

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, January 6th, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Others Present: Cassie Eldeen (City Clerk), Austin Schulz, Bruce Morris, Jack Schwichtenberg, John Schlie, Johnathan Chmelik, Pam Petersen, Jeff Wenker, Jake Duncan, Lisa Merritt, Mike Mallow, Kyle Green, Tim Dahle, Matt Rossow, Tony Lindahl, Linda Murphy

- 1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, January 6th, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections: Fire Dept. Discuss Retirement Benefits

Motion by Caldwell, seconded by Gregor and carried unanimously to close the regular meeting at 7:04 and open the Public Hearing on Master Fee Schedule.

PUBLIC HEARING 7:04 – MASTER FEE SCHEDULE

Mayor Flaten requested from the residents in attendance if anyone had any comments or concerns. No one spoke up.

Motion by Gregor, seconded by Nusbaum and carried unanimously to close the Public Hearing at 7:07 and Open the Regular Meeting.

Motion by Caldwell, seconded by Gregor and carried unanimously at 7:08 to close the Regular Meeting and open the Closed meeting.

CLOSED MEETING – LITIGATION REGARDING ASSESSMENT APPEALS

Motion by Caldwell, seconded by Kruger and carried unanimously to close the Closed Meeting at 7:40 and re-open the Regular Meeting.

- 4. Citizens Comments: Lisa Merritt had a list of concerns: was wondering what the outcome was from the property that SEH missed assessing, also discussed Resolution 2024-19 and wondered who from the city was involved in calculating assessments, Resident also stated she still hasn't received her itemized bill from SEH, wondering what the outcome was from the directives that SEH was given that they needed to follow up on, placement of drains and the water not draining to them, when are SEH and Holtmeier coming to fix the damage from a dozer hitting construction. Jake Duncan had concerns with the assessment policy and how the sidewalk assessments were calculated incorrectly. Both his property and the city's were both calculated at 100%, when they should have been 50%.
5. Consent Agenda: Motion by Caldwell, seconded by Nusbaum and carried unanimously to approve the Consent Agenda.
6. UNFINISHED BUSINESS: None

7. NEW BUSINESS:

- A. Master Fee Schedule Motion by Gregor, seconded by Caldwell and carried unanimously to approve presented Master Fee Schedule for 2025.
B. Resolution 2025-1 Motion by Caldwell, seconded by Nusbaum and carried unanimously to approve resolution 2025-1, Approving Summary Publication of ordinance 2025-1.
C. Resolution 2025-2 Motion by Gregor, seconded by Kruger and carried unanimously to approve Resolution 2025-2 Designating LifeEnterprise the official newspaper for 2025.
D. Resolution 2025-3 Motion by Nusbaum, seconded by Kruger and carried unanimously to approve Resolution 2025-3 Designating Authorized Signors, Tim Flaten and Anna Nusbaum, for Official Depositories and removing Lindahl and Golombeski.
E. Community Appointments Motion by Nusbaum, seconded by Caldwell and carried unanimously to approve changes in Community appointments for 2025.

- F. Council Meeting Dates Motion by Gregor, seconded by Kruger and carried unanimously to approve meeting dates for City Council Meetings in 2025
- G. 2025 Elected Leaders Institute Information shared with council on upcoming trainings available to them. Motion by Caldwell, seconded by Kruger and carried unanimously to approve up to 5 members to attend trainings.
- H. Zoning Administrator Job Description Motion by Nusbaum, seconded by Caldwell and carried unanimously to approve job description for Zoning Administrator.
- I. Zoning Board Backup Motion by Nusbaum, seconded by Caldwell to approve Val Kruger as a backup for the Zoning Board if needed for a quorum.
- J. Bonding Bill Motion by Kruger, seconded by Caldwell and carried unanimously to NOT move forward in the pursuit of grants as there are no projects in the works.
- K. 106 1st St. SE Discussion on ongoing issues with nuisance property. Nobody believed to be living in the house, but there are unattended dogs in the home. Clerk to contact deputy to discuss options.
- L. Seth Prescher Tim Dahle attended in place of Seth Prescher on behalf of Cannon Valley Players requesting use of the Great Hall on Wednesdays and Sundays for practice and March 6-8 for the play. Clerk to follow up with Seth on potential scheduling conflicts and to confirm cost of last year. Motion by Gregor, seconded by Kruger and carried unanimously to approve usage of Great Hall at last year's rental fee.
- M. SEH Motion by Gregor, seconded by Kruger and carried unanimously to hold payments to SEH.
- N. Fire Dept Tim Boese presents information to Council on increasing retirement benefits for the firefighters. He will come back another month or so after new members can get their questions answered.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Public Works will be picking up resident's Christmas trees and disposing of them. The trees just need to be at their curb and be a real tree and the city will pick them up this week, January 6-10.

9. **COUNCIL DISCUSSION & CONCERNS:**

- A. Flaten thanked Linday Murphy and Tony Lindahl for their time and assistance.

- 10. **ADJOURNMENT:** Motion by Caldwell, seconded by Gregor and carried unanimously to adjourn the regular Morristown City Council meeting at 8:26 p.m.

- 11. **NEXT MEETING:** Regular Meeting: Monday February 3, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, February 3rd, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Others Present: Cassie Eldeen (City Clerk), Austin Schulz, Bruce Morris, Jack Schwichtenberg, John Schlie, Johnathan Chmelik, Pam Petersen, Jeff Wenker, Jake Duncan, Lisa Merritt, Mike Mallow, Kyle Green, Tim Dahle, Matt Rossow, Tony Lindahl, Linda Murphy

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, February 3rd, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
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4. Citizens Comments: Lisa Merritt had a list of concerns/questions: Was wondering where we are at with the missed lot? Who from the city calculated the assessments per resolution 2024-19? Are resolutions approved by the city even followed? Assessment itemization requests, where are they? Holtmeier and SEH placed drains incorrectly, are they going to be fixed?
Pam Petersen wanted to thank Devin for putting out a garbage bin by the city shop.
 5. Consent Agenda: Motion by Gregor, seconded by Nusbaum and carried unanimously to approve the Consent Agenda.
 6. **UNFINISHED BUSINESS:**
Park Bathrooms Motion by Nusbaum, seconded by Gregor and carried unanimously to approve moving forward to finish the bathrooms before Dam Days.
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7. **NEW BUSINESS:**
 - A. Dam Days Steve Nordmeier came to let people know that Seth Prescher and Terry Meschke are now the chairmen for Dam Days. Contacts have been made with Rice County for road closures and policing.
 - B. Retirement Motion by Gregor, seconded by Kruger, and carried unanimously (with Caldwell abstaining) to increase the Fire Dept retirement by \$300 to \$3,900 per year of service.
 - C. SEH Brent Kavitz came to meeting to share that he will be taking of the remaining of the 2024 street project. Kavitz also inquired about outstanding invoices and to discuss the 2025 Contract Renewal. Both items tabled until next month to give Council time to look at the master agreement.
 - D. Resolution 2025-10 Motion by Caldwell, seconded by Gregor and carried unanimously to approve Resolution 2025-10
 - E. Alcohol Motion by Nusbaum, seconded by Kruger and carried unanimously to approve the alcohol policy with addition of security clause and changing the number of guests from 100 to 200.
 - F. Wage Motion by Caldwell, seconded by Nusbaum and carried unanimously (Kruger abstaining) to approve leaving the snow plow rate at \$25.
 - G. Cannabis Discussion regarding Cannabis Ordinance. City Attorney will write up a potential draft to present to the council.
 - H. Prom Motion by Caldwell, seconded by Kruger and carried unanimously to approve WEM being able to set up in the great hall starting April 28th.
 - I. Burger & Wing Night Discussion about any interest in volunteering at the Legion for one of their Burger & Wings Nights. No movement due to no motion.
 - J. Audit Motion by Nusbaum, seconded by Kruger and carried unanimously to schedule Special Meeting on March 13th @ 6:00 pm to discuss audit.
 8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 - A. Dam Days May 30th - June 1st, 2025
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9. **COUNCIL DISCUSSION & CONCERNS:**

A.

