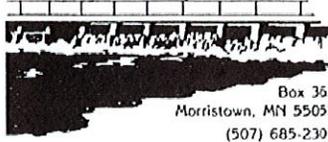


City of Morrystown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting 7:00 p.m.

Monday, October 2, 2023

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Additions/Corrections to Agenda:**
4. **Comments and Suggestions from Citizens Present:**
5. **Consent Agenda:**
 - A. Police Report – September 2023 – Will be sent in separate email when received
 - B. Fire Department Report – September 2023
 - C. Public Works Report – September 2023
 - D. City Council Meeting Minutes – Regular Meeting 9/5/2023
 - E. Zoning Board Meeting Minutes – None
 - F. Financial Reports – 9/30/23 – to come in separate email
 - G. Claims and Accounts – 9/1/2023-9/30/2023
 - H. Water Bill Delinquency Report
6. **Unfinished Business:**
 - A. 204 Franklin St – Has 30 days left, progress update
 - B. Letters sent out to homeowners for grass violations, progress update
 - C. Re-post Event Set-up Position - \$100/event proposed
 - D. Rice County Presence at TNT Hearing – See attached email
7. **New Business:**
 - A. 2022 Street Project Update – Doug Scott from SEH to present
 - B. 2024 Road Project Update – Doug Scott from SEH to present
 - C. Approval to pay Bevcomm online in advance
 - D. Marijuana Ordinance
 - E. Alley Maintenance Quotes – N of Bloomer between Division & 2nd St NW
 - F. Snow Plow Quote – Timm's Trucking
 - G. CDL Policy
 - H. Investments – Edward Jones & LCCB
 - I. Appoint the Zoning Administrator as a member of the Board, or amend Zoning Code
 - J. Pay all City employees monthly – Council, Fire, Zoning
 - K. ServiceMaster Quote
 - L. Employee Handbook Language - Trainings
 - M. Remove Stop Sign at Main & 2nd St W
 - N. Work Session for Master Fee Schedule – Nov 8th proposed
 - O. Ellen's Review
 - P. Connie's Review
8. **Correspondence and Announcements:**
 - A. Utility Bills can now be emailed to residents. Please call City Hall to enroll.
9. **Council Discussion and Concerns:**
10. **Adjournment:**
11. **Next Meeting:** Monday, November 6, 2023 – 7:00 p.m.

Public Works Council Report

September 2023

GENERAL

- Prep snow removal – vehicles, plows, snow blowers
- Vehicle maintenance
- Build racks for shovels
-

WATER

- Continue daily checks, weekly tower flush
- Replace endpoints
- Flushed watermains

WASTEWATER

- Continue daily checks, weekly samples and plant cleaning
- Prepare for meter install

STREETS

- Swept streets as needed
- Pothole repair as necessary
- Replace rubber skirting on sweeper
- Take down flags and banners
- Trim over-hanging trees

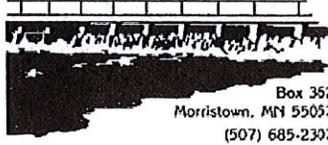
PARKS/COMPOST

- Take down tree behind baseball field
- Close baseball field for season and winterize
- Mowing as needed
- Leaf removal
- Compost – burn as needed, keep area clean

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Tuesday, September 5, 2023

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Travis Mullenmeister (PW), Jerry West (PW), Jack Schwichtenberg, Margaret Butler, Brian Brunner, Sheryl Brunner, Sharon Krenik, Elden Eklund, Mike O'Rourke, John Schlie, Steve Nordmeier, Kristina Green, Kyle Green, Jim Lonergan, Tim Flaten, Kristin Barney, Ralph Barney, Josh Malechan, Terry Schweistal, Brad Vandervest, T. Vonrouk

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Tuesday, September 5, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3. **Additions/Corrections to Agenda:** None

4. **Comments and Suggestions from Citizens Present:**

- Jim Lonergan, the Zoning Board Chair, requested a work session from the City Council to allow the Zoning Administrator to vote when there isn't a quorum. Lindahl stated that the City Administrator will contact the City Attorney to discuss the options.
- Many citizens had questions about the convicted criminal sexual conduct offender that is moving to the City of Morristown. Deputy Josh Malecha and the Minnesota Department of Corrections Notification Coordinator, Brad VanderVegt were in attendance to answer questions. Lindahl stated that there is an ordinance, 152.038 Sex Offender Transitional Housing, that says the offender cannot be closer than 1,000 feet to a church or school. This means he cannot step outside his door without breaking that ordinance. Brad VanderVegt and Josh Malecha stepped out in the lobby to finish answering questions, to allow the meeting to continue.
- Tim Flaten stated that he would like to see aprons on the roads that were overlaid fixed in the near future to protect the longevity of the road.

