why curb and gutter would be used in conjunction with swales with inlets.

Lee Anderson, 200 3rd St SE – Resident asked questions about drainage and whether or not inlets could be added to existing tile lines.

Mark Morris – Resident asked about the assessment policy, and if it could be changed.

Rick Vollbrecht, 305 2nd St SW – Resident asked how the City Council would be able to make amendments to the 2022 Street Project at this point in time.

Charlene Hildebrandt, 201 Ann St E – Resident asked about the grant money received from the State and how it's being divided up. Doug explained that the money gets allocated to the remaining project after assessments. She also expressed concern over the 2022 Street Project and stated that the dirt that was put down was full of rocks and weeds.

John Chmelik, 300 Division St S – Resident talked about Ann Street being vacated and how that affects him. He said his neighbor is paying almost double his assessment and they have similar work being done to their properties. He is in favor of the project but wants to see it put off another year. He stated he doesn't want the round-a-bout, and said it delays his time to a fire call.

Shelly Wenker, 203 Washington E – Resident told the residents in attendance to be aware that real estate taxes will be higher than they expect them to be after this project.

Diane Pitan, 206 Division St S – Resident stated that there are drainage issues in the alley behind her house, and asked Doug if this project will solve them.

Elizabeth Prescher, 101 & 103 Washington St E – Resident asked city council to delay the project.

Ralph Barney – Resident stated that the city can't have two bonding bills on one street project.

Steph Ryman, 26 Main St E – Resident stated that her sidewalk was torn up six years ago and she doesn't want to see it replaced again. She also asked city council what they are going to pay for.

Motion by Murphy, seconded by Gregor and carried unanimously to close the Public Hearing and open the regular meeting.

- 4. CITIZENS COMMENTS:** Steve Nordmeier mentioned people were bow hunting off the dam and throwing fish on the sidewalk.
Michels will be replacing the gas main on 2nd St SE.
Resident asked that Council look at seal coating the roads in the future.
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- 5. CONSENT AGENDA:** Bruce asked Council to pull the Fire Department report for discussion.
Motion by Caldwell, seconded by Gregor and carried unanimously to approve the Consent Agenda with the exemption of the Fire Department report.
Bruce requested permission to sell the old tanker truck.
Motion by Murphy, seconded by Caldwell and carried unanimously to approve the Fire Department selling the old tanker truck.
Bruce explained that the Fire Department hasn't raised the Fire Rates in quite a while. He said that Morristown is lower than the surrounding towns. He requested they be raised to the amounts in the packet. Mark requested that it be on the agenda as an agenda item for the next meeting, in order for it to be approved.
Motion by Murphy, seconded by Gregor and carried unanimously to approve the Fire Department Report.
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- 6. UNFINISHED BUSINESS:**
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|----------|------------------------|---|
| <i>A</i> | Lot Combination | Motion by Caldwell, seconded by Golombeski and carried unanimously to hold a Public Hearing for Brandon Hachfeld Lot Combination Request, June 3 rd , 7:00pm or soon thereafter. |
| <i>B</i> | Public Works Part-time | Council left the hours each employee will work to Austin's discretion, providing that they don't work over 31 hours per week. |
| <i>C</i> | Clerk Posting Update | Motion by Murphy, seconded by Gregor and carried unanimously to update the City Clerk posting to a deadline of May 22 nd with a pay rate of \$22.80-\$24-57. |
| <i>D</i> | Lawn Service Quotes | Motion by Gregor, seconded by Caldwell and carried unanimously to hire Filan for Lawn Service. |
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- 7. NEW BUSINESS:**
- | | | |
|----------|-----------------------|---|
| <i>A</i> | Resolution 2024-22 | No motion was made on Resolution 2024-22 Adopting the Assessment for the 2024 Street Project.
Motion by Murphy, seconded by Gregor and carried unanimously to adjourn the Assessment Hearing for a later date. |
| <i>B</i> | Resolution 2024-23 | No motion was made on Resolution 2024-23 Accepting the Bid.
Motion by Caldwell, seconded by Golembeski and carried unanimously to authorize SEH to reach out to the low bidder, to see how long they will hold their bid. |
| <i>C</i> | Construction Services | Proposal for Construction Services from SEH was tabled for a later date. |
| <i>D</i> | Plat, The Portage | Motion by Caldwell, seconded by Golembeski and carried unanimously to approve the proposed split up of Parcel Number 20.23.2.25.001 as shown on the preliminary plat and authorizing the Mayor and City Administrator to execute the final plat document upon completion by the owner. |
| <i>E</i> | Lot Split | Motion by Golembeski, seconded by Murphy and carried unanimously to approve the lot split for Bethlehem Church with the new parcel having an address of 405 Main St W. |
| <i>F</i> | 4H Flower Planting | Motion by Gregor, seconded by Murphy and carried unanimously to allow 4-H Club to plant flowers at Centennial Park, May 19 th . |
| <i>G</i> | Baseball Field | Motion by Caldwell, seconded by Golembeski and carried unanimously to reimburse Brent Vollbrecht \$2,499 for the foul-line fence posts, with the money to come out of the baseball fund. |
| <i>H</i> | Bathroom Update | Mike O'Rourke explained that they received a lower plumbing bid for the park bathrooms. They are looking to move forward with the project with approval for plumbing and framing.
Motion by Murphy, seconded by Caldwell to accept the plumbing bid from Brandenburg Plumbing of \$9,000 for the park bathrooms. |

		Motion by Gregor, seconded by Golombeski to authorize the framing bids for the bathroom to be approved by the City Administrator, up to \$15,000.
I	Zoning Board	Motion by Caldwell, seconded by Golembeski and carried unanimously to appoint John Schlie & Pamela Petersen to the Zoning Board.
J	Resolution 2024-21	Motion by Golembeski, seconded by Gregor and carried unanimously to approve Resolution 2024-21 Accepting Resignation.
K	Damage Deposit	Motion by Gregor, seconded by Murphy and carried unanimously to approve a damage deposit for renting the Government Room, set at \$250.
L	Resolution 2024-20	Motion by Golembeski, seconded by Gregor and carried unanimously to accept the donation from American Legion for Park Bathrooms, Resolution 2024-20.
M	Permit Pay Rate	Motion by Caldwell, seconded by Golombeski and carried unanimously to approve the Zoning Administrator pay rate of \$35 per open, and \$35 per close of a permit.
N	Sewer Charges	Council explained that to fill a swimming pool without paying the sewer charge, you need to have a separate meter for your outside spicket.
O	Resolution 2024-24	Motion by Golombeski, seconded by Gregor and carried unanimously to accept Resolution 2024-24 Accepting Jerry West Resignation.
P	CC Great Hall Use	Judd asked for permission to use the Great Hall for the 2025 MN Wastewater Operator's Association section meeting on May 7 th , 2025. Motion by Murphy, seconded by Caldwell; further discussion was had about whether or not the City needs to have a motion to hold a City event. Council decided that City events can be held free of charge, as long as they are added to the calendar so everyone knows. Motion by Murphy, seconded by Caldwell to rescind the previous motion made.
Q	Open Burning	Motion by Golombeski, seconded by Murphy to allow open burning May 7 th -June 3 rd , 6pm-12 noon, no permit required.
R	Resolution 2024-25	Motion by Golembeski, seconded by Murphy and carried unanimously to approve Resolution 2024-25 Annual Fire Department Officer Pay.
S	Resolution 2024-24	Appointing Election Judges Removed from Agenda under Additions/Corrections section.
T	Playground Mulch	Motion by Golembeski, seconded by Gregor and carried unanimously to accept the quote for playground mulch by Rockhard Landscaping.
U	Letter from Resident	Letter was read by resident during the Public Hearing, Proposed Assessment, 2024 Street Project.
V	Purchase Flowers	Council stated that this purchase does not need to go before Council. They approved the City Administrator to approve the purchase of the flowers for the downtown planters in the future.
W	Public Works Full-Time	Motion by Golembeski, seconded by Gregor and carried unanimously to hire Devin Hoy at an hourly payrate of \$23.56, as soon as he is available, for the Public Works Full-time position.