10. **ADJOURNMENT:** Motion by Nusbaum, seconded by Gregor and carried unanimously to adjourn the regular Morristown City Council meeting at 8:34 p.m.

11. **NEXT MEETING:**
Regular Meeting: Monday March 3, 2025 – 7:00 p.m.

Approved:

Attested:

Mayor, Tim Flaten

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, March 3rd, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrlick, Brent Kavitz, Kyle Green, Kyle Morris, Jack Schwichtenberg, Steve Nordmeier, Charlie Peters, John Schlie, Johnathan Chmelik, Jake Duncan, Lisa Merritt, Mike Mallow, Lizzie Cooper

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, March 3rd, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
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4. Citizens Comments: Commissioner Charlie Peters spoke about the state funding reductions that will come to depend on County funding to maintain certain programs, with will end up raising resident's property taxes. He also spoke about other potential funding difficulties and shared his information and let residents know he is available if needed.
Lisa Merritt had a list of reasons as to why the City of Morristown shouldn't continue to use SEH as their engineering firm.
 5. Consent Agenda: Motion by Caldwell, seconded by Nusbaum and carried unanimously to approve the Consent Agenda.
 6. **UNFINISHED BUSINESS:**
 - A. SEH Motion by Gregor, seconded by Caldwell, and carried unanimously to pay outstanding invoices to SEH.
 - B. SEH Discussion regarding Supplemental Letter Agreement with Reduction of fees, being the total of the missed assessment amount of \$5,578.27. Tabled until next month so council members could do some research.
 - C. SEH Motion by Caldwell, seconded by Nusbaum to sign the 2025 Agreement for Professional Services with SEH. Vote was 3 for and 1 opposed; motion passed.
 - D. Liquor Procedure Work Session has been scheduled for March 13th after the Audit Meeting to discuss the liquor license for the Great Hall.
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7. **NEW BUSINESS:**
 - A. Ordinance 2025-1 Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve Ordinance 2025-1 Amending Section 152.218 of the Morristown City Code.
 - B. Resolution 2025-11 Motion by Gregor, seconded by Nusbaum and carried unanimously to approve Resolution 2025-11 Summary Publication for Ordinance 2025-1.
 - C. Zoning Administrator Motion by Caldwell, seconded by Gregor to hire Tony Lindahl as Zoning Administrator. Vote was 3 for and 1 opposed; motion passed.
 - D. Purchasing Policy Motion by Gregor, seconded by Nusbaum and carried unanimously to approve the changes to the Purchasing Policy.
 - E. Ordinance 2025-2 Discussion on Ordinance 152.235 – Cannabis businesses. Added to work session on 3/13/25.
 - F. Resolution 2025-12 Motion by Kruger, seconded by Nusbaum and carried unanimously to approve Cooperative Agreement with Minnesota DNR.
 - G. Burning Motion by Kruger, seconded by Gregor and carried unanimously to set the spring burning for April 1-May 15 during the hours of 6 pm -12 noon with no permit required.
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8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 - A. Cannon Valley Players The all-male play is this Friday night at 7 pm and Saturday at 3 pm and 7 pm here at the Community Center.

B. Congratulations Congratulations to **Leon Gregor** who retired from the Fire Department after 44 years of service!! And congratulations to new Fire Chief **Kyle Green**, and Assistant Fire Chief **Kyle Morris!**

9. **COUNCIL DISCUSSION & CONCERNS:**

A. County Road Add County Road work to the work session.

10. **ADJOURNMENT:** Motion by Caldwell, seconded by Kruger and carried unanimously to adjourn the regular Morristown City Council meeting at 8:14 p.m.

11. **NEXT MEETING:** Audit Meeting & Work Session: Thursday March 13, 2025 – 6:00 p.m.
Regular Meeting: Monday April 7, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MINUTES

Special Meeting, 6:00 p.m.

Wednesday, March 13, 2025

Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Sara Oberloh (City Auditor)

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1. Call to Order: A special meeting of the Morristown City Council was called to order on Thursday, March 13, 2024 at 6:15 p.m. in the Council Chambers at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: N/A
 3. Additions/Corrections: N/A
 4. Citizens Comments: N/A
 5. Consent Agenda: N/A
 6. UNFINISHED BUSINESS: N/A
 7. **NEW BUSINESS:**
 - A 2024 Audit Review Sara Oberloh presented the City Council with two different reports. The first being the Annual Financial Report that includes all the details on the audit as required by law. The second was a report with comparative history, that allowed the Council to view four years' worth of data using charts and graphs. Sara stated that the City is doing well managing their finances, and that the General Fund ended within the 50-75% reserve per our City Policy.
 8. CORRESPONDENCE & ANNOUNCEMENTS: N/A
 9. COUNCIL DISCUSSION & CONCERNS: N/A
 10. ADJOURNMENT: The meeting adjourned at 6:40 p.m.
 11. **NEXT MEETING:** Monday, April 7, 2025 – 7:00 p.m.
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Attested:

Mayor, Tim Flaten

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MINUTES
Work Session, after 6:00 p.m. Special Meeting
Wednesday, March 13, 2025

Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Sara Oberloh (City Auditor)

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1. Call to Order: A work session of the Morristown City Council was called to order on Thursday, March 13, 2024 at 6:40 p.m. in the Council Chambers at 402 Division Street South by Mayor Tim Flaten.
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7. **NEW BUSINESS:**
- A Cannabis Discussion on how the City of Morristown should place Cannabis businesses within the city. Discussion with City Attorney on potential impacts whether they be positive or negative.
- B Liquor Discussion on the Community Center bar and how we should proceed with the Commercial Club not managing events after June 30th 2025. Discussion on if hiring a Bar Manager would be feasible. Until a lot of details can be worked out as far as the potential of having a bar manager, we are going to stay with the current plan that is going to be brought to council.
- C Watermain Council discussed that Rice County will be coming in the spring of 2026 to re-pave the county road and updating the watermain would be an ideal time since the county would be paying for the street and that would save the city a big expense. Different options were discussed and will be investigated more.
- D Tablets Administrator brought the requested estimates for Tablets for the City Council Members.
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10. ADJOURNMENT: Meeting adjourned at 8:56 p.m.
11. **NEXT MEETING:** Monday, April 7, 2025 – 7:00 p.m.

Attested:

Mayor, Tim Flaten

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, April 7, 2025

Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
 Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Austin Schulz, Mark Rahrick, Brent Kavitz, Kyle Green, Kyle Morris, Lisa Karsten, Evelyn Miller, Payton Miller, Steve Nordmeier, Elizabeth Cooper, Lisa Merritt, Mike Mellow, Johnathan Chmelik, Jeff Wenker, Jake Duncan, Joel Hanif, Justin Duncan

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, April 7th, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: Tablet Acknowledgement
 Reorder Propose moving from Consent Agenda to 7A, to 7B, then to Unfinished Business Motion by Gregor, seconded by Kruger and carried unanimously to approve additions and corrections.

