

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Monday, March 2, 2026

Public Hearing – Master Fee Schedule – 7 p.m. or soon thereafter

-
1. Call to Order:
 2. Pledge of Allegiance:
 3. Additions/Corrections:
 4. Citizens Comments: *Need to sign up prior to meeting*
- PUBLIC HEARING MASTER FEE SCHEDULE**
-
5. Consent Agenda:
 - A. Police Report February 2026 – to come in separate email
 - B. Fire Department Report February 2026
 - C. Public Works Report February 2026
 - D. City Council Minutes Regular Meeting 2/2/20256
[5D1. 02.02.2026 - City Council Meeting Minutes.docx](#)
 - E. Zoning Board Minutes Regular Meeting 2/19/2026
[5E1. Zoning Board Meeting Minutes 2.19.26](#)
 - F. Financial Reports February 2026 – to come in separate email
 - G. Claims & Accounts February 2026
[5G1. Claims and Accounts.pdf](#)
 - H. Ordinance 2026-3 Amending Section 32.04 Grass Fire Rates of the City Code
[5H1. Agenda Memo - Ordinance 2026-3 Fire Call Rates.docx](#)
[5H2. Ordinance 2026-03 Amending Section 32.04 Grass Fire Rates of the City Code.docx](#)
 - I. Fire Contracts Approve 2026 Fire Contracts
[5I1. Agenda Memo - Fire Contracts.docx](#)
[5I2. 2026 Fire Contract - Blooming Grove.pdf](#)
[5I3. 2026 Fire Contract - Deerfield.pdf](#)
[5I4. 2026 Fire Contract - Morristown Township.pdf](#)
[5I5. 2026 Fire Contract - Shieldsville.pdf](#)
[5I6. 2026 Fire Contract - Warsaw.pdf](#)
[5I6. Fire Contract Amounts.pdf](#)
 - J. Spring Burning Set the Date and Time for Spring Open Burning
[5J1. Agenda Memo - Spring Burning.docx](#)
 - K. Resolution 2026-13 Adopt Changes to 2026 Master Fee Schedule
[5K1. Agenda Memo - Master Fee Schedule.docx](#)
[5K2. Resolution 2026-13 Increase Master Fee Schedule Rates.docx](#)
[5K3. Exhibit A, 2026 Master Fee Schedule.docx](#)
-
6. **UNFINISHED BUSINESS:** None
-
7. **NEW BUSINESS:**
 - A. Trails Dennis Leubbe to Speak
 - B. Garage Sale Waive Fee, Request
[7B1. Agenda Memo - Garage Sale.docx](#)
 - C. Park Improvements Baseball Field/Park Improvements – Steve Nordmeier to Speak
[7C1. Agenda Item Request Form - Park Improvements.pdf](#)
-
8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 9. **COUNCIL DISCUSSION & CONCERNS:**
 10. **ADJOURNMENT:**
 11. **NEXT MEETING:** Monday, April 6, 2026 – 7:00 p.m.

MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, February 2, 2026

Members Present: Mayor Tim Flaten, Leon Gregor, Anna Nusbaum, Val Kruger, Joe Caldwell

Members Absent:

Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrlick (City Attorney), John Schlie, Kevin Green, Jessie Thomas (Sheriff), Kyle Morris, Brian Brunner, Johnathan Chmelik, Brian Merritt, Steve Nordmeier, Tony Lindahl, Adam Hackney

-
1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, February 5, 2026, at 7:00 p.m. at City Hall at 402 Division Street South by Mayor Tim Flaten.
 2. Pledge of Allegiance: The Pledge of Allegiance was recited.
 3. Additions/Corrections: Remove item D. Administrator and Clerk to re-visit the ordinance. Motion by Caldwell, seconded by Kruger, and carried unanimously to approve correction.
 4. Citizens Comments: None
-
5. Consent Agenda: Motion by Nusbaum, seconded by Gregor, and carried unanimously to approve the consent agenda. The consent agenda included the following items and motions:
 - Routine* Motion to approve the Police report, Fire Department report, Public Works report, City Council minutes, Zoning Board minutes, financial reports, and the Claims and Accounts, as presented.
 - Resolution 2026-6 Motion to approve Resolution 2026-6 Accepting a Donation from the Coffee Club.
 - Resolution 2026-12 Motion to approve Resolution 2026-12 Approving a Minor Subdivision of 205 Division St N.
 - Resolution 2026-7 Motion to approve Resolution 2026-7 Accepting a Donation from Morristown Fire Relief.
 - Resolution 2026-8 Motion to approve Resolution 2026-8 Approving New ACH Vendor.
 - Resolution 2026-9 Motion to approve Resolution 2026-9 Approval of Dam Days Celebration Requests.
 - Purchasing Policy Motion to approve the redline changes in the Purchasing Policy, as presented.
 - Master Fee Motion to set the Master Fee Schedule Public Hearing for March 2, 2026, at 7:00 p.m. or soon thereafter.
 - Resolution 2026-10 Motion to approve Resolution 2026-10 Fire Department 2026 Elected Officials.
 - Resolution 2026-11 Motion to approve Resolution 2026-11 Adopting the Rice County 2025 Hazard Mitigation Plan.
-
6. **UNFINISHED BUSINESS:**
 - A. Ordinance Enforcement Jesse Thomas addressed the council regarding ordinance enforcement. He then handed out a revised contract with cost change from \$159,536 to \$153,400.
-
7. **NEW BUSINESS:**
 - A. Dam Days Steve Nordmeier stated that they have the Dam Days liquor license applications submitted. He will be in contact with Rice County for Law Enforcement and road closures. Motion by Caldwell, seconded by Kruger, and carried unanimously to approve liquor licenses for Commercial Club during Dam Days.
 - B. Buc's Night Out Steve Nordmeier is requesting a temporary liquor license for the Commercial Club on April 18th for Bucs Night Out. City Clerk stated that she heard from the organizer that they have secured a different alcohol caterer for that evening. Motion by Nusbaum, seconded by Kruger, and carried unanimously to approve the temporary liquor license if the Commercial Club is needed for that evening.
 - C. Project Close Discussion on amounts to hold back from the final payment to the construction company. Money being held back is for the Watermain Tracer Wire discontinuity and

the still needed curb replacement on Ann St. Council thinks there will be more concrete replaced than they are estimating, so that number needs to be increased to around \$7,000. They also think that the Tracer Wire should be closer to \$10,000. Administrator will communicate with the engineer.

- ~~D.~~ Permit Violation ~~Start Fine Process for Permit Violation~~
- E. FEMA Discussion regarding extra FEMA money, possibly park trail improvement. Estimates will begin once winter is over.
- F. Letter of Support Motion by Kruger, seconded by Nusbaum to donate \$5,000 to Support the Hazard Mitigation Grant, Cannon River Watershed.
- G. Operator The City of Waterville’s Licensed Wastewater Operator will be retiring. They are currently hiring for the position, but they are wondering if Ellen could help them out if they need it. They have another Wastewater Operator, but he doesn’t have his license. So, if they need assistance, it would be very minimal.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

- A. Thank you A big thank you to the Coffee Club for the seven new Council Chamber chairs!
- B. Play The Cannon Valley Players will be performing their annual all-male play, ‘Destination Desolation’ February 27th at 7:00 p.m. and February 28th at 2:00 p.m. and 7:00 p.m.

