

**MORRISTOWN CITY COUNCIL MEETING AGENDA**

Regular Meeting, 7:00 p.m.

Monday, April 7, 2025

Members Present: Tim Flaten (Mayor), Leon Gregor, Joe Caldwell, Anna Nusbaum, Val Kruger  
 Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Austin Schulz, Mark Rahrick, Brenty Kavitz, Kyle Green, Kyle Morris, Lisa Karsten, Evelyn Miller, Payton Miller, Steve Nordmeier, Elizabeth Cooper, Lisa Merritt, Mike Mellow, Johnathan Chmelik, Jeff Wenker, Jake Duncan, Joel Hanif, Justin Duncan

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1. **Call to Order:** A regular meeting of the Morristown City Council was called to order on Monday, April 7<sup>th</sup>, 2025, at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tim Flaten.
  2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
  3. **Additions/Corrections:** Tablet Acknowledgement  
     **Reorder** Propose moving from Consent Agenda to 7A, to 7B, then to Unfinished Business Motion by Gregor, seconded by Kruger and carried unanimously to approve additions and corrections.

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  4. **Citizens Comments:** Lisa Merritt discussed email that was sent to council members. Thanked the council for posting the Q & A. Also voiced her ongoing frustrations with the 2024 street project.  
     Jake Duncan spoke about missed property and how that was calculated incorrectly and how he thinks it should be calculated.  
     Tim asked Brent to discuss how they calculated. They use MN TOPO and the drainage flows. They used the same method as the other properties.
  5. **Consent Agenda:** Motion by Caldwell, seconded by Nusbaum, and carried unanimously to approve consent agenda.
  6. **UNFINISHED BUSINESS:**
    - A. **SEH** Supplemental Letter Agreement with Reduction. Nusbaum asked if there was any other information that could be given to residents. Brent stated he has given all information to the city that has been requested. Kruger agreed that we need to evaluate something to make it right. Mayor Flaten asked Val what steps should be taken to feel comfortable with moving forward. Residents are to email their questions to city so that they then can be given to Brent. Those question/answers will be brought to a work session.
    - B. **Missed Lot** Will be discussed at work session
    - C. **Watermain** 2<sup>nd</sup> St Watermain replacement discussion, schedule work session with Brent. Motion by Gregor, seconded by Kruger, and carried unanimously to have work session on April 24<sup>th</sup> @ 7 pm.
    - D. **Liquor** Procedure for Liquor License/Great Hall. Motion by Nusbaum, seconded by Kruger and carried unanimously to approve rental contract updates and Liquor procedure.
    - E. **Cannabis** Ordinance 2025-2 Cannabis Businesses Tabled until next month to make correction to add Industrial.

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  7. **NEW BUSINESS:**
    - A. **Flowers** Evelyn and Payton Miller presented to the council on behalf of their 4H group. They would like to plant flowers in the planters at Centennial Park. Motion by Gregor, seconded by Val and carried unanimously to approve 4H to plant flowers at Centennial Park. They also will put mulch in, if needed, Lisa will coordinate with Clerk.
    - B. **SRTS** Joel Hanif, a planner with Region Nine Development Commission, presented for Safe Routes to School. This has been a two-year project in the making. The purpose is to encourage students to walk and bike to school, instill lifelong habits that support physical activity, and to burn some energy to be able to have better focus.

Questionnaires went out to parents and students. Action plans recommended for Morristown: Adding sidewalks and crossings. Next steps are pending due to school district not sure how they are going to proceed with middle school. When those decisions are made, changes can be made according to how that turns out.

- C.                   WEM   Mayor Flaten would like to have a meeting with the WEM School Board to discuss their plans and see their involvement and engagement. Gregor stated that he thinks that the district could be missing out on potentially getting future support from Morristown residents. Motion by Gregor, seconded by Caldwell, and carried unanimously to reach out to WEM schoolboard and request a structured meeting.
- D.                   Personnel Policy   Motion by Kruger, seconded Nusbaum to approve the changes and change the word from will to may.
- E.                   Student           Discussion on potentially hiring a student worker to help with scanning aged documents into computer to make room in the vault. Would be for the future as it hasn't been budgeted for. Suggestion to look into software that we can search for documents once they are saved.
- F.                   Event Security    Motion by Caldwell, seconded by Kruger, and carried unanimously to post for hiring for event security for \$37/hr with a 5-hour minimum.
- G.                   Website Retention   Retention Schedule for City Website Motion by Nusbaum, seconded by Gregor and carried unanimously to set the retention schedule as noted.
- H.                   Hall Price         Change the rates for the hall rental - Will need to have an ordinance amendment at next meeting to set new hall rates as noted in packet.

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8.    **CORRESPONDENCE & ANNOUNCEMENTS:**

A.                   Flushing         Hydrant flushing to be moved to April 14th due to weather.

B.                   Dance            Annual Fireman's Dance is April 26th at 8 p.m. at the Community Center

9.    **COUNCIL DISCUSSION & CONCERNS:**    Dam Days parade route will stay the same. Community Easter Egg hunt April 19<sup>th</sup> @ 11:00.

Might need port-a-potty at the park since the bathroom project isn't complete.

10.    **ADJOURNMENT:**    Motion by Kruger, seconded by Nusbaum and carried unanimously to adjourn meeting at 8:56.

11.    **NEXT MEETING:**    Monday, May 5, 2025 – 7:00 p.m.