 4. Citizens Comments: Lisa Merritt discussed email that was sent to council members. Thanked the council for posting the Q & A. Also voiced her ongoing frustrations with the 2024 street project.
 Jake Duncan spoke about missed property and how that was calculated incorrectly and how he thinks it should be calculated.
 Tim asked Brent to discuss how they calculated. They use MN TOPO and the drainage flows. They used the same method as the other properties.
 5. Consent Agenda: Motion by Caldwell, seconded by Nusbaum, and carried unanimously to approve consent agenda.
 6. **UNFINISHED BUSINESS:**
 - A. SEH Supplemental Letter Agreement with Reduction. Nusbaum asked if there was any other information that could be given to residents. Brent stated he has given all information to the city that has been requested. Kruger agreed that we need to evaluate something to make it right. Mayor Flaten asked Val what steps should be taken to feel comfortable with moving forward. Residents are to email their questions to city so that they then can be given to Brent. Those question/answers will be brought to a work session.
 - B. Missed Lot Will be discussed at work session
 - C. Watermain 2nd St Watermain replacement discussion, schedule work session with Brent. Motion by Gregor, seconded by Kruger, and carried unanimously to have work session on April 24th @ 7 pm.
 - D. Liquor Procedure for Liquor License/Great Hall. Motion by Nusbaum, seconded by Kruger and carried unanimously to approve rental contract updates and Liquor procedure.
 - E. Cannabis Ordinance 2025-2 Cannabis Businesses Tabled until next month to make correction to add Industrial.

 7. **NEW BUSINESS:**
 - A. Flowers Evelyn and Payton Miller presented to the council on behalf of their 4H group. They would like to plant flowers in the planters at Centennial Park. Motion by Gregor, seconded by Val and carried unanimously to approve 4H to plant flowers at Centennial Park. They also will put mulch in, if needed, Lisa will coordinate with Clerk.
 - B. SRTS Joel Hanif, a planner with Region Nine Development Commission, presented for Safe Routes to School. This has been a two-year project in the making. The purpose is to encourage students to walk and bike to school, instill lifelong habits that support physical activity, and to burn some energy to be able to have better focus. Questionnaires went out to parents and students. Action plans recommended for

- Morristown: Adding sidewalks and crossings. Next steps are pending due to school district not sure how they are going to proceed with middle school. When those decisions are made, changes can be made according to how that turns out.
- C. WEM Mayor Flaten would like to have a meeting with the WEM School Board to discuss their plans and see their involvement and engagement. Gregor stated that he thinks that the district could be missing out on potentially getting future support from Morristown residents. Motion by Gregor, seconded by Caldwell, and carried unanimously to reach out to WEM schoolboard and request a structured meeting.
 - D. Personnel Policy Motion by Kruger, seconded Nusbaum to approve the changes and change the word from will to may.
 - E. Student Discussion on potentially hiring a student worker to help with scanning aged documents into computer to make room in the vault. Would be for the future as it hasn't been budgeted for. Suggestion to look into software that we can search for documents once they are saved.
 - F. Event Security Motion by Caldwell, seconded by Kruger, and carried unanimously to post for hiring for event security for \$37/hr with a 5-hour minimum.
 - G. Website Retention Retention Schedule for City Website Motion by Nusbaum, seconded by Gregor and carried unanimously to set the retention schedule as noted.
 - H. Hall Price Change the rates for the hall rental - Will need to have an ordinance amendment at next meeting to set new hall rates as noted in packet.

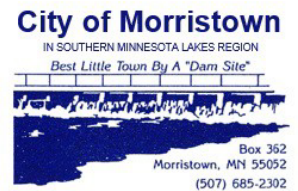
8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Flushing Hydrant flushing to be moved to April 14th due to weather.
 - B. Dance Annual Fireman's Dance is April 26th at 8 p.m. at the Community Center
9. **COUNCIL DISCUSSION & CONCERNS:** Dam Days parade route will stay the same. Community Easter Egg hunt April 19th @ 11:00.
Might need port-a-potty at the park since the bathroom project isn't complete.
10. **ADJOURNMENT:** Motion by Kruger, seconded by Nusbaum and carried unanimously to adjourn meeting at 8:56.
11. **NEXT MEETING:** Monday, May 5, 2025 – 7:00 p.m.

Attested:

Mayor, Tim Flaten

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, May 5, 2025

PUBLIC HEARING – MASTER FEE SCHEDULE, 7:00 p.m. or soon thereafter

Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger, Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick, Stacy Chmelik, John Chmelik, Lisa Merritt, Jake Duncan, Jeff Wenker, Mike Mallow, Steve Nordmeier, John Schlie

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, May 5, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
 - Removal Remove 7K Resolution 2025-15, from the agenda.
 - Reorder Pull 'Variance' from Consent Agenda and move to 7A. Motion by Gregor, seconded by Nusbaum to approve changes. Motion by Caldwell, seconded by Kruger, and carried unanimously to close regular and open Public Hearing at 7:02
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- 3.5 PUBLIC HEARING MASTER FEE SCHEDULE.** No Comments.
 Motion by Nusbaum, seconded by Gregor and carried unanimously to close the public hearing and open the regular meeting at 7:04
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4. Citizens Comments: John Chmelik asked the council to look into no parking signs on the south side of Ann St. from Division St. Vehicles are blocking their mailbox and the fire hydrant. He also stated that when cars are parked on both sides no emergency vehicle would be able to get through if there was an emergency. Mayor Flaten asked for his perspective on Chestnut St. Lisa Merritt thanked the council and SEH for providing some answers to their questions.
 5. Consent Agenda: Motion by Gregor, seconded by Kruger, and carried unanimously to approve the consent agenda.
 6. **UNFINISHED BUSINESS:**
 - A. Missed Lot Drainage Square Feet, Missed Lot. Continued discussion on the missed lot and the amount SEH will be reimbursing the city for. City Administrator did some figuring and presented the council with another potential option. Gregor made a motion to accept 7,946 sq feet. Motion died with no second. Kruger would like to shoot it hands on to get a more accurate reading. Caldwell thinks it should be 100% square footage. Nusbaum agrees with Kruger. Kruger will use his laser and report back with his findings.
 - B. Event Security Update on Event Security – 35 applicants. Would like to have a pool of 4 hires. Nusbaum would like to have staff go through and find 10 candidates. Gregor and Kruger to partner with city staff to find top 10 and interviews.
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7. **NEW BUSINESS:**
 - A. Variance Motion by Kruger, seconded by Caldwell, and carried unanimously to approve variance for the two accessory buildings at 23966 Iona Ave.
 - B. Resolution 2025-18 Motion by Kruger, seconded by Nusbaum, and carried unanimously to approve changes to the 2025 Master Fee schedule.
 - C. Website Motion by Caldwell, seconded by Nusbaum, and approved unanimously to go with Municipal Impact as a new website carrier.