9. **COUNCIL DISCUSSION & CONCERNS:** Congratulations to the 2026 Fire Department Elected Officials – Mayor Flaten

- 10. **ADJOURNMENT:** Motion by Kruger, seconded by Caldwell, and carried unanimously to adjourn at 7:45 p.m.
- 11. **NEXT MEETING:** Monday, March 2, 2026 – 7:00 p.m.

Approved:

Mayor, Tim Flaten

Attested:

City Clerk, Cassie Eldeen



MORRISTOWN ZONING BOARD MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, February 19, 2026

Members Present: Jim Lonergan (Chair), Pamela Petersen, John Krenik, John Chmelik, Tony Lindahl (Zoning Administrator)
Members Absent: John Schlie
Others Present: Cassie Eldeen (City Clerk), Joe Skelly

-
1. Call to Order: The Morristown Zoning Board Meeting was called to order at 7:00pm by the Zoning Board Chair, Jim Lonergan, on February 19, 2026, in the Council Chambers at City Hall at 402 Division St S.
 2. Additions/Corrections:
 3. Zoning Board Minutes:
1/15/2026 Meeting Motion by Petersen, seconded by Krenik and carried unanimously to approve minutes with the correction, as discussed.
 4. Requests to be Heard:
 5. Council Action at Last Meeting:
City Council approved lot split for Methodist Church.
-
6. **UNFINISHED BUSINESS:**
- A Produce Stand Motion by Chmelik, seconded by Krenik, and carried unanimously to call for a public hearing for March 19th at 7:00 p.m., or soon thereafter, to accept public input, comments, and questions regarding proposed Ordinance 2026-4, which amends section 152.230 Produce Stands, of the Morristown City Code.
-
7. **NEW BUSINESS:**
- A Accessory Uses Zoning Board did not understand ordinance 2026-5 and would like further explanation. Motion by Chmelik, seconded by Krenik, and carried unanimously to ask for an explanation.
 - B Mobile Home Park Reviewed permit Handout. Board Members will go through and make lists of what they believe still needs a permit and will bring it back next month.
 - C Billboard Application Joe Skelly with Franklin Outdoors presented information about the desired location of a new billboard. He brought the variance application because he knows that they are a little short of the requirement of 750' away from another billboard on the same side of road. Clerk had a question regarding the storage building having another sign on it. It will not be an issue, as it is an on-premise sign. Motion by Krenik, seconded by Chmelik and carried unanimously to call for a Public Hearing for the Variance.
-
8. Zoning Administrator's Report:
A Open and closed permits were reviewed.
 9. Board Discussion & Concerns:
 10. Adjournment: Motion by Krenik, seconded by Chmelik and carried unanimously to adjourn the meeting at 7:57 p.m.
 11. Next Meeting: Thursday, March 19th, 2025 – 7:00 p.m.

Attested:

City Clerk, Cassie Eldeen

**CITY OF MORRISTOWN
CLAIMS AND ACCOUNTS**

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
G General Ledger				
	G 100-21701 Federal Withholding	-\$887.13	Labor Distribution	
	G 602-10100 Cash	-\$2,782.42	Labor Distribution	
	G 100-10100 Cash	-\$2,788.55	Labor Distribution	
	G 100-10100 Cash	-\$2,918.45	Labor Distribution	
	G 100-21702 State Withholding	-\$362.71	Labor Distribution	
	G 100-21703 FICA Tax Withholding	-\$1,222.68	Labor Distribution	
	G 100-21704 PERA	-\$1,346.94	Labor Distribution	
	G 100-21705 MN Paid Leave	-\$86.76	Labor Distribution	
	G 100-21709 Medicare	-\$285.96	Labor Distribution	
	G 602-10100 Cash	-\$2,747.76	Labor Distribution	
	G 100-21702 State Withholding	-\$428.54	Labor Distribution	
	G 100-21703 FICA Tax Withholding	-\$1,215.20	Labor Distribution	
	G 100-21704 PERA	-\$1,332.64	Labor Distribution	
	G 100-21705 MN Paid Leave	-\$86.26	Labor Distribution	
	G 100-21709 Medicare	-\$284.22	Labor Distribution	
	G 601-10100 Cash	-\$1,528.11	Labor Distribution	
	G 601-10100 Cash	-\$1,521.17	Labor Distribution	
	G 100-21701 Federal Withholding	-\$860.79	Labor Distribution	
		-\$22,686.29		
G General Ledger				
-E Expenditure				
	E 602-49490-125 PERA Benefit	\$180.52	Labor Distribution	
	E 100-41948-123 Medicare Benefit	\$1.31	Labor Distribution	
	E 100-41948-125 PERA Benefit	\$5.86	Labor Distribution	
	E 601-49440-101 Wages and Salaries	\$1,322.01	Labor Distribution	
	E 601-49440-123 Medicare Benefit	\$19.17	Labor Distribution	
	E 601-49440-125 PERA Benefit	\$99.16	Labor Distribution	
	E 601-49440-126 MN Paid Leave	\$5.82	Labor Distribution	
	E 602-49490-101 Wages and Salaries	\$2,407.14	Labor Distribution	
	E 602-49490-123 Medicare Benefit	\$34.90	Labor Distribution	
	E 602-49490-126 MN Paid Leave	\$10.60	Labor Distribution	
	E 100-41948-122 Social Security Benefit	\$5.59	Labor Distribution	
	E 100-41941-126 MN Paid Leave	\$6.76	Labor Distribution	
	E 602-49490-122 Social Security Benefit	\$149.26	Labor Distribution	
	E 100-41941-101 Wages and Salaries	\$1,085.14	Labor Distribution	
	E 100-41801-123 Medicare Benefit	\$35.27	Labor Distribution	
	E 100-41801-122 Social Security Benefit	\$150.79	Labor Distribution	
	E 100-41801-101 Wages and Salaries	\$2,432.16	Labor Distribution	
	E 100-41425-126 MN Paid Leave	\$8.45	Labor Distribution	