8. CORRESPONDENCE & ANNOUNCEMENTS:

Hydrant Flushing	Hydrant flushing will be the same day each month as the Council Meeting, weather permitting.
Great Job Austin	Resident commented that Austin Schulz has been doing a great job in his new role as Public Works Full-time.
Cutting Down Tree	John Schlie suggested that Council look into cutting down a tree next to the river. Motion by Murphy, seconded by Caldwell and carried unanimously to have Austin get quotes to cut down the tree by the river.
Assessment Hearing	Kari Roth thanked Council for listening to the residents during the Assessment Hearing. Residents then shared their thoughts on delaying the project. Motion by Caldwell, seconded Gregor by and carried unanimously to call for a Work Session for May 15 th at 7:00 PM to discuss the Assessment Policy and 2024 Street Project.

Bond Issuance Judd stated that the Special Meeting for the Issuance of the Bond, is cancelled due to the lack of motion on Accepting the Bid, and Adopting the Assessment.

9. COUNCIL DISCUSSION & CONCERNS:

Gregor expressed concern with the Kona Ice truck showing up without a permit. Council asked Judd to reach out to the Historical Society and make sure they know that Kona Ice isn't approved.

10. ADJOURNMENT:

Motion by Caldwell, seconded by Golembeski and carried unanimously to adjourn the May Morristown City Council meeting at 10:26p.m.

11. NEXT MEETING:

Work Session: Wednesday, May 15th, 2024 – 7:00 p.m.

Regular City Council Meeting: Monday, June 3rd, 2024 – 7:00 p.m.

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.
Wednesday, May 15, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Joe Caldwell, Leon Gregor
Others Present: Doug Scott (SEH), Brent Kavitz (SEH), Mark Rahrick (Attorney), Ellen Judd (City Administrator), John Regan (WEM Superintendent)
Brian Brunner, Randy & Lisa Merritt, Lynnette Bohner, Dave Schlie, Lisa Karsten, Tim Flaten, Jake Duncan, Chuck Larsen, Nate Sailor, Emily Kasperek, Mike Schumacher, Steve Nordmeier, Carolyn & Richard Gauthier, Marvin Velzke, Toni Ahlman, Johnathon Chmelik, Diane Pitan, Stacy Chmelik, Lynda Schlie, Vivian & Dale Dulas, Jeff W, Oscar Gonzalez

6. UNFINISHED BUSINESS:

- A Assessment Policy/ 2024 Street Project Brent Kavitz from SEH stated that SEH sent Holtmeier a request for them to hold their bid for an additional 180 days, which would extend the contract to September 26th. SEH received a letter at 6:20 PM that day stating that they are not able to hold the bid that long. They are willing to extend the award out to June 26th with some exceptions if the contract is awarded between May 26th and June 26th. This includes revisions in the schedule and other stipulations. Nothing changes if the bid is awarded prior to May 26th.
Rahrick described the differences between the assessment policies that he found and detailed the different options that Council could choose. He stated that Council can amend the assessment roll down if they so choose, using various techniques.
Kavitz explained that a cap can be placed on assessments. He detailed the different ways of doing this and the benefits and drawbacks of each.
Council discussed the bond payment and how the assessments would affect the levy. Rahrick stated that Council could change the assessment roll by rewriting the assessment policy or they could change it using a cap, percentage, or by decreasing or removing parts of the assessment.
SEH discussed the different scenarios that council proposed. They discussed what a cap would do for the City portion and the levy.
Murphy discussed corner lots and asked about different options to try to lower their assessment.
Questions were asked about how removing assessment amounts affects our bond payment.
After much discussion, Council tentatively agreed to look at a scenario where the City pays for the sidewalks, and assessments are reduced by 10%.
A special meeting was called for May 21st at 7:00 pm to award the bid, and approve the construction agreement with SEH.

11. NEXT MEETING:

Monday, June 3rd, 2024 – 7:00 p.m.

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.

Tuesday, May 21st, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Joe Caldwell, Leon Gregor

Others Present: Doug Scott (SEH), Brian Brunner

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- 1. CALL TO ORDER:** A special meeting of the Morristown City Council was called to order on Tuesday, May 21, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
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- 6. UNFINISHED BUSINESS:**
- A* Construction Services Motion by Golombeski, seconded by Murphy and carried unanimously to approve the Construction Services Agreement with SEH.
- B* Resolution 2024-23 Motion by Gregor, seconded by Caldwell and carried unanimously to approve Resolution 2024-23 Accepting the Bid.
-
- 7. NEW BUSINESS:** None
- 10. ADJOURNMENT:** Motion by Gregor, seconded by Murphy and was carried unanimously to adjourn the Special Meeting at 7:06 p.m.
- 11. NEXT MEETING:** Monday, June 3rd, 2024 – 7:00 p.m.

Attested:

Mayor, Tony Lindahl

Interim City Clerk, Ellen Judd

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, June 3rd, 2024

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – LOT COMBINATION

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – ASSESSMENT HEARING CONTINUED

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
 Others Present: Ellen Judd (City Administrator), Mark Rahrick (City Attorney), Austin Schulz (Public Works), Jack Schwichtenberg, Doug Scott (SEH), Mike O'Rourke, Nicholis Martin, Karen Nellen, Lynda Schlie, Charlene Hildebrandt, Johnathon & Stacy Chmelik, Jeff Wenker, Lisa Karsten, Pete Remington, Ramon Medina, Dale Dulas, Oscar Gonzalez, Carolyn & Richard Gauthier, Lynnette Bohner

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, June 3, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
 - 7I Addition Resolution 2024-27 Designating Official Fire Call Rates
 - 6E Addition Park Bathroom Update, Mike O'Rourke to explain
 - 7J Addition Event Coverage, Insurance
 - 7K Addition Hire City Clerk
 - 7L Addition Handicap Spots at the Mill
 - 7G Correction Add 'Construction Services Testing' to Special Meeting
 Motion by Gregor seconded by Caldwell and carried unanimously to approve the Agenda with five additions and one correction.
 Motion by Caldwell, seconded by Gregor and carried unanimously to close the regular meeting and open the Public Hearing on Lot Combination.

-
- 3.5 **PUBLIC HEARINGS:** **LOT COMBINATION**, Agenda Item 6A
 No discussion.
 Motion by Golombeski, seconded by Caldwell and carried unanimously to close the public hearing and open the regular meeting.
 Motion by Caldwell, seconded by Golombeski and carried unanimously to close the regular meeting and open the Public Hearing on Assessment Hearing Continued.
ASSESSMENT HEARING CONTINUED, Agenda Item 6B
 The residents said that they never got an updated assessment roll in the mail, so they aren't sure what the proposed assessment will be. Council explained that they didn't send out a new assessment roll because the Council hadn't made any official decisions on the assessment amounts.
 Murphy passed out a tentative assessment roll that showed two columns of proposed changes. One resident asked the council to share their opinion ahead of the vote. Caldwell said he feels that the assessment should be fair towards the 2022 Street Project. Murphy said that with each street project, the council learns something new. She said she'd be in favor of the proposed ten percent reduction and removal of the sidewalks. Golombeski said he's in favor of the original assessment minus the sidewalks. Gregor said he's in favor of the original assessment to treat this project the same as the last project. Lindahl said he's in favor of the original assessment.
 Motion by Caldwell, seconded by Gregor and carried unanimously to close the public hearing and open the regular meeting.

-
4. Citizens Comments: Citizens continued to express their objections and concerns about the street project.
 5. Consent Agenda: Motion by Golombeski, seconded by Gregor and carried unanimously to approve the Consent Agenda.

-
6. **UNFINISHED BUSINESS:**
 A Lot Combination Motion by Murphy, seconded by Caldwell and carried unanimously to approve the request from Brandon Hachfeld to combine parcels 20.22.4.25.001 and 20.22.1.51.004.

- B* Resolution 2024-22 Motion by Caldwell, seconded by Golombeski to approve the initial assessment roll for the 2024 Street Project; four in favor, one opposed, motion passes.
Rahrck asked for the motion to be made again for added clarification.
Motion by Gregor, seconded by Caldwell to approve Resolution 2024-22 Adopting Assessment, attaching as the adopted assessment roll, the roll presented without reductions for sidewalk or the 10% column; four in favor, one opposed, motion passes.
- C* Kitchen Rental Council discussed clarification to the rental agreement. Hours were changed to 50 hours per month, not to exceed, and the contract shall expire two years from June 3rd, 2024.
Motion by Murphy, seconded by Golombeski and carried unanimously to approve the Community Center Kitchen Rental Agreement with Ty Saemrow, with the included changes listed above.
- D* Easement Agreement Rahrck explained the changes from the last agreement, with the original draft having a paragraph regarding drainage that's not in the final draft.
Motion by Golombeski, seconded by Murphy and carried unanimously to approve the 403 Sidney St Utility Easement Agreement.
- E* Park Bathroom Bid O'Rourke explained that he is struggling to get multiple quotes back for framing the park bathrooms. He asked for a timeframe to be able to accept the bid he received.
Motion by Gregor, seconded by Caldwell to give any other bidders one more week to submit a bid, before awarding to the current bidder; four in favor, one abstained, motion passes.

