

# City of Morristown

## WATER, SEWER AND GARBAGE APPLICATION FOR SERVICE



TRANSFER OF OWNERSHIP DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT): \_\_\_\_\_

WOULD YOU LIKE YOUR BILL EMAILED INSTEAD?  YES  NO

### COMPLETE IF RENTAL PROPERTY

PROPERTY OWNER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NOTE: OWNER IS RESPONSIBLE FOR NOTICE OF CHANGE OF TENANT TO INCLUDE  
NEW INFORMATION AND THE COMPLETING OF THE APPLICATION BY TENANT.  
OWNER MUST SIGN APPLICATION.

### GENERAL INFORMATION

A FINAL DATE MUST BE PROVIDED PRIOR TO MOVING OUT SO THAT THE CITY CAN ORDER THE METER READ. OWNER WILL BE RESPONSIBLE UNTIL A FINAL READ IS TAKEN.  
BILLS ARE SENT OUT EVERY MONTH. IF PAYMENT IS NOT RECEIVED BY THE DUE DATE (20TH OF THE MONTH), A \$35.00 PENALTY WILL BE CHARGED TO THE ACCOUNT.  
THE CITY OF MORRISTOWN WILL GIVE NOTICE TO DISCONTINUE WATER SERVICE TO ACCOUNTS REMAINING 30 OR MORE DAYS DELINQUENT AFTER THE DUE DATE.  
THE AMOUNT DUE FOR WATER, SEWER AND GARBAGE CHARGES MAY BE CERTIFIED TO THE COUNTY AUDITOR FOR COLLECTION WITH REAL ESTATE TAXES IN ACCORDANCE WITH MN STATUTES 444.075. THIS CERTIFICATION WILL BE MADE REGARDLESS OF WHO APPLIED FOR WATER SERVICES, WHETHER OWNER, TENANT OR OTHER PERSON.

SIGNATURE (APPLICANT) \_\_\_\_\_

SIGNATURE (OWNER, IF RENTAL PROPERTY) \_\_\_\_\_

### OFFICE USE ONLY

DATE INFORMATION RECEIVED: \_\_\_\_\_

ARCHAMBAULT'S BILLING START DATE: \_\_\_\_\_