Check/Receipt
Date

Search Name	Account Descr	Amount	Comments
	E 100-41425-125 PERA Benefit	\$144.00	Labor Distribution
	E 100-41425-123 Medicare Benefit	\$27.84	Labor Distribution
	E 100-41425-122 Social Security Benefit	\$119.04	Labor Distribution
	E 100-41425-101 Wages and Salaries	\$1,920.00	Labor Distribution
	E 100-41946-122 Social Security Benefit	\$5.59	Labor Distribution
	E 100-41801-126 MN Paid Leave	\$10.70	Labor Distribution
	E 100-41948-104 Janitorial	\$90.14	Labor Distribution
	E 100-41941-105 Seasonal	\$453.26	Labor Distribution
	E 100-41941-122 Social Security Benefit	\$95.38	Labor Distribution
	E 100-41941-123 Medicare Benefit	\$22.32	Labor Distribution
	E 100-41941-125 PERA Benefit	\$96.11	Labor Distribution
	E 601-49440-122 Social Security Benefit	\$81.95	Labor Distribution
	E 100-41946-104 Janitorial	\$90.13	Labor Distribution
	E 100-41946-123 Medicare Benefit	\$1.30	Labor Distribution
	E 100-41946-125 PERA Benefit	\$5.85	Labor Distribution
	E 100-41946-126 MN Paid Leave	\$0.39	Labor Distribution
	E 100-41801-125 PERA Benefit	\$182.41	Labor Distribution
	E 601-49440-126 MN Paid Leave	\$5.79	Labor Distribution
	E 100-41946-125 PERA Benefit	\$5.64	Labor Distribution
	E 100-41946-126 MN Paid Leave	\$0.33	Labor Distribution
	E 100-41948-122 Social Security Benefit	\$4.66	Labor Distribution
	E 100-41948-125 PERA Benefit	\$5.64	Labor Distribution
	E 100-41948-126 MN Paid Leave	\$0.33	Labor Distribution
	E 601-49440-101 Wages and Salaries	\$1,316.00	Labor Distribution
	E 601-49440-122 Social Security Benefit	\$81.58	Labor Distribution
	E 100-41946-123 Medicare Benefit	\$1.09	Labor Distribution
	E 601-49440-125 PERA Benefit	\$98.72	Labor Distribution
	E 100-41948-104 Janitorial	\$75.18	Labor Distribution
	E 602-49490-101 Wages and Salaries	\$2,377.15	Labor Distribution
	E 602-49490-122 Social Security Benefit	\$147.40	Labor Distribution
	E 602-49490-123 Medicare Benefit	\$34.48	Labor Distribution
	E 602-49490-126 MN Paid Leave	\$10.46	Labor Distribution
	E 100-41425-101 Wages and Salaries	\$1,920.00	Labor Distribution
	E 602-49490-125 PERA Benefit	\$178.27	Labor Distribution
	E 100-41948-126 MN Paid Leave	\$0.41	Labor Distribution
	E 601-49440-123 Medicare Benefit	\$19.08	Labor Distribution
	E 100-41801-123 Medicare Benefit	\$35.27	Labor Distribution
	E 100-41425-122 Social Security Benefit	\$119.04	Labor Distribution
	E 100-41425-123 Medicare Benefit	\$27.83	Labor Distribution
	E 100-41425-125 PERA Benefit	\$144.00	Labor Distribution
	E 100-41425-126 MN Paid Leave	\$8.45	Labor Distribution
	E 100-41948-123 Medicare Benefit	\$1.09	Labor Distribution

Check/Receipt
Date

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
	E 100-41801-122 Social Security Benefit	\$150.79	Labor Distribution	
	E 100-41946-122 Social Security Benefit	\$4.66	Labor Distribution	
	E 100-41801-125 PERA Benefit	\$182.41	Labor Distribution	
	E 100-41801-126 MN Paid Leave	\$10.70	Labor Distribution	
	E 100-41941-101 Wages and Salaries	\$1,061.14	Labor Distribution	
	E 100-41941-122 Social Security Benefit	\$103.21	Labor Distribution	
	E 100-41941-123 Medicare Benefit	\$24.14	Labor Distribution	
	E 100-41941-125 PERA Benefit	\$106.90	Labor Distribution	
	E 100-41941-126 MN Paid Leave	\$7.32	Labor Distribution	
	E 100-41941-105 Seasonal	\$603.48	Labor Distribution	
	E 100-41946-104 Janitorial	\$75.17	Labor Distribution	
	E 100-41801-101 Wages and Salaries	\$2,432.16	Labor Distribution	
ACTION RADIO & COMMUNICATIONS	E 704-42210-215 Operating & Maintenance Supp	\$13,134.72	3 Radios - with \$5,000 from DNR Grant	02/03/26
BADGER METER	E 602-49490-302 WST Metering & Billing	\$184.61	January 2026 Cellular Service to Endpoints	02/03/26
BADGER METER	E 601-49440-302 WST Metering & Billing	\$184.60	January 2026 Cellular Service to Endpoints	02/03/26
BHE COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$246.54	December 2025 Electricity at 504 3rd St SE	02/03/26
BHE COMMUNITY SOLAR LLC	E 204-42210-380 Utility Services	\$86.27	December 2025 Electricity at 506 Division St S	02/03/26
BHE COMMUNITY SOLAR LLC	E 100-41946-380 Utility Services	\$178.29	December 2025 Electricity at 404 Division St S	02/03/26
BHE COMMUNITY SOLAR LLC	E 100-41941-380 Utility Services	\$86.27	December 2025 Electricity at 109 2nd St SW	02/03/26
BHE COMMUNITY SOLAR LLC	E 100-41948-380 Utility Services	\$178.28	December 2025 Electricity at 404 Division St S	02/03/26
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$55.10	1/3 of Postage for utility bills	02/03/26
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$55.12	1/3 of Postage for utility bills	02/03/26
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$55.10	1/3 of Postage for utility bills	02/03/26
FARIBAULT FLEET SUPPLY	E 100-41941-215 Operating & Maintenance Supp	\$218.59	Supplies for Wall	02/03/26
LACANNE ELECTRIC LLC	E 704-42210-215 Operating & Maintenance Supp	\$703.75	Hang new sign lights for front of Fire Hall	02/03/26
MENARDS - DUNDAS	E 100-41941-215 Operating & Maintenance Supp	\$70.31	Supplies for Wall	02/03/26
MENARDS - DUNDAS	E 100-41941-215 Operating & Maintenance Supp	\$628.72	Supplies for Wall	02/03/26
PANTHEON COMPUTERS	E 603-49520-320 Communication	\$60.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 100-41110-320 Communication	\$180.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 602-49490-320 Communication	\$137.10	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 603-49520-320 Communication	\$27.42	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 204-42210-320 Communication	\$27.42	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41941-320 Communication	\$54.83	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 601-49440-320 Communication	\$271.25	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41941-320 Communication	\$120.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 602-49490-320 Communication	\$702.00	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 100-41948-320 Communication	\$180.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 100-41948-320 Communication	\$162.75	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41110-320 Communication	\$421.20	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 100-41941-320 Communication	\$280.80	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 204-42210-320 Communication	\$140.40	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 602-49490-320 Communication	\$300.00	Onboarding Fee	02/03/26