7. NEW BUSINESS:

- A* Gambling Request Motion by Caldwell, seconded by Golombeski and carried unanimously to approve the gambling application for the Waterville Sportsman Club.
- B* Utility Bill Adjustment Motion by Caldwell, seconded by Golombeski and carried unanimously to approve the water leak credit policy request submitted by Tonjum, with the forgiven amount to be \$388.43.
- C* Zoning Memo Rahrck discussed the differences between the Zoning Board and Zoning Committee in the City Code. He suggested that changes be made to help clarify the language. City Council asked for something to be presented at the next meeting that they can vote on.
- D* Resolution 2024-26 Motion by Gregor, seconded by Golombeski and carried unanimously to accept Resolution 2024-26 Accepting Donation from Fire Relief.
- E* Crack Filling Motion by Gregor, seconded by Golombeski and carried unanimously to accept the asphalt crack filling quote from Bargaen with the amount not to exceed \$16,000.
- F* Drop Tree by River Motion by Caldwell, seconded by Murphy and carried unanimously to approve the quote from Strobels for \$4,300 to cut down and haul away the two trees by the river, as well as grinding the stumps.
- G* Special Meeting Motion by Murphy, seconded by Caldwell and carried unanimously to set a special meeting for June 11th at 7:00 pm to price the bond, as well as accepting a bid for construction services testing.
- H* Meter Quotes Judd explained the differences between the quotes and the cellular meter vs the antenna meters.
Motion by Murphy, seconded by Golombeski and carried unanimously to approve purchasing the meters and RPZ's through DSG.
Motion by Murphy, seconded by Golombeski and carried unanimously to approve the quotes from Brandenburg Plumbing.
- I* Fire Call Rates Motion by Golombeski, seconded by Murphy and carried unanimously to approve Resolution 2024-27 Designating Official Fire Call Rates.
- J* Event Coverage Judd explained that any party that rents the Community Center, including the government room, needs to have liability insurance, as well as liquor liability insurance if serving alcohol. Council discussed it and decided that they don't want to allow alcohol with the government room rental. They tabled the discussion for July's meeting.

- K City Clerk Motion by Golombeski, seconded by Gregor and carried unanimously to hire Cassie Eldeen for City Clerk/Treasurer at full-time at \$23.56 per hour.
Motion by Gregor, seconded by Golombeski and carried unanimously to hire Lorraine Herrley for City Clerk/Treasurer at full-time at \$23.56 per hour, if Cassie Eldeen declines the position.
- L Handicap Spots Lisa Karsten asked Council for approval to remove two handicap parking stalls at the mill and change them to regular parking.
Motion by Murphy, seconded by Golombeski and carried unanimously to approve the removal of two handicap parking stalls at the Mill, with the public works staff to take care of signage and painting.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- City Council Election Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024 through Tuesday, August 13, 2024.
- Thank you to City Steve Nordmeier would like to say thank you to the City for the use of the Community Center parking lot for car show.
- Playground Mulch Thank you to the Fire Department Relief for donating the money for the playground mulch, and to all the volunteers who helped.
- Car Show Lindahl said that the Car Show went really well, and he thinks they will decide to have the car show at the Community Center next year as well.

9. **COUNCIL DISCUSSION & CONCERNS:**

- Street Project Rep Murphy asked Council if they would be interested in having a resident be a part of the 2024 Street Project to make sure everything goes smoothly. Council asked her to reach out to the resident and see if they are interested.

10. **ADJOURNMENT:**

Motion by Golombeski, seconded by Murphy and carried unanimously to adjourn the Morristown City Council meeting at 9:02 p.m.

11. **NEXT MEETING:**

Special Meeting: Tuesday, June 11th at 7:00 p.m.
Regular Meeting: Monday, July 1, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.

Tuesday, June 11th, 2024

Members Present: Tony Lindahl (Mayor), Linda Murphy, Joe Caldwell, Leon Gregor

Members Absent: Jake Golombeski

Others Present: Tammy Omdal (Northland Securities)

1. CALL TO ORDER: A special meeting of the Morristown City Council was called to order on Tuesday, June 11, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.

7. NEW BUSINESS:

A Price Bond Motion by Murphy, seconded by Gregor and carried unanimously to adopt Resolution 2024-28 Awarding the Sale of General Obligation Improvement Bonds.

B Testing Services Motion by Murphy, seconded by Caldwell and carried unanimously to accept the bid from Braun Intertec for Construction Testing Services in the amount of \$46,698.

10. ADJOURNMENT: Motion by Caldwell, seconded by Gregor and was carried unanimously to adjourn the Special Meeting at 7:11 p.m.

11. NEXT MEETING: Monday, July 1st, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Emergency Meeting, 1:15 p.m.

Friday, June 21st, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Joe Caldwell, Leon Gregor
 Members Absent: Linda Murphy
 Others Present: Bruce Morris (Fire Chief), Ellen Judd (City Administrator), Austin Schulz (Public Works), Tim Flaten

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- 1. CALL TO ORDER:** An emergency meeting of the Morristown City Council was called to order on Friday, June 21, 2024 at 1:15 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
-
- 7. NEW BUSINESS:**
- A* Declare Emergency Motion by Caldwell, seconded by Golombeski and carried unanimously to declare a State of Emergency in the City of Morristown effective June 21, 2024 at 1:15 pm.
 - B* Updates Judd stated that the City of Bloomington is helping out through MNWarn, and is on their way with a pump and 2,500 sandbags.
Lindahl mentioned that County Road 15 has been closed.
Judd stated that MRWA is in the area with pumps and is willing to help out as needed.
Morris gave an update through the National Weather Service.
Everyone agreed that hours and supplies need to be well documented.
 - C* Emergency Pay Rate Motion by Golombeski, seconded by Gregor and carried unanimously to pay \$30 per hour for anyone requested by Austin or Ellen to help with flood related endeavors, starting from the time the emergency was declared.
 - D* Emergency Managers Motion by Golombeski, seconded by Caldwell and carried unanimously to appoint Bruce Morris, Tim Flaten, Troy Dahle, and Kyle Green as Emergency Managers for the flood, with the authority to make decisions on behalf of the City for the flood.
Motion by Caldwell, seconded by Gregor and carried unanimously to add Ann Traxler as an Emergency Manager.
 - E* Emergency Shelter Everyone was in agreement to use the Fire Hall as the emergency shelter for Saturday only, with the Community Center as a back-up, to work around the wedding at the hall.
 - F* Points of Contact Everyone agreed to hold their first emergency management meeting at 6:00 pm at the Public Works building with Lindahl and Gregor being the points of contact on the City Council.
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- 10. ADJOURNMENT:** Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the Emergency Meeting at 1:37 p.m.
- 11. NEXT MEETING:** Monday, July 1st, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, July 1st, 2024



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney), Austin Schulz (Public Works), Jack Schwichtenberg, Bruce Morris, Dave Schlie, Jesse Thomas, Stacy and John Chmelik, Lisa Merritt, Mark Morris, Niki Preuss, Barb Morris, Mike Mellow, Tim Flaten, Rick Vollbrecht, Adrienne O'Rourke, Steve Nordmeier, Jeff Wenker

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, July 1st, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
 - New Business 7L Pay Application No. 1 from Holtmeier Construction
 - New Business 7M Breezy Hill Produce, Food Truck at Car WashMotion by Caldwell, seconded by Gregor and carried unanimously to approve the Agenda with two additions.
4. Citizens Comments: Tim Flaten wanted to commend everyone helping with the flooding. He stated everyone did a fantastic job.
Lisa Merritt wants an extension granted to file an appeal to the assessment.
Chmelik's were wondering if the cost of their assessment will go up if additional work is completed on the project.
There were also concerns brought up about band practices at the school and the potential safety issues with students walking through a construction zone. Judd will reach out to John at the school.
Questions were asked if Ann St W will be started and if it will be accessible.
Rick Vollbrecht was wondering why no one reached out to him after he had called 911 about his sewer back-up.
5. Consent Agenda: Motion by Gregor, seconded by Golombeski and carried unanimously to approve the Consent Agenda.