- D. Sheriff Sheriff contract expires in a year, starting the discussion on what to do as they need 6 months' notice for any changes to contract. Discussion between council on frustrations and concerns. Decision to first, have a meeting with Sheriff Thomas, Charlie, and Sara to discuss concerns and contract options before any decisions are made. Caldwell and Nusbaum will be involved in the meeting, with Flaten as backup for Nusbaum if she is unable to make the meeting. Potential for scheduling a public forum to get resident input on policing in Morristown.
- E. One-Site Study Clerk and Administrator both called the district office to get a copy of the One-Site Study and were denied. Email was sent to the superintendent and no response was received.
- F. Chip Seal Council members to review provided map while driving streets to see if they agree with street maintenance that is needed and come up with a plan. In the meantime, two bids were submitted for chip seal for the 2022 street project. Motion by Nusbaum, seconded by Kruger, and carried unanimously to accept the Person bid for the 2022 Street Project Chip Seal.
- G. Sewer Repair Discussion of Potential Sewer Repair – Motion by Kruger, seconded by Caldwell, and carried unanimously to have Dahle's fix the problem, and we will go after Wencil's for the amount.
- H. Parade Conversation regarding proposed parade route with citizens. All agreed on best route. Will be brought to their meeting tomorrow night at 7 pm. Discussion on roping off newly seeded properties. Motion by Kruger, seconded by Nusbaum, and carried unanimously to propose changes to parade route at meeting tomorrow.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Thank you A big thank you to all those who volunteered their time to help clean up the park for Dam Days while we wait on the outcome of our FEMA grant.

9. **COUNCIL DISCUSSION & CONCERNS:** Nusbaum asked for a status update on the Centennial Park Bathrooms. It has been reported that they will be done by Dam Days as will the new mulch around the playground equipment.

- 10. **ADJOURNMENT:** Motion by Nusbaum, seconded by Kruger, and carried unanimously to adjourn at 9:00 pm.

- 11. **NEXT MEETING:** Monday, June 2, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Monday, June 2, 2025

PUBLIC HEARING – ORDINANCE 2025-2, 7:00 p.m. or soon thereafter

Members Present - Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
 Others Present – Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrlick, Kyle Green, Kyle Morris, Jeff Wenker, Steve Nordmeier, John Chmelik, Mike Mallow, Mike O'Rourke

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1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, June 2nd, 2025, at 7:02 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited
 3. Additions/Corrections: Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve agenda as written.
 Motion by Caldwell, seconded by Gregor to close regular meeting and open public hearing.
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3.5 PUBLIC HEARING ORDINANCE 2025-2 REGULATING CANNABIS BUSINESSES
 No Discussion
 Motion by Gregor, seconded by Nusbaum, and carried unanimously to close public hearing and re-open regular meeting at 7:05

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4. Citizens Comments: None
 5. Consent Agenda: Fire Department Requested to pull their report. Motion by Gregor, seconded by Nusbaum, and carried unanimously to approve consent agenda.
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6. UNFINISHED BUSINESS:

- A. Ordinance 2025-2 Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve Ordinance 2025-2 Regulating Cannabis Businesses.
- B. Resolution 2025-15 Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve the Summary Publication for Ordinance 2025-2.
- C. Missed Lot Motion to assess missed lot at 100% drainage area by Kruger, seconded by Caldwell, and carried unanimously.
- D. Sheriff Contract Update from Meeting with Rice County. Nusbaum, Caldwell, and Ellen held meeting with Sara Folsted (County Administrator), Charlie Peters (County Commissioner), and Sheriff Jesse Thomas. Perception was that Rice County doesn't want to be here. With the uncertainty of the school, Nusbaum feels like we shouldn't make any decisions, but doesn't think we need 40 hours per week. Sheriff Thomas was going to look into some numbers for 20 hours per week and get back. Ellen to send email to Sheriff Thomas with highlights of the discussion and will report back.
- E. 204 Franklin St Property Update for Current Council. Discussion on potential options on property. City Attorney will try reaching out to son again and look into condemning property.
- F. Event Security Motion by Gregor, seconded by Kruger, and carried unanimously to hire Mathias Webster, Dan Sendle, and Robert Litton for the event security positions at \$37/hour with minimum 5 hours.

7. NEW BUSINESS:

- A. Signage No Parking Signs, Ann St E, Chestnut St Motion by Kruger, seconded by Caldwell, and carried unanimously to approve Resolution 2025-20, no parking on Ann St. E. Discussion on Chestnut St parking issues, wait to see on school decision. Discussion on parking issues at State group home. Clerk to follow up with maintenance crew.
- B. Park Bathrooms Update on the Centennial Park Bathrooms – Mike O'Rourke stated that the bathrooms are open and is requesting for security cameras. There is funding left in

the fund to assist with cost. Motion by Nusbaum, seconded by Caldwell, and carried unanimously to purchase up to \$2,400

- C. Resolution 2025-23 Motion by Caldwell, seconded by Kruger, and carried unanimously to approve Resolution 2025-23 adopting State Job Match System for Pay Equity Reporting.
 - D. Resolution 2025-19 Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve Resolution 2025-19 to adopt the Sidewalk Master Plan.
 - E. Resolution 2025-22 Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve Resolution 2025-22 Requesting Truck Route Signage on County Roads.
 - F. Payment Plan Motion by Caldwell, seconded by Kruger, and carried unanimously to approve payment plan for a resident to get caught up on utility bill.
 - G. Pump There should be surge protectors for all pumps. Priority will be for Well House 1 (old maintenance shop), then we can budget for the rest. Motion by Kruger, seconded by Caldwell, and carried unanimously to approve the surge protection for Well House 1 with a number to not exceed \$1,500.
-

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

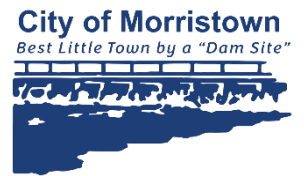
Many compliments on Dam Days Fireworks.

- 9. **COUNCIL DISCUSSION & CONCERNS:** Caldwell thanks Mike O'Rourke for all his great work on the Park Bathrooms. Mayor Flaten shared kudos to city staff and others involved in setting up Dam Days and carrying things off well.
- 10. **ADJOURNMENT:** Motion by Caldwell, seconded by Nusbaum, and carried unanimously to adjourn meeting at 8:35.
- 11. **NEXT MEETING:** Monday, July 7, 2025 – 7:00 p.m.

MORRISTOWN CITY COUNCIL MEETING

Regular Meeting, 7:00 p.m.

Monday, July 7, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger
Ellen Judd (City Administrator), Cassie Eldeen (City Clerk)

Others Present: John Chmelik, Kyle Green, Mike Mallow, Kyle Morris, Tony Lindahl, Pam Petersen,
Rep. Keith Allen