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PANTHEON COMPUTERS	E 601-49440-320 Communication	\$300.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 100-41110-320 Communication	\$82.26	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41110-320 Communication	\$162.75	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 601-49440-320 Communication	\$137.10	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 603-49520-320 Communication	\$140.40	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 204-42210-320 Communication	\$60.00	Onboarding Fee	02/03/26
PANTHEON COMPUTERS	E 603-49520-320 Communication	\$54.25	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 204-42210-320 Communication	\$54.25	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 602-49490-320 Communication	\$271.25	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41948-320 Communication	\$82.26	1.15.26-1.31.26, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 601-49440-320 Communication	\$702.00	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
PANTHEON COMPUTERS	E 100-41941-320 Communication	\$108.50	February 2026, Managed IT Services	02/03/26
PANTHEON COMPUTERS	E 100-41948-320 Communication	\$421.20	Set up and Install Firewall, Access Point, WatchGuard	02/03/26
RANDY MESCHKE	E 204-42210-300 Professional Services	\$1,327.17	Labor and Repairs 6126 & 6115, Pump insp 6130, Batt	02/03/26
RANDY MESCHKE	E 602-49490-300 Professional Services	\$3,000.00	2025 Biosolids Spreading	02/03/26
RICE COUNTY PROPERTY TAX & ELEC	E 100-41948-300 Professional Services	\$252.00	Special Assessment Annual Maintenance	02/03/26
SECURITAS ELECTRONIC SECURITY	E 204-42210-311 Alarm Company	\$87.51	2.1.26-4.30.26 Monitoring Services	02/03/26
USA BLUEBOOK	E 601-49440-216 Chemicals	\$42.90	Water Chemicals	02/03/26
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$985.14	Weekly Sewer Samples	02/03/26
AMAZON BUSINESS	E 100-41941-200 Office Supplies	\$33.38	HDMI Adapter	02/17/26
AMAZON BUSINESS	E 100-41946-211 Cleaning Supplies	\$295.87	Floor Care Products, Towels, Paper Towels,	02/17/26
AMAZON BUSINESS	E 100-41941-215 Operating & Maintenance Supp	\$171.29	Shop Towels, Windsock, Paper Towels	02/17/26
AMAZON BUSINESS	E 100-41946-215 Operating & Maintenance Supp	\$147.25	Air Filter, Furnace Filter,	02/17/26
AMAZON BUSINESS	E 602-49490-215 Operating & Maintenance Supp	\$79.54	Carbiners, Shop Towels	02/17/26
AMAZON BUSINESS	E 100-41946-215 Operating & Maintenance Supp	\$220.77	Cups, Napkins (Rental - Tax Included)	02/17/26
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$494.02	January 2026 Maintenance Shop Gas Utilities	02/17/26
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$28.54	January 2026 Sewer Plant Gas Utilities	02/17/26
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$116.56	January 2026 Water Pump Gas Utilities	02/17/26
CENTERPOINT ENERGY	E 100-41948-380 Utility Services	\$457.59	January 2026 City Hall Gas Utilities	02/17/26
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$457.60	January 2026 Community Center Gas Utilities	02/17/26
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$1,401.90	January 2026 Gas Utilities at Fire Hall. Acct#10583553	02/17/26
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$17.00	January 2026 Water Tower Gas Utilities	02/17/26
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$206.68	December 2025 Electricity for 75 Verdev Dr: WWTP	02/17/26
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$9.49	December 2025 Electricity for 201 Division St: Well #1	02/17/26
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$102.11	Fuel for January 2026: Acct# 319870	02/17/26
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$51.05	Fuel for January 2026: Acct# 319870	02/17/26
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$153.16	Fuel for January 2026: Acct# 319870	02/17/26
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$51.06	Fuel for January 2026: Acct# 319870	02/17/26
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$153.16	Fuel for January 2026: Acct# 319870	02/17/26
CRYTEEL S CORP	E 100-41941-215 Operating & Maintenance Supp	\$1,627.60	Cutting Edges for Plow	02/17/26
CUSTOM ALARM	E 100-41944-311 Alarm Company	\$172.59	3.1.26-5.31.26 Historical Society Intrusion/Fire Monitor	02/17/26
DAHLE ENTERPRISES MORRISTOWN	E 602-49490-300 Professional Services	\$150.00	Jet Sewer Plant	02/17/26

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$437.09	January Prosecution Services	02/17/26
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-306 W/S Sample Testing	\$70.19	Water Sample Postage	02/17/26
FARIBAULT FLEET SUPPLY	E 602-49490-215 Operating & Maintenance Supp	\$12.68	Parts for Toilet	02/17/26
FARIBAULT FLEET SUPPLY	E 100-41946-215 Operating & Maintenance Supp	\$52.30	Plumbing for Ice Maching	02/17/26
GOPHER STATE ONE CALL	E 100-43102-305 Locating Services	\$3.00	2026 Annual Facility Operator Fee	02/17/26
GOPHER STATE ONE CALL	E 601-49440-305 Locating Services	\$23.50	2026 Annual Facility Operator Fee	02/17/26
GOPHER STATE ONE CALL	E 602-49490-305 Locating Services	\$23.50	2026 Annual Facility Operator Fee	02/17/26
HAWKINS INC	E 602-49490-216 Chemicals	\$20.00	WWTP Chemicals	02/17/26
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals	02/17/26
HILLYARD	E 100-41948-211 Cleaning Supplies	\$98.43	Cleaning Supplies	02/17/26
HILLYARD	E 100-41946-211 Cleaning Supplies	\$98.42	Cleaning Supplies	02/17/26
HILLYARD	E 100-41946-211 Cleaning Supplies	\$111.16	Cleaning Supplies	02/17/26
HILLYARD	E 100-41948-211 Cleaning Supplies	\$111.17	Cleaning Supplies	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 204-42210-433 Dues/Subscriptions	\$146.10	2026 Member's Dues	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 602-49490-433 Dues/Subscriptions	\$219.15	2026 Member's Dues	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 601-49440-433 Dues/Subscriptions	\$146.10	2026 Member's Dues	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 100-41110-433 Dues/Subscriptions	\$949.65	2026 Member's Dues	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 602-49490-432 Training/Conferences	\$737.10	MMUA Safety Training for 2026	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 601-49440-432 Training/Conferences	\$737.10	MMUA Safety Training for 2026	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 100-41941-432 Training/Conferences	\$491.40	MMUA Safety Training for 2026	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 100-41425-432 Training/Conferences	\$245.70	MMUA Safety Training for 2026	02/17/26
LMC LEAGUE OF MINNESOTA CITIES	E 100-41801-432 Training/Conferences	\$245.70	MMUA Safety Training for 2026	02/17/26
MENARDS - DUNDAS	E 100-41941-200 Office Supplies	\$85.38	Mud & Tape supplies for PW Wall	02/17/26
MN DEPT OF HEALTH	E 601-49440-433 Dues/Subscriptions	\$1,190.00	1.1.26-3.31.26 Community Water Service Connection F	02/17/26
MN VALLEY REGIONAL FIREFIGHTER	E 204-42210-433 Dues/Subscriptions	\$100.00	2026 Dues	02/17/26
NAPA WATERVILLE	E 100-41941-215 Operating & Maintenance Supp	\$12.64	Cleaning Supplies	02/17/26
NAPA WATERVILLE	E 100-41941-240 Small Tools and Equipment	\$64.47	Pliers	02/17/26
NAPA WATERVILLE	E 704-42210-215 Operating & Maintenance Supp	\$251.99	Air Compressor	02/17/26
NAPA WATERVILLE	E 100-41941-240 Small Tools and Equipment	\$159.99	Milwaukee Heat Gun	02/17/26
RICE & STEELE 911 CENTER	E 704-42210-300 Professional Services	\$633.89	Add Agency to Existing CAD Distribution / CAD Distribu	02/17/26
SCHULZ, AUSTIN	E 100-41941-215 Operating & Maintenance Supp	\$22.34	Reimbursement for Sheetrock	02/17/26
SUEL PRINTING COMPANY	E 100-41110-350 Printing and Binding	\$66.00	Public Hearing Notice - Master Fee Schedule	02/17/26
TIMMS TRUCKING & EXCAVATING	E 100-43101-405 Snow and Ice Removal	\$317.50	Removal of snow from city streets	02/17/26
TIMMS TRUCKING & EXCAVATING	E 100-43101-405 Snow and Ice Removal	\$375.00	Removal of snow from city streets	02/17/26
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$32.98	2.8.26-3.7.26 Toshiba Coverage	02/18/26
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$16.49	2.8.26-3.7.26 Toshiba Coverage	02/18/26
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$16.49	2.8.26-3.7.26 Toshiba Coverage	02/18/26
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$8.24	2.8.26-3.7.26 Toshiba Coverage	02/18/26
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$8.24	2.8.26-3.7.26 Toshiba Coverage	02/18/26
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	February 2026 Life Insurance	02/18/26
LINCOLN NATIONAL LIFE INSURANCE	E 100-41801-130 Employer Paid Insurance	\$3.45	February 2026 Life Insurance	02/18/26
MN DNR ECOLOGICAL & WATER RESO	E 601-49440-433 Dues/Subscriptions	\$184.15	2026 Water Permit Usage Dues	02/18/26

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
VERIZON WIRELESS	E 100-41941-320 Communication	\$38.41	1.7.26-2.6.26 Public Works Phone	02/18/26
VERIZON WIRELESS	E 100-41946-320 Communication	\$20.02	1.7.26-2.6.26 Community Center Phone	02/18/26
VERIZON WIRELESS	E 100-41941-320 Communication	\$38.41	1.7.26-2.6.26 Public Works Phone 2	02/18/26
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	1.7.26-2.6.26 Public Works Tablet Internet	02/18/26
VERIZON WIRELESS	E 100-41110-320 Communication	\$60.06	1.7.26-2.6.26 Council Tablets	02/18/26
VERIZON WIRELESS	E 100-42502-320 Communication	\$100.10	1.7.26-2.6.26 Skywarn Tablet #1-5 Internet	02/18/26
-E Expenditure		\$65,526.02		
		\$42,839.73		



AGENDA MEMO

Agenda Item: Ordinance 2026-3

To: City Council

From: Ellen Judd

Meeting Date: 3/2/2026

Meeting Type: Regular Meeting

Subject: Ordinance 2026-3 – Amending Section 32.04 Grass Fire Rates of the City Code

Action Requested: Motion to approve Ordinance 2026-3 Amending Section 32.04 Grass Fire Rates of the City Code.

Staff Recommends: Approve

Committee Recommends:

Attachments: Ordinance 2026-3 Amending Section 32.04 Grass Fire Rates of the City Code

Previous Council Action:

Overview: Amending the ordinance to be consistent with current practice.

Proposed changes have been posted for 10 days.



ORDINANCE 2026-3
AN ORDINANCE AMENDING SECTION 32.04
OF THE MORRISTOWN CITY CODE

THE CITY COUNCIL OF THE CITY OF MORRISTOWN DOES ORDAIN:

Morristown City Code Section 32.04, entitled, "RATES", is hereby amended as follows (changes are underlined):

§ 32.04 RATES

- (A) Calls are billed for the time at a fire for a pumper and 2 tankers, if needed, at the rate set forth in the Master Fee Schedule.
- (B) Grass fires are billed. at the rate set forth in the Master Fee Schedule.

ADOPTED by the City Council of the City of Morristown, Minnesota, this 2nd day of March 2026.

Aye _____ Nay _____ Abstain _____

Approved:

Attested:

Mayor, Tim Flaten

City Clerk, Cassie Eldeen



AGENDA MEMO

Agenda Item: Fire Contracts

To: City Council

From: Ellen Judd

Meeting Date: 3/2/2026

Meeting Type: Regular Meeting

Subject: Fire Contracts – Approve 2026 Fire Contracts

Action Requested: Motion to approve the 2026 Fire Contracts, as presented.

Staff Recommends: Approve

Committee Recommends:

Attachments: Fire Contracts

Previous Council Action: Approve each year.

Overview: Fire Department officials voted to keep the 2027 fire department operating budget at \$115,500. Based on previous year's numbers, they are anticipating that this amount will cover the operating expenditures.

This amount was then divided between the Townships and City using the equation in the contracts. Final amounts are presented in the contracts.

City of Morristown, Minnesota
2026 Fire Service Contract
For Levy Year 2027

This contract is made and entered into this 2nd day of March, 2026 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Blooming Grove Township, Waseca County, Minnesota, 41015 150th St, Waseca, MN 56093, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services to the following sections of Blooming Grove Township: 1, 2, 3, 4, 5 E ½, 8 E ½, 9, 10, 11, 12, 13 N ½, 14 N ½, 15 N ½, 16 N ½. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.

- b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.
 - c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.

- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2026 services:

Payment Amount Breakdown

Annual Operating Budget:	\$7,760
Pumper Fund:	\$2,016
Total Payment Amount:	\$9,775
Written invoice to be sent to Town no later than: 12/31/2026	
Total Payment Amount due:	4/1/2027

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Blooming Grove Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

City of Morristown, Minnesota
2026 Fire Service Contract
For Levy Year 2027

This contract is made and entered into this 2nd day of March, 2026 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Deerfield Township, Steele County, Minnesota, 7198 50th St NW, Owatonna, MN 55060, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services to the following sections of Deerfield Township: 5, 6, 7, 8, 18, 19. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.
 - b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.

- c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.
- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2026 services:

Payment Amount Breakdown

Annual Operating Budget:	\$4,673
Pumper Fund:	\$1,214
Total Payment Amount:	\$5,887

Written invoice to be sent to Town no later than: 12/31/2026
Total Payment Amount due: 4/1/2027

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Deerfield Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

City of Morristown, Minnesota
2026 Fire Service Contract
For Levy Year 2027

This contract is made and entered into this 2nd day of March, 2026 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Morristown Township, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services as indicated in this contract to the entire area of Morristown Township. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.
 - b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.

- c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
- a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.
- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2026 services:

Payment Amount Breakdown

Annual Operating Budget:	\$26,551
Pumper Fund:	\$6,896
Total Payment Amount:	\$33,447
<hr/>	
Written invoice to be sent to Town no later than:	12/31/2026
Total Payment Amount due:	4/1/2027

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Morristown Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

City of Morristown, Minnesota
2026 Fire Service Contract
For Levy Year 2027

This contract is made and entered into this 2nd day of March, 2026 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Shieldsville Township, Rice County, Minnesota, 11904 Dodd Rd, Kilkenny, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services to the following sections of Shieldsville Township: 22, 23, 24, 25, 26, 27, 31 SE $\frac{1}{4}$, 32 E $\frac{1}{2}$ and SW $\frac{1}{4}$, 33, 34, 35, 36. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.

- b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.
 - c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
- a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.

- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2026 services:

Payment Amount Breakdown

Annual Operating Budget:	\$15,254
Pumper Fund:	\$3,962
Total Payment Amount:	\$19,216

Written invoice to be sent to Town no later than:	12/31/2026
Total Payment Amount due:	4/1/2027

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Shieldsville Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

City of Morristown, Minnesota
2026 Fire Service Contract
For Levy Year 2027

This contract is made and entered into this 2nd day of March, 2026 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Warsaw Township, Rice County, Minnesota, 22955 Dalton Ave, Faribault, MN 55021, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services to the following sections of Warsaw Township: 4, 5, 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, 33. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.
 - b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.

- c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.
- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2026 services:

Payment Amount Breakdown

Annual Operating Budget:	\$27,923
Capital Outlay:	\$7,253
Total Payment Amount:	\$35,175

Written invoice to be sent to Town no later than: 12/31/2026
Total Payment Amount due: 4/1/2027

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Warsaw Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

EXHIBIT A
 City of Morristown, Minnesota
2026 Fire Contract Fee Summary

CONTRACT TOTALS					
Entity	Base Amount		Capital Outlay (Pumper Fund)	Total Owed	
City of Morristown	\$	33,339	\$	8,660	\$ 41,999
Morristown Township	\$	26,551	\$	6,896	\$ 33,447
Warsaw Township	\$	27,923	\$	7,253	\$ 35,175
Shieldsville Township	\$	15,254	\$	3,962	\$ 19,216
Blooming Grove Township	\$	7,760	\$	2,016	\$ 9,775
Deerfield Township	\$	4,673	\$	1,214	\$ 5,887
Total	\$	115,500	\$	30,000	\$ 145,500

Total Owed

This fee summary is the amount owed for 2026 Fire Protection Services. It uses call data and net tax capacity from 2025. The amount owed is due in 2027 and should be included in the 2027 levy.