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6. **UNFINISHED BUSINESS:**
 - A Franklin St House Judd explained that a neighbor to 204 Franklin St W had concerns with possible flooding in the house and about the electricity still being on. Judd reached out to the homeowner and he will be getting the electricity turned off. There is currently an Estate Recovery Lien on the house by the State of MN. Rahrick spoke about the possibility of getting the house condemned, but City Council shared concerns with costs potentially incurred by the city and being unable to recover those funds due to a lien. Rahrick will look more into the City's options.

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7. **NEW BUSINESS:**
 - A Reimbursement Motion by Golombeski, second by Caldwell and carried unanimously to approve a reimbursement to the Baseball Association for \$2,696.00 for their purchase to SiteOne Landscape Supply.
 - B Dress Blues Motion by Caldwell, seconded by Gregor and carried unanimously to approve new dress blues for the Fire Department in the amount of \$4,425.70.
 - C Resolution 2024-29 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-29 Appointing Election Judges for the Primary and General Election in 2024.
 - D City Clerk LCCB Motion by Murphy, seconded by Caldwell and carried unanimously to approve adding Cassie Eldeen, City Clerk, to the Lake County Bank Account.
 - E Resolution 20204-31 Motion by Motion by Gregor, seconded by Murphy and carried unanimously to approve Resolution 2024-31 Establishing Interest Rate for the 2024 Street and Utility Project. Rahrick would like letters sent informing the residents of the 6% interest rate.

- F* SEH Amendment Motion by Golombeski, seconded by Murphy and carried unanimously to approve the SEH Amendment to their contract.
- G* Assessments Motion by Murphy, seconded by Gregor and carried unanimously to approve a correction on the adopted assessment roll, correcting the amount owed for parcel 2027101006 from \$16,400.70 down to \$14,947.90.
- H* Public Works Lead Discussion to make Austin Schulz Public Works Lead, will have a future discussion about compensation for the extra duties as Lead. Motion by Golombeski, second by Caldwell and carried unanimously to make Austin the Public Works Lead.
- I* Resolution 2024-32 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-32 Declaring an Emergency.
- J* Liquor License Council received a proposal from the Commercial Club to buy items from the bar area. After a brief discussion, it was decided to a work session needs to be scheduled. Work session scheduled for July 10th at 7:00 pm.
- K* City Code Enforcement Discussion on two undeveloped lots with grass over a foot tall. Motion by Murphy, seconded by Golombeski and carried unanimously to approve sending \$100 fine to property owner. Discussion regarding ongoing violation of 4 vehicles exceeded with fines remaining unpaid. Motion by Murphy, seconded by Golombeski and carried unanimously to send a letter to the property owner stating their renter has unpaid fines.
- L* Pay App #1 SEH submitted a payment application for Holtmeier Construction in the amount of \$128,865.22. Motion by Golombeski, seconded by Caldwell and carried unanimously to approve the pay application as stated.
- M* Sweet Corn Truck Breezy Hill Produce would like to place a sweet corn wagon at the Car Wash. Discussion about if produce trucks need a peddler's license. Rahrick will investigate further. Motion by Murphy, seconded by Golombeski and carried unanimously to allow Breezy Hill Produce to sell produce as long as all the proper steps are followed.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- City Council Election Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024 through Tuesday, August 13, 2024.

9. **COUNCIL DISCUSSION & CONCERNS:**

Tony thanked everyone that was involved in helping with the flood. Linda shared that this is the third time they have had sewer back up in their basement and is wondering if there is anything that can be done to prevent this from continuing to happen.

10. **ADJOURNMENT:**

Motion by Golombeski, seconded by Murphy and was carried unanimously to adjourn the Regular Meeting at 8:07 p.m.

11. **NEXT MEETING:**

Work Session: Wednesday, July 10th – 7:00 p.m.

Regular Meeting: Monday, August 5, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.
Wednesday, July 10, 2024

Members Present: Tony Lindahl (Mayor), Linda Murphy, Joe Caldwell, Leon Gregor
Members Absent: Jake Golombeski
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk)
Barb and Mark Morris, Danny Morris, Steve Nordmeier, Adrienne O'Rourke

7. NEW BUSINESS:

- A Liquor License/
 Wedding Venue Details Judd gave a summary of what the Commercial Club's intentions are moving forward, as well as a summary of questions and answers from the Minnesota Alcohol and Gambling Enforcement Division.
- The Commercial Club will no longer be working the bar or taking care of the bookings for the Community Center due to lack of volunteers for the events. They would like to keep their liquor license for Dam Days, as that is their primary fundraising for community events throughout the year. Discussion ensued for possible options for the bar and who may be interested in taking it over. It was stated that if the city can't find somebody to take over the bar, the Commercial Club would help with the Fireman's dance.
- Discussion on what kind of license they will need to get in the future and the technicalities they may run into. Judd stated she will call her contact with the State again and can get the information needed.
- Commercial Club will still have items that renters can rent from them and they will take care of setting those things up.
- 11. NEXT MEETING:** Monday, August 5th, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, August 5th, 2024

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney), Austin Schulz (Public Works), Tim Boese, Dave Schlie, Doug Scott, Stacy and John Chmelik, Lisa Merritt, Dan Morris, Rick Vollbrecht, Mike O'Rourke, Richard Carel, Pam Petersen, Lynnette Bohner, Jeff Wenker

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, August 5th, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
 - Addition A Driveway Concern-Chmelik to explain
 - Addition B Approve Pay App #2 from Holtmeier Construction
 - Addition C Morristown Fire Relief Association Annual Audit Review
4. Citizens Comments: Pam Peterson is wondering who made the decision to widen Ann St. without anyone knowing, who is paying for the catch basins, and why are there still holes in the ground from tree removals. Doug replied stating that the catch basins were in the original plans. The widening of Ann St was discussed publicly at a January or February meeting. It has recently been compromised to 26 feet instead of 30. Discussion regarding sump baskets and homeowner at 110 Ann St. would like theirs removed. Rick Vollbrecht wanted to follow up on his failed 911 response from the flood. Mayor Lindahl was told by Sherriff Thomas that he checked into it and that the call was taken as non-emergent, so nothing was done with it. Rick also let the council know that SW 2nd St. is consistently blocking the road with meetings that are at a home on that street. Rick also asked for the port a potties to be cleaned more frequently than they are. Austin said he will take care of that.
5. Consent Agenda: Motion by Caldwell, seconded by Murphy and carried unanimously to approve the Consent Agenda.

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:**

- A Driveway John Chmelik discussed in more detail how his driveway was cut incorrectly and has caused more damage to be done than necessary. The city had previously agreed to pay a portion of the additional cost incurred to the homeowner. Mr. Chmelik is appreciative of the city helping, but stated he feels that it should fall back on Holtmeier Construction. Mr. Chmelik brought estimates of the additional repairs and proposed the city paying for ¼ or ½. Murphy noted that the homeowner really did their homework, and it is unfair that they would have to pay the full amount to fix. Motion by Murphy, seconded by Caldwell, and carried unanimously to accept bid for city to pay ½ of the amount. There will be further discussion regarding deducting amount from contractor payment.
- B Pay App #2 Motion by Murphy, seconded by Gregor and carried unanimously to approve payment #2 in the amount of \$622,566.72.
- C Fire Relief Review Motion by Gregor, seconded by Golombeski and carried unanimously to approve audit report and giving the City Clerk authority to sign.
- D Resolution 2024-36 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-36 Approving the transfer of funds to the Morristown Baseball Association.
- E Resolution 2024-33 Motion by Motion by Golombeski, seconded by Caldwell and carried unanimously to approve Resolution 2024-33 Establishing the Creation of Fund 403.
- F Resolution 2024-34 Motion by Caldwell, seconded by Golombeski and carried unanimously to approve Resolution 2024-35 Creation of Fund 372.