-
1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, July 7th, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
 4. Citizens Comments: Tony Lindahl came to speak about Memorial Park. Concrete has a black oily substance; the Legion is wondering if the water is causing that and what can be done about that to make it look better. Ellen and Austin will go look at it tomorrow. Rep. Keith Allen, District 19A, introduced himself. He spoke about what was accomplished in latest session: LGA \$ to continue, Bonding Bill, worked hard to stop tax increases given the increases that will be coming to a state/county level next year. He also stated he will be holding some listening sessions in the future.
-
5. Consent Agenda: Motion by Gregor, seconded by Kruger, and carried unanimously to approve Consent Agenda.
 6. **UNFINISHED BUSINESS:**
 - A. Sheriff Contract Update on 20 hours per week – Come up with another list of questions. Fire Department stand point, it is nice to have them on hand when they are in the area. If there is a call that they don't feel comfortable going in, they wait for a deputy to go in first. The working relationship could be better. We should be talking to Josh more, but that didn't go well. Mayor Flaten was curious about the Sheriff's Office lack of following the contract. Set up a work session.
-
7. **NEW BUSINESS:**
 - A. Water Bill James Collins sent a letter to the Council regarding his water bill and endpoint issue. Motion By Gregor, seconded by Nusbaum, and carried unanimously to approve a one-time waiver of late fees (\$245), sign an agreement that full balance is paid by August of 2026. Give option for ACH.
 - B. FEMA Payment Bruce Morris and Mayor Flaten are requesting to be paid for 73 hours of Emergency Management Time from the 2024 flood. Gregor questioned documentation and why the bill is submitted so late. Nusbaum asked for the notebook to confirm times worked. Motion by Caldwell to pay Tim & Bruce for the full 73 hours each. Motion died due to no second.
 - C. Paid Leave Administrator Judd shared the information that she has so far on state plans and private plans for the new Minnesota Paid Leave. No decision needs to be made now, but we need to decide by December. Should have private rates by next month's meeting.
 - D. Office Motion by Kruger, seconded by Caldwell, to divide office and create another office at Public Works. Motion passes with ayes – 3 nays – 2.
 - E. Set Meeting Motion by Nusbaum, seconded by Kruger, and carried unanimously to set work session for July 16th at 6 pm and closed meeting to start at or shortly after 7 pm.
 - F. Building Use Motion by Caldwell, seconded by Nusbaum, and carried unanimously for Public Works to have the north half of the Old Maintenance Shop and other city organizations to have the other half of the space.
 - G. Reviews Summary of Performance Evaluations and Event Set-up Wage Discussion. Administrator Judd said everyone has been doing a great job and are all great assets

to the City. Discussion was held regarding Event Set up Wages. Caldwell thinks wages should stay the same and we can reevaluate it at the next review.

H. Closed Meeting Performance Evaluation for City Administrator

8. **CORRESPONDENCE & ANNOUNCEMENTS:** Fire Department Open House on August 16th. August 5th National Night Out at Centennial Park. City Wide Garage Sales July31 - August 2nd Corn Feed on August 2nd at the Legion.
9. **COUNCIL DISCUSSION & CONCERNS:** Mayor Flaten would like council to go around the street project and email Lee if there are any issues that need to be taken care of before the project wraps up.
10. **ADJOURNMENT:** Motion by Gregor, seconded by Nusbaum, and carried unanimously to close the regular meeting at 8:45 and open the Closed meeting for Performance Evaluation for City Administrator.
11. **NEXT MEETING:** Monday, August 4, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

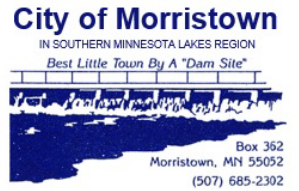
City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.

Closed Meeting, 7:00 p.m. or soon thereafter

Wednesday, July 16, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger

Members Absent:

Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney)

-
1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday July 16, 2025 at 7:04 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
Motion by Gregor, seconded by Kruger, and carried unanimously to close the special meeting and open the closed meeting.
-
7. **NEW BUSINESS:**
A Appeal Discussion was held in closed session to discuss litigation.
Motion by Caldwell, seconded by Nusbaum and carried unanimously to close the closed meeting and open the special meeting at 7:58 p.m.
-
10. **ADJOURNMENT:** Motion by Nusbaum, seconded by Kruger and was carried unanimously to adjourn the Special Meeting at 7:59 p.m.
11. **NEXT MEETING:** Regular Meeting: Monday August 4, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Work session, Closed Meeting to follow
Wednesday, July 16, 2025

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Tim Boese, Kyle Morris

1. Call to Order: A special meeting of the Morristown City Council was called to order on Wednesday, July 16, 2025, at 6:00 p.m. in the Community Hall at 402 Division Street South by Anna Nusbaum.
2. **UNFINISHED BUSINESS:**
 - A Sheriff Contract Discussions continued regarding Rice County Sheriff contract, hours, and rates given by Sheriff Thomas (\$100/hr for 20 hrs/wk). There will be a discussion with Rice County Commissioners regarding proposals. Discussion on potential survey to get public opinion on the subject.
3. **NEW BUSINESS:**
 - A. Safety Caldwell inquired if there is a process for safety audits. Judd stated the process has started. Discussion on snow plowing and insurance coverage. Judd will find an email from our insurance company and send it out.
 - B. Budget Discussion on the 2026 budget and levy. Judd presented some preliminary options to the council. The Council discussed different goals for the city that they would like to see. At the end of the discussion, the council was in agreement with a preliminary budget for 2026.
4. **ADJOURNMENT:** Motion by Murphy, seconded by Caldwell and was carried unanimously to adjourn the Special Meeting at 7:48 p.m.
5. **NEXT MEETING:** Regular Meeting: Monday August 4, 2025 – 7:00 p.m.

Approved: _____

Mayor, Tim Flaten

Attested: _____

City Clerk, Cassie Eldeen



MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Monday, August 4, 2025

HEARING, 7:00 p.m. OR SOON THEREAFTER (Abate Public Nuisance)

HEARING, 7:00 p.m. OR SOON THEREAFTER (Tobacco Violation)

Members Present – Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum

Others Present – Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick, Kyle Green, Lee Istvanovich, Mike Mallow, Ernie DeMars, Niki Preuss, Nick Preuss, John Hiller, Mark Winter, Pam Petersen, Josh Malecha, Tony Lindahl, Steve Nordmeier, Adam Hackney

- 1. Call to Order: 7:02 A regular meeting of the Morristown City Council was called to order on Monday, August 4th, 2025, at 7:02 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
- 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
- 3. Additions/Corrections: Move to 6A, then 7A to hold public hearings. Remove item 7C. Motion by Gregor, seconded by Kruger, and carried unanimously to accept additions/corrections.
- 4. Citizens Comments: Mark Winter, new WEM Superintendent, came to introduce himself. Caldwell asked if he had a timeline about future plans for the Morristown building. Winter stated that negotiations are in place with ISD 288 and contracts will go through around October/November. Mayor Flaten asked Mr. Winter to keep city officials in the loop. Mr. Winter stated that he will be in contact with the City of Morristown. Motion by Caldwell, seconded by Nusbaum to close regular meeting and open public hearing at 7:07.

HEARING 204 Franklin St W. Property owner has been given notice to appear and be heard. Property owner is not present. Vote to approve order, served to owner, owner has time frame. Motion to approve moving forward with the process. Adopt the order to abate for the property. Motion by Nusbaum, seconded by Kruger to close the hearing and open the regular meeting at 7:12. Motion by Gregor, seconded by Kruger, and carried unanimously to adopt the Order to Abate Public Nuisance at 204 Franklin St. W. Motion by Gregor, seconded by Nusbaum, and carried unanimously to close regular meeting and open Appeal Hearing at 7:13

APPEAL HEARING John Hiller, owner of Hiller’s Last Call, came to speak about a Tobacco Violation at his establishment. He is not appealing the violation; he is appealing the fine amount. City of Morristown’s Ordinance states \$75, State Statute states \$300, but his fine from Rice County was \$140. Motion by Gregor, seconded by Kruger, and carried unanimously to give a \$75 fine to follow City Ordinance. Motion by Nusbaum, seconded by Gregor, and carried unanimously to close the hearing and open up the regular meeting at 7:21.

- 5. Consent Agenda: Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve consent agenda.

- 6. **UNFINISHED BUSINESS:**
 - A. Sheriff’s Contract Continued discussion on Hours and Contract. Kruger stated he has been asked by some residents why we are doing anything when we don’t know what is going to happen with the school. Recommend locking in the contract for one more year as Sheriff Thomas offered.