TABLE 1. FIRE DEPARTMENT OPERATIONAL COST (O)	
Description	Amount
Operating Expense Budget (OEB)	\$ 115,500.00
Capital Outlay	\$ 30,000.00
Total	\$ 145,500.00

TABLE 1.5 CAPITAL OUTLAY SCHEDULE					
2020	\$12,000.00	2027	\$30,000.00	2034	\$30,000.00
2021	\$14,400.00	2028	\$30,000.00	2035	\$30,000.00
2022	\$17,280.00	2029	\$30,000.00	2036	\$30,000.00
2023	\$20,736.00	2030	\$30,000.00	2037	\$30,000.00
2024	\$24,883.00	2031	\$30,000.00	2038	\$30,000.00
2025	\$29,859.84	2032	\$30,000.00	2039	\$30,000.00
2026	\$30,000.00	2033	\$30,000.00	2040	\$30,000.00
Total:		\$569,158.84			

Schedule

Amounts that the township and city agreed upon.

TABLE 2. FIRE SERVICE CALL SUMMARY (FIRE & MEDICAL) (C)

Entity	2021	2022	2023	2024	2025	5-Year Average	% of Calls	% of Calls Budget Amount (C)	
City of Morristown	75	65	64	71	73	69.6	38%	\$	44,348.10
Morristown Township	25	30	27	24	47	30.6	16%	\$	18,640.82
Warsaw Township	49	55	52	46	65	53.4	28%	\$	32,530.06
Shieldsville Township	17	20	21	22	33	22.6	12%	\$	13,767.41
Blooming Grove Township	3	2	10	3	10	5.6	3%	\$	3,411.39
Deerfield Township	0	5	3	8	7	4.6	2%	\$	2,802.22
Mutual Aid	0	3	8	1	4	3.2	-	-	-
Total	169	177	177	174	235	189.6	100%	\$	115,500.00

% of Calls The 5-year average of fire calls divided by the total average.

Mutual aid is included in the City's portion.

% of Calls Budget Amount (C) Operating Expense Budget multiplied by the percent of calls.

TABLE 3. NET TAX CAPACITY (N)

Entity	Total NTC	NTC of Sections Served	% Capacity	NTC % Capacity Budget Amount (N)	
City of Morristown	\$ 763,333	\$ 763,333	9.8%	\$	11,321.23
Morristown Township	\$ 2,074,810	\$ 2,074,810	26.6%	\$	30,772.14
Warsaw Township	\$ 4,706,197	\$ 2,375,328	30.5%	\$	35,229.22
Shieldsville Township	\$ 3,179,387	\$ 1,497,581	19.2%	\$	22,211.08
Blooming Grove Township	\$ 2,239,735	\$ 679,952	8.7%	\$	10,084.58
Deerfield Township	\$ 2,473,403	\$ 396,577	5.1%	\$	5,881.76
Total	\$ 15,436,865	\$ 7,787,581	100%	\$	115,500.00

Total NTC The total Net Tax Capacity for the Township, excluding municipalities.

NTC of Sections Served The Net Tax Capacity total for the sections in the service area.

% Capacity The NTC of Sections Served divided by the total.

NTC % Capacity Budget Amount (N) The Operating Expense Budget multiplied by the % Capacity.

TABLE 4. SECTION COST (S)

Entity	Total Sections	Sections Covered	% Sections Covered	% of Sections Budget Amount (S)	
City of Morristown	-	-	100%	\$	44,348.10
Morristown Township	36	34	94%	\$	30,239.56
Warsaw Township	36	18	50%	\$	16,009.18
Shieldsville Township	36	11	31%	\$	9,783.39
Blooming Grove Township	36	11	31%	\$	9,783.39
Deerfield Township	36	6	17%	\$	5,336.39
				\$	115,500.00

% of Sections Budget Amount City of Morristown $((\text{OEB} - \text{C amount for the City of Morristown}) / 80) * \text{Sections Covered} = \text{C amount}$

TABLE 5. PERCENTAGE CALCULATION (P)

Entity	C	N	S	Average	Average % (P)
City of Morristown	\$ 44,348	\$ 11,321	\$ 44,348	\$ 33,339	29%
Morristown Township	\$ 18,641	\$ 30,772	\$ 30,240	\$ 26,551	23%
Warsaw Township	\$ 32,530	\$ 35,229	\$ 16,009	\$ 27,923	24%
Shieldsville Township	\$ 13,767	\$ 22,211	\$ 9,783	\$ 15,254	13%
Blooming Grove Township	\$ 3,411	\$ 10,085	\$ 9,783	\$ 7,760	7%
Deerfield Township	\$ 2,802	\$ 5,882	\$ 5,336	\$ 4,673	4%
Total	\$ 115,500	\$ 115,500	\$ 115,500	\$ 115,500.00	

Average The average of the three categories C, N, & S.

Average % The average divided by the average total, as a percent.

TABLE 6. AMOUNT OWED FOR FIRE PROTECTION SERVICES (A)

Entity	P	Amount Owed		Total Owed
		Operating Expense	Capital Outlay	
City of Morristown	29%	\$ 33,339	\$ 8,660	\$ 41,999
Morristown Township	23%	\$ 26,551	\$ 6,896	\$ 33,447
Warsaw Township	24%	\$ 27,923	\$ 7,253	\$ 35,175
Shieldsville Township	13%	\$ 15,254	\$ 3,962	\$ 19,216
Blooming Grove Township	7%	\$ 7,760	\$ 2,016	\$ 9,775
Deerfield Township	4%	\$ 4,673	\$ 1,214	\$ 5,887
Total	100%	\$ 115,500.00	\$ 30,000.00	\$ 145,500.00



AGENDA MEMO

Agenda Item: Spring Burning

To: City Council

From: Ellen Judd

Meeting Date: 3/2/2026

Meeting Type: Regular Meeting

Subject: Spring Burning – Set the Date and Time for Spring Open Burning

Action Requested: Motion to approve spring open burning from April 1st through May 15th, from 6 p.m. to 12 noon, with no permit required.

Staff Recommends: Approve

Committee Recommends:

Attachments: None

Previous Council Action: Approve each year.

Overview: Allows property owners the opportunity to clean up their yards while the conditions are right.



AGENDA MEMO

Agenda Item: Resolution 2026-13

To: City Council

From: Ellen Judd

Meeting Date: 3/2/2026

Meeting Type: Regular Meeting

Subject: Resolution 2026-13 – Adopt Changes to 2026 Master Fee Schedule

Action Requested: Motion to approve Resolution 2026-13 Master Fee Schedule with Exhibit A, including redline changes.

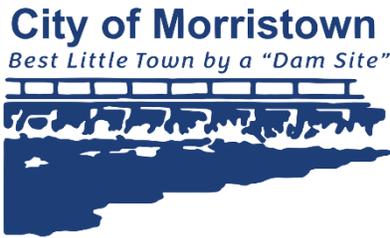
Staff Recommends: Approve

Committee Recommends:

Attachments: Resolution 2026-13
Exhibit A

Previous Council Action: Previously adopted by City Council on 1/5/2026.