<i>G</i>	Resolution 2024-35	Motion by Gregor, seconded Golombeski and carried unanimously to approve Resolution 2024-35 Approving Transfer of Funds.
<i>H</i>	Work Session	Discussion to schedule Work Session for Budget. Motion by Murphy, seconded by Gregor and carried unanimously to schedule work session August 21 st at 7:00 pm.
<i>I</i>	Work from Home	Motion by Caldwell, seconded by Golombeski and carried unanimously to approve Ellen to work from home during Parental Leave.
<i>J</i>	Curb Stop Repair	Council received an estimate from Dahle's for Curb stop repair. Request is to be able to approve repair with this estimate until the end of 2024. Motion by Murphy, seconded by Gregor and carried unanimously to approve estimate for the duration of 2024.
<i>K</i>	Cannabis	Discussion about Cannabis Retail Business Registration and if the City of Morristown wants to delegate that authority to Rice County. Rice County is in the process of developing their ordinance and it should be ready in September. Motion by Murphy, seconded by Gregor to wait to review Rice County's ordinance and go from there.
<i>L</i>	GovDeals	Motion by Linda, seconded by Caldwell to give Ellen and Austin permission to sell items on GovDeals.
<i>M</i>	Assess Fines	The City Clerk updated Council on Homeowner's POA contacting her and not being aware of any issues or fines. They have been trying to evict the renter and are in the process of filing the legal papers to do so. They want to sell the property. The council decided that the fines will remain in place and once renter is evicted, they will re-assess fine enforcement. Clerk will send letter to advise them of situation.
<i>N</i>	RPZ	Motion by Caldwell, seconded by Murphy and carried unanimously to approve DSG Quote.
<i>O</i>	Events in Great Hall	Reviewed proposed Agreement between The City of Morristown and the Morristown Commercial Club. The question was asked if the Commercial Club was going to also still take care of the bookings until 6/30/25. Council will review proposed agreement.
<i>P</i>	Project Committee	Motion by Murphy, seconded by Golombeski and carried unanimously to approve Ellen, Austin, Leon, and Tony to Project Committee. All four must agree, then an email should be sent to the rest of council. Then at the next meeting it will be brought up and officially approved. Motion by Caldwell, seconded by Golombeski and approve unanimously to approve the change in road width from 30' to 26'.
<i>Q</i>	Floodplain Ordinance	Motion by Murphy, seconded by Caldwell to proceed with getting contractors for new FEMA Floodplain Ordinance.
<i>R</i>	Reviews	Council reviewed the staff reviews. All staff are now on the same review schedule, so nobody is missed or late.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

City Council Election	Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024, through Tuesday, August 13, 2024.
Hydrant Flushing	Public Works will be waiting until September 3 rd to resume hydrant flushing due to the continued high-water table.

9. **COUNCIL DISCUSSION & CONCERNS:**

	Reminder National Night out is tomorrow evening, August 6 th from 6-8 pm at the baseball field.
	John Chmelik asked who is taking care of landscaping and fixing after road repairs. Motion by Murphy, seconded by Caldwell and carried unanimously to close regular meeting and open the closed meeting to discuss Litigation of Lawsuit at 8:27.
CLOSED MEETING:	Litigation Regarding Assessment Appeals Motion by Murphy, seconded by Caldwell and carried unanimously to close meeting regarding assessment appeals at 8:56. Motion by Murphy, seconded by Gregor and carried unanimously to open the closed meeting for City Administrator Review.

CLOSED MEETING: A performance review was conducted for the City Administrator.

Motion by Murphy, seconded by Golombeski and was carried unanimously to adjourn closed meeting at 9:27.

10. **ADJOURNMENT:** Motion by Murphy, seconded by Golombeski and was carried unanimously to adjourn the Regular Meeting at 9:27 p.m.

11. **NEXT MEETING:** Work Session: Wednesday, August 21st – 7:00 p.m.
Regular Meeting: Tuesday September 3, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.
Wednesday, August 21, 2024

Members Present: Tony Lindahl (Mayor), Linda Murphy, Joe Caldwell, Leon Gregor, Jake Golombeski
Members Absent: None
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk)

7. NEW BUSINESS:

A Budget and Levy City Administrator presented preliminary 2025 budget and levy options to the Council. The Council reviewed different options and inquired about some specific line items and how different options could possibly work for the city. At the end of the discussion, the council was in agreement with a preliminary budget for 2025.

11. NEXT MEETING: Tuesday , September 3rd, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.
Tuesday, September 3rd, 2024



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Jack Schwichtenberg, Doug Scott, Tim Boese, Lisa Merritt, Jake Duncan, Clayton Merritt, Randy Merritt, Steve Nordmeier, Charlene Hildebrandt, Brandon Hachfeld, John Schlie, Kari Roth, Pam Petersen, Lynnette Bohner, Jeff Wenker

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Tuesday September 3rd, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: None
Motion by Caldwell, seconded by Gregor and carried unanimously to close regular meeting and open the Public Hearing for a variance request.
 - 3.5 PUBLIC HEARING Variance Request, 23984 Iona Ave. No comments. Motion by Gregor, seconded by Golombeski and carried unanimously to close Public Hearing and open the Regular Meeting.
 4. Citizens Comments: None
 5. Consent Agenda: Motion by Gregor, seconded by Caldwell and carried unanimously to approve the Consent Agenda.
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6. **UNFINISHED BUSINESS:** None
 7. **NEW BUSINESS:**
 - A Variance Clarifying questions were asked about what buildings will be torn down. Motion by Caldwell, seconded by Golombeski, and carried unanimously to approve the variance.
 - B Road Project Lisa Merritt addressed the council about catch basin frustrations. Washington St moved to the north by three feet and does not match the rest of the road. Gregor and Doug with SEH clarified. Parking concerns for the school that people will be parking in their yards, Mayor advised to speak to the school about that. Inquired about email sent about potential funding, Caldwell stated he called Jasinski's office. Inquired about driveway costs...city vs. homeowners. Doug attempted to answer. Driveway exclusion questions. Dominic with SEH was to go to homeowners. When would the correct time be to address the assessment policy? The city is unable to answer anything about assessments because of the pending litigation.
 - C Road Project Jake Duncan brought some paperwork and gave to council. Paperwork consists of layouts of his property, his neighbors, and assessment roll. His neighbor's property was missed and he is wondering who is paying for it. It isn't fair. Mayor Lindahl reminded Duncan that we are unable to discuss any specifics because of the litigation. Doug stated that legally they wouldn't have been able to go back and add them. Mr. Duncan wondered if he would be getting a break on his water bill for watering the re-seed when it shouldn't be his responsibility.
 - D Contingency Motion by Murphy, seconded by Golombeski, and carried unanimously to spend \$12,969 for 2nd St. Geotextiles.
 - E Pay App Motion by Murphy, seconded by Gregor and carried unanimously to approve Pay Application #3 to Holtmeier for \$909,516.65.
 - F Park Bathrooms Approval to move forward with Park Bathrooms. Stipulations that it must be flood proofed. Discussion on flood plain. City Attorney read policy and stated we are fine to proceed due to mechanicals being in the ceiling. Tabled subject until Mike O'Rourke can be at meeting.
 - G Resolution 2024-38 Motion by Gregor, seconded Golombeski, and carried unanimously to approve Resolution 2024-38 Assigning a New Street Address.
 - F Resolution 2024-37 Motion by Murphy, seconded by Gregor and carried unanimously to approve Resolution 2024-37 Proposed Tax Levy.

<i>H</i>	TNT Hearing	Motion by Golombeski, seconded by Gregor and carried unanimously to set the Truth-in-Taxation hearing date for December 2 nd at 7:05 p.m.
<i>I</i>	Event Set-up	Pay Increase for Large Events. Increase to \$200 for the backup person to help for larger events held at the Community Center. Tabled until next month.
<i>J</i>	Snow Plowing	Post for Seasonal Snowplow Position. Discussion regarding specifics about part time vs. seasonal. Will not post for seasonal snowplow position at this time.
<i>K</i>	Fire Contract	Motion by Golombeski, seconded by Linda and carried unanimously to approved the Shieldsville contract as presented.
<i>L</i>	Hall Rental	Great Hall Rental Agreement and Packet. Tabled until next meeting
<i>M</i>	Cannabis	Discussion on how to proceed with regulations. Tabled until we receive more information from Rice County.
<i>N</i>	Volleyball Court	Looking for opinions from residents on what they would like done with the volleyball court. Keep it the same, pickleball court, etc. This is looking ahead for the future.
<i>O</i>	Salaries	Council and Mayor Salary. 2018 was the last change. Suggestion to raise a couple hundred dollars. Maybe raise meeting rates from \$25 to \$50. Mayor suggested the council to do their research and bring back suggestions next month.
<i>P</i>	Fines	106 1 st St SE To discuss fines. Resident didn't show up. Yard still has excess vehicles. Fines still in place.
<i>Q</i>	Review Summary	Summary of the City Administrator's Review. Only concern was about increasing safety plans/training. Overall favorable review.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

None

9. **COUNCIL DISCUSSION & CONCERNS:**

Trees in ditch. Should they be removed? John Schlie said to call DNR and tell them to remove them or the city will take care of it.