5. **Consent Agenda:**

- A. Police Report
 - B. Fire Department Report
 - C. Public Works Report
 - D. City Council Meeting Minutes – Regular Meeting 8/7/2023
 - E. Zoning Board Meeting Minutes – No Minutes
 - F. Financial Reports
 - G. Claims and Accounts
 - H. Water Bill Delinquency Report – Will come next month
- *Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the Consent Agenda.*

6. **Unfinished Business:**

- A. 204 Franklin St.

No update, as of yet. Homeowner still has 60 days to comply with cleaning up the property.

7. **New Business:**

- A. Park Bathrooms Update

Mike O'Rourke gave an update on the park bathrooms. He gave council plan sets and asked for permission to potentially use park funds to finish the project.

- B. Payment Application #5 from Wencil Construction

Council expressed concerns with this potentially being the last payment. They feel there is too much work left to do.

Motion by Murphy, seconded by Golombeski and was carried unanimously to approve payment #5 in the amount of 243,775.02 to Wencil Construction, contingent on this not being the last payment.

- C. Post for seasonal part-time snowplow position

Motion by Gregor, seconded by Caldwell and was carried unanimously to approve posting of the part-time snow plow position at \$25/hour with a closing date of November 1st, 2023.

D. Resolution 2023-13 Proposed Tax Levy

citizen expressed concern with the 10% increase. Council explained that it has to be high because it cannot be lowered. There will be a final meeting and public hearing before the end of the year to approve the budget and levy.

Motion by Golombeski, seconded by Gregor and was carried unanimously to approve Resolution 2023-13 Proposed Tax Levy.

E. Set TNT Hearing Date

Motion by Murphy, seconded by Gregor and was carried unanimously to approve the TNT hearing date of December 4th, 2023 at 7:15pm.

F. Set Work Sessions – All budgets

Motion by Caldwell, seconded by Gregor and was carried unanimously to approve work sessions for the budget for October 11th at 7:00pm, and November 8th at 7:00pm.

G. New Liquor License – Old Town Tavern

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve granting the new owner of Old Town Tavern a liquor license.

H. Resolution 2023-14 Fire Relief Tanker Fund Donation

Motion by Gregor, seconded by Gregor and was carried unanimously to approve Resolution 2023-14 Fire Relief Tanker Fund Donation, in the amount of \$15,000.

I. Commercial Club – Permission to use Community Center

Steve Nordmeier, from the Commercial Club, requested permission to use the Community Center parking lot and bathrooms to host Trunk or Treat.

Motion by Caldwell, seconded by Gregor and was carried unanimously to approve the use of the Community Center by the Commercial Club for Trunk or Treat.

He also informed the council that the Christmas drawing is scheduled for December 16th. Murphy requested that the events get added to the city calendar.

Motion by Gregor, seconded by Murphy and was carried unanimously to approve the use of the Community Center by the Commercial Club on December 16th.

J. Banyon Proposal – Invoice Module

Judd explained that the new invoice module would allow the city to bill a customer directly from the accounting software, and allow them to pay online.

Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the Banyon proposal for the invoice module.

K. Resolution 2023-15 Allow City to Submit to MPFA

Judd explained that the resolution is required in order for the city to receive the grant funds.

Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve Resolution 2023-15 Allow City to Submit to MPFA.

L. Letter from LMC – Jasinski, Legislator of Distinction

Mayor Lindahl read a letter from the League of Minnesota Cities that honored Senator John Jasinski for the work he's done for Minnesota cities.

8. Correspondence and Announcements:

Mike O'Rourke asked Council if he needs two bids for the park bathrooms. Lindahl said that two bids are required unless O'Rourke can't get them.

John Schlie asked who owns the baseball field. He wants to know who is going to pay for the toilet that's leaking. Council decided that the City should coordinate the repairs with the Baseball Association.

9. Council Discussion and Concerns:

Murphy asked if anyone has applied for the Event Set-up position. Judd said she wasn't sure, but would find out and be in touch.

Gregor asked if the letters got sent out for tree trimming violations. Judd said she believes they did.