Overview: When the Master Fee Schedule was adopted, it didn't include grass fire billing amounts, due to time restrictions. This is the only change that is being requested.



RESOLUTION 2026-13

**A RESOLUTION OF THE MORRISTOWN CITY COUNCIL
INCREASING THE 2026 MASTER FEE SCHEDULE FOR THE CITY OF MORRISTOWN**

WHEREAS, the City of Morristown evaluates the City fees to assure adequate and fair funding is in place; and

WHEREAS, the City of Morristown has provided notice to the public as required by the City Code; and

WHEREAS, the increased fee shall be effective immediately; and

NOW THEREFORE, BE IT RESOLVED the City Council of the city of Morristown hereby adopts the attached schedule, titled 'Exhibit A – 2026 Master Fee Schedule, Updated'

Approved by the City Council of the City of Morristown on Monday, March 2, 2026.

CITY OF MORRISTOWN

Attest:

Tim Flaten, Mayor

Cassie Eldeen, City Clerk



EXHIBIT A

2026 Master Fee Schedule – Updated

SALARIES

City Council

Mayor	Annually	\$1,000	§ 31.15
	Per special meeting	\$25	§ 31.15
City Council	Annually	\$925	§ 31.15
	Per special meeting	\$25	§ 31.15

Election Judges

Election Judges	Per hour	\$15
-----------------	----------	------

Zoning Board

Board Members	Per meeting	\$25
Zoning Administrator	Per permit opened	\$35
	Per permit closed	\$35
	Per meeting	\$25

Fire Department

Fire Call Pay	Per meeting or training	\$15
	Per meeting outside of department	\$15
	Per hour for every hour started	\$15

Appointed Officials

Fire Chief (<i>one position</i>)	Annually	\$2,400
Assistant Fire Chief (<i>one position</i>)	Annually	\$1,000
Training Officer (<i>one position</i>)	Annually	\$1,200
Secretary (<i>one position</i>)	Annually	\$450
Captain (<i>four positions</i>)	Annually	\$600
Board of Director Member (<i>two positions</i>)	Annually	\$250

RATES

Fire Protection Services

Fire Call Rate <i>(Pumper and 2 tankers, if needed)</i>	1st hour	\$1,000	§ 32.04 (A)
	2nd hour	\$900	
	3rd hour	\$800	
	4th hour	\$700	
	5th hour	\$600	
	6th hour and thereafter	\$500	
Grass Fires	1st hour	\$700	§ 32.04 (B)
	2nd hour	\$600	
	3rd hour and thereafter	\$500	
Mutual Aid Calls	Determined by Mutual Aid agreement		§ 32.06
False Alarm	1st incident	\$0	
	2nd and 3rd incident	\$100	
	4th and 5 th incident	\$300	
	6 or more incidents	\$500	
Miscellaneous	Fire Blanket	Each	At cost
	Fire Extinguisher	Each	At cost
	Foam	Each	At cost

Fines

Administrative Fines	1st offense	\$100
	2nd offense	\$200
	3rd offense	\$400
	4th offense	\$800

Miscellaneous

Assessment Search Fee	Per search	\$30
City Code of Ordinances Book Copy	Per book	\$25
Audit and Budget Reports	Per report	\$25
Copies	Per sheet	\$0.25

LICENSES

Animals

Dog Tag	One-time	\$10	§ 91.02
Dangerous Animal Registration	One-time	\$1,000	§ 91.11
Dog Impound Fee	Initial, per occurrence	\$25	
	Per day	\$25	
Chicken Fee (<i>licensing period January 1-December 31</i>)	Annually	\$25	§ 91.20

Traffic

Golf Cart License (<i>licensing period April 1-March 31</i>)	Annually	\$25	§ 70.02
---	----------	------	---------

Licenses

Cigarette / Tobacco License	Annually	\$100	§ 112
Liquor License			
On-Sale	Annually	\$1,900	§ 110
Off-Sale	Annually	\$200	§ 110
Sunday	Annually	\$200	§ 110
Club On-Sale	Annually	\$450	MS 340A.408
On-Sale, Non-Intoxicating	Annually	\$50	§ 110
Temporary License	Per day	\$50	§ 110
Peddler/Solicitor License (<i>Mayor to approve</i>)	Single per day	\$25	§ 115
	Yearly	\$150	§ 115
	Group – 2 or more, daily	\$50	§ 115
	Group – 2 or more, yearly	\$300	§ 115

PERMITS

General

*Permit Extension	Minimum charge	\$50	
Conditional Use Hearing, Public Hearing, or Special Meetings	Per occurrence	\$250	
Work Without a Permit Fine	<i>See city code passage</i>	Double the permit fee	§ 152.318(E)(1)
		Triple the permit fee	§ 152.318(E)(1)

**After expiration of the initial extension period, the extension fee will double for each extension thereafter up to the discretion of the zoning board to review on a case-by-case basis. All permit extensions need to go through the Zoning Board before being approved.*

Water

Fire Hydrant Connection	Per connection	\$20	§ 51.08 (A)
Air Conditioning Systems (<i>hooked to public water system</i>)	Per connection	\$0	§ 51.07 (B)
Disconnection Permit	Per connection	\$0	§ 51.29
Connection Permit	Per connection	\$30	§ 51.33 (A)

Sewer

Private Wastewater Disposal System Permit	Per connection	\$0	§ 50.036 (A)
Building Sewer Permit			§ 50.056 (A)
	Residential and Commercial	Per connection	\$30 § 50.056 (C)
	Industrial	Per connection	\$30 § 50.056 (C)

Right-of-Way

Right-of-Way Permit	Per application	\$50	
User Registration Fee	One-time	\$40	
Small Wireless Facility Permit	Per application	\$40	
Delay Penalty	Per day	\$25	
Work Without a Permit Fee	Double the normal fees		§ 53.21(B)
Excavation Permit Fee	Per application	\$40	
	Per linear foot	\$0.35	
Obstruction Permit Fee	Initial day	\$40	
	Each additional day	\$2	
Right-of-Way Permit Extension	Initial day	\$25	
	Each additional day	\$10	
Restoration Reimbursement	Not to exceed, per occurrence	\$2,000	

Building and Zoning Permits

Produce Stand (<i>permitting period June 15 - October 31</i>)	Per application	\$0	
Utility Shed (<i>144 square feet or less</i>) (<i>valid for 3 months</i>)	Per application	\$100	
Fence (<i>valid for 3 months</i>)	Per application	\$100	
Deck (<i>valid for 3 months</i>)	Per application	\$100	
Sign (<i>valid for 3 months</i>)	Per application	\$100	
Structure Moving	Per application	\$0	
*New Construction, Garages, Additions	Per square foot	\$0.25	
	Minimum	\$150	
Mobile Home			
	Single Wide	Per application	\$350
	Double Wide	Per application	\$500
Siding and/or Windows	Per application	\$50	
Roof (<i>valid for 6 months</i>)	Per application	\$50	
Solar Panels, Residential	Per application	\$100	
Demolition (<i>valid for 60 days, Extension fee applies</i>)	Per structure	\$0	
Grading	Per application	\$25	

Mobile Home Park Specific -Permits

Private Sidewalks	Per application	\$0
Private Roads	Per application	\$0
Moving Permit	Per application	\$0

**All new construction needs to go through the Zoning Board before being approved.*

RENTALS

General

Event Security	Per event	\$200
Damage Deposit <i>(based on number of invites)</i>	1-50 people	\$100
	51-100 people	\$250
	101-868 people	\$500
Set-up & Take-down	Per table	\$0.55
	Per chair	\$0.35

Great Hall

Whole Hall Rent

Friday, Saturday		\$1000
	If booked within 60 days	\$500
	If booked within 30 days	\$250
Sunday		\$500
	If booked within 60 days	\$250
	If booked within 30 days	\$125
Monday-Thursday		\$300
	If booked within 60 days	\$150
	If booked within 30 days	\$75

Half Hall Rent

Friday, Saturday		\$650
	If booked within 60 days	\$150
Sunday		\$200
	If booked within 60 days	\$70
Monday-Thursday		\$100
	If booked within 60 days	\$50

School Events Rent

Flat rate \$250

Bar Rental

Per day \$200

Bar Rental Damage Deposit

Per day \$250

501(c)(3) Events

Per day 50% off the full rate

Government Room

Rent	Per day	\$40
-------------	---------	------

Park Shelter

Rent	Per day	\$40
-------------	---------	------

Community Center Sign

Rental	Per month	\$25
---------------	-----------	------

Sign Change	Per change	\$10
--------------------	------------	------

Set-up Fee	Per slide	\$10
-------------------	-----------	------

UTILITY BILLING

General

Late Fee	Per month	\$35
Non-sufficient Funds Fee (NSF)	Per occurrence	\$40
Reconnection Fee for Nonpayment	Per occurrence	\$50

Water

Meter – Main	Base charge, per month	\$11.14	
	Per 1,000 gallons of water used	\$4.09	
	Purchase amount	\$0	
Meter – Water Only	Base charge, per month	\$0	
	Per 1,000 gallons of water used	\$3.88	
	Purchase amount	At cost	
Flat Rates	Residential	Per month water bill total	\$14.79
	Commercial	Per month water bill total	\$22.67
Bulk Water		Per gallon	\$0.01
		Minimum	\$30
Water Access Fee (WAC)	Per connection	\$1,350	
MN Test Fee	Per connection/per year	\$15.22	MN 144.3831

Sewer

Meter – Main	Base charge, per month	\$34.62	
	Per 1,000 gallons of water used	\$9.34	
Morristown School	Base charge, per month	\$149.26	
Flat Rates	Residential	Per month sewer bill total	61.30
	Commercial	Per month sewer bill total	55.23
Sewer Access Fee (WAC)	Per connection	\$1,350	

Garbage

Residential (<i>recycling bin & 96, 64, or 48 gallon garbage can</i>)	Per month	\$19.42
Mobile Home Park	Per month	\$20.30



AGENDA MEMO

Agenda Item: Garage Sale

To: City Council

From: Ellen Judd

Meeting Date: 3/2/2026

Meeting Type: Regular Meeting

Subject: Garage Sale – Waive Fee Request

Action Requested:

Staff Recommends:

Committee Recommends:

Attachments: None

Previous Council Action:

Overview: March 21st the great hall has been booked for an indoor garage sale event. The fee amount is \$250. The organizers are asking for the fee to be waived, as it is a community event that the organizers will not be profiting from.

The organizers will set up and tear down themselves, and will sweep and spot clean as well.



AGENDA MEMO

Agenda Item: Resolution 2026-1

To: City Council

From: Ellen Judd

Meeting Date: 1/5/2026

Meeting Type: Regular Meeting

Subject: Resolution 2026-1 – Resolution 2026-1 Approving Publication of Ordinance by Title and Summary

Action Requested: Motion to approve Resolution 2026-1 Approving Publication of Ordinance by Title and Summary.

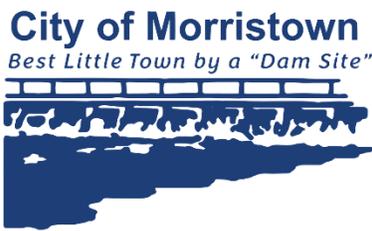
Staff Recommends: Approve

Committee Recommends:

Attachments: Resolution 2026-1 Approving Publication of Ordinance by Title and Summary

Previous Council Action:

Overview:



**RESOLUTION NO. 2026-1
CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA**

**A RESOLUTION APPROVING PUBLICATION OF ORDINANCE BY TITLE AND
SUMMARY**

WHEREAS, on January 5, 2026, the City Council of the City of Morristown adopted an ordinance entitled, "AN ORDINANCE ESTABLISHING A MASTER FEE SCHEDULE FOR THE CITY OF MORRISTOWN, EFFECTIVE JANUARY 5, 2026"; and

WHEREAS, the Ordinance, together with the attached Master Fee Schedule, exceeds one page in length; and

WHEREAS, Minnesota Statutes Section 412.191, Subdivision 4 allows publication by title and summary in the case of lengthy ordinances; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the Ordinance,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN:

1. The City Council of the City of Morristown has adopted an ordinance entitled, "AN ORDINANCE ESTABLISHING A MASTER FEE SCHEDULE FOR THE CITY OF MORRISTOWN, EFFECTIVE JANUARY 5, 2026."
2. The following summary clearly informs the public of the intent and effect of the Ordinance:

**"AN ORDINANCE ESTABLISHING A MASTER FEE SCHEDULE FOR THE
CITY OF MORRISTOWN, EFFECTIVE JANUARY 5, 2026**

The Morristown City Council has passed an ordinance amending the city's Master Fee Schedule. Said changes to the Master Fee Schedule shall be effective January 5, 2026.

This is a summary of the Ordinance. A full text of this ordinance is available for public inspection at the Morristown City Hall during regular office hours."

3. The City Clerk is directed to publish this summary in lieu of publication of the entire ordinance.
4. The City Clerk is directed to post a copy of the entire text of the Ordinance on the City bulletin board at Morristown City Hall for a period of not less than thirty (30) days. In addition, a printed copy of the Ordinance shall be made available for inspection by any person during regular office hours at the Morristown City Hall.

Adopted by the Morristown City Council on this 5th day of January, 2026.

Number of Ayes: _____

Number of Nays: _____

Approved:

Tim Flaten, Mayor

Attested:

Cassie Eldeen, City Clerk/Treasurer

City of Morristown

Best Little Town by a "Dam Site"

402 Division St S ♦ Po Box 362

Morristown, MN 55052 ♦ (507) 685-2302



Agenda Item Request Form

Applicant

Person Completing Form Steve Nordmeier

Phone Number (507) 339-0157 Email Address fifty7man@aol.com

Physical Address 25 Main St E, Morristown, MN

Organizations Being Represented Commercial Club
Dam Days
Baseball Association

Agenda Item Information

Subject Babe Nordmeier Baseball Field Concrete

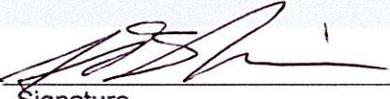
Detailed Description of Agenda Item New concrete around grandstand, concession stand, bathrooms, concrete pad for a Jim Hermel Memorial Bench

Action Requested (detailed) Would like to pour at least 4inches of concrete in areas that the Baseball Assc would like to do to improve safety,seating and erosion control.
Any input from Council as far as location of Jim Hermel Bench??

Reason for Requested Action Baseball Field/Park improvements

Is Applicant Requesting to Speak? Yes No

Signature

Steve Nordmeier  02-27-2026

Name, Printed Signature Date

Office Use Only

Status Approved Denied

Date _____ Employee _____

Reason for Denial (if applicable) _____