Bargan – crack filling. Work isn't completed and we have received a bill. They are supposed to be coming back. Austin will follow up.

Culvert plugged by Sidney St. Who should be responsible for unplugging it so the water can drain?

10. **ADJOURNMENT:** Motion by Caldwell, seconded by Golombeski, and was carried unanimously to adjourn the Regular Meeting at 8:27 p.m.

11. **NEXT MEETING:** Work Session: Wednesday, September 11th – 6:00 p.m.
Regular Meeting: Monday October 7, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.
Wednesday, September 11, 2024



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell
Members Absent: Jake Golombeski
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mike O'Rourke

1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday September 11, 2024 at 6:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.

7. NEW BUSINESS:

A Park Bathrooms Council met to discuss next steps for the park bathrooms. They discussed city ordinances and how they pertain to the bathrooms. They told O'Rourke that he will need to stay within the guidelines of our city ordinance. Motion by Murphy seconded by Caldwell and carried unanimously to allow the exterior repairs, as well as the repair of the interior wall and tin work, of the bathroom to move forward, as long as cost stays within the percentages as dictated by FEMA.

B Hall Use Motion by Caldwell, seconded by Gregor and carried unanimously to waive the fee for the great hall, for the city election candidate debate. Motion by Murphy, seconded by Gregor and carried unanimously to make use of the great hall for the debate conditional on an agenda being approved ahead of time by the City Administrator.

10. **ADJOURNMENT:** Motion by Caldwell, seconded by Murphy and was carried unanimously to adjourn the Special Meeting at 7:57 p.m.

11. **NEXT MEETING:** Regular Meeting: Monday October 7, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, to follow Closed Meeting

Wednesday, October 2, 2024



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell
Members Absent: Jake Golombeski
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney), Susan Tindal, Vivian and Dale Dulas, Pete Remington, John Byers, Justin Duncan, Dave and Lynda Schlie, John and Stacy Chmelik, Janis Rossow, and Steve Nordmeier

1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday October 2, 2024 at 7:29 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.

7. NEW BUSINESS:

- A. Next Phase of Street Project SEH has asked if the City of Morristown wants to move forward with the next street project. There was an inquiry on which streets would be worked on. Chestnut, Bloomer, 1st, and 2nd would be potential if approved. The scope of the work would be the same as the last two projects. Council discussion. Mayor Lindahl went around the table asking each Council person if they would like to proceed. There was no interest in moving forward with any new street projects at this time. No motion made to give SEH permission to move forward.
- B. Justin Duncan Thanked the Council for putting the project on hold. He said there needs to be grants secured before proceeding. Inquired about the homeowners that were missed in the assessment process and who is paying for those. He thinks it shouldn't be the city, it should be SEH.

10. **ADJOURNMENT:** Motion by Murphy, seconded by Caldwell and was carried unanimously to adjourn the Special Meeting at 7:48 p.m.

11. **NEXT MEETING:** Regular Meeting: Monday October 7, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.

Closed Meeting, 7:00 p.m. or soon thereafter

Wednesday, October 2, 2024

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell
Members Absent: Jake Golombeski
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney), Susan Tindal, Vivian and Dale Dulas, Pete Remington, John Byers, Justin Duncan, Dave and Lynda Schlie, John and Stacy Chmelik, Janis Rossow, and Steve Nordmeier

-
1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday October 2, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
Motion by Gregor, seconded by Murphy, and carried unanimously to close the special meeting and open the closed meeting.
-
7. **NEW BUSINESS:**
A EEOC Discussion was held in closed session about a charge of discrimination.
Motion by Caldwell, seconded by Gregor and carried unanimously to close the closed meeting and open the special meeting at 7:26 p.m.
Motion by Caldwell, seconded by Gregor and carried unanimously to approve and authorize the Mayor and City Administrator to sign the Conciliation Agreement as presented.
-
10. **ADJOURNMENT:** Motion by Caldwell, seconded by Murphy and was carried unanimously to adjourn the Special Meeting at 7:28 p.m.
11. **NEXT MEETING:** Regular Meeting: Monday October 7, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, October 7th, 2024



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Austin Schulz, Mark Rahrick (City Attorney), Bruce Morris, Jack Schwichtenberg, Steve Nordmeier, Richard Carel, Karen Nellen, Lynda and Dave Schlie, Sheila Willing, Dave Walz, Pam Petersen, John Schlie, Josh Malecha, Jeff Wenker, Billy Seibel, Jake Duncan, Doug Scott, Mike O'Rourke, Lynnette Bohner, Val Kruger, Johnathan Chmelik, Lisa Merritt, Janis Rossow, Tim Flaten, Oscar Gonzalez, Dale Dulas

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, October 7th, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
 - Addition Pay App No. 4 from Holtmeier Construction
 - Correction 7A – High Water Bill – Resident no longer wishes to speakMotion by Gregor, seconded by Golombeski and carried unanimously to approve the agenda with one addition and one correction.
 4. Citizens Comments: Pam Peterson is wondering who missed the assessment on 106 Division St. She feels the City of Morristown shouldn't have to pay for somebody else's mistake. Lisa Merritt has not heard back from Doug about why Washington St. wasn't constructed straight. Doug planned to send an email and apologized for not doing so. He said they had to naturally shift the road to stay consistent and straight by the school. Resident also asked if there was intention to pursue any government funding. Mayor Lindahl said not at this time since there aren't any other projects moving forward.
 5. Consent Agenda: Motion by Caldwell, seconded by Murphy and carried unanimously to approve the Consent Agenda.
-

6. **UNFINISHED BUSINESS:**
 - A. Event Set Up Motion by Murphy, seconded by Caldwell, and carried unanimously to change the event set up pay from \$100 per event to \$25 per hour.
 - B. Hall Rental City Attorney and the City Administrator will work on drafting an official contract for the City and the Commercial Club to sign that resembles the Great Hall Rental agreement that was presented.
 - C. Salaries City Attorney to make verbiage changes, proposal will be brought back next month for Council's review.
 - D. Resolution 2024-41 Motion by Caldwell, seconded by Golombeski, and carried unanimously to approve Resolution 2024-41 Assessment of Fines.
-

7. **NEW BUSINESS:**
 - A. ~~Water Bill~~ Resident no longer wished to address the Council.
 - B. Commercial Club Motion by Murphy, seconded by Gregor, and carried unanimously to allow the Commercial Club use of the parking lot for "Trunk or Treat" on Halloween. Motion by Murphy, seconded by Golombeski to allow the Commercial Club use of the Hall on December 14th for the "Commercial Club Christmas Drawing".
 - C. Sumps Removing \$184.65 from resident assessments if they had their sump baskets removed. Not all houses have had their sump baskets removed that would like them removed.
 - D. Assessments Jake Duncan questioned the assessment policy and said he feels he's being charged incorrectly. Discussion for Doug to re-look at the policy and assessments to make sure they are calculated correctly. Motion by Murphy, seconded by Golombeski, and carried unanimously to call a Special meeting for October 23rd, 2024 at 7:00 p.m. for 2024 Street Project Assessment Roll.