Golombeski asked about the weeds next to the county road by the guardrail, and asked who's responsible. Mullenmeister said he would reach out to the County and figure it out.

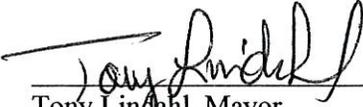
Golombeski asked if anything has been done about the new marijuana laws. Judd said that our City Attorney has already been looking into it.

Nordmeier asked about the parking lot. Judd said that Seal King is coming next month to fix it.

Lindahl asked about franchise fees. Judd said she would look into them.

10. **Adjournment:** Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the meeting of the City of Morristown council meeting at 8:24p.m.

11. **Next Meeting:** Monday, October 2, 2023 – 7:00 p.m.



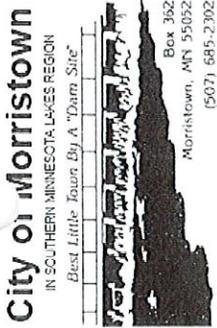
Tony Lindahl, Mayor

Attest:



Ellen Judd, City Administrator

CITY OF MORRISTOWN
Transaction Activity



Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PL Type -E Expenditure				
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$21.60	8/13/23-9/12/23 Toshiba Coverage	08/25/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$10.80	8/13/23-9/12/23 Toshiba Coverage	08/25/23
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$10.80	8/13/23-9/12/23 Toshiba Coverage	08/25/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$21.60	8/13/23-9/12/23 Toshiba Coverage	08/25/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$43.20	8/13/23-9/12/23 Toshiba Coverage	08/25/23
XCEL ENERGY	E 204-42210-380 Utility Services	\$453.07	7/12/23-8/10/23 Electricity: Fire Hall	08/25/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$18.66	7/1/23-8/2/23 Water Tower Gas Utilities	09/03/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$15.00	7/1/23-8/2/23 Water Pump Gas Utilities	09/03/23
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$29.55	7/1/23-8/2/23 Community Center Gas Utilities	09/03/23
CENTERPOINT ENERGY	E 100-41948-380 Utility Services	\$29.55	7/1/23-8/2/23 City Hall Gas Utilities	09/03/23
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$34.78	7/1/23-8/2/23 Sewer Plant Gas Utilities	09/03/23
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$19.57	7/1/23-8/2/23 Maintenance Shop Gas Utilities	09/03/23
BADGER METER	E 601-49440-302 WST Metering & Billing	\$162.02	August Cellular Service to Endpoints	09/05/23
BADGER METER	E 602-49490-302 WST Metering & Billing	\$162.01	August Cellular Service to Endpoints	09/05/23
BANYON DATA SYSTEMS	E 601-49440-300 Professional Services	\$293.70	Email bill module and support	09/05/23
BANYON DATA SYSTEMS	E 602-49490-300 Professional Services	\$302.60	Email bill module and support	09/05/23
BANYON DATA SYSTEMS	E 603-49520-300 Professional Services	\$293.70	Email bill module and support	09/05/23
BHE COMMUNITY SOLAR LLC	E 100-41948-380 Utility Services	\$539.23	July Electricity at 404 Division St S	09/05/23
BHE COMMUNITY SOLAR LLC	E 100-41946-380 Utility Services	\$500.00	July Electricity at 404 Division St S	09/05/23
BHE COMMUNITY SOLAR LLC	E 100-41941-380 Utility Services	\$260.85	July Electricity at 109 2nd St SW	09/05/23
BHE COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$747.84	July Electricity at 504 3rd St SE	09/05/23
BHE COMMUNITY SOLAR LLC	E 204-42210-380 Utility Services	\$260.85	July Electricity at 506 Division St S	09/05/23
COMMUNITY CO-OP OIL ASSN	E 204-42210-212 Motor Fuels	\$572.76	Fuel for July: Acct# 620143	09/05/23
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$382.86	Fuel for August: Acct# 319870	09/05/23
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$204.30	Fuel for August: Acct# 319870	09/05/23
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$382.86	Fuel for August: Acct# 319870	09/05/23
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$127.62	Fuel for August: Acct# 319870	09/05/23
COMMUNITY CO-OP OIL ASSN	E 100-41941-215 Operating & Maintenance Supp	\$50.93	Fuel for August: Acct# 319870	09/05/23
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$127.62	Fuel for August: Acct# 319870	09/05/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$121.33	1/3 of Postage for utility bills	09/05/23
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$121.33	1/3 of Postage for utility bills	09/05/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-215 Operating & Maintenance Supp	\$278.08	Seals for the blower motors at the WWTP, pump tubes	09/05/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$121.23	1/3 of Postage for utility bills	09/05/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-215 Operating & Maintenance Supp	\$72.78	Office supplies	09/05/23
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$4.84	5/25/23-8/24/23 Toshiba Coverage	09/05/23

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$2.42	5/25/23-8/24/23 Toshiba Coverage	09/05/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$2.41	5/25/23-8/24/23 Toshiba Coverage	09/05/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$4.84	5/25/23-8/24/23 Toshiba Coverage	09/05/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$9.67	5/25/23-8/24/23 Toshiba Coverage	09/05/23
FARIBAULT FLEET SUPPLY	E 100-43101-215 Operating & Maintenance Supp	\$67.37	Snap rings for flags on street	09/05/23
FREEBORN COUNTY COOP OIL	E 100-43101-300 Professional Services	\$606.00	Dust control on Franklin St	09/05/23
LMC INSURANCE TRUST WC	E 100-45202-151 WC: Insurance Premiums	\$69.67	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 601-49440-151 WC: Insurance Premiums	\$356.81	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 100-41946-151 WC: Insurance Premiums	\$90.05	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 204-42210-151 WC: Insurance Premiums	\$7,037.67	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 602-49490-151 WC: Insurance Premiums	\$754.40	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 100-41110-151 WC: Insurance Premiums	\$86.65	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 100-41941-151 WC: Insurance Premiums	\$7,537.21	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 100-41948-151 WC: Insurance Premiums	\$181.80	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC INSURANCE TRUST WC	E 204-42210-151 WC: Insurance Premiums	\$876.74	8/15/23-8/15/24 Workers Comp Coverage	09/05/23
LMC LEAGUE OF MINNESOTA CITIES	E 601-49440-433 Dues/Subscriptions	\$129.80	9/1/23-8/31/24 Member's Dues	09/05/23
LMC LEAGUE OF MINNESOTA CITIES	E 100-41310-433 Dues/Subscriptions	\$30.00	9/1/23-8/31/24 Mayor's Dues	09/05/23
LMC LEAGUE OF MINNESOTA CITIES	E 100-41110-433 Dues/Subscriptions	\$843.70	9/1/23-8/31/24 Member's Dues	09/05/23
LMC LEAGUE OF MINNESOTA CITIES	E 602-49490-433 Dues/Subscriptions	\$194.70	9/1/23-8/31/24 Member's Dues	09/05/23
LMC LEAGUE OF MINNESOTA CITIES	E 204-42210-433 Dues/Subscriptions	\$129.80	9/1/23-8/31/24 Member's Dues	09/05/23
LONNIE DAHLE	E 100-46103-411 Rentals: Land	\$400.00	9/1/23-8/31/24 Compost Site Rent	09/05/23
MINNESOTA DEPARTMENT OF HEALT	E 601-49440-433 Dues/Subscriptions	\$760.00	Service Connection Fee for period 7/1/23-9/30/23	09/05/23
MINNESOTA DEPARTMENT OF HEALT	E 601-49440-432 Training/Conferences	\$32.00	Class D test fee	09/05/23
MINNESOTA STATE FIRE CHIEFS ASS	E 204-42210-432 Training/Conferences	\$1,950.00	2023 Annual Conference Registration	09/05/23
STEVE NORDMEIER	E 204-42210-432 Training/Conferences	\$694.21	2023 Chiefs Conference	09/05/23
TEAM LAB	E 100-43101-215 Operating & Maintenance Supp	\$994.50	Road Patch	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-400 Contractual	\$91.50	Grading on Franklin St	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43102-213 Grave/Dirt/Rock/Asphalt/Mulch	\$87.51	1.5 inch gravel for storm inlet on Franklin St	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43102-213 Grave/Dirt/Rock/Asphalt/Mulch	\$149.71	Class 2 limestone	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-45202-213 Grave/Dirt/Rock/Asphalt/Mulch	\$78.98	Top soil	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-400 Contractual	\$120.00	Grading on Franklin St	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-400 Contractual	\$1,961.35	Class 5 delivered and spread, graded on Franklin St	09/05/23
TIMMS TRUCKING & EXCAVATING	E 100-43102-213 Grave/Dirt/Rock/Asphalt/Mulch	\$156.85	Class 2 limestone for storm inlet on Franklin St	09/05/23
US BANK	E 402-47110-620 Fiscal Agents' Fees	\$500.00	Agent fee	09/05/23
USA BLUEBOOK	E 602-49490-216 Chemicals	\$112.80	Sewer Chemicals	09/05/23
USA BLUEBOOK	E 601-49440-216 Chemicals	\$313.73	Water Chemicals	09/05/23
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$1,291.69	Weekly Sewer Samples	09/05/23
ARCHAMBAULT BROTHERS INC	E 603-49520-384 Refuse Disposal	\$13,402.44	July & August Trash Removal	09/08/23
BEVCOMM	E 100-42502-320 Communication	\$10.90	September, Skywarn TV	09/08/23
BEVCOMM	E 204-42210-320 Communication	\$130.76	September, Fire Hall TV	09/08/23
BEVCOMM	E 100-42110-320 Communication	\$130.76	September, Police Internet	09/08/23
BEVCOMM	E 601-49440-320 Communication	\$305.11	September, Water Internet	09/08/23

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
BEVCOMM	E 603-49520-320 Communication	\$185.25	September, Refuse Internet	09/08/23
BEVCOMM	E 602-49490-320 Communication	\$326.91	September, WWTP Internet	09/08/23
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$33.81	August Gas Utilities at Fire Hall. Acct#10583553-2	09/08/23
COMMUNITY CO-OP OIL ASSN	E 204-42210-212 Motor Fuels	\$114.70	Fuel for August: Acct# 620143	09/08/23
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$400.00	Prosecution Services for August	09/08/23
MIDWEST FLO CAL LLC	E 602-49490-300 Professional Services	\$537.00	Calibrate Influent Flow Meter at WWTP	09/08/23
SPLASH SALES, LLC	E 204-42210-500 Capital Outlay	\$20,986.95	Tank for new tanker truck	09/08/23
WENCL CONSTRUCTION INC	E 402-43101-300 Professional Services	\$243,775.02	Payment #5, 2022 Street Project	09/08/23
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$29.14	Maintenance Shop	09/18/23
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$45.61	Community Center	09/18/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$15.00	Water Pump	09/18/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$15.92	Water Tower	09/18/23
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$21.96	Sewer Plant	09/18/23
AMERICAN FLAGPOLE & FLAG CO.	E 204-42210-430 Miscellaneous	\$329.85	6x10 Ft. Polyester US Flag	09/19/23
BRANDON SCHUEPF	E 100-41948-300 Professional Services	\$100.00	Dance Security for 9/16/2023	09/19/23
BRANDON SCHUEPF	E 100-41948-300 Professional Services	\$100.00	Dance security for 9/9/2023	09/19/23
HAWKINS INC	E 602-49490-216 Chemicals	\$60.00	WWTP Chemicals	09/19/23
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals	09/19/23
MVTL MINNESOTA VALLEY TESTING L	E 602-49490-300 Professional Services	\$66.66	Biosolids Sampling	09/19/23
SEH SHORT ELLIOT HENDRICKSON	E 402-43101-303 Engineering Fees	\$2,673.50	2022 Street Project, CHARGES	09/19/23
STEVE NORDMEIER	E 204-42210-432 Training/Conferences	\$177.00	State Chiefs Fireman's Convention - Vrbo Fee	09/19/23
STEVE NORDMEIER	E 204-42210-810 Refunds and Reimbursements	\$15.00	Regional Meeting 9/12/2023 - 3 Meals	09/19/23

PL Type -E Expenditure

\$319,505.31

\$319,505.31

Water/Sewer/Trash Accounts - Over 30 Days Delinquent
9/30/2023

Name	Address	Balance	Cur Charges	Overdue	Notes
Bauenfeind, Cole	108 Franklin St., W	\$245.41	\$100.37	\$145.04	
Beucler, Alex	306 Main St. W	\$417.70	\$142.09	\$275.61	
Bracken, Chris	205 Main St., W	\$1,177.44			WATER HAS BEEN TURNED OFF
Gregor, Derrick	401 Thruen St., W	\$231.65			INSUFFICIENT FUNDS
Hauser, Kenneth	101 Main St., E	\$224.18	\$127.67	\$96.51	
Jacobson, Kevin	305 1st St., NE	\$185.75	\$92.66	\$93.09	
Meier, Bobbie	106 Main St., W	\$225.86	\$128.48	\$97.39	
O'Rourke, Patrick	402 Sidney St., W	\$162.65	\$108.97	\$53.68	
Ponder, Andrea	103 3rd St., NW	\$392.63			INSUFFICIENT FUNDS

Jody Wagner
Property Tax & Elections Assistant Director
Rice County Property Tax & Elections Department
320 Third Street NW
Faribault, MN 55021
507-332-6135
jody.wagner@ricecountymn.gov

Good afternoon Ellen,

The purpose of the TNT hearing is for the respective tax authority to hold a meeting at which the authority would discuss **their budget and levy** and let the public speak.

Note that taxpayers questions regarding values and classifications should have already been addressed by the Assessor's Office upon receipt of their valuation notices and at the appeal and equalization meetings in Spring.

Our office can provide you with some additional information in advance of the hearings, such as proposed tax rates/values/levies by jurisdiction and an overall Rice County Heat Map that shows tax changes by parcel, but our office will not attend your specific public hearing.

If taxpayers have specific tax calculation questions, they can reach out to our department directly.

Also, keep in mind that **special assessments are excluded from TNT's**.

(Please be advised the Rice County Property Tax Department does not even attend the county TNT public hearing as our CFO and Administrator moderate it.)

Thank you!

ORDINANCE NO. 2023-_____

CITY OF MORRISTOWN

**AN ORDINANCE CREATING SECTION 11.30 OF THE MORRISTOWN CITY CODE
REGULATING USE OF CANNABIS ON PUBLIC PROPERTY**

THE CITY COUNCIL OF THE CITY OF MORRISTOWN, ORDAINS:

- 1. Morrystown City Code Section 11.30 is hereby created and the same shall be inserted into the Morrystown City Code as follows:**

“SECTION 11.30. USE OF CANNABIS ON PUBLIC PROPERTY.

Subdivision. 1. Prohibition.

It is unlawful to use cannabis flower or cannabis products on Public Property anywhere in the City.

Subdivision. 2 “Public Property” Defined.

As used in this Section, “Public Property” means all real property in which the City has an ownership interest, including City-owned buildings and adjacent City-owned land, City-owned parks, and City right-of-ways, including streets and sidewalks located within the right-of-way.

Subdivision. 3 Violation.

Violation of this Section is a petty misdemeanor as defined by Minnesota law.”

- 2. This Ordinance shall be effective immediately upon its passage and publication.**

ADOPTED this ____ day of _____, 2023, by the City Council of the City of Morrystown.

By: _____
Tony Lindahl
Mayor

ATTEST:

Connie Medeiros
City Clerk

Quote



24366 Holland Ave.
Morristown, MN 55052

507 685 2222

Date	Estimate #
9/15/2023	102014

Project
Street N. of Bloomer

CITY OF MORRISTOWN
402 DIVISION ST. SOUTH
MORRISTOWN, MN. 55052

Description	Unit	Cost	Qty	Total
Proposal for road improvements (Street North of Bloomer St. - behind Rutz organ) 400ft x 22ft				
Prep subgrade, level new gravel & compact	LS	950.00	1	950.00
Class 5M (high plasticity)- Delivered & spread @ 5" avg. depth	Ton	11.25	200	2,250.00
Note: The observed road bed has no discernable ditch or curb & gutter system. We would shape and slope the road to move water towards the North and East. Occasional maintenance will be required.				

Total	\$3,200.00
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Note: Proposal may be withdrawn by us if not accepted within 30 days. All materials are guaranteed to be as specified and the above work to be performed in accordance with drawings and specifications and completed in substantial workmanlike manner. All payments to be made per monthly draw. Any alteration or deviation from above specifications involving extra costs will be executed only upon written or verbal orders, and will become an extra charge over and above the estimate.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Signature _____ Date _____



24366 HOLLAND AVE.
MORRISTOWN, MN. 55052

PH: 507-685-2222 or 507-685-2265 DATE 9/11/2023
FAX: 507-685-2367

TO City of Morristown SUBJECT Quote
motown@bevcomm.net Winter 23-24

The following is our quote for Snow Removal Services for the Period of November 1, 2022 through April 15, 2023

	Rate	Unit
* 1. Loader for snow removal (minimum of 4 yard bucket)	\$ 135.00	Hour
* 2. Truck - hauling snow (minimum capacity of 16 yds. dump)	\$ 100.00	Hour
3. Snow Plowing – Grader w/wing 185HP	\$ 120.00	Hour
4. Dump Truck w/ plow and wing	\$ 120.00	Hour
5. Pick up Plow - 9Ft minimum	\$ 90.00	Hour
6. Compact loader with 8' snow bucket	\$ 120.00	Hour
7. Skid loader with 8' snow bucket	\$ 120.00	Hour
8. Sand spreader	\$ 100.00	Hour
9. Salt Sand	\$ 60.00	Ton

Our current certificate of Insurance is on file with the City

** Note: We would have a space available to pile snow on our property*

Hauling & hourly rates maybe subject to a fuel surcharge if diesel exceeds benchmark price. For every \$.20 above benchmark, hauling charge will go up \$.07/ ton or \$.10/CY, hourly rates will go up \$1.00/Hr. Fuel costs will be based on retail price of no. 2 deisel fuel published each Monday at <http://tonto.eia.doe.gov/oog/info/wohdp/diesel.asp> for the Midwest Region.

Bench Mark		Price adjustment		
4.25		Ton	CY	Hourly
Fuel cost range				
4.25	4.44	0.07	0.10	1.00
4.45	4.64	0.14	0.20	2.00
4.65	4.84	0.21	0.30	3.00
4.85	5.04	0.28	0.40	4.00
5.05	5.24	0.35	0.50	5.00

Signed _____

Edward Jones Online Access - Summary

None of the information provided is intended to replace official account statements.

Holdings for Corporation-1

Current Account Value	Account value one year ago	Net Change
\$1,685,909.91	\$493,904.81	\$1,192,005.10

Cash

Description	Current Yield / Rate	Available	Current	Performance Time Frame	Return	Annualized Return	Cost Basis	Unrealiz Gain/Lo
Cash	--	\$28,407.49	\$28,407.49	--	--	--	--	--
Total:		\$28,407.49	\$28,407.49					

Mutual Funds Held at Edward Jones

Description/ Symbol	Shares	Last Price/ Share	Price \$ Change	Price % Change	Estimated Current Value	Performance Time Frame	Return	Annualized Return	Cost Basis	Unri Gain
FRANKLIN U.S. GOVT SECS A (FKFSX)	7313.164	\$4.87	\$0.03	0.62	\$35,615.10	3 yrs 2 mo	-\$5,627.12	-4.50%	\$48,729.87	-\$13
Total:					\$35,615.10				\$48,729.87†	-\$1:

*Previous business day

Bonds & CDs – Fixed Income

12 mo. 5.5%
 18 mo. 5.5% ← Recommended
 24 mo. 5.35%

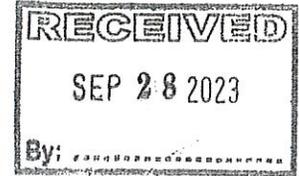
Member SIPC. The information provided in this document can include assets held at Edward Jones and other institutions. Edward Jones does not verify the value, ownership or SIPC coverage of all assets held at other institutions. None of the information provided in this document is intended to replace official documents such as transaction confirmations and account statements from any institution. Explanations about the calculations and presentation of information, as well as additional important information can be found at edwardjones.com/en_US/disclosures/online_account/display_account_info/index.html.



Lake Country Community Bank

Banking on Relationships

RENEWAL NOTIFICATION



CITY OF MORRISTOWN
 GENERAL FUND
 BOX 362
 MORRISTOWN, MN 55052

Dear Certificate Customer:

Your certificate 16189 will automatically renew on 10-31-23. If you wish to cash or change the terms of this certificate, present the original certificate within 10 days after the renewal date. Please contact us if you wish to make any future investment arrangements. Thank you for investing with Lake Country Community Bank.

Certificate number:	16189
Existing rate:	0.40%
Renewal balance:	\$25,932.28

If you allow the certificate to renew at maturity, the following will apply:

Term:	12 months
Next maturity date:	10-31-24
Compounding frequency:	simple interest
Crediting frequency:	annually
Interest payment method:	pay to balance

Special CD:
 13 mo. @ 4.5%
 \$1,000 minimum

The interest rate and annual percentage yield for your certificate's next term have not yet been determined. They will be available on 10-31-23. To learn of the interest rate and annual percentage yield on your renewing certificate you can call (507)685-2300 on or after 10-31-23.

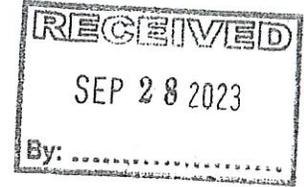
Additional information regarding this account:

We may impose a penalty if you withdraw any of the deposited funds before the maturity date. The penalty for early withdrawal is equal to 90 days interest. Additional deposits to this account will only be allowed at maturity. If you wish to renew your certificate under the terms enclosed, you do not need to take any action. However if you wish to redeem your certificate or select another term, you will have a grace period of 10 calendar days after the maturity date of the certificate to do so without penalty.



Lake Country Community Bank

Banking on Relationships



RENEWAL NOTIFICATION

CITY OF MORRISTOWN
GENERAL FUND
BOX 362
MORRISTOWN, MN 55052

Dear Certificate Customer:

Your certificate 16190 will automatically renew on 10-31-23. If you wish to cash or change the terms of this certificate, present the original certificate within 10 days after the renewal date. Please contact us if you wish to make any future investment arrangements. Thank you for investing with Lake Country Community Bank.

Certificate number:	16190
Existing rate:	0.40%
Renewal balance:	\$64,830.73

If you allow the certificate to renew at maturity, the following will apply:

Term:	12 months
Next maturity date:	10-31-24
Compounding frequency:	simple interest
Crediting frequency:	annually
Interest payment method:	pay to balance

The interest rate and annual percentage yield for your certificate's next term have not yet been determined. They will be available on 10-31-23. To learn of the interest rate and annual percentage yield on your renewing certificate you can call (507) 685-2300 on or after 10-31-23.

Additional information regarding this account:

We may impose a penalty if you withdraw any of the deposited funds before the maturity date. The penalty for early withdrawal is equal to 90 days interest. Additional deposits to this account will only be allowed at maturity. If you wish to renew your certificate under the terms enclosed, you do not need to take any action. However if you wish to redeem your certificate or select another term, you will have a grace period of 10 calendar days after the maturity date of the certificate to do so without penalty.

Pricing Analysis:
City of Morristown
402 Division St S.
Morristown, MN, 55052

9/14/23

The following is our price for the cleaning you requested

<u>Item</u>	<u>Price</u>
Shower scrub and finish	\$4382.00
-Reception Hall	
-Bar	
-6,260 sf	

NOTES:

1. A Certificate of Insurance can be provided upon request.
2. Pricing does not include tax

WE ARE ACCOUNTABLE TO:



Employee Handbook Language Changes

Job-Related Training & Conferences

The subject matter of the training session or conference is directly job-related and relevant to the performance of the employee's work responsibilities. Responsibilities outlined in the job description, annual work program requirements and training goals and objectives that have been developed for the employee will be considered in determining if the request is job-related.

CLE or similar courses taken by an employee in order to maintain licensing or other professional accreditation will not be eligible for payment under this policy unless the subject matter relates directly to the employee's duties, even though the employee may be required to maintain such licensing or accreditation as a condition of employment with the city.

The City Council **and/or City Administrator** is responsible for determining job-relatedness and approving or disapproving training and conference attendance.

Travel & Meal Allowance

If employees are required to travel outside of the area in performance of their duties as a city employee, they will receive reimbursement of expenses for meals, lodging and necessary expenses incurred. However, the city will not reimburse employees for meals connected with training or meetings within city limits, unless the training or meeting is held as a breakfast, lunch or dinner meeting.

Employees who find it necessary to use their private automobiles for city travel and who do not receive a car allowance will be reimbursed at the prevailing mileage rate as established by the City Council, not to exceed the allowable IRS rate.

~~Expenses for meals, including sales tax and gratuity, will be reimbursed according to this policy. No reimbursement will be made for alcoholic beverages. No reimbursement will be made without a receipt. Meal expenses of \$30.00 per day will be allowed.~~

For all approved travel that spans lunch or dinner where a meal is not provided, a per diem of \$30.00 per day of travel will be added to the next scheduled payroll following the trip.

~~A full reimbursement, over the maximum defined, may be authorized if a lower cost meal is not available when attending banquets, training sessions, or meetings of professional organizations.~~

Proposal for the intersection of 2nd St W & Main St W

- Remove stop sign that's in the NE corner of intersection
- Change 4-way signs to 3-way signs
- Add yellow warning signs
 - TRAFFIC FROM LEFT DOES NOT STOP
 - TRAFFIC FROM RIGHT DOES NOT STOP
 - ONCOMING TRAFFIC DOES NOT STOP

