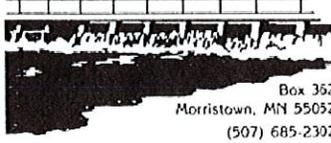


# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting 7:00 p.m.

Monday, June 5, 2023

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Additions/Corrections to Agenda:**
  - A. New Business – 7P Quote for Air Conditioning
4. **Comments and Suggestions from Citizens Present:**
5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
  - A. Police Report – May 2023 – Will be sent in separate email when received
  - B. Fire Department Report – May 2023
  - C. Public Works Report – May 2023
  - D. City Council Meeting Minutes – Regular Meeting 5/1/2023 & Special Meeting 5/10/2023
  - E. Zoning Board Meeting Minutes – 5/18/2023
  - F. Financial Reports – 5/31/23 – to come in separate email
  - G. Claims and Accounts – 5/1/2023-5/31/2023
  - H. Water Bill Delinquency Report
6. **Unfinished Business:**
  - A. 402 3<sup>rd</sup> St SE – Fill in Ditch – Dale Melchert to present
  - B. 304 Division St N – Vehicle Update, Fine remains unpaid.
  - C. Washington St E, Ann St E, 1<sup>st</sup> St SE – Asphalt Bids
  - D. Water Drainage at 406 4<sup>th</sup> St SW, Utility Easement
7. **New Business:**
  - A. Resolution 2023-11 IRIS
  - B. Resolution 2023-10 Bonding Bill Request
  - C. City Investment Plan
  - D. Schedule Work Session for Budget
  - E. Quotes for WWTP Flow Meter Install
  - F. Sakatah Singing Hills Trail Yearly Contribution
  - G. Special Assessment Reimbursement
  - H. Pay Verizon bill via ACH
  - I. Juneteenth Holiday
  - J. Water Use from Spigot at Mill
  - K. Ralph Barney requesting 1% of Grant Money
  - L. Fire Department to sell equipment from vehicle
  - M. 2024 Street Project
  - N. Liability Coverage Waiver Form
  - O. Review for Jerry West
  - P. *Addition: Quote for Air Conditioning*
8. **Correspondence and Announcements:**
9. **Council Discussion and Concerns:**
10. **Adjournment:**
11. **Next Meeting:** Wednesday, July 5, 2023 – 7:00 p.m.

Morristown Fire Department Monthly Report – March 2023

5-4-23	Fire	Independence Ave
5-7-23	Medical	Verdev Drive
5-9-23	Medical	Cate St
5-10-23	Medical	Falls Ave
5-20-23	Medical	Morristown Blvd
5-21-23	Medical	Franklin
5-22-23	Medical	150 <sup>th</sup> St
5-23-23	Fire	2 <sup>nd</sup> St NE
5-24-23	Fire Mutual Aid	Landfill
5-25-23	Medical	Threun St
5-30-23	Medical	Threun St

Training: Wildland Burn

Department Update:

Items for discussion:

Request Permission to sell unneeded equipment off the tanker truck.

# Public Works Council Report

**May 2023**

## GENERAL

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- Continue with vehicle and equipment maintenance
- Prepare for Dam Days
- Put up flags and banners

## WATER

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- Continue daily readings
- Weekly tower flushing
- Weekly generator check

## WASTEWATER

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- Continue daily checks, readings, cleaning plant
- Generator checks

## STREETS

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- Clean streets, sweeping
- Prepare for Dam Days
- Paint cross walks

## PARKS/COMPOST

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- Weekly mowing and maintenance of both parks
- Prepare Centennial park for Dam Days

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MEETING MINUTES Regular Meeting 7:00 p.m. Monday, May 1, 2023

**Council Present:** Jake Golombeski (Assistant Mayor), Linda Murphy, Joe Caldwell, Leon Gregor

**Other Present:** Ellen Judd (City Administrator), Travis Mullenmeister (Public Works), Bruce Morris, (Fire Department), Jack Schwichtenberg, Brian Brunner, Sherrie Brunner, Rick Volbrecht, Mike O'Rourke, John Schlie, Ralph Barney, Sharon Krenik, Steve Nordmeier, Todd Schmidke, Arlen Krause, Lisa Karsten, Evelyn Millen, Jerry West, Richard Gauthier

1. **Call to Order:** Assistant Mayor Jake Golombeski called the meeting to order of the Morristown City Council on Monday, May 1, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3. **Additions/Corrections to Agenda:**

A. 4-H Club to Plant Flowers at Centennial Park – Added to New Business at I.

*Motion by Gregor, seconded by Murphy and was carried unanimously to approve the Additions/Corrections to the Agenda.*

4. **Comments and Suggestions from Citizens Present:** S. Nordmeier brought to the attention of the council that in last months meeting L. Dahle suggested having the county take over the intersection from Morris Mart to one block south when in fact it should have been from Morris Mart to the 2<sup>nd</sup> Street east which would connect it to highway 15.

5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen, so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

- A. Police Report – April 2023
- B. Fire Department Report – April 2023
- C. Public Works Report – April 2023
- D. City Council Meeting Minutes – Regular Meeting 4/3/2023
- E. Zoning Board Meeting Minutes – 4/20/2023
- F. Financial Reports – 4/30/23
- G. Claims and Accounts
- H. Water Bill Delinquency Report

*Motion by Caldwell, seconded by Gregor and was carried unanimously to approve the Consent Agenda minus the Fire Department Report.*

6. **Unfinished Business:**

- A. 304 Division St N – Vehicle Update - City Attorney sent a strictly worded letter to the property owners with respect to the excessive vehicles and informing them that the fines remain unpaid and that the next step would consist of court orders to remove the excess inoperable vehicles at homeowner's expenses. Property owners have not reached out to City Hall yet.
- B. Parental Leave Policy – 60-day notice must be given of intention to take maternity/paternity leave. Eight weeks of leave at 65% of pay and C-Section policy consists of 10 weeks at 65% of pay starting at time of birth. 12 total weeks are allowed. It is within the employee's discretion to use any accumulated PTO during this 4-week period following paid leave. Paternity policy is defined as a live-in spouse and/or committed partner the leave will consist of 65% pay up to 8 weeks.

*Motion by Murphy, seconded by Caldwell and was carried unanimously to approve with the re-wording the Parental Leave Policy.*

- C. Park Bathrooms Update – Only one bid received. Consideration has now turned to updating/modifying existing bathrooms to include utility room.

7. **New Business:**

- A. Water Drainage – Arlen Krause to discuss – He has an issue and is concerned with the water over-flow from rain onto his property being caused by the new construction at 403 Sidney St., W. R. Barney and T. Mullenmeister will view area and take pictures to make sure setbacks and storm drains. Swill and drain tiles may be added to prevent overflow.
- B. Melchert: Fill in ditch in front of house – Mr. Melchert was not present at meeting. L. Murphy suggests before any plan to fill-in the ditch be made – Mr. Melchert must present to the council plans for filling ditch. Engineers need to evaluate the water conditions and approve/inspect the filling. Discussion was tabled.
- C. Seasonal Hiring Decision – The hours were discussed and agreed to change the 3 seasonal employees at 20 hours per week to 2 seasonal employees (Richard Gauthier and John Schlie) to 31 hours per week not to exceed 62 hours per week total for seasonal positions (2). Val Kruger will become a backup seasonal employee covering Richard’s and John’s scheduled vacations with a total time of 31 hours per week not to exceed 62 hours. Council discussed switching Richard’s title to Seasonal Lead and offering up the \$21.30 he was previously paid.

*Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the title change to Seasonal Lead for Richard Gauthier and approved the change in payrate to \$21.30 for Seasonal Lead.*

- D. Public Works Operator – Part-time – Hire for Position – Council discussed.

*Motion by Gregor, seconded by Murphy and was carried unanimously to hire part time Richard Gauthier, Val Kruger, and Ralph Barney at the payrate of \$20.00 for the purpose of weekend rounds.*

- E. City Investment Plan –

*Motion by Gregor, seconded by Murphy and was carried unanimously to approve \$80,000 be placed in a CD with Lake Country Community Bank for 13 months at 4%; \$250,000 be placed in a CD with Edward Jones for 12 months at 5.0%; and \$100,000 be placed in a CD with Edward Jones for 12 months at 5.5%.*

- F. Ralph Progress Report – Nothing new since his last updated.

- G. Baseball Field Fence Approval –

*Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the bid by Prairie Creek Fence of \$26,276.80 for the installation of a new fence at the baseball field.*

- H. Elect new Zoning Board member –

*Motion by Caldwell, seconded by Murphy and was carried unanimously to elect Val Kruger to the Zoning Board.*

- I. 4-H Club to Plant Flowers at Centennial Park – 4-H Club would also ask Public Works to supply some mulch for the planters.

*Motion by Murphy, seconded by Gregor and was carried unanimously to approve the 4-H Club to plant flowers at Centennial Park and use mulch from Public Works.*

- 8. **Correspondence and Announcements:** Bruce Morris with the Fire Department is looking into a tanker truck. They are looking to get approval from the council to begin the process.

*Motion by Murphy, seconded by Gregor to approve the Fire Department’s request to begin the process of purchasing a tanker truck not to exceed the \$50,000.00.*

- 9. **Council Discussion and Concerns:** Gregor brought up 204 Franklin (abandoned house) was going to sell, what’s happening with that? The city attorney will again reach out to the son for an update with respect to the property and movement going forward.

- 10. **Adjournment:** *Motion by Murphy, seconded by Gregor to adjourn the City of Morristown Council meeting at 8:30 p.m.*

- 11. **Next Meeting:** Wednesday, June 5, 2023 – 7:00 p.m.

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Tony Lindahl, Mayor

Attest,

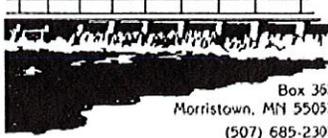
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Connie Medeiros, City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting 6:30 p.m.

Wednesday, May 10, 2023

**Council Present:** Mayor Tony Lindahl, Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

**Others Present:** Ellen Judd, Connie Medeiros

**Call to Order:** Lindahl called the special meeting of the Morristown City Council to order on Wednesday May 10, 2023 at 6:30 pm., in the Council Chambers, at 402 Division Street S., Morristown, MN.

- A. **Pledge of Allegiance:** NA
- B. **Additions/Corrections to Agenda:** NA
- C. **Comments and Suggestions from Citizens Present:** NA
- D. **Consent Agenda:** NA
- E. **Unfinished Business:** NA
- F. **New Business:**

### 1. SEH to present WWTP plans

Tom Madden from SEH presented the wastewater treatment facility plan to council. He said that the process would move forward in two phases. The first would be to install a flow meter at the WWTP to get more accurate flows before adopting the official plan. This is estimated to take a few years. At the end of this period, the plan will be revisited based on the new flows. Ellen Judd is working with area contractors to complete phase one.

### 2. Investment discussion and plan

Jake Womeldorf the financial advisor from Edward Jones in Faribault was present to discuss options for the City of Morristown's financial investment needs. His discussion began with the different options that Edward Jones has to offer with respect to investment. He began by discussing Edward Jones money market opportunities that may, if allowed, work well for the city. He will follow up with Ellen if that option is available. He also discussed short term CD's that EJ may accommodate the city as to not tie up large sums of money for long terms of time. He discussed Edward Jones' short-term CD's which mature on a monthly basis. He discussed the option of having small amounts of monies in short terms CD's which would mature on a monthly basis with the ability to roll over month after month until needed. He also discussed US Treasuries with very short windows of turnaround.

Council discussed CD's from local financial institutions. E. Judd will contact Lake Country Community Bank and set an appointment with the president to discuss CD and percentage rates.

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Tony Lindahl, Mayor

Attest,

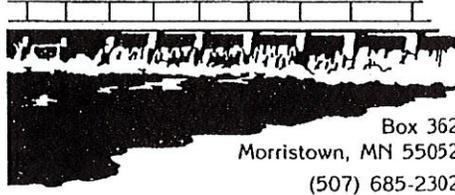
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Connie Medeiros, City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



## MORRISTOWN ZONING BOARD MINUTES Regular Meeting 7:00 p.m. Thursday, May 18, 2023

**Members Present:** Jim Lonergan, Kurt Wolf, Val Kruger

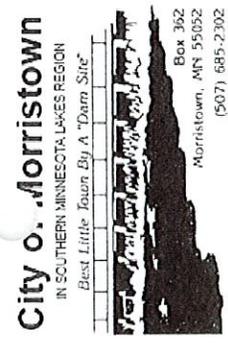
**Others Present:** Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:10 p.m. by Jim Lonergan on Thursday, May 18, 2023, in the Council Chambers in City Hall, at 402 Division St., S. Val Kruger was introduced as the newest member of the Zoning Board.
2. **Additions/Corrections to Agenda:** None.
3. **Additions/Corrections of Meeting Minutes:** None.
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** Camper will not be put on property.
7. **New Business:**
  - A. Gregor – requesting a permit for a utility shed (10x16) – Board approved.
8. **Zoning Administrator's Report:**

Ralph is continuing to monitor the permits that are being issued.
9. **Board Discussion and Concerns:** New construction on Sidney St is within its setbacks. No
10. **Adjournment:** *Motion by Wolf, seconded by Kruger and was carried unanimously to adjourn the Thursday, May 18, 2023, Zoning Board Meeting at 7:45 p.m.*
11. **Next Regular Meeting:** Thursday, June 15, 2023, at 7:00 p.m.

# CITY OF MORRISTOWN

## Transaction Activity



Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PL Type G General Ledger				
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$731.28	Payroll 5/4/23 Federal Withholding	05/01/23
EFTPS - DIRECT	G 100-21703 FICA Tax Withholding	\$1,381.68	Payroll 5/4/23 Federal Withholding	05/01/23
EFTPS - DIRECT	G 100-21709 Medicare	\$323.14	Payroll 5/4/23 Federal Withholding	05/01/23
MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$441.87	Payroll 5/4/23 State Withholding	05/01/23
MN DEPARTMENT OF REVENUE	G 100-21710 Other Deductions	\$463.45	Wage Levy for Employee 5/4/23	05/01/23
PERA	G 100-21704 PERA	\$1,461.41	PERA Payroll 5/4/23	05/01/23
EFTPS - DIRECT	G 100-21709 Medicare	\$331.44	5/18/2023 Federal Withholding	05/15/23
EFTPS - DIRECT	G 100-21703 FICA Tax Withholding	\$1,417.16	5/18/2023 Federal Withholding	05/15/23
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$963.60	5/18/2023 Federal Withholding	05/15/23
MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$470.14	5/18/2023 CHECK DATE State Withholding	05/15/23
MN DEPARTMENT OF REVENUE	G 100-21710 Other Deductions	\$473.34	Wage Levy for Employee 5/18/2023	05/15/23
PERA	G 100-21704 PERA	\$1,591.63	5/18/2023 Payroll CHECK DATE	05/15/23
PL Type G General Ledger		\$10,050.14		
PL Type -E Expenditure				
BADGER METER	E 601-49440-302 WST Metering & Billing	\$161.98	April Cellular Service to Endpoints	05/01/23
BADGER METER	E 602-49490-302 WST Metering & Billing	\$161.98	April Cellular Service to Endpoints	05/01/23
BEVCOMM	E 602-49490-320 Communication	\$287.65	May, WWTP Internet	05/01/23
BEVCOMM	E 100-41941-320 Communication	\$253.13	May, Maintenance Shop Internet	05/01/23
BEVCOMM	E 601-49440-320 Communication	\$264.64	May, Water Internet	05/01/23
BEVCOMM	E 603-49520-320 Communication	\$138.07	May, Refuse Internet	05/01/23
BEVCOMM	E 100-42502-320 Communication	\$5.75	May, Skywarn TV	05/01/23
BEVCOMM	E 204-42210-320 Communication	\$143.82	May, Fire Hall TV	05/01/23
BEVCOMM	E 100-42110-320 Communication	\$57.53	May, Police Internet	05/01/23
BHE COMMUNITY SOLAR LLC	E 204-42210-380 Utility Services	\$224.19	Electricity at 506 Division St S for March 2023	05/01/23
BHE COMMUNITY SOLAR LLC	E 100-41948-380 Utility Services	\$459.34	Electricity at 404 Division St S for March 2023	05/01/23
BHE COMMUNITY SOLAR LLC	E 100-41946-380 Utility Services	\$411.78	Electricity at 404 Division St S for March 2023	05/01/23
BHE COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$654.38	Electricity at 504 3rd St SE for March 2023	05/01/23
BHE COMMUNITY SOLAR LLC	E 100-41941-380 Utility Services	\$224.19	Electricity at 109 2nd St SW for March 2023	05/01/23
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$261.35	March Community Center Gas Utilities	05/01/23
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$317.50	March Maintenance Shop Gas Utilities	05/01/23
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$24.31	March Sewer Plant Gas Utilities	05/01/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$73.96	March Water Pump Gas Utilities	05/01/23
CENTERPOINT ENERGY	E 100-41948-380 Utility Services	\$261.35	March City Hall Gas Utilities	05/01/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$19.38	March Water Tower Gas Utilities	05/01/23

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-215 Operating & Maintenance Supp	\$52.61	Toilet paper and cleaning supplies		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$76.71	1/3 of Postage for utility bills		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$76.71	1/3 of Postage for utility bills		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$79.02	1/3 of Postage for utility bills		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-200 Office Supplies	\$38.87	Ethernet cable and laminating pouches		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-46103-215 Operating & Maintenance Supp	\$219.00	Data plan for compost site cameras - 1 year		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-45202-215 Operating & Maintenance Supp	\$52.63	Toilet paper and cleaning supplies		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-215 Operating & Maintenance Supp	\$52.61	Toilet paper and cleaning supplies		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-43101-215 Operating & Maintenance Supp	\$317.39	17 3x5 flags for Division St		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-49440-215 Operating & Maintenance Supp	\$296.46	Water meter for bulk water sales		05/01/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-432 Training/Conferences	\$277.02	Hotel for Travis, biosolids training in Brainard		05/01/23
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$9.20	Toshiba Coverage 5/25/23-8/24/23		05/01/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$36.80	Toshiba Coverage 5/25/23-8/24/23		05/01/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$18.40	Toshiba Coverage 5/25/23-8/24/23		05/01/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$9.20	Toshiba Coverage 5/25/23-8/24/23		05/01/23
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$18.40	Toshiba Coverage 5/25/23-8/24/23		05/01/23
HAWKINS INC	E 602-49490-216 Chemicals	\$60.00	WWTP Chemicals		05/01/23
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals		05/01/23
LMC INSURANCE TRUST WC	E 100-41110-151 WC: Insurance Premiums	\$18.07	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 602-49490-151 WC: Insurance Premiums	\$156.21	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 204-42210-151 WC: Insurance Premiums	\$1,638.24	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 100-41946-151 WC: Insurance Premiums	\$18.77	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 100-41948-151 WC: Insurance Premiums	\$37.55	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 601-49440-151 WC: Insurance Premiums	\$73.85	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 100-41941-151 WC: Insurance Premiums	\$1,560.14	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
LMC INSURANCE TRUST WC	E 100-45202-151 WC: Insurance Premiums	\$14.17	Worker's Comp Audit for period 8/15/21-8/15/22		05/01/23
MACQUEEN EQUIPMENT	E 100-43101-215 Operating & Maintenance Supp	\$329.21	Street sweeper water filters		05/01/23
RALPH BARNEY	E 402-43101-300 Professional Services	\$1,000.00	Per Lobbyist Contract for May 2023		05/01/23
RICE COUNTY SHERIFFS OFFICE	E 100-42110-307 Police Administration	\$41,597.49	Law Enforcement Contract - 1/1/23-4/1/23		05/01/23
RIVERCITY REFRIGERATION	E 602-49490-300 Professional Services	\$380.25	Repair of sampler cooler at WWTP		05/01/23
SEH SHORT ELLIOT HENDRICKSON	E 402-43101-303 Engineering Fees	\$299.00	Construction administration costs		05/01/23
SEH SHORT ELLIOT HENDRICKSON	E 602-49490-303 Engineering Fees	\$7,344.37	WWTP facility plan		05/01/23
SMITH, TOLLEFSON RAHRICK AND CA	E 100-41610-304 Legal Fees	\$2,449.50	City Attorney for 1/1/23-3/31/23		05/01/23
TEAM LAB	E 100-43101-215 Operating & Maintenance Supp	\$1,995.50	Road Patch, 100 bags		05/01/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-405 Snow and Ice Removal	\$503.00	Removal of snow from city streets		05/01/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-405 Snow and Ice Removal	\$116.00	Removal of snow from city streets		05/01/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-405 Snow and Ice Removal	\$783.50	Removal of snow from city streets		05/01/23
UTILITYLOGIC	E 204-42210-215 Operating & Maintenance Supp	\$242.75	Gas refill for gas monitor		05/01/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$33.48	Skywarn Tablet #2 Internet 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	Public Works Tablet Internet 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-41946-320 Communication	\$41.11	Community Center Phone 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.11	Public Works Phone 3/7/23-4/6/23		05/01/23

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
VERIZON WIRELESS	E 100-42502-320	\$33.48	Skywarn Tablet #5 Internet 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-42502-320	\$33.48	Skywarn Tablet #3 Internet 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-42502-320	\$33.48	Skywarn Tablet #1 Internet 3/7/23-4/6/23		05/01/23
VERIZON WIRELESS	E 100-42502-320	\$33.48	Skywarn Tablet #4 Internet 3/7/23-4/6/23		05/01/23
VIRGINIA RUBBER CORPORATION	E 602-49490-215	\$417.28	Four suction hoses for the WWTP		05/01/23
XCEL ENERGY	E 100-43101-387	\$13.23	3/13/23-4/11/23 Electricity: Street Lights		05/01/23
XCEL ENERGY	E 100-41944-380	\$14.84	3/13/23-4/11/23 Electricity: Historic Site (Feed Mill)		05/01/23
XCEL ENERGY	E 601-49440-380	-\$129.51	3/13/23-4/11/23 Electricity: Water Pump (Well#1)		05/01/23
XCEL ENERGY	E 601-49440-380	-\$298.66	3/13/23-4/11/23 Electricity: Water Tower		05/01/23
XCEL ENERGY	E 100-43101-387	-\$61.69	3/13/23-4/11/23 Electricity: Street Lights		05/01/23
XCEL ENERGY	E 100-45202-380	\$21.02	3/13/23-4/11/23 Electricity: Parks		05/01/23
XCEL ENERGY	E 100-41941-380	\$134.57	3/13/23-4/11/23 Electricity: Maintenance Shop		05/01/23
XCEL ENERGY	E 100-41941-380	\$1,394.70	3/13/23-4/11/23 Electricity: Street Lights Co-owned		05/01/23
XCEL ENERGY	E 100-43101-387	\$17.30	3/13/23-4/11/23 Electricity: Auto Protective		05/01/23
XCEL ENERGY	E 602-49490-380	-\$360.11	3/13/23-4/11/23 Electricity: Sewer Pump (WWTP)		05/01/23
XCEL ENERGY	E 602-49490-380	-\$149.79	3/13/23-4/11/23 Electricity: Water Pump (Liftstation)		05/01/23
XCEL ENERGY	E 204-42210-380	\$166.48	3/14/23-4/12/23 Electricity: Fire Hall		05/01/23
XCEL ENERGY	E 100-41946-380	-\$310.85	3/13/23-4/11/23 Electricity: Community Center		05/01/23
XCEL ENERGY	E 204-42210-380	\$325.86	April Gas Utilities at Fire Hall. Acct#10583553-2		05/10/23
XCEL ENERGY	E 100-41946-380	\$172.67	April Community Center Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 100-41948-380	\$172.67	April City Hall Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 100-41948-380	\$103.10	April Maintenance Shop Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 100-41941-380	\$66.76	April Water Pump Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 601-49440-380	\$16.10	April Water Tower Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 601-49440-380	\$24.37	April Sewer Plant Gas Utilities		05/10/23
CENTERPOINT ENERGY	E 603-49520-384	\$6,576.06	April Trash Removal		05/16/23
ARCHAMBAULT BROTHERS INC	E 100-41941-212	\$51.10	Fuel for April: Acct# 319870		05/16/23
COMMUNITY CO-OP OIL ASSN	E 204-42210-212	\$68.65	Fuel for April: Acct# 620143		05/16/23
COMMUNITY CO-OP OIL ASSN	E 100-43101-212	\$153.31	Fuel for April: Acct# 319870		05/16/23
COMMUNITY CO-OP OIL ASSN	E 100-45202-212	\$51.10	Fuel for April: Acct# 319870		05/16/23
COMMUNITY CO-OP OIL ASSN	E 602-49490-212	\$153.32	Fuel for April: Acct# 319870		05/16/23
COMMUNITY CO-OP OIL ASSN	E 601-49440-212	\$102.21	Fuel for April: Acct# 319870		05/16/23
CUSTOM ALARM	E 100-41944-311	\$152.19	Historical Society Intrusion/Fire Monitoring 6/1/23-8/3		05/16/23
DAHLE ENTERPRISES MORRISTOWN	E 602-49490-300	\$1,980.00	Biosolids land spread on Meshke property, spring 2023		05/16/23
ECKBERG LAMMERS	E 100-41610-304	\$400.00	Prosecution Services for April		05/16/23
FERGUS POWER PUMP INC	E 602-49490-300	\$5,400.00	Biosolids management services for 2021 & 2022		05/16/23
HAWKINS INC	E 601-49440-216	\$1,446.22	Water Tower Chemicals		05/16/23
HAWKINS INC	E 602-49490-216	\$3,387.56	WWTP Chemicals		05/16/23
HAWKINS INC	E 601-49440-216	\$690.81	WWTP Chemicals		05/16/23
HILLYARD	E 100-41948-211	\$103.17	Cleaning Supplies		05/16/23
HILLYARD	E 100-41946-211	\$103.17	Cleaning Supplies		05/16/23
MVTL MINNESOTA VALLEY TESTING L	E 602-49490-300	\$181.50	Biosolids Sampling		05/16/23

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
PLUNKETTS PEST CONTROL INC	E 100-41948-310 Pest Control	\$41.73	Pest Control at City Hall		05/16/23
PLUNKETTS PEST CONTROL INC	E 100-41946-310 Pest Control	\$41.73	Pest Control at Community Center		05/16/23
PLUNKETTS PEST CONTROL INC	E 204-42210-310 Pest Control	\$69.55	Pest Control at Fire Hall		05/16/23
SECURITAS ELECTRONIC SECURITY	E 204-42210-311 Alarm Company	\$75.60	Monitoring Services 5/1/23-7/31/23		05/16/23
SEH SHORT ELLIOT HENDRICKSON	E 602-49490-303 Engineering Fees	\$1,774.16	Facility plan		05/16/23
SEH SHORT ELLIOT HENDRICKSON	E 402-43101-303 Engineering Fees	\$2,088.00	Record drawings		05/16/23
USA BLUEBOOK	E 601-49440-216 Chemicals	\$246.38	Water Chemicals		05/16/23
USA BLUEBOOK	E 602-49490-216 Chemicals	\$81.18	Sewer Chemicals		05/16/23
USA BLUEBOOK	E 100-41941-260 Clothing	\$10.19	Gloves		05/16/23
USA BLUEBOOK	E 601-49440-215 Operating & Maintenance Supp	\$97.95	Windsock for water tower		05/16/23
USA BLUEBOOK	E 602-49490-215 Operating & Maintenance Supp	\$14.49	Orange sewer gloves		05/16/23
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$1,918.05	Weekly Sewer Samples		05/16/23
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$10.80	Toshiba Coverage 5/13/23-6/12/23		05/22/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$10.80	Toshiba Coverage 5/13/23-6/12/23		05/22/23
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$21.60	Toshiba Coverage 5/13/23-6/12/23		05/22/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$21.60	Toshiba Coverage 5/13/23-6/12/23		05/22/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$43.20	Toshiba Coverage 5/13/23-6/12/23		05/22/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #2 Internet 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #1 Internet 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	Public Works Phone 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-41946-320 Communication	\$41.11	Community Center Phone 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.11	Public Works Tablet Internet 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #5 Internet 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #4 Internet 4/7/23-5/6/23		05/26/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #3 Internet 4/7/23-5/6/23		05/26/23
XCEL ENERGY	E 100-41941-380 Utility Services	\$74.61	4/11/23-5/10/23 Electricity: Maintenance Shop		05/26/23
XCEL ENERGY	E 601-49440-380 Utility Services	\$40.71	4/11/23-5/10/23 Electricity: Water Pump (Well#1)		05/26/23
XCEL ENERGY	E 100-41944-380 Utility Services	\$17.05	4/11/23-5/10/23 Electricity: Historic Site (Feed Mill)		05/26/23
XCEL ENERGY	E 100-45202-380 Utility Services	\$20.87	4/11/23-5/10/23 Electricity: Parks		05/26/23
XCEL ENERGY	E 100-41946-380 Utility Services	-\$239.25	4/11/23-5/10/23 Electricity: Community Center		05/26/23
XCEL ENERGY	E 602-49490-380 Utility Services	\$14.12	4/11/23-5/10/23 Electricity: Water Pump (Liftstation)		05/26/23
XCEL ENERGY	E 601-49440-380 Utility Services	-\$206.21	4/11/23-5/10/23 Electricity: Water Tower		05/26/23
XCEL ENERGY	E 602-49490-380 Utility Services	-\$460.36	4/11/23-5/10/23 Electricity: Sewer Pump (WWTP)		05/26/23
XCEL ENERGY	E 100-43101-387 Street Lighting	\$13.23	4/11/23-5/10/23 Electricity: Street Lights		05/26/23
XCEL ENERGY	E 100-43101-387 Street Lighting	\$17.71	4/11/23-5/10/23 Electricity: Auto Protective		05/26/23
XCEL ENERGY	E 100-43101-387 Street Lighting	\$1,392.40	4/11/23-5/10/23 Electricity: Street Lights Co-owned		05/26/23
XCEL ENERGY	E 100-43101-387 Street Lighting	-\$77.08	4/11/23-5/10/23 Electricity: Street Lights		05/26/23
AMERICAN SOLUTIONS FOR BUSINES	E 204-42210-200 Office Supplies	\$74.08	Blank checks		05/30/23
AMERICAN SOLUTIONS FOR BUSINES	E 603-49520-200 Office Supplies	\$49.39	Blank checks		05/30/23
AMERICAN SOLUTIONS FOR BUSINES	E 602-49490-200 Office Supplies	\$148.17	Blank checks		05/30/23
AMERICAN SOLUTIONS FOR BUSINES	E 100-41948-200 Office Supplies	\$74.08	Blank checks		05/30/23
AMERICAN SOLUTIONS FOR BUSINES	E 601-49440-200 Office Supplies	\$148.17	Blank checks		05/30/23

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
BRANDON SCHUEPF	E 100-41948-300 Professional Services	\$100.00	Dance security	05/30/23
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$66.41	Electricity for March: 201 Division St: Well #1	05/30/23
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$1,446.77	Electricity for March: 75 Verdev Dr: WWTP	05/30/23
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$102.21	Fuel for April: Acct# 319870	05/30/23
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$51.10	Fuel for April: Acct# 319870	05/30/23
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$153.31	Fuel for April: Acct# 319870	05/30/23
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$51.11	Fuel for April: Acct# 319870	05/30/23
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$153.31	Fuel for April: Acct# 319870	05/30/23
DIAMOND VOGEL	E 100-43101-215 Operating & Maintenance Supp	\$541.00	Paint for crosswalks	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-200 Office Supplies	\$80.66	Misc. office supplies	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41946-211 Cleaning Supplies	\$100.22	Paper towels and toilet bowl cleaner	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41948-200 Office Supplies	\$45.96	Dictaphone for council/zoning meetings	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-45202-215 Operating & Maintenance Supp	\$36.00	Parts from Faribo Plumbing for toilet at baseball field	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-215 Operating & Maintenance Supp	\$24.88	Cleaning supplies	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-49201-430 Miscellaneous	\$720.94	Dam Days candy for parade	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$57.62	1/3 of Postage for utility bills	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$55.92	1/3 of Postage for utility bills	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$55.92	1/3 of Postage for utility bills	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-215 Operating & Maintenance Supp	\$16.89	Cleaning supplies	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-45202-215 Operating & Maintenance Supp	\$35.88	Air filters for weed whips & cleaning supplies	05/30/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-215 Operating & Maintenance Supp	\$7.98	Cleaning supplies	05/30/23
FARIBAUT ACE HARDWARE	E 602-49490-215 Operating & Maintenance Supp	\$3.66	Hardware for WWTP	05/30/23
HAWKINS INC	E 602-49490-216 Chemicals	\$20.00	WWTP Chemicals	05/30/23
KEN CARLSON	E 204-42210-300 Professional Services	\$499.00	Taping and painting the fire hall	05/30/23
MINNESOTA DEPARTMENT OF HEALTH	E 601-49440-433 Dues/Subscriptions	\$23.00	Class B water license renewal for Ellen Judd	05/30/23
MINNESOTA DEPARTMENT OF HEALTH	E 601-49440-433 Dues/Subscriptions	\$760.00	Service Connection Fee for period 4/1/23-6/30/23	05/30/23
PLUNKETTS PEST CONTROL INC	E 204-42210-310 Pest Control	\$85.60	Pest Control at Fire Hall	05/30/23
PLUNKETTS PEST CONTROL INC	E 100-41948-310 Pest Control	\$47.29	Pest Control at City Hall	05/30/23
PLUNKETTS PEST CONTROL INC	E 100-41946-310 Pest Control	\$47.30	Pest Control at Community Center	05/30/23
STEVE NORDMEIER	E 204-42210-215 Operating & Maintenance Supp	\$43.22	Air filters from Menards	05/30/23
TEAM LAB	E 100-43101-215 Operating & Maintenance Supp	\$1,022.50	Road Patch, 50 bags	05/30/23
TIMMS TRUCKING & EXCAVATING	E 100-45202-213 Gravel/Dirt/Rock/Asphalt/Mulch	\$96.62	Screened topsoil	05/30/23
TIMMS TRUCKING & EXCAVATING	E 100-45202-213 Gravel/Dirt/Rock/Asphalt/Mulch	\$36.86	Topsoil	05/30/23
TIMMS TRUCKING & EXCAVATING	E 100-43101-213 Gravel/Dirt/Rock/Asphalt/Mulch	\$48.91	3/4 rock with fines	05/30/23
TIMMS TRUCKING & EXCAVATING	E 100-45202-213 Gravel/Dirt/Rock/Asphalt/Mulch	\$552.00	Colored mulch	05/30/23
WHOLESALE TIRE	E 100-45202-300 Professional Services	\$60.00	Recycle tires from the park	05/30/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Jerry West	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41801-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Ellen Judd	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41425-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Connie Medeiros	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Travis Mullenmeister	06/01/23
		\$104,896.60		



**W W BLACKTOPPING, INC.**  
**700 INDUSTRIAL ROAD**  
**MANKATO MN 56001**  
**507-387-1518 OFFICE 507-387-2228 FAX**

Proposal Submitted To

CITY OF MORRISTOWN  
402 DIVISION ST S. PO BOX 362  
MORRISTOWN, MN 55052

Date 5-17-2023  
Phone ELLEN JUDD 507-497-1287  
Job Name STREET IMPROVEMENTS  
Job Location WASHINGTON ST & ANN ST.  
MORRISTOWN

We hereby submit specifications and estimates for:

**WASHINGTON STREET**

4" ASPHALT, REMOVE AND REPLACE = TOTAL \$15,800.00

AREA 186' X 24', 11' X 9', 12' X 9' = 4,671 SF. REMOVE EXISTING ASPHALT. INSTALL AGGREGATES ALONG PORTION OF WALK TO REDUCE RAMP STEEPNESS ALONG WALK. TEST ROLL EXISTING AGGREGATE BASE. SEE NOTE 2. FINE GRADE AND COMPACT EXISTING AGGREGATE BASE. PAVE A 4" ASPHALT PAVEMENT. DONE IN TWO LIFTS. ADHESIVE TACK OIL TO BOND FINAL LIFT OF WEARING COURSE.

**ANN STREET**

2" ASPHALT OVERLAY = TOTAL \$3,400.00

AREA 93' X 12'. 1,116 SF. MILL APPROPRIATE HEADERS. CLEAN EXISTING ASPHALT. APPLY AN ADHESIVE TACK OIL TO EXISTING ASPHALT. PAVE A 2" ASPHALT WEARING COURSE.

NOTE 1: NOT INCLUDED IN TOTAL PRICES: PAINT STRIPING, TURF RESTORATION, SHOULDERING, BACKFILLING, CONCRETE WORK STRUCTURES, CASTINGS, TILE, STORM PIPE, EXCAVATING, STABILIZATION FABRIC, CORRECTION TO BASE WORK, AND/OR BONDS.

NOTE 2: WW BLACKTOPPING IS ASSUMING EXISTING AGGREGATE BASE WILL BE SUITABLE FOR ASPHALT PAVING. IF EXISTING AGGREGATES ARE NOT SUITABLE OR IF A SOFT SPOT OCCURS, AN EXCAVATION WILL NEED TO BE PERFORMED WITH NEW AGGREGATES INSTALLED. ADDITIONAL COSTS WILL OCCUR.

**NOTICE OF LIEN RIGHTS:**

- A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.**
- B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

OWNER IS RESPONSIBLE FOR ALL PERMITS.

Notice to all overlay projects: If your driveway or parking lot is cracked and you are asking for an overlay on these areas, please be aware that the existing cracks may in time reappear on the new overlay.

Payment is to be made in full within 10 days of the completion of this work, unless otherwise stated above interest will be charged on all overdue accounts at the legal rate. All material and equipment is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. W W Blacktopping, Inc., shall have the right to sell or assign this contract and monies due thereunder. Purchaser agrees to execute a good and sufficient negotiable note for balance due.

**ACCEPTANCE PROPOSAL:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. I have read and understand the Notice of Lien Rights. Payment will be made as outlined above.

**ACCEPTED BY:** \_\_\_\_\_ **DATE OF ACCEPTANCE** \_\_\_\_\_

PLEASE SIGN AND RETURN ONE COPY TO OUR OFFICE. THANK YOU

**AUTHORIZED SIGNATURE:** ERIC HUGHES \_\_\_\_\_ **NOTE:** This proposal may be withdrawn by us if not accepted within 20 days.

**M & W Blacktopping, LLC**  
 P.O. Box 247 Faribault, MN 55021  
 Phone (507) 332-7974  
 Email: Clemkemwblacktopping@Gmail.com

**ESTIMATE & AGREEMENT**

DATE: May 24, 2023

BID: We hereby propose to furnish material and labor to complete the work outlined herein for the sum of:

To: City of Morristown  
 Attn: Ellen Judd  
 507-685-2302

\_\_\_\_\_ Dollars  
 (\$\_\_\_\_\_) Payments to be made as follows

We hereby submit specifications and bid for:

North Side of School  
 Remove existing blacktop  
 Shape and correct gravel base as needed  
 Pave 5" of blacktop  
 2 1/2" base lift  
 2 1/2" ware lift  
 FOR THE SUM OF: \$16,125.00

South Side of School  
 Edge mill  
 Clean street  
 Apply tack coat  
 Pave 1 1/2" of blacktop  
 FOR THE SUM OF: \$3,350.00

1<sup>st</sup> St.  
 Mill end joints  
 Clean street  
 Apply tack coat  
 Pave 1 1/2" of blacktop  
 FOR THE SUM OF: \$5,125.00

**FOR THE TOTAL SUM OF:  
 \$24,600.00**

PRICES SUBJECT TO CHANGE DUE TO OIL PRICES

<b>CONTRACTOR'S AGREEMENT</b>		<b>ACCEPTANCE OF BID</b>
We guarantee all material used in this contract to be as specified above And the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be Performed only upon written order and billed in addition to the sum covered By this contract. Agreements made with our workmen are not recognized.		The above specifications, terms and contract are satisfactory, and (I) (we) hereby authorize the performance of this work.
DATE	SIGNED	DATE
<b>5/24/2023</b>	<b>Chris Lemke</b>	
		SIGNED

THIS CONTRACT IS VOID 30 DAYS FROM DATE UNLESS SIGNED AND RETURNED TO BIDDER  
 WE COMPLY WITH ALL WORKMAN'S COMPENSATION & PROPERTY DAMAGE LIABILITY INSURANCE LAWS.



I, Richard J. Williams, Jr., Professional Land Surveyor, State of Minnesota, do hereby certify that this plat is a correct and true copy of the original as filed in my office, and that there are no wetlands as defined in 16

State of Minnesota  
County of Hennepin  
1885

The foregoing Surveyor's Certificate was accepted by me, the State Surveyor, Minnesota License No. 1885



The State Bank of Faribault approves of this plat.

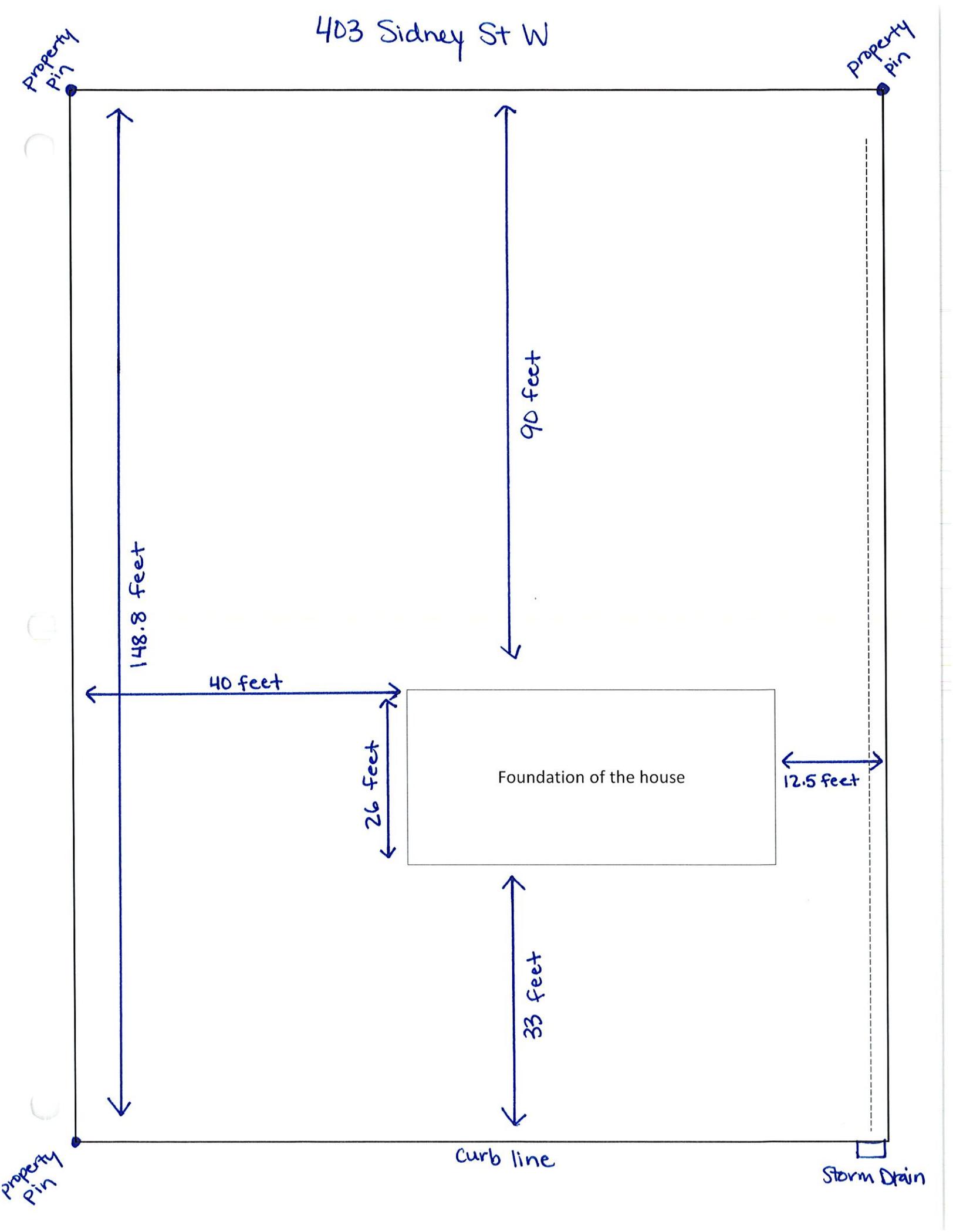
Be it known that on this the \_\_\_\_\_ day of \_\_\_\_\_, 1885, the Board of Directors of the State Bank of Faribault, Minnesota, did duly approve this plat.

Chairman

Be it known that on this the \_\_\_\_\_ day of \_\_\_\_\_, 1885, the Board of Directors of the State Bank of Faribault, Minnesota, did duly approve this plat.

Recorder

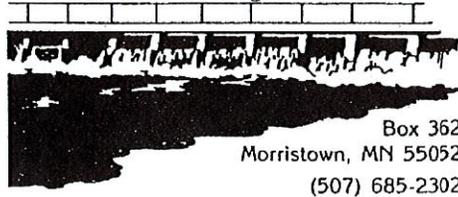
403 Sidney St W



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## RESOLUTION 2023-11

### Resolution Recognizing National Pregnancy and Infant Loss Awareness Day

**Whereas**, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy through early childhood; and

**Whereas**, Many of these parents live in, deliver in, have a child die in, or a bury a child in our community; and

**Whereas**, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organizations was founded 1987 to support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC) sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of infants and early childhood death; and

**Whereas**, Bereaved parents around the world remember their children annually on October 15 with a candle lighting at 7 pm. Some will remember their child/children in their homes while other will remember them in small gatherings around the state, across the nation and around the world; and would unify these parents in tribute to their children; and

**Whereas**, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

**Whereas**, In honor of the thousands of children that die each year in Minnesota Infants Remembered In Silence, Inc. (IRIS) respectfully request that October 15th, 2023 be recognized as Pregnancy and Infants Loss Remembrance Day.

**Now, Therefore, be it Resolved by the City Council of the City of Morristown, Minnesota to** adopt the above resolution on Monday, June 5, 2023.

Approved:

\_\_\_\_\_  
Tony Lindahl, Mayor

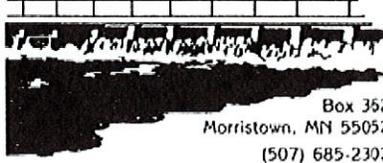
Attested:

\_\_\_\_\_  
Connie Medeiros, City Clerk

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 352  
Morristown, MN 55052  
(507) 685-2302

## RESOLUTION NO. 2023-10

### **AUTHORIZING THE CITY ADMINISTRATOR TO FILE AN APPLICATION WITH THE MINNESOTA MANAGEMENT AND BUDGET OFFICE FOR THE PURPOSE OF WATER AND SEWER IMPROVEMENTS**

**WHEREAS**, the Minnesota Management and Budget Office, has released application instructions for local governments and political subdivisions for 2024 capital budget requests; and,

**WHEREAS**, the City of Morristown has need for and intends to significantly improve its water and sewer distribution in the community; and,

**WHEREAS**, all requests must be made to the Minnesota Management and Budget Office by June 16, 2023; and,

**WHEREAS**, the City of Morristown has identified this project as its number one priority;

**NOW, THEREFORE BE IT RESOLVED**, the City Administrator through actions of the Mayor and City Council, is hereby authorized to execute and file an application on behalf of the City of Morristown, with the Minnesota Management and Budget Office for the project described above.

Moved by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_ that the foregoing resolution be adopted.

Voting Aye:

Voting No:

Resolution declared adopted this \_\_\_5th\_\_\_ day of \_\_\_June\_\_\_\_.

\_\_\_\_\_  
Mayor, City of Morristown

Attest: \_\_\_\_\_

# Investment Plan

## Current

Lake Country Bank		2023 Budget Projection	
Checking Account	\$ 1,422,396.89	General	\$ 714,670.00
Money Market	\$ 409,727.99	Fire	\$ 148,081.00
	<b>\$ 1,832,124.88</b>	Debt: Fire Hall	\$ 111,177.50
		Debt: Street Proj.	\$ 152,000.00
		Street Proj.	\$ 380,000.00
		Parks CRA	\$ 30,985.40
			<b>\$ 1,536,913.90</b>

## Proposed Investments

Entity	Type	Term	Interest Rate	Amount
Lake Country Bank	Checking	N/A	0.03%	\$ 150,000.00
Lake Country Bank	Money Market	N/A	0.52%	\$ -
PMA 4M Fund	Money Market	N/A	5.04%	\$ 625,000.00
Edward Jones	CD	12 mo.	5.30%	\$ 200,000.00
Edward Jones	CD	15 mo.	5.10%	\$ 200,000.00
Edward Jones	CD	18 mo.	5.15%	\$ 650,000.00
				<b>\$ 1,825,000.00</b>

# Maturity Schedule

	Place	Name	Type	Rate	Maturity Date	Maturity Value
<b>2023</b>	Edward Jones	Goldman Sachs	CD	3.25%	9/11/2023	\$ 20,000.00
	Lake Country	16189	CD	2.00%	10/31/2023	\$ 25,069.85
	Lake Country	16190	CD	2.00%	10/31/2023	\$ 62,674.66
	Edward Jones	Truist BK	CD	5.10%	11/13/2023	\$ 125,000.00
	Edward Jones	Wells Fargo BK	CD	5.10%	11/13/2023	\$ 125,000.00
				Coming Due in <b>2023</b>	\$	<b>357,744.51</b>
<b>2024</b>	Edward Jones	Charles Schwab	CD	4.75%	2/2/2024	\$ 90,000.00
	Edward Jones	Fifth Third Bk	CD	5.15%	5/14/2024	\$ 100,000.00
	Edward Jones	TBD	CD	TBD	6/6/2024	\$ 200,000.00
	Lake Country	16234	CD	4.00%	6/22/2024	\$ 80,000.00
	Edward Jones	Goldman Sachs	CD	3.30%	8/27/2024	\$ 14,000.00
	Edward Jones	TBD	CD	TBD	9/6/2024	\$ 200,000.00
	Edward Jones	State Bank of India	CD	3.10%	12/5/2024	\$ 9,000.00
	Edward Jones	TBD	CD	TBD	12/6/2024	\$ 650,000.00
				Coming Due in <b>2024</b>	\$	<b>1,343,000.00</b>
<b>2029</b>	Edward Jones	Monticello Indpt	Bond	3.00%	2/1/2029	\$ 10,000.00
				Coming Due in <b>2029</b>	\$	<b>10,000.00</b>
<b>2030</b>	Edward Jones	Alexandria Lake	Bond	3.25%	2/1/2030	\$ 10,000.00
	Edward Jones	Elk River	Bond	3.00%	2/1/2030	\$ 10,000.00
				Coming Due in <b>2030</b>	\$	<b>20,000.00</b>
<b>2031</b>	Edward Jones	Austin, MN	Bond	3.25%	2/1/2031	\$ 10,000.00
	Edward Jones	MN NE Met	Bond	3.50%	2/1/2031	\$ 20,000.00
	Edward Jones	Owatonna Indpt	Bond	3.00%	2/1/2031	\$ 5,000.00
	Edward Jones	St. Louis Cnty	Bond	2.38%	12/1/2031	\$ 10,000.00
				Coming Due in <b>2031</b>	\$	<b>45,000.00</b>
<b>2032</b>	Edward Jones	Chaska MN Indpt	Bond	3.00%	2/1/2032	\$ 15,000.00
	Edward Jones	Forest Lake	Bond	3.00%	2/1/2032	\$ 10,000.00
				Coming Due in <b>2032</b>	\$	<b>25,000.00</b>
<b>2034</b>	Edward Jones	Waconia	Bond	3.20%	2/1/2034	\$ 15,000.00
				Coming Due in <b>2034</b>	\$	<b>15,000.00</b>
<b>2035</b>	Edward Jones	St. Paul Hsg & Redev	Bond	3.25%	10/1/2035	\$ 10,000.00
				Coming Due in <b>2035</b>	\$	<b>10,000.00</b>

<b>\$ 1,468,000.00</b>
------------------------

**From:** devin@faribaultmn.org.

**To:** al@usabranninggroup.com, watervillesnackshack@yahoo.com, lwille@madisonlakemn.gov, marksybilrud@gmail.com, nort@faribaultmn.org, paltysalmon@gmail.com, spcfield@yahoo.com, fifty7man@aol.com, info@watervillemn.com,

**Subject:** Singing Hills Meeting Follow up

**Date:** Tue, May 2, 2023 4:29 pm

**Attachments:**

Hello,

Thank you to everyone who came to our meeting today! Just wanted to follow up with a little recap.

The Sakatah Singing Hills Collaborative Branding effort to bring tourism to the communities on and around the Sakatah Singing Hills Trail.

- Facebook account is set up (other socials will be added soon)
- Website/landing page currently being developed
- Video advertisement will go into production next week (The first video will be campfire theme)
- **\$1,000 yearly investment from each community**
- Waterville Chamber is working with DNR for trail signage
- \$500 in meta-advertising purchased
- Next meeting is TBD

Things to think about

- What website do you want to be linked to the landing page for your city's tourism
- A brief description of your city that makes it inviting for visitors
- High-quality photos of your cities and trail use
- Ideas for blog posts

Please share the link below with friends, family, and anyone else. This will help us narrow down a logo and slogan.

<https://forms.gle/QzZBXMZbGRRU7jN5A>

Best Regards,

**Devin Winjum**

Director of Marketing & Communications

Faribault Area Chamber of Commerce & Tourism

507-334-4381 | 507-491-3585 | Devin@faribaultmn.org

[www.faribaultmn.org](http://www.faribaultmn.org) | [www.visitfaribault.com](http://www.visitfaribault.com)

530 Wilson Avenue Faribault, MN 55021



Faribault Area  
**CHAMBER OF COMMERCE**  
*and Tourism*  
Serving Faribault Area Businesses Since 1913

# Special Assessment Reimbursement

New Business, Item: F

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## Topic:

Conflicting Interest Rate Accrual Dates

## Details:

Residents on the 2022 Street Project are concerned about the discrepancy between the “Notice of Hearing on Proposed Assessment” letter they received, and Resolution 2022-27 “Adopting Assessment for 2022 Street and Utility Improvement Project”. The first document states that interest will start accruing on November 1st, 2022. The second document states that interest will start accruing from the date of adoption of the assessment resolution; May 2nd, 2022. Rice County used the resolution to calculate the interest. The average “extra” interest residents are paying is \$298.00.

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## Proposal:

Reimburse residents the 182 days of “extra” interest

## Details:

Rice County cannot change the assessments at this time, however, the City can choose to reimburse residents the 182 days of “extra” interest that was added to their tax statements. The city would pay residents a total of \$14,827.15 to reimburse them for the extra days.

Rice County recommends the city issue checks to residents for the full amount, and allow the residents to use this money to pay their taxes.

# Special Assessment Parcel Detail by Project w/ Project Totals

Assessment 2022-40  
 Authority SP CITY OF MORRISTOWN  
 Descr 2022-40 Street and Utility Improvement

PIN	Term	rate	Extra Int Days	Year	Init Asmt Amount	Principal	Int Amount	Payment	Balance	Interest 2023	Interest 2022	Total	City Owes to Resident
20.22.4.76.013	20	6.00%	243	2023	\$3,597.84	\$179.89	\$359.59	\$539.48	\$3,417.95	\$215.87	\$36.08	\$251.95	\$107.64
20.22.4.76.054	20	6.00%	243	2023	\$5,266.40	\$263.32	\$526.35	\$789.67	\$5,003.08	\$368.79	\$52.81	\$421.60	\$104.75
20.22.4.76.055	20	6.00%	243	2023	\$27,191.29	\$1,359.56	\$2,717.64	\$4,077.20	\$25,831.73	\$1,904.14	\$272.66	\$2,176.79	\$540.85
20.22.4.76.056	20	6.00%	243	2023	\$20,862.21	\$1,043.11	\$2,085.08	\$3,128.19	\$19,819.10	\$1,460.93	\$209.19	\$1,670.12	\$414.96
20.22.4.76.067	20	6.00%	243	2023	\$6,600.28	\$330.01	\$659.67	\$989.68	\$6,270.27	\$462.20	\$66.18	\$528.39	\$131.28
20.22.4.76.071	20	6.00%	243	2023	\$7,089.57	\$354.47	\$708.57	\$1,063.04	\$6,735.10	\$496.47	\$71.09	\$567.56	\$141.01
20.22.4.76.072	20	6.00%	243	2023	\$18,871.89	\$943.59	\$1,886.15	\$2,829.74	\$17,928.30	\$1,321.55	\$189.24	\$1,510.78	\$375.37
20.22.4.76.073	20	6.00%	243	2023	\$14,803.34	\$740.16	\$1,479.52	\$2,219.68	\$14,063.18	\$1,036.64	\$148.44	\$1,185.08	\$294.44
20.22.4.76.074	20	6.00%	243	2023	\$14,061.69	\$703.08	\$1,405.40	\$2,108.48	\$13,358.61	\$984.70	\$141.00	\$1,125.71	\$279.69
20.22.4.76.075	20	6.00%	243	2023	\$19,642.85	\$982.14	\$1,963.21	\$2,945.35	\$18,660.71	\$1,375.54	\$196.97	\$1,572.51	\$390.70
20.22.4.76.076	20	6.00%	243	2023	\$11,803.42	\$590.17	\$1,179.70	\$1,769.87	\$11,213.25	\$826.57	\$118.36	\$944.92	\$234.78
20.22.4.76.080	20	6.00%	243	2023	\$14,458.52	\$722.92	\$1,445.06	\$2,167.98	\$13,735.60	\$1,012.49	\$144.98	\$1,157.47	\$287.59
20.22.4.76.082	20	6.00%	243	2023	\$15,598.96	\$779.94	\$1,559.04	\$2,338.98	\$14,819.02	\$1,092.35	\$156.42	\$1,248.77	\$310.27
20.22.4.76.083	20	6.00%	243	2023	\$14,774.67	\$738.73	\$1,476.66	\$2,215.39	\$14,035.94	\$1,034.63	\$148.15	\$1,182.79	\$293.87
20.22.4.76.084	20	6.00%	243	2023	\$17,054.92	\$852.74	\$1,704.56	\$2,557.30	\$16,202.18	\$1,194.31	\$171.02	\$1,365.33	\$339.23
20.22.4.76.085	20	6.00%	243	2023	\$9,176.48	\$458.82	\$917.15	\$1,375.97	\$8,717.66	\$642.61	\$92.02	\$734.63	\$182.52
20.22.4.76.086	20	6.00%	243	2023	\$56,436.46	\$2,821.82	\$5,640.55	\$8,462.37	\$53,614.64	\$3,952.10	\$565.91	\$4,518.01	\$1,122.54
20.22.4.76.087	20	6.00%	243	2023	\$22,319.51	\$1,115.97	\$2,230.73	\$3,346.70	\$21,203.54	\$1,562.98	\$223.81	\$1,786.79	\$443.94
20.22.4.76.091	20	6.00%	243	2023	\$18,695.04	\$934.75	\$1,868.48	\$2,803.23	\$17,760.29	\$1,309.17	\$187.46	\$1,496.63	\$371.85
20.22.4.76.092	20	6.00%	243	2023	\$14,379.26	\$718.96	\$1,437.14	\$2,156.10	\$13,660.30	\$1,006.94	\$144.19	\$1,151.13	\$286.01
20.22.4.76.093	20	6.00%	243	2023	\$14,763.66	\$738.18	\$1,475.56	\$2,213.74	\$14,025.48	\$1,033.86	\$148.04	\$1,181.90	\$293.66
20.22.4.76.094	20	6.00%	243	2023	\$13,636.67	\$681.83	\$1,362.92	\$2,044.75	\$12,954.84	\$954.94	\$136.74	\$1,091.68	\$271.24
20.22.4.76.095	20	6.00%	243	2023	\$21,857.77	\$1,092.88	\$2,184.58	\$3,277.46	\$20,764.89	\$1,530.64	\$219.18	\$1,749.82	\$434.76
20.22.4.76.099	20	6.00%	243	2023	\$24,314.89	\$1,215.74	\$2,430.16	\$3,645.90	\$23,099.15	\$1,702.71	\$243.82	\$1,946.53	\$483.63
20.22.4.76.100	20	6.00%	243	2023	\$13,975.06	\$698.75	\$1,396.74	\$2,095.49	\$13,276.31	\$978.64	\$140.13	\$1,118.77	\$277.97
20.22.4.76.101	20	6.00%	243	2023	\$13,212.26	\$660.61	\$1,320.50	\$1,981.11	\$12,551.65	\$925.22	\$132.48	\$1,057.70	\$262.80
20.22.4.76.102	20	6.00%	243	2023	\$12,191.36	\$609.56	\$1,218.47	\$1,828.03	\$11,581.80	\$853.73	\$122.25	\$975.98	\$242.49
20.22.4.76.103	20	6.00%	243	2023	\$20,521.97	\$1,026.09	\$2,051.07	\$3,077.16	\$19,495.88	\$1,437.10	\$205.78	\$1,642.88	\$408.19
20.22.4.76.104	20	6.00%	243	2023	\$5,554.16	\$277.70	\$555.11	\$832.81	\$5,276.46	\$388.94	\$55.69	\$444.64	\$110.47
20.22.4.76.105	20	6.00%	243	2023	\$16,274.75	\$813.73	\$1,626.58	\$2,440.31	\$15,461.02	\$1,139.68	\$163.19	\$1,302.87	\$323.71
20.22.4.76.106	20	6.00%	243	2023	\$12,284.20	\$614.21	\$1,227.75	\$1,841.96	\$11,669.99	\$860.23	\$123.18	\$983.41	\$244.34
20.22.4.76.107	20	6.00%	243	2023	\$18,948.55	\$947.42	\$1,893.82	\$2,841.24	\$18,001.13	\$1,326.92	\$190.00	\$1,516.92	\$376.90

# Special Assessment Parcel Detail by Project w/ Project Totals

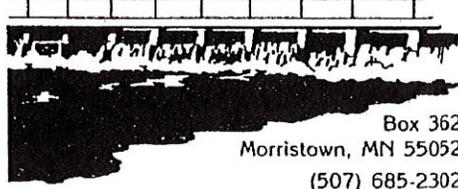
Assessment Authority Descr  
 2022-40 SP CITY OF MORRISTOWN  
 2022-40 Street and Utility Improvement

PIN	Term	rate	Extra Int Days	Year	Init Asmt Amount	Principal	Int Amount	Payment	Balance	Interest 2023	Interest 2022	Total	City Owes to Resident
20.22.4.76.108	20	6.00%	243	2023	\$11,647.29	\$582.36	\$1,164.09	\$1,746.45	\$11,064.93	\$815.63	\$116.79	\$932.42	\$231.67
20.22.4.76.109	20	6.00%	243	2023	\$26,365.22	\$1,318.26	\$2,635.08	\$3,953.34	\$25,046.96	\$1,846.29	\$264.37	\$2,110.66	\$524.42
20.22.4.76.110	20	6.00%	243	2023	\$32,768.42	\$1,638.42	\$3,275.05	\$4,913.47	\$31,130.00	\$2,294.69	\$328.58	\$2,623.27	\$651.78
20.22.4.76.114	20	6.00%	243	2023	\$16,234.15	\$811.70	\$1,622.53	\$2,434.23	\$15,422.45	\$1,136.84	\$162.79	\$1,299.63	\$322.90
20.22.4.76.116	20	6.00%	243	2023	\$33,766.50	\$1,688.32	\$3,374.80	\$5,063.12	\$32,078.18	\$2,364.58	\$338.59	\$2,703.17	\$671.63
20.27.1.00.001	20	6.00%	243	2023	\$33,513.60	\$1,675.68	\$3,349.52	\$5,025.20	\$31,837.92	\$2,346.87	\$336.05	\$2,682.92	\$666.60
20.27.1.01.002	20	6.00%	243	2023	\$11,960.54	\$598.02	\$1,195.40	\$1,793.42	\$11,362.52	\$837.57	\$119.93	\$957.50	\$237.90
20.27.1.01.003	20	6.00%	243	2023	\$18,254.92	\$912.74	\$1,824.49	\$2,737.23	\$17,342.18	\$1,278.34	\$183.05	\$1,461.39	\$363.10
20.27.1.01.004	20	6.00%	243	2023	\$17,426.49	\$871.32	\$1,741.69	\$2,613.01	\$16,555.17	\$1,220.33	\$174.74	\$1,395.07	\$346.62
20.27.1.01.006	20	6.00%	243	2023	\$9,814.49	\$490.72	\$980.91	\$1,471.63	\$9,323.77	\$687.28	\$88.41	\$785.70	\$195.21
20.27.1.01.007	20	6.00%	243	2023	\$7,102.76	\$355.13	\$709.89	\$1,065.02	\$6,747.63	\$497.39	\$71.22	\$568.61	\$141.28
20.27.1.03.001	20	6.00%	243	2023	\$1,277.64	\$63.88	\$127.69	\$191.57	\$1,213.76	\$89.47	\$12.81	\$102.28	\$25.41
20.27.1.03.008	20	6.00%	243	2023	\$897.12	\$44.85	\$89.66	\$134.51	\$852.27	\$62.82	\$9.00	\$71.82	\$17.84
20.27.1.03.011	20	6.00%	243	2023	\$1,189.44	\$59.47	\$118.88	\$178.35	\$1,129.97	\$83.29	\$11.93	\$95.22	\$23.66
20.27.1.03.012	20	6.00%	243	2023	\$1,189.44	\$59.47	\$118.88	\$178.35	\$1,129.97	\$83.29	\$11.93	\$95.22	\$23.66
							<b>\$74,322.07</b>			<b>\$52,038.27</b>	<b>\$7,456.66</b>	<b>\$59,494.92</b>	<b>\$14,827.15</b>

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362

Morristown, MN 55052

(507) 685-2302

## RESOLUTION 2022-27

### RESOLUTION ADOPTING ASSESSMENT FOR 2022 STREET AND UTILITY IMPROVEMENT PROJECT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the **2022 Street and Utility Improvement Project**, which includes improvements on the following streets:

- Main Street from west end to Division Street
- 2nd Street SW from Main Street to approximately 100' north of Sidney Street
- 2nd Street NW from Main Street to W Franklin Street
- 3rd Street NW from Main Street to W Franklin Street
- 4th Street SW from south end to Main Street
- 4th Street NW from Main Street to W Franklin Street

by construction of sanitary sewer spot repair, water main, water main services, storm sewer, concrete curb and gutter, aggregate base, bituminous surfacing, turf restoration, and miscellaneous items required to complete the improvements, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments, including principal and interest, extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2023, and will bear interest at a rate not to exceed 6.0 percent per annum from the date of the adoption of the assessment resolution.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Rice County Property Tax and Elections Director pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by October 31, 2022; He may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the Rice County Property Tax and Elections Director to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 2nd day of May, 2022, with the following vote: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_.

Attested:

Approved:

\_\_\_\_\_  
City Clerk/Treasurer, Lisa Duban

\_\_\_\_\_  
Mayor, Tony Lindahl

**NOTICE OF HEARING ON PROPOSED ASSESSMENT**

MORRISTOWN MN 55052

Notice is hereby given that the Morristown city council will meet at 7:00 p.m. on Monday, May 2, 2022, at the Morristown City Hall, to consider, and possibly adopt, the proposed assessment for the **2022 Street and Utility Improvement Project**, which includes improvements on the following streets:

- Main Street from west end to Division Street
- 2nd Street SW from Main Street to approximately 100' north of Sidney Street
- 2nd Street NW from Main Street to W Franklin Street
- 3rd Street NW from Main Street to W Franklin Street
- 4th Street SW from south end to Main Street
- 4th Street NW from Main Street to W Franklin Street

Improvements include but are not limited to construction of sanitary sewer spot repair, water main, water main services, storm sewer, concrete curb and gutter, aggregate base, bituminous surfacing, turf restoration, and miscellaneous items required to complete the improvements. Adoption by the council of the proposed assessment may occur at the hearing. The area proposed to be assessed for such improvements includes properties abutting such improvements, and non-abutting properties that benefit from the improvements.

The amount to be specially assessed against your particular lot, piece, or parcel of land, described as:

2022476084 Lot 15 Block 22 of ADAMS & ALLENS ADD - ADAMS & ALLENS S2 LOTS 15 & 16 B22

has been calculated as follows:

Water Main	157.50	L.F.	@	\$36.23	=	\$5,706.23
Water Service	1.00	Each	@	\$3,201.50	=	\$3,201.50
Reconstructed Street	78.75	L.F.	@	\$72.64	=	\$5,720.40
Storm Sewer	6,222.00	S.F.	@	\$0.27	=	\$1,679.94
Reclaim & Pave	0.00	L.F.	@	\$10.08	=	\$0.00
Reconstructed Sidewalk	0.00	L.F.	@	\$37.86	=	\$0.00
New Sidewalk	0.00	L.F.	@	\$61.56	=	\$0.00
Curb & Gutter Replacement	0.00	L.F.	@	\$27.04	=	\$0.00
Concrete Driveway	0.00	S.Y.	@	\$95.93	=	\$0.00
Bituminous Driveway	36.22	S.Y.	@	\$20.62	=	\$746.86

**TOTAL ASSESSMENT**

**\$17,054.92**

Such assessment is proposed to be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2023, and will bear interest at a rate not to exceed 6.00 percent per annum after October 31, 2022. To the first installment shall be added interest on the entire assessment from November 1, 2022, until December 31, 2023. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the Rice County Property Tax and Elections Director on November 1, 2022, pay the entire assessment on such property to the office of the City Clerk. **No interest shall be charged if the entire assessment is paid by October 31, 2022.** You may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is not to exceed 6.00 percent per year. The right to partially prepay the assessment is available.



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# New Juneteenth Holiday Will Be Effective This Year

May 23, 2023

**A provision included in the state and local government omnibus bill adjusts the previous effective date to make the holiday required this year.**

A bill to establish Juneteenth as a state-recognized holiday, [HF 48](#) (Rep. Ruth Richardson, DFL-Mendota Heights/Sen. Bobby Champion, DFL-Minneapolis), was passed off the Senate floor on Jan. 26 with a vote of 57-8. On Feb. 2, it was passed by the House by a vote of 126-1. The bill was signed into law by Gov. Tim Walz.

The holiday is to recognize the date on which slavery was abolished in the United States. Public business cannot be conducted on June 19 in observance of the holiday.

The new law was set to go into effect on Aug. 1, 2023, however, a provision contained in [HF 1830](#) (Rep. Ginny Klevorn, DFL-Plymouth/Sen. Samakab Hussein, DFL-St. Paul), the state and local government omnibus bill, changes the effective date to make the new holiday effective before June 19 of this year, requiring that the day be observed.

The HF 1830 conference committee report containing the updated effective date was passed by the House and Senate and will now go to Gov. Tim Walz to be signed. Cities will need to update their existing schedules to reflect the June 19 holiday and make any necessary adjustments.

[Read more news articles](#)

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Your LMC Resource

Alex Hassel

Intergovernmental Relations Representative

(651) 281-1261 or (800) 925-1122

[ahassel@lmc.org](mailto:ahassel@lmc.org)

# 2024 Proposed Levy

Fund	Homeowners Assessed Total Costs		Homeowners Assessed Remaining Costs	
	3 million	4.2 million	3 million	4.2 million
	2021	2022	2023	2024
General Fund	\$362,433	\$379,144	\$343,440	\$353,743
Fire Relief Fund	\$5,000	\$5,000	\$5,000	\$5,000
Fire Department Fund	\$11,425	\$36,740	\$36,908	\$37,078
Revolving Loan Fund	\$2,000	\$2,000	\$2,000	\$2,000
Fire Hall Debt Fund	\$39,400	\$39,400	\$110,990	\$110,053
2022 Street Capital Project Bond Fund	\$0	\$0	\$77,750	\$75,702
2024 Street Project	\$0	\$0	\$0	\$79,742
Total	\$420,258	\$462,284	\$576,088	\$663,318
Levy Increase		10.0%	24.6%	15.1%
			3.6%	26.3%

SCENARIO A

**City of Morristown, Minnesota**

\$1,655,000 General Obligation Improvement Bonds, Series 2023A

Preliminary Non-Rated Rates as of 5/30/23 plus 0.25%

Scenario A

**105% Levy**

Date	Total P+I	CIF	105% Levy	Less: Special Assessment Revenue*	Net Levy	Levy Year	Collection Year
03/01/2024	-	-	-	-	-	-	-
03/01/2025	110,448.75	(110,448.75)	-	-	-	-	-
03/01/2026	128,632.50	-	135,064.13	55,321.37	79,742.76	2024	2025
03/01/2027	126,377.50	-	132,696.38	55,321.37	77,375.01	2025	2026
03/01/2028	129,205.00	-	135,665.25	55,321.38	80,343.87	2026	2027
03/01/2029	126,865.00	-	133,208.25	55,321.38	77,886.87	2027	2028
03/01/2030	129,525.00	-	136,001.25	55,321.37	80,679.88	2028	2029
03/01/2031	126,990.00	-	133,339.50	55,321.38	78,018.12	2029	2030
03/01/2032	129,455.00	-	135,927.75	55,321.38	80,606.37	2030	2031
03/01/2033	126,725.00	-	133,061.25	55,321.37	77,739.88	2031	2032
03/01/2034	128,925.00	-	135,371.25	55,321.37	80,049.88	2032	2033
03/01/2035	130,850.00	-	137,392.50	55,321.37	82,071.13	2033	2034
03/01/2036	127,450.00	-	133,822.50	55,321.38	78,501.12	2034	2035
03/01/2037	128,970.00	-	135,418.50	55,321.38	80,097.12	2035	2036
03/01/2038	130,187.50	-	136,696.88	55,321.38	81,375.50	2036	2037
03/01/2039	131,092.50	-	137,647.13	55,321.38	82,325.75	2037	2038
03/01/2040	126,675.00	-	133,008.75	55,321.37	77,687.38	2038	2039
03/01/2041	127,162.50	-	133,520.63	55,321.38	78,199.25	2039	2040
03/01/2042	127,362.50	-	133,730.63	55,321.37	78,409.26	2040	2041
03/01/2043	127,270.00	-	133,633.50	55,321.38	78,312.12	2041	2042
03/01/2044	126,880.00	-	133,224.00	55,321.38	77,902.62	2042	2043
03/01/2045	131,187.50	-	137,746.88	55,321.38	82,425.50	2043	2044
<b>Total</b>	<b>\$2,678,236.25</b>	<b>(110,448.75)</b>	<b>\$2,696,176.88</b>	<b>\$1,106,427.52</b>	<b>\$1,589,749.36</b>		

\*Special assessment revenue is based on assessments totaling \$600,000 assessed at a rate of 6.60% (2% over the average coupon, rounded to the nearest 0.05%), with equal annual payments spread over 20 years.

<b>Scenario A</b>	
Project Cost:	<b>\$3,000,000</b>
Assessments:	Project cost reduced by \$1,500,000 before assessments <b>40% of REMAINING construction costs</b>
2024 Levy Amount:	<b>\$79,742</b>
2024 Levy Increase:	<b>15%</b>
Notes:	Homeowners on street project pay less in assessments. All homeowners in the city see a 15% tax increase.

SCENARIO B

**City of Morristown, Minnesota**

\$2,970,000 General Obligation Improvement Bonds, Series 2023A

Preliminary Non-Rated Rates as of 5/30/23 plus 0.25%

Scenario B

**105% Levy**

Date	Total P+I	CIF	105% Levy	Less: Special Assessment Revenue*	Net Levy	Levy Year	Collection Year
03/01/2024	-	-	-	-	-		
03/01/2025	198,165.00	(198,165.00)	-	-	-		
03/01/2026	232,110.00	-	243,715.50	99,578.48	144,137.02	2024	2025
03/01/2027	228,010.00	-	239,410.50	99,578.47	139,832.03	2025	2026
03/01/2028	229,060.00	-	240,513.00	99,578.48	140,934.52	2026	2027
03/01/2029	229,965.00	-	241,463.25	99,578.48	141,884.77	2027	2028
03/01/2030	230,675.00	-	242,208.75	99,578.48	142,630.27	2028	2029
03/01/2031	231,190.00	-	242,749.50	99,578.47	143,171.03	2029	2030
03/01/2032	231,510.00	-	243,085.50	99,578.47	143,507.03	2030	2031
03/01/2033	231,635.00	-	243,216.75	99,578.48	143,638.27	2031	2032
03/01/2034	231,435.00	-	243,006.75	99,578.48	143,428.27	2032	2033
03/01/2035	230,900.00	-	242,445.00	99,578.49	142,866.51	2033	2034
03/01/2036	229,950.00	-	241,447.50	99,578.49	141,869.01	2034	2035
03/01/2037	228,642.50	-	240,074.63	99,578.47	140,496.16	2035	2036
03/01/2038	231,967.50	-	243,565.88	99,578.47	143,987.41	2036	2037
03/01/2039	229,687.50	-	241,171.88	99,578.47	141,593.41	2037	2038
03/01/2040	227,015.00	-	238,365.75	99,578.47	138,787.28	2038	2039
03/01/2041	228,940.00	-	240,387.00	99,578.48	140,808.52	2039	2040
03/01/2042	230,300.00	-	241,815.00	99,578.47	142,236.53	2040	2041
03/01/2043	231,085.00	-	242,639.25	99,578.47	143,060.78	2041	2042
03/01/2044	231,285.00	-	242,849.25	99,578.47	143,270.78	2042	2043
03/01/2045	230,890.00	-	242,434.50	99,578.48	142,856.02	2043	2044
<b>Total</b>	<b>\$4,804,417.50</b>	<b>(198,165.00)</b>	<b>\$4,836,565.13</b>	<b>\$1,991,569.52</b>	<b>\$2,844,995.61</b>		

\*Special assessment revenue is based on assessments totaling \$1,080,000 assessed at a rate of 6.60% (2% over the average coupon, rounded to the nearest 0.05%), with equal annual payments spread over 20 years.

<b>Scenario B</b>	
Project Cost:	<b>\$4,200,000</b>
Assessments:	Project cost reduced by \$1,500,000 before assessments <b>40% of REMAINING construction costs</b>
2024 Levy Amount:	<b>\$144,140</b>
2024 Levy Increase:	<b>26.3%</b>
Notes:	Homeowners on street project pay less in assessments. All homeowners in the city see a 26% tax increase.

SCENARIO A

**City of Morristown, Minnesota**

\$1,545,000 General Obligation Improvement Bonds, Series 2024A

Preliminary Non-Rated Rates as of 5/30/23 plus 0.25%

Scenario A

**105% Levy**

Date	Total P+I	105% Levy	Less:	Equals:	Levy Year	Collection Year
			Special Assessment Revenues*	Net Levy		
03/01/2024	-	-	-	-	-	-
03/01/2025	118,080.00	123,984.00	110,642.75	13,341.25	2023	2024
03/01/2026	120,955.00	127,002.75	110,642.75	16,360.00	2024	2025
03/01/2027	118,700.00	124,635.00	110,642.76	13,992.24	2025	2026
03/01/2028	121,527.50	127,603.88	110,642.76	16,961.12	2026	2027
03/01/2029	119,187.50	125,146.88	110,642.75	14,504.13	2027	2028
03/01/2030	116,847.50	122,689.88	110,642.76	12,047.11	2028	2029
03/01/2031	119,507.50	125,482.88	110,642.76	14,840.12	2029	2030
03/01/2032	116,972.50	122,821.13	110,642.74	12,178.39	2030	2031
03/01/2033	119,437.50	125,409.38	110,642.76	14,766.62	2031	2032
03/01/2034	116,637.50	122,469.38	110,642.75	11,826.63	2032	2033
03/01/2035	118,767.50	124,705.88	110,642.75	14,063.13	2033	2034
03/01/2036	120,580.00	126,609.00	110,642.74	15,966.26	2034	2035
03/01/2037	117,100.00	122,955.00	110,642.75	12,312.25	2035	2036
03/01/2038	118,540.00	124,467.00	110,642.75	13,824.25	2036	2037
03/01/2039	119,672.50	125,656.13	110,642.76	15,013.37	2037	2038
03/01/2040	120,487.50	126,511.88	110,642.75	15,869.13	2038	2039
03/01/2041	120,975.00	127,023.75	110,642.76	16,380.99	2039	2040
03/01/2042	121,175.00	127,233.75	110,642.75	16,591.00	2040	2041
03/01/2043	121,082.50	127,136.63	110,642.76	16,493.87	2041	2042
03/01/2044	120,692.50	126,727.13	110,642.75	16,084.38	2042	2043
<b>Total</b>	<b>\$2,386,925.00</b>	<b>\$2,506,271.25</b>	<b>\$2,212,855.06</b>	<b>\$293,416.19</b>		

\*Special assessment revenue is based on assessments totaling \$1,200,000 assessed at a rate of 6.60% (2% over the average coupon, rounded to the nearest 0.05%), with equal annual payments spread over 20 years.

<b>Scenario C</b>	
Project Cost:	<b>\$3,000,000</b>
Assessments:	Same as 2022 Street Project <b>40% of TOTAL construction costs</b>
2024 Levy Amount:	<b>\$13,345</b>
2024 Levy Increase:	<b>3.6%</b>
Notes:	Homeowners on street project pay less in assessments. All homeowners in the city see a 3.6% tax increase.

SCENARIO B

**City of Morristown, Minnesota**

\$2,770,000 General Obligation Improvement Bonds, Series 2024A

Preliminary Non-Rated Rates as of 5/30/23 plus 0.25%

Scenario B

**105% Levy**

Date	Total P+I	105% Levy	Less:	Equals:	Levy Year	Collection Year
			Special Assessment Revenues*	Net Levy		
03/01/2024	-	-	-	-	-	-
03/01/2025	211,985.00	222,584.25	154,899.85	67,684.40	2023	2024
03/01/2026	213,160.00	223,818.00	154,899.85	68,918.15	2024	2025
03/01/2027	214,265.00	224,978.25	154,899.86	70,078.39	2025	2026
03/01/2028	215,315.00	226,080.75	154,899.86	71,180.89	2026	2027
03/01/2029	216,220.00	227,031.00	154,899.85	72,131.15	2027	2028
03/01/2030	211,930.00	222,526.50	154,899.85	67,626.65	2028	2029
03/01/2031	212,640.00	223,272.00	154,899.85	68,372.15	2029	2030
03/01/2032	213,155.00	223,812.75	154,899.85	68,912.90	2030	2031
03/01/2033	213,475.00	224,148.75	154,899.85	69,248.90	2031	2032
03/01/2034	213,475.00	224,148.75	154,899.86	69,248.89	2032	2033
03/01/2035	213,145.00	223,802.25	154,899.84	68,902.41	2033	2034
03/01/2036	212,407.50	223,027.88	154,899.85	68,128.03	2034	2035
03/01/2037	216,317.50	227,133.38	154,899.86	72,233.52	2035	2036
03/01/2038	214,642.50	225,374.63	154,899.84	70,474.79	2036	2037
03/01/2039	212,590.00	223,219.50	154,899.86	68,319.64	2037	2038
03/01/2040	215,150.00	225,907.50	154,899.86	71,007.64	2038	2039
03/01/2041	212,075.00	222,678.75	154,899.86	67,778.89	2039	2040
03/01/2042	213,675.00	224,358.75	154,899.86	69,458.89	2040	2041
03/01/2043	214,702.50	225,437.63	154,899.85	70,537.78	2041	2042
03/01/2044	215,147.50	225,904.88	154,899.85	71,005.03	2042	2043
<b>Total</b>	<b>\$4,275,472.50</b>	<b>\$4,489,246.13</b>	<b>\$3,097,997.06</b>	<b>\$1,391,249.07</b>		

\*Special assessment revenue is based on assessments totaling \$1,680,000 assessed at a rate of 6.60% (2% over the average coupon, rounded to the nearest 0.05%), with equal annual payments spread over 20 years.

<b>Scenario D</b>	
Project Cost:	<b>\$4,200,000</b>
Assessments:	Same as 2022 Street Project <b>40% of TOTAL construction costs</b>
2024 Levy Amount:	<b>\$67,700</b>
2024 Levy Increase:	<b>13%</b>
Notes:	Homeowners on street project pay less in assessments. All homeowners in the city see a 13.1% tax increase.

**Project Summary**

Development Analysis For:	MORRT 2024 SUIP	Date:	3/23/2023
Location:	Morristown, MN		
Project Number:	172286		
Estimate By:	Brent Kavitz		

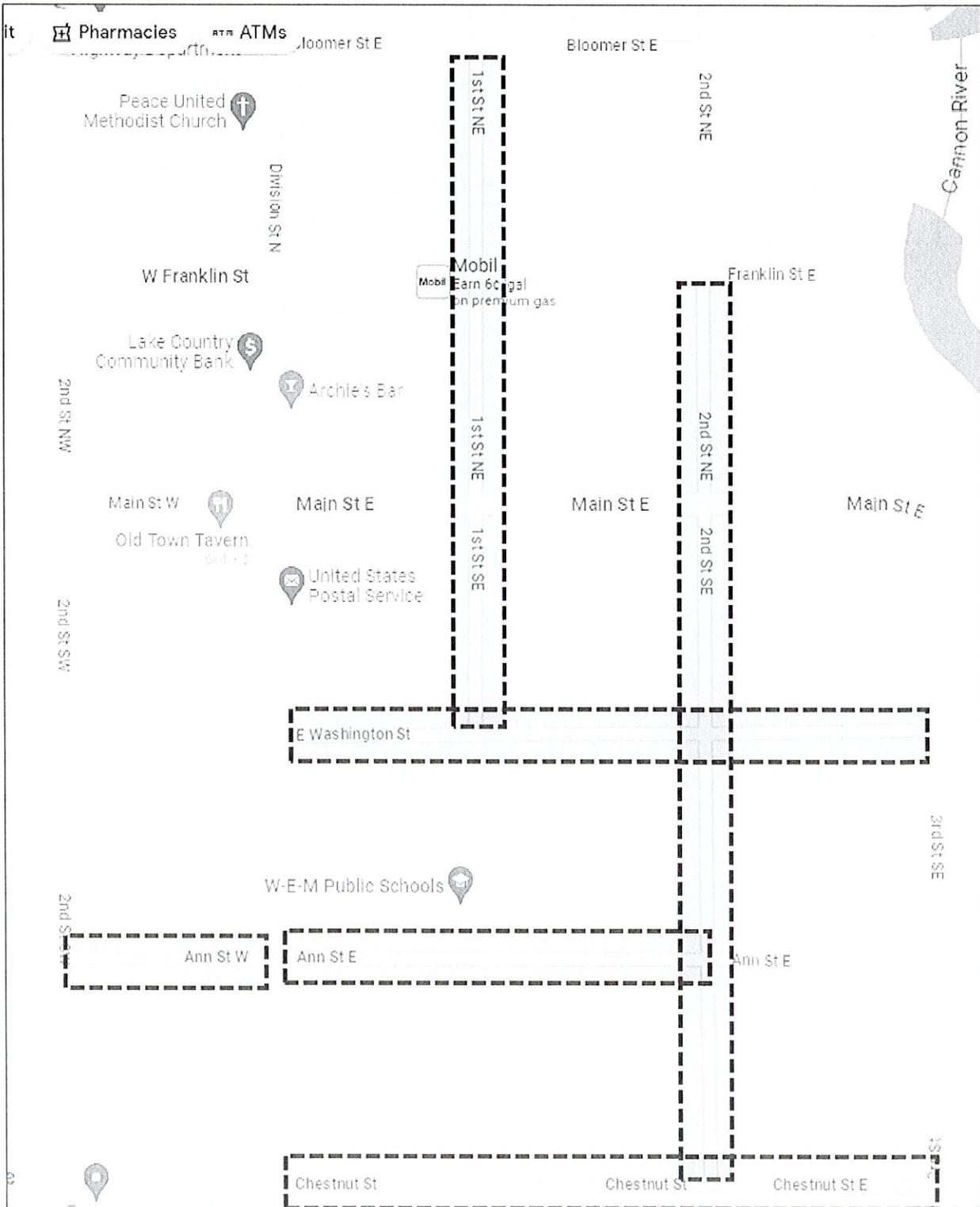
PRELIMINARY PROJECT COSTS		Ann St. SW	Ann St. E	Chestnut St. E	Washington St. E	1st St. NE & SE	2nd St. NE & SE
Sanitary Sewer Mains	\$11,500	\$2,000	\$2,000	\$0	\$2,500	\$2,500	\$2,500
Water Mains	\$476,925	\$30,700	\$0	\$108,350	\$90,475	\$115,000	\$132,400
Storm Sewer System	\$344,000	\$26,500	\$74,000	\$74,000	\$45,000	\$64,500	\$60,000
Subdrain System	\$201,200	\$11,800	\$24,500	\$36,900	\$38,400	\$38,400	\$51,200
Service Connections	\$142,500	\$5,000	\$0	\$25,000	\$15,000	\$52,500	\$45,000
Streets & Paving	\$1,481,320	\$60,360	\$254,250	\$217,460	\$301,550	\$356,750	\$290,950
Grading	\$9,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Erosion Control	\$61,340	\$2,748	\$9,010	\$10,948	\$9,515	\$14,515	\$14,604
Lump Sums (Mob., TC, & Extra)	\$327,334	\$16,813	\$43,891	\$56,959	\$60,533	\$77,540	\$71,598
<b>ESTIMATED CONSTRUCTION COST</b>	<b>\$3,055,119</b>	<b>\$156,921</b>	<b>\$409,651</b>	<b>\$531,617</b>	<b>\$564,973</b>	<b>\$723,705</b>	<b>\$668,252</b>
Construction Contingency	\$305,512	\$15,692	\$40,965	\$53,162	\$56,497	\$72,371	\$66,825
<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	<b>\$3,360,631</b>	<b>\$172,613</b>	<b>\$450,616</b>	<b>\$584,779</b>	<b>\$621,471</b>	<b>\$796,076</b>	<b>\$735,078</b>
Engineering Legal & Admin	\$840,158	\$43,153	\$112,654	\$146,195	\$155,368	\$199,019	\$183,769

<b>Total Project Cost</b>	<b>\$4,200,789</b>	<b>\$215,766</b>	<b>\$563,270</b>	<b>\$730,974</b>	<b>\$776,838</b>	<b>\$995,095</b>	<b>\$918,847</b>
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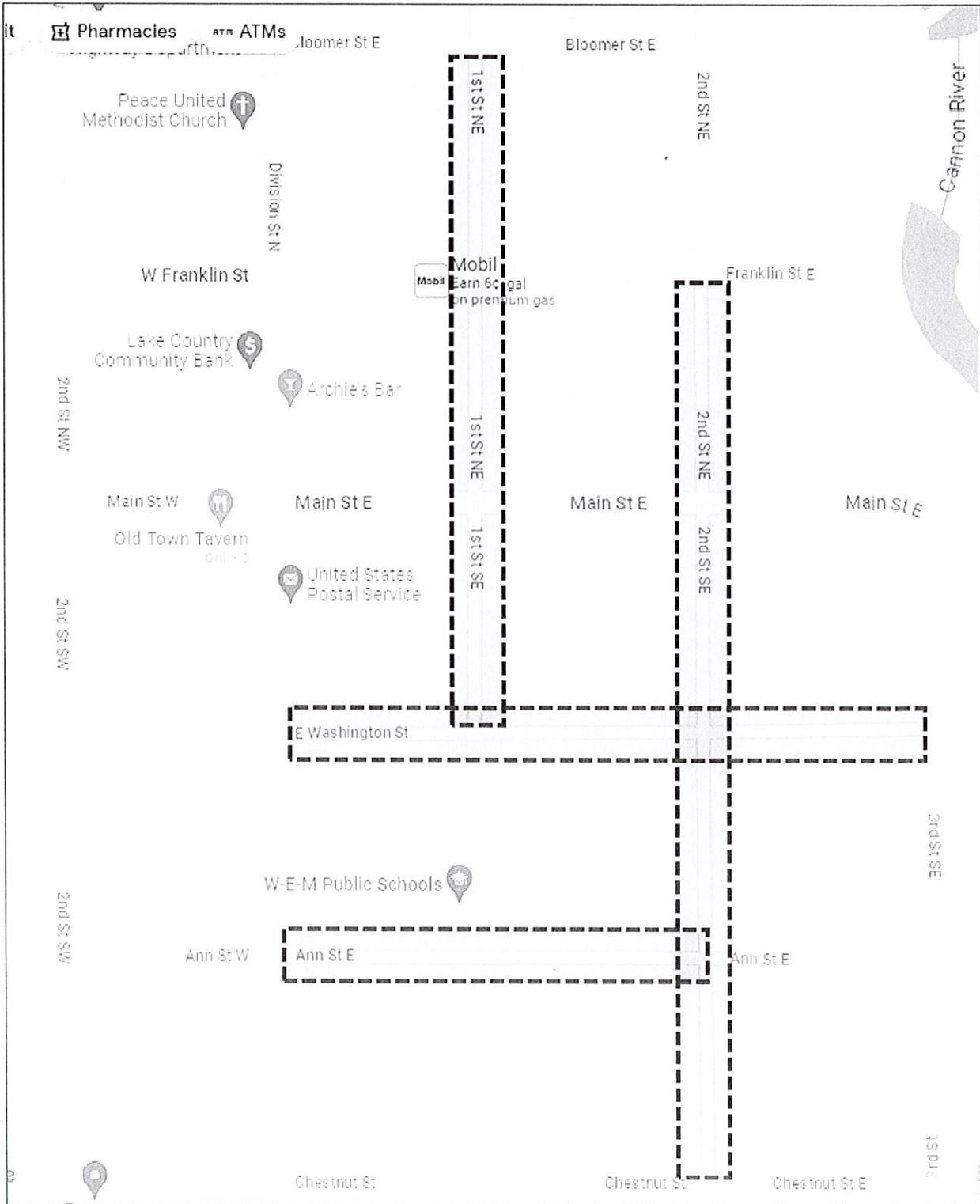
# Proposed Road Construction Locations

	Scenario E 4.2 Million	Scenario F 3 million	Scenario G 3 million	Scenario H 3 million	Scenario I 3 million
Ann St W	\$215,766.00	\$0.00	\$0.00	\$0.00	\$0.00
Ann St E	\$563,270.00	\$563,270.00	\$563,270.00	\$563,270.00	\$563,270.00
Chestnut St E	\$730,974.00	\$0.00	\$0.00	\$0.00	\$0.00
Washington St E	\$776,838.00	\$776,838.00	\$776,838.00	\$776,838.00	\$776,838.00
1st St NE & SE	\$995,095.00	\$995,095.00	\$995,095.00	\$0.00	\$400,000.00 Remove two blocks north of Main St E
2nd St NE & SE	\$918,847.00	\$918,847.00	\$0.00	\$918,847.00	\$700,000.00 Remove one block north of Main St E
	<b>\$4,200,790.00</b>	<b>\$3,254,050.00</b>	<b>\$2,335,203.00</b>	<b>\$2,258,955.00</b>	<b>\$2,440,108.00</b>

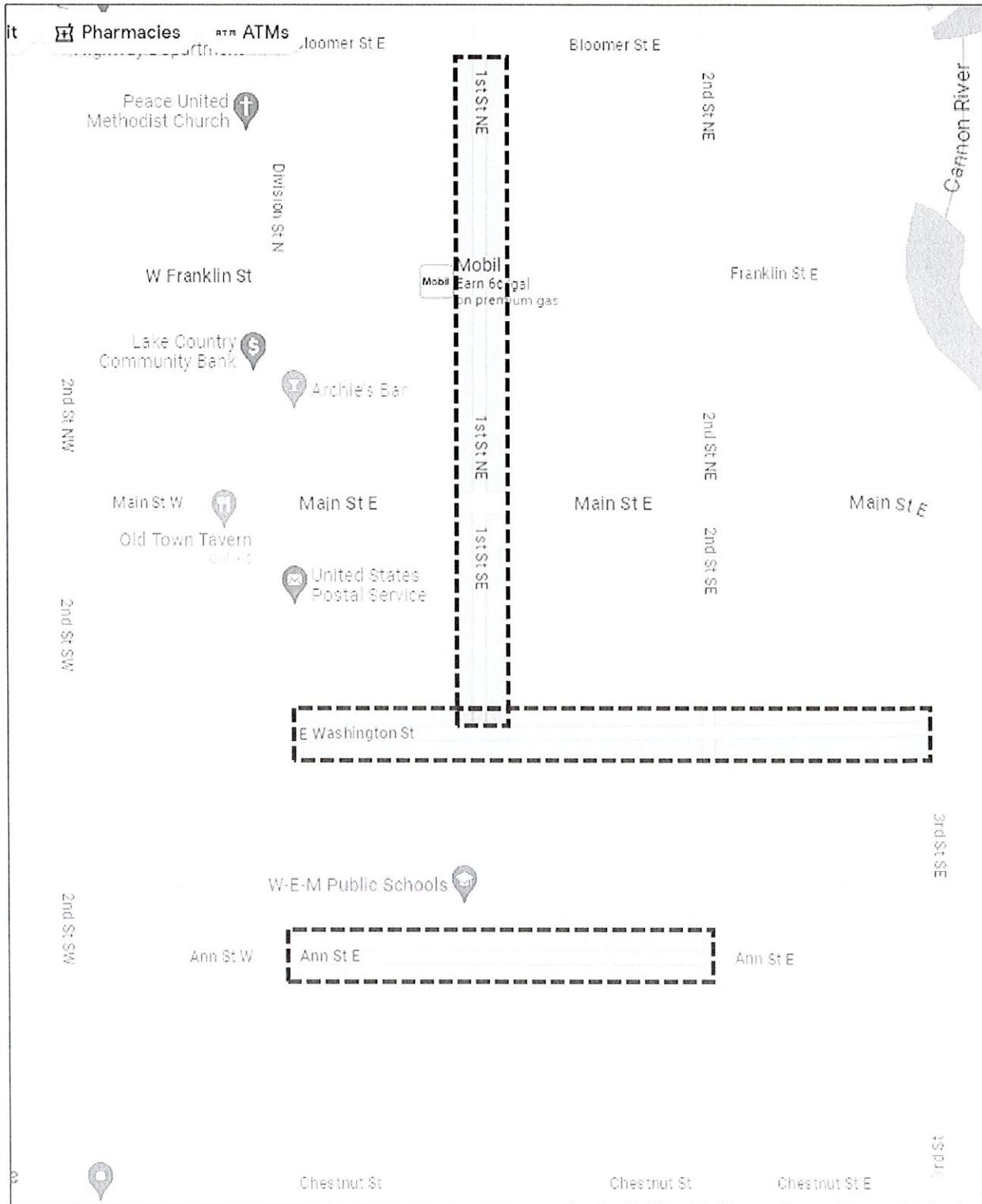
# Scenario E