- E. Pay App Motion by Golombeski, seconded by Caldwell and carried unanimously to pay Payment Application No. 4 to Holtmeier Construction for \$344,036.73.
- F. Water Policy Motion by Murphy, seconded by Gregor, and carried unanimously to give 37 Charlotte St. a water credit of \$190.38 as long as proof of credit is provided by the Mobile Home Park.
- G. No Parking Motion by Golombeski, seconded by Gregor, and carried unanimously to have No Parking signs placed on 2nd St. SE, across from the tennis courts, on the east side of the road.
- H. No Parking Discussion regarding no parking signs on a portion of 2nd St. SW. Tabled until next month. Deputy Josh Malecha said he will do some research on intersection and get back to the City on options.
- I. Resolution 2024-40 Motion by Golombeski, seconded by Gregor, and carried unanimously to adopt Resolution 2024-40 recognizing National Pregnancy and Infant Loss Awareness Day.
- J. Budget Motion by Golombeski, seconded by Caldwell, and carried unanimously to schedule Final Budget/Levy Work Session for November 6th at 7:00 pm.
- K. Resolution 2024-38 Judd explained that Rice County required the Resolution to include the full legal description of the property. Motion by Golombeski, seconded by Gregor and carried unanimously to adopt the revised Resolution 2024-38 Assigning an Address.
- L. Plowing Discussion regarding the city potentially windrowing additional streets to help with snow removal on sidewalks. Sidewalk clearing is homeowner's responsibility.
- M. Plowing Snow Plow Back-up and Haul-Away. Tabled until next month as no quotes were turned in.
- N. Reviews Murphy and Golombeski to coordinate November dates with City Clerk for employee reviews.
- O. Handbook Motion by Caldwell, seconded by Golombeski, and carried unanimously to make the five corrections in Employee Handbook, as presented.

8. CORRESPONDENCE & ANNOUNCEMENTS:

- A. Candidate Forum A Candidate Forum will be held on October 16th at 7 p.m. in the Great Hall at 402 Division St S, where the candidates up for election will answer predetermined questions. Please note, the City Council may be present for the event. No city business will be discussed or decided on.
Forum Committee asked if they could record the forum for people that aren't able to be present. They are free to record on their own.

9. COUNCIL DISCUSSION & CONCERNS:

- A. Future Projects Murphy told residents that there was a meeting regarding potential next street projects. Council decided not to proceed with future projects at this time.
- B. Project Funding Murphy also let a resident know that because there aren't any upcoming projects, we aren't eligible for anymore grants.

10. CLOSED MEETING:

- Motion by Caldwell, seconded by Gregor, and was carried unanimously to open the Closed Meeting at 8:10 p.m.
Closed meeting to discuss Litigation.
Motion by Golombeski, seconded by Murphy and carried unanimously to close the closed meeting at 8:30.
Motion by Golombeski, seconded by Caldwell and carried unanimously to open regular meeting at 8:30.

11. ADJOURNMENT:

- Motion by Golombeski, seconded by Gregor and carried unanimously to adjourn the regular Morristown City Council meeting at 8:30 p.m.

12. NEXT MEETING:

- Special Meeting: Wednesday October 23, 2024 – 7:00 p.m.
Regular Meeting: Monday November 4, 2024 – 7:00 p.m.

Approved:

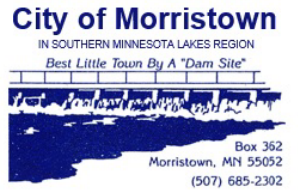
Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.
Wednesday, October 23, 2024



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell, Jake Golombeski

Members Absent:

Others Present: Cassie Eldeen (City Clerk), Lisa Merritt, Charlene Hildebrandt, Jake Duncan, Shelly Wenker, Jon Chmelik, Mike Mallow, Lynda & Dave Schlie, Steve Nordmeier, and Justin Duncan

-
- 1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday, October 23, 2024 at 7:00 p.m. at 402 Division Street South by Mayor Tony Lindahl.
-
- 7. **NEW BUSINESS:**
 - A Assessments Motion by Murphy, seconded by Caldwell and unanimously carried to Certify assessments as stated, excluding the missed property and 201 Ann St. E.
 - 10. **ADJOURNMENT:** Motion by Golombeski, seconded by Murphy and was carried unanimously to adjourn the Special Meeting at 7:10 p.m.
 - 11. **NEXT MEETING:** Regular Meeting: Monday November 4, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.
Monday, November 4th, 2024



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Cassie Eldeen (City Clerk), Austin Schulz, Mark Rahrck (City Attorney), Bruce Morris, Jack Schwichtenberg, Charlene Hildebandt, Steve Nordmeier, Richard Carel, Pam Petersen, Jeff Wenker, Jake Duncan, Doug Scott, Johnathan Chmelik, Lisa Merritt, Tim Flaten, Mike Mallow, Kyle Green

-
1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, November 4th, 2024, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
 - Correction I – Incorrect Address
 - Correction E – Commercial Club needs to Review. Tabled until next month.Motion by Gregor, seconded by Golombeski and carried unanimously to approve the agenda with one addition and one correction.
 4. Citizens Comments: None
 5. Consent Agenda: Motion by Caldwell, seconded by Murphy and carried unanimously to approve the Consent Agenda.
-
6. **UNFINISHED BUSINESS:**
- A. No Parking Discussion about the options that were given from Rice County Deputy.
 - B. Snow Plowing One bid was sent in, Timm’s Trucking. Motion by Murphy, seconded by Gregor and carried unanimously to approve Timm’s Trucking for Hauling snow.
 - C. Salaries Motion by Linda, motion died with no second for updating Mayor and City Council member’s salaries.
-
7. **NEW BUSINESS:**
- A. Vehicle Speed Residents discussed speed and noise complaints. Clerk to look into Ordinance to site and will send letter to truck owner.
 - B. 106 1st St. SE Discussion with City Attorney of options for multiple vehicles to be removed from unoccupied rental home. Homeowner not returning calls/voicemails. City Attorney to send homeowner letter.
 - C. Lisa Merritt Homeowner voiced frustration for multiple requests for an itemized statement of her assessment and a copy of the grant that was received for the road project. City Attorney stated that a couple different statement options and a copy of the grant had been sent to her attorney and was unaware of a letter that had been sent out to residents on the street project. Doug stated he wants concerns listed. City Clerk will get contact information to Doug for Merritt, Hildebrandt, and Duncan. Resident also was wondering how the school’s assessment went from over \$400,000 down to \$200,000.
 - D. Jake Duncan Jake Duncan questioned why he has yet to get his questions answered that the letter stated there would be a discussion and there still hasn’t been. Resident also questions why he was charged for a sump line and there wasn’t one placed. Doug will get contact information from Clerk to communicate and answer resident’s questions. Doug spoke about storm assessments.
 - E. Rental Contract Commercial Club to review and give Clerk their changes. Tabled until next month.
 - F. Work Sessions Motion by Caldwell, seconded by Golombeski and carried unanimously to add Master Fee Schedule, Community Appointments, & Raises/COLA to the November 13th Work Session.
 - G. Tree Pick-up Discussion and decided to have Christmas Tree pick up January 6-10th 2025.
 - H. Resolution 2024-45 Motion by Gregor, seconded by Golombeski and carried unanimously to adopt Resolution 2024-45 Delegating authority to Rice County for Cannabis and Hemp Business Retail Registration

- I. Missed Assessment Doug stated it was SEH’s error and they thought it was an alley. They will be eating that cost. Doug thought it was \$5,578. Council requested a final number to be brought to next month’s meeting.
- J. Fire Department Fire Chief Bruce Morris stated they didn’t receive the AFG grant and is requesting approval to purchase SCBA with Fire Relief funds. Motion by Murphy, seconded by Caldwell and carried unanimously to approve purchase up to \$175,000.
- K. Pay App Motion by Caldwell, seconded by Gregor and carried unanimously to approve Pay App #5 to Holtmeier Construction for \$123,234.96
- L. City Clerk Motion by Caldwell, seconded by Golombeski to approve up to 10 hours per week of overtime for the City Clerk while the City Administrator is out on leave.
- M. Jake Braking Discussion on enforcing the No Jake Braking Ordinance. Motion by Caldwell, seconded by Golombeski and carried unanimously to approve putting up signs south of town and coming from the east. Clerk will reach out to Rice County to see if they are able to put them up.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Steve Nordmeier shared that there was a great turn out for Trunk or Treat with over 200 kids and maybe we can hold it inside the Community Center every year but will bring it up next year.
Mayor Lindahl said that the Legion will be having a Veteran’s Day Program next Monday at 6:30 am

9. **COUNCIL DISCUSSION & CONCERNS:**

- A. Austin to pick up random signs around town and move them to the shop to get out of the resident’s way.