- 7. **NEW BUSINESS:**
 - A. Sewer Service Adam Hackney came to Council to Discuss Sewer Service Issue. – A year ago their sewer started backing up. Dahle Enterprises replaced his sewer service from the house to the sewer main. When digging, Dahle’s found that the sewer service was

separated at the sewer main, and that repair was directly under the watermain. He is asking if the city will pay for fix, due to it being from water main work 23 years ago. Discussion was had between council members on possible ordinance adjustments. Maybe make a policy that could make it more of a case-by-case basis. Judd to check with insurance company to see if they would cover anything.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

Fire Open House Fire Department will be hosting an open house/breakfast on August 16th National night out tomorrow night. Steve Nordmeier suggested to have paper copies of questionnaires available to residents. Clerk to have them ready.

9. **COUNCIL DISCUSSION & CONCERNS:** Lee with SEH went through status of project and what else is to be done. Caldwell would like to encourage the zoning board to re-look at the produce stand ordinance and propose a change.

10. **ADJOURNMENT:** Motion by Caldwell, seconded by Nusbaum, and carried unanimously to adjourn at 8:01 p.m.

11. **NEXT MEETING:** Tuesday, September 2, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

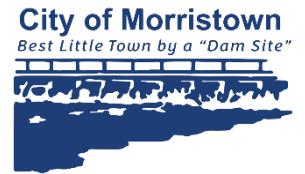
City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Tuesday, September 2, 2025

Work Session to Follow



Members Present - Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum

Others Present - Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Kyle Green, Austin Schulz, Kyle Morris, Pam Petersen, Steve Nordmeier, Adam Hackney, John Chmelik, Tim Boese, Jake Duncan, Jeff Wenker

-
- 1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, September 2nd, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 - 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 - 3. Additions/Corrections:
 - 4. Citizens Comments: Jake Duncan had more questions on the missed lot calculations.
-
- 5. Consent Agenda: Motion by Gregor, seconded by Kruger, and carried unanimously to approve consent agenda less the determination of funds.
 Determination of Funds Kruger liked what he saw but thought Jake Duncan had a good point. Gregor stated he was willing to compare with the figures he calculated. Judd will get the changes made and post the information for review prior to next meeting. Council was in agreement of intent to pay 6% interest.
-
- 6. **UNFINISHED BUSINESS:**
 - 7. **NEW BUSINESS:**
 - A Relief Audit Motion by Gregor, seconded by Kruger and carried unanimously to approve audit report and giving the City Clerk authority to sign.
 - B. Garbage Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve contract with Archambault's
-
- 8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 - Event Trunk-or-Treat will be held on October 31st, 2025, at the Community Center.
 - Christmas Drawing will be held on December 13th, 2025, at the Community Center
 - 9. **COUNCIL DISCUSSION & CONCERNS:**
 - 10. **ADJOURNMENT:** Motion by Nusbaum, seconded by Kruger, and carried unanimously to adjourn at 7:22 p.m.
 - 11. **NEXT MEETING:** Work Session to follow this Council Meeting
 Monday, October 6, 2025 - 7:00 p.m.

Approved:

Mayor, Tim Flaten

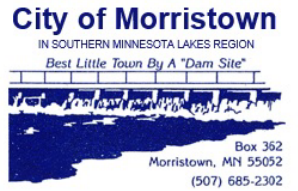
Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

Work session

Tuesday September 2nd, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Adam Hackney

1. **Call to Order:** A work session with the Morristown City Council was called to order on Tuesday, September 2nd, 2025, at 7:24 p.m. in the Community Hall at 402 Division Street South

2. **UNFINISHED BUSINESS:**
A Sewer Service Discussion on possibility of other options for responsibility of sewer service repairs. Information was shared about Service Line Warranties of America through the National League of Minnesota Cities. Council would like to offer that to residents. A policy will be drawn up to contribute up to \$2,000 towards the restoration inside the city's right of way.

3. **NEW BUSINESS:**

4. **ADJOURNMENT:** Work Session ended at 8:24

5. **NEXT MEETING:** Regular Meeting: Monday, October 6th, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Tuesday, September 2, 2025

Work Session to Follow

Members Present – Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum

Others Present – Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Kyle Green, Austin Schulz, Kyle Morris, Pam Petersen, Steve Nordmeier, Adam Hackney, John Chmelik, Tim Boese, Jake Duncan, Jeff Wenker

-
1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, September 2nd, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: None
 4. Citizens Comments: Jake Duncan had more questions on the missed lot calculations.
-
5. Consent Agenda:
 - Motion by Gregor, seconded by Kruger, and carried unanimously to approve consent agenda less 'Missed Lot'. The consent agenda included the following:
 - Routine Motion to approve Approve the Police report, Fire Department report, Public Works report, City Council minutes as presented, Zoning Board minutes as presented, Financial reports, and the Claims and Accounts.
 - H. Sheriff's Contract Motion to request Sheriff Thomas to move forward drafting a 40-hour law enforcement contract, to be approved at a future meeting.
 - I. Ordinance 2025-4 Motion to approve Ordinance 2025-4 Chapter 112 Amendment – Tobacco.
 - J. Resolution 2025-25 Motion to approve Resolution 2025-25 Summary Publication for Ordinance 2025-4.
 - K. Ordinance 2025-5 Motion to approve Ordinance 2025-5 Section 71.04 Amendment – Snow Emergency.
 - L. Resolution 2025-26 Motion to approve Resolution 2025-26 Proposed Property Tax Levy.
 - M. TNT Hearing Motion to set the TNT Hearing date and time for December 1st, 2025 at 7:00 p.m. or soon thereafter, to be held at City Hall, 402 Division St S.
 - N. Missed Lot Kruger liked what he saw but thought Jake Duncan had a good point. Gregor stated he was willing to compare with the figures he calculated. Judd will get the changes made and post the information for review prior to next meeting. Council was in agreement of intent to pay 6% interest.
 - O. Great Hall Motion to approve waiving the fee for the use of the Great Hall by the Commercial Club for Trunk-or-Treat on 10/31/2025 and the Christmas Drawing on 12/13/2025.
 - P. Job Posting Motion to post for the Event Set-up position at \$21.55 per hour, position open until filled.
-
6. **UNFINISHED BUSINESS:**
 7. **NEW BUSINESS:**
 - A. Relief Audit Motion by Gregor, seconded by Kruger and carried unanimously to approve audit report and giving the City Clerk authority to sign.
 - B. Garbage Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve contract with Archambault's
-
8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 - Event Trunk-or-Treat will be held on October 31st, 2025, at the Community Center.
 - Christmas Drawing will be held on December 13th, 2025, at the Community Center
 9. **COUNCIL DISCUSSION & CONCERNS:**
 10. **ADJOURNMENT:** Motion by Nusbaum, seconded by Kruger, and carried unanimously to adjourn at 7:22 p.m.
 11. **NEXT MEETING:** Work Session to follow this Council Meeting
Monday, October 6, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

DRAFT

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, October 6, 2025



Members Present: Tim Flaten (Mayor), Leon Gregor, Anna Nusbaum, Val Kruger

Members Absent: Joe Caldwell

Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrlick, Lee Istvanovich, Jeff Wenker, Pam Petersen, Austin Schulz, Josh Malecha, Kyle Morris, Kyle Green, Johnathon Chmelik

-
- 1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, October 6th, 2025, at 7:00 p.m. in the council chambers at 402 Division Street South by Mayor Tim Flaten.
 - 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 - 3. Additions/Corrections: None
 - 4. Citizens Comments: Pam Petersen questioned if the City of Morristown could charge less than the county/state for fines. Petersen was referring to tobacco violations, clerk clarified that both establishments paid the same fine amount. Petersen then stated she picked up a lot of landscaping plastic around the park that isn't biodegradable. She would like to see vendors using biodegradable products.
-
- 5. Consent Agenda: Motion by Gregor, seconded by Kruger, and carried unanimously to approve the consent agenda less the item 'Sheriff's Contract' & 'Change Order'. The consent agenda included the following items and motions:
 - Routine* Motion to approve the Police report, Fire Department report, Public Works report, City Council minutes, Zoning Board minutes, Financial reports, and the Claims and Accounts as presented.
 - H. Paid Leave Motion to approve implementing Minnesota Paid Leave with a 50/50 employer/employee split on the state's plan, effective January 1st 2026.
 - I. Sheriff's Contract The updated contract has the updated dates, but council has hesitation on #3 of the 'Scope of Services'. Judd to reach out to Sheriff Thomas to see if we can revise that portion with clarifying which ordinances are priority enforcement items
 - J. Change Order Nusbaum just wanted to clarify that the change was just the date of completion of the project. Lee with SEH said that was correct. Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve change order 6B for an extension of the project completion date.
 - K. Resolution 2025-29 Motion to approve Resolution 2025-29 Approve Procedure for Counting Write-In Votes for Local Elective Office.
 - L. Service Insurance Motion to approve the City Administrator to sign the agreement with Service Line Warranties of America.
Motion to approve Service Line Warranties of America to use the City of Morristown logo when communicating with residents about the program.
-
- 6. **UNFINISHED BUSINESS:**
 - A. Missed Lot Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve issuing checks to property owners listed on the roll as presented, for the amount listed under 'Refund + 6%'.
-
- 7. **NEW BUSINESS:**
 - A. Fireman's Dance Motion by Gregor, seconded by Kruger, and carried unanimously to approve the Morristown Fire Relief to host a Fireman's Dance at the Fire Hall parking lot, with the Community Center parking lot to be used for parking.
 - B. Parking Council held a discussion regarding the parking concerns at the intersection of Division St. and Ann St. They discussed different lengths of no parking, only during specific times, or possibly only on weekdays. Council tabled until next month.

- C. Structure Judd presented the Council Structure and Role memo to address questions and misconceptions.
- D. Assessment Council held a discussion regarding the process of assessing repairs to sewer services.
- E. Ordinance 2025-6 Motion by Gregor, seconded by Kruger, and carried unanimously to approve posting Ordinance 2025-6 – Right-of-Way Ordinance for 10 days on the City’s official posting boards and website.
- F. Budget Session Motion by Nusbaum, seconded by Kruger, and carried unanimously to set a budget meeting for October 27, 2025 at 7:00 p.m.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

Trick-or-Treat Trick or Treating October 31st starting at 5 pm: First Stop at the Fire Department, then go to Community Center for more trick or treating.

9. **COUNCIL DISCUSSION & CONCERNS:**

WEM School Mayor Flaten shared that Superintendent Winter came to the Coffee Club a couple weeks ago. Discussion regarding the potential closure of the Morristown school building and the recently released Timeline and Q & A from WEM school district. Concerns were voiced regarding a potential buyer and issues that may arise. More concerns about potential tax implications to residents and other school districts that partner with that district.

10. **ADJOURNMENT:** Motion by Kruger, seconded by Nusbaum, and carried unanimously to adjourn at 8:03 p.m.

11. **NEXT MEETING:** Monday, November 3, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

MORRISTOWN CITY COUNCIL MEETING MINUTES

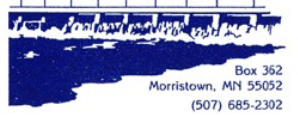
Work session

Tuesday, October 29th, 2025

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Val Kruger, Anna Nusbaum
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Austin Shulz, Kyle Green, Kyle Morris, Tim Boese

1. **Call to Order:** A work session with the Morristown City Council was called to order on Tuesday, September 2nd, 2025, at 7:24 p.m. in the Community Hall at 402 Division Street South

2. **UNFINISHED BUSINESS:**
A Sewer Service Discussion on possibility of other options for responsibility of sewer service repairs. Information was shared about Service Line Warranties of America through the National League of Minnesota Cities. Council would like to offer that to residents. A policy will be drawn up to contribute up to \$2,000 towards the restoration inside the city's right of way.

3. **NEW BUSINESS:**

4. **ADJOURNMENT:** Work Session ended at 8:24

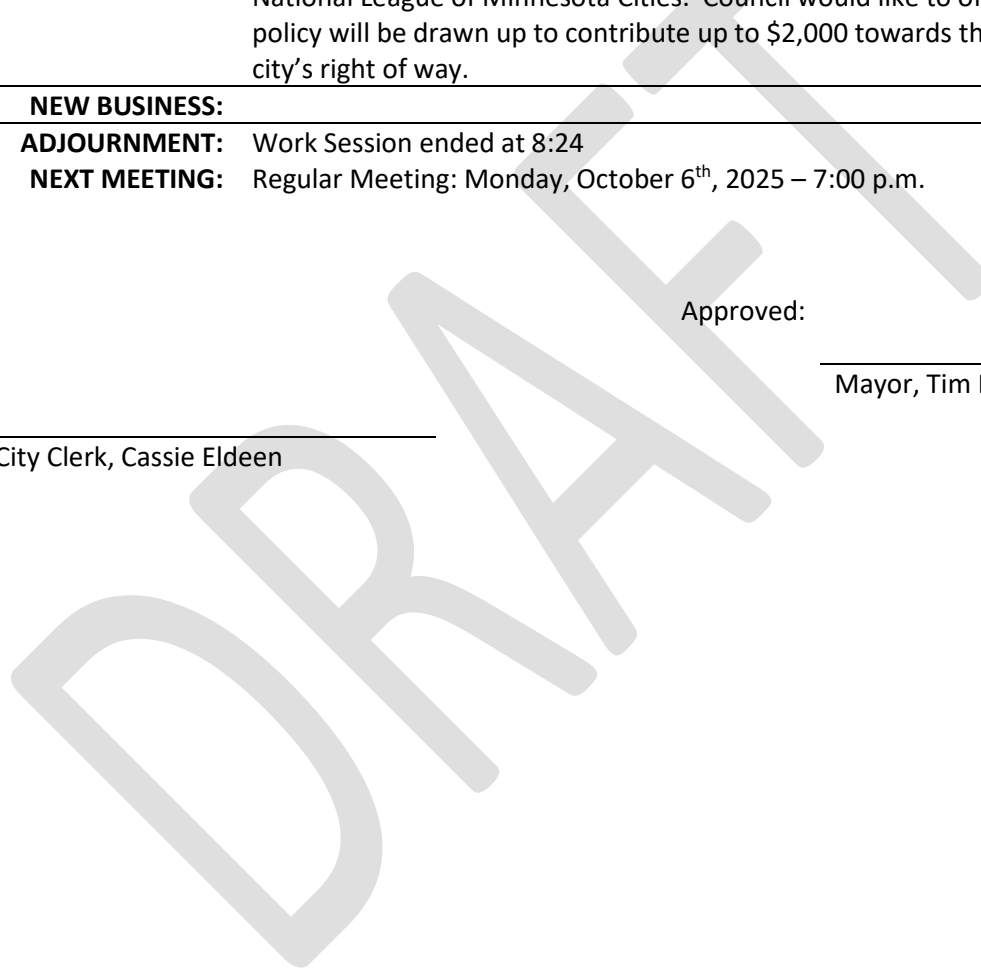
5. **NEXT MEETING:** Regular Meeting: Monday, October 6th, 2025 – 7:00 p.m.

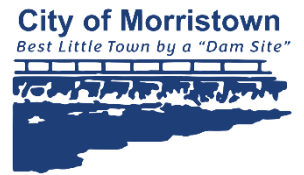
Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen





MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.
 Monday, November 4, 2025

Members Present: Tim Flaten (Mayor), Leon Gregor, Anna Nusbaum, Val Kruger, Joe Caldwell
 Members Absent: -

Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrlick, Austin Schulz, Kyle Morris, Kyle Green, Steve Nordmeier, Johnathon Chmelik, Sharon Krenik, Elden Eklund, Sherrie Brunner, Curtis Chavie, Holly Chavie, Rashelle Peters, Matt Peters, Steve Felix, Pam Petersen, Taj Baker, Katlyn Imrick, Charlie Peters, Mike Mellow, Tony Lindahl, John Schlie

-
1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, November 4th, 2025, at 7:00 p.m. in the council chambers at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections:
 4. Citizens Comments: John Chmelik is questioning status of the street project punch list. He has an issue with some of his cement and hasn't seen or heard from anyone. Judd stated that they are waiting for Lee to return from vacation because to fix it correctly is a bigger issue than what was originally thought. But, it is still on the list.
-
5. Consent Agenda: Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve the consent agenda. The consent agenda included the following items and motions:
 - Routine* Motion to approve the Police report, Fire Department report, Public Works report, City Council minutes, Zoning Board minutes, financial reports, and the Claims and Accounts as presented.
 - H. Tree Pickup Motion to approve Christmas Tree pickup the week of January 5th-9th, 2026
 - I. Snow Removal Motion to approve the quote from Timm's Trucking for Snow Removal.
 - J. MN Paid Leave Motion to approve the new language addition for Minnesota Paid Leave to the employee handbook
 - K. ACH Motion to approve adoption of the ACH Policy.
 - L. Resolution 2025-30 Motion to approve Resolution 2025-30, approving Archambault's as a new ACH Vendor.
 - M. Ordinance 2025-6 Motion to approve posting Ordinance 2025-6, Right-of-Way Ordinance for 10 days on the City's official posting boards and website.
 - N. Resolution 2025-31 Motion to approve Resolution 2025-31 Summary publication for Ordinance 2025-6.
 - O. Phones Motion to approve Phone Refresh Agreement with Bevcomm.
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6. **UNFINISHED BUSINESS:**
 - A. Sheriff Contract *Mayor Flaten* gave a quick summary of the Sheriff Contract, cost, and concerns to residents in attendance. He wants to get the public's input.
 Pam Petersen – 107 Bloomer St. E – Stated she goes on frequent walks, isn't a slow walker, but can hardly cross the road because the cars aren't slowing down. She has heard rumors that speeding tickets aren't being given to violators. She is wondering what we are paying them to do.
Nusbaum clarified that they have asked Rice County for more speed enforcement.
John Chmelik – 300 Division St. S – Said that if they aren't enforcing speed, noise, etc., for a city service they are pretty worthless.
Mayor Flaten clarified that that the deputies are fantastic and it's nothing personal
Steve Felix – 425 Franklin St. W – Stated that in the last 9 months, he has only seen somebody patrolling past his out maybe 4 times. Steve inquired how many hours per shift they are patrolling vs. doing their paperwork. Stressed that police presence needs to be visible to the residents, or it appears they are stealing from the taxpayers.

He believes that council should be dictating more of what times they are here in Morristown.

Caldwell spoke about a meeting he was in with Sheriff Thomas, Administrator Judd, and Councilmember Nusbaum. They let Sheriff Thomas know they need assistance with authority for snow emergencies and were met with a response stating the ordinances aren't work the paper they are written on. That gave the impression that he doesn't want to be here in Morristown. Wording changes were made to ordinances, hoping to turn things around. That has yet to happen. They asked if they could select a few important ordinances that could be enforced. Sheriff Thomas said they weren't going to do more work for essentially less money.

Gregor said he has a hard time with how much the taxpayers are paying and aren't getting their "bang for their bucks"

Kruger said he knows people will be upset if they end up ending the sheriff contract. That is why we want people to show up this month and next month, so please be honest. We want to hear the honest truth.

Matt Peters – 71 Jacks Dr – Resident used to see (on his security cameras) deputies patrol past his home at 8 am, 11am, 3 pm on a daily basis. Now they haven't seen they for close to 8 months.

John Schlie – 203 Franklin St. W – Resident said that there are 3 vehicles on the public street and they don't have license plates. We shouldn't have to tell them to address that, they should be seeing these things and addressing them.

Rice County Commissioner Charlie Peters – Said he will be taking his notes back to Sheriff Thomas. He said that he agreed with most perceptions and that he sees it all over the county.

Sherrie Brunner – 313 Thruen St. W – Inquired if we no longer have the contract, and there is a 911 call, will they respond? The answer is yes.

Steve Nordmeier – Rice County Deputies are great to work with on the Fire Department. Things can happen and response times can vary. They have to come through Morristown even if they don't have a contract. I don't believe we have to pay to have 40 hours of police protection when they aren't doing much. If they aren't willing to help enforce the city ordinances, that is reason enough to not have them in town.

Adam Hackney – Questioned asked when the contract started and why. If the contract can't/won't be met, then we don't need them. Let's save the money.

Flaten – The Contract is up in June 2026 and we have to give 6 months' notice if we are cancelling the contract, and that is why we are bringing this all up now. We will do this again at the December Council Meeting and try to get as many people as we can to share their feedback. Please share your thoughts either way, we want the public's input. Thank you for sharing yours tonight.

7. NEW BUSINESS:

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| A. | Solar Panels | Gregor, Nusbaum, & Judd attended the last Rice County Planning and Zoning Meeting to object to the project. The board tabled the item until the next meeting, November 6 th . Discussion if council wants to continue to object to the project. Caldwell, Gregor, and Judd will attend. Mayor Flaten called for a special meeting for Thursday at 6 pm. |
| B. | Concrete | Discussion about concrete work at WaterTower Splash Pad, City Hall Sidewalk fixes, Well #1 fixes, and WWTP fixes and connecting of sidewalks. Work to be done in the spring. Nusbaum would like to see at least one more quote. Council gave Judd some more names to call to see if they are interested in getting us a quote. |
| C. | IT Services | Review three IT companies quote for services because the plan we currently have is being discontinued. Tabled until next month so council members have more time to review the quotes. |

8. CORRESPONDENCE & ANNOUNCEMENTS:

EDA There is a vacancy on the EDA board. Please apply at City Hall or on the website.

9. **COUNCIL DISCUSSION & CONCERNS:**

Nusbaum said that First Stop and Trunk or Treat were great, well done. Chmelik stated that First Stop (Fire Department) gave out over 300 bags.

10. **ADJOURNMENT:**

Motion by Nusbaum, seconded by Kruger, and carried unanimously to adjourn at 8:25 p.m.

11. **NEXT MEETING:**

Monday, December 1, 2025 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen

DRAFT