- 10. **CLOSED MEETING:** Motion by Murphy, seconded by Caldwell, and was carried unanimously to open the Closed Meeting at 7:57 p.m.
Closed meeting to discuss Litigation.
Motion by Golombeski, seconded by Caldwell and carried unanimously to close the closed meeting and open the regular meeting at 8:15.

- 11. **ADJOURNMENT:** Motion by Caldwell, seconded by Gregor and carried unanimously to adjourn the regular Morristown City Council meeting at 8:15 p.m.

- 12. **NEXT MEETING:** Work Session Wednesday November 14, 2024 – 7:00 p.m.
Regular Meeting: Monday December 2, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:05 p.m.

Wednesday, November 13, 2024



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell, Jake Golombeski

Members Absent:

Others Present: Cassie Eldeen (City Clerk), Ellen Judd (City Administrator), Tim Flaten, Val Kruger, Anna Nusbaum, Jake Duncan, Jeff Wenker

-
- 1. **Call to Order:** A work session of the Morrystown City Council was called to order on Wednesday, November 13, 2024 at 7:05 p.m. at 402 Division Street South by Mayor Tony Lindahl.
-
- 7. **NEW BUSINESS:**
 - A **Budget & Levy** City Clerk and City Administrator outlined the City’s 2025 Budget. Instead of going over the entire budget spreadsheet, the council reviewed and asked questions respectively.
 - B **Master Fee Schedule** The Master Fee schedule was discussed for changes to 2025
 - C **Community Appointments** Handed out Community Appointment sheets to next year’s members for them to review for future meeting.
 - D **Raises for Employees and COLA** Discussion on Compensation Plan that was implemented in 2024. As of this meeting it was decided to proceed with the 2025 plan.
 - 10. **ADJOURNMENT:** Motion by Golombeski, seconded by Murphy and was carried unanimously to adjourn the Work Session at 8:07 p.m.
 - 11. **NEXT MEETING:** Regular Meeting: Monday December 2, 2024 – 7:00 p.m.

Approved:

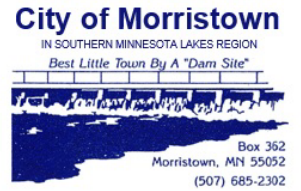
Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.
Monday, November 18, 2024



Members Present: Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell
Members Absent: Jake Golombeski
Others Present: Cassie Eldeen (City Clerk), Tim Flaten

1. Call to Order: A special meeting of the Morrystown City Council was called to order on Monday, November 18, 2024 at 7:30 p.m. at 402 Division Street South by Mayor Tony Lindahl.

7. NEW BUSINESS:

A Assessment Roll Changes Council reviewed and discussed changes to the assessment roll sent by SEH. Motion by Murphy, seconded by Caldwell and carried unanimously to approve the changes to the assessment roll, as presented.

B Sump Lines Council discussed and reviewed a drafted letter to SEH regarding concerns with unauthorized decisions and lack of responses to concerns and requests. Motion by Murphy, seconded by Gregor and carried unanimously to make noted changes and email to council for clearance to send.

10. **ADJOURNMENT:** Motion by Murphy, seconded by Gregor and was carried unanimously to adjourn the Special Meeting at 8:15 p.m.

11. **NEXT MEETING:** Regular Meeting: Monday December 2, 2024 – 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.
Monday, December 2nd, 2024



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Cassie Eldeen (City Clerk), Austin Schulz, Mark Rahrick (City Attorney), Bruce Morris, Josh Malecha, Jack Schwichtenberg, Mike O'Rourke, John Schlie, Dave & Lynda Schlie, Johnathan Chmelik, Steve Nordmeier, Val Kruger, Pam Petersen, Jeff & Shelly Wenker, Jake Duncan, Lisa Merritt, Tim Flaten, Anna Nusbaum, Mike Mallow, Kyle Green, Justin Duncan, John Byers

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, December 2nd, 2024, at 7:02 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
Correction Combined former items F & M (COLA/Employee Raises) as they were duplicated
4. Citizens Comments: Pam Peterson shared her frustrations on street project and wondered where the oversight was.
Lisa Merritt was wondering what the outcome was from the property that SEH missed assessing. Also discussed Resolution 2024-19 and wondered who from the city was involved. Resident also stated she still hasn't received her itemized bill from SEH and that SEH should be fired.
5. Consent Agenda: Motion by Caldwell, seconded by Gregor and carried unanimously to approve the Consent Agenda.

Motion by Gregor, seconded by Murphy and carried unanimously to close the regular meeting at 7:15pm and open the Special Meeting on Truth-in-Taxation.

PUBLIC HEARING 7:15p.m. – TRUTH IN TAXATION HEARING

Mayor requested from the residents in attendance if anyone had any comments or concerns. No one spoke up.

Motion by Murphy, seconded by Gregor and was carried unanimously to close the Special Meeting at 7:17pm and open Regular Meeting.

-
6. **UNFINISHED BUSINESS:**
None

-
7. **NEW BUSINESS:**
 - A. Sheriff Contract Mayor Lindahl brought up how ending the contract with Rice County Sheriff could save a lot of money in the budget. Golombeski stated to leave it for the next council to decide. Murphy stated that if she had a say, it would be to cut it since it is 23% of the budget.
 - B. Resolution 2024-44 Motion by Gregor, seconded by Golombeski and carried unanimously to adopt Resolution 2024-44 stating a 10% levy increase.
 - C. Master Fee Schedule Motion by Gregor, seconded by Caldwell and carried unanimously to set a Public Hearing for the Master Fee Schedule January 6th, 2025 at 7PM or soon thereafter.
 - D. Morris Mart Motion by Gregor, seconded by Golombeski and carried unanimously to have the City Attorney draft a letter to Morris Mart that the neighboring resident that put up the fence is responsible for the uncovered insurance expenses.
 - E. Rental Contract Motion by Caldwell, seconded by Murphy and carried unanimously to approve Commercial Club Contract with ability to change the amount for the purchases section if needed. Equipment to be inspected to assist with price.
 - F. Annual Pay Motion by Caldwell, seconded by Golombeski and carried unanimously to approve City Council Pay for \$6,500.
Motion by Golombeski, seconded by Gregor and carried unanimously to approve Zoning Board pay for \$750.

Fire pay rate was approved on May 6, 2024, Resolution 2024-25

- G. Meeting Procedure Motion by Golombeski, seconded by Gregor and carried unanimously to approve the Rules of Procedure and Code of Conduct for the City of Morristown City Council with deleting section 7, subsection vii (Page 6) as it is duplicative.
- H. Resolution 2024-45 Motion by Murphy, seconded by Caldwell and approved unanimously approving Resolution 2024-45 that approves \$10,000 in donations for the Park Bathroom Updates.
- I. WEM Superintendent WEM Superintendent was not in attendance. A concern was brought up that the Rescue truck was at a football game and had a hard time turning around in the school's parking lot. They were advised to contact the school with their concerns as that is their property.
- J. Job Postings Motion by Murphy, seconded by Caldwell and carried unanimously to approve posting for a Zoning Board Administrator and keep posted until the position is filled. It was determined there isn't a need for a Weekend Maintenance position.
- K. Reviews Murphy shared that all of the full-time employees have had their reviews and all of the reviews went great. There is a solid group of current employees. The part time employee reviews will be done soon.
- L. COLA/Employee Raises Motion by Murphy, seconded by Caldwell and carried unanimously to approve all full time and part time employees their step increase and 3% COLA.
- M. Back up Snow Plow Motion by Golombeski, seconded by Gregor and carried unanimously to approve Timm's for back up snow plowing.
- N. Mower Quotes Murphy discussed getting quotes on the possibility of leasing a piece of equipment for a season prior to buying.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Commercial Club has two upcoming events. Christmas Drawing is 12/14/24 @ 2:00 p.m. The Holiday Parade is 12/21/24 @ 7 p.m.

9. **COUNCIL DISCUSSION & CONCERNS:**

- A. Caldwell thanked Mayor Lindahl, Murphy, and Golombeski for their dedication and service to the community and they will be missed.
Gregor wanted to keep the 106 1st St. SE on the Council's radar.

- 10. **ADJOURNMENT:** Motion by Golombeski, seconded by Murphy and carried unanimously to adjourn the regular Morristown City Council meeting at 8:04 p.m.

- 11. **NEXT MEETING:** Regular Meeting: Monday January 6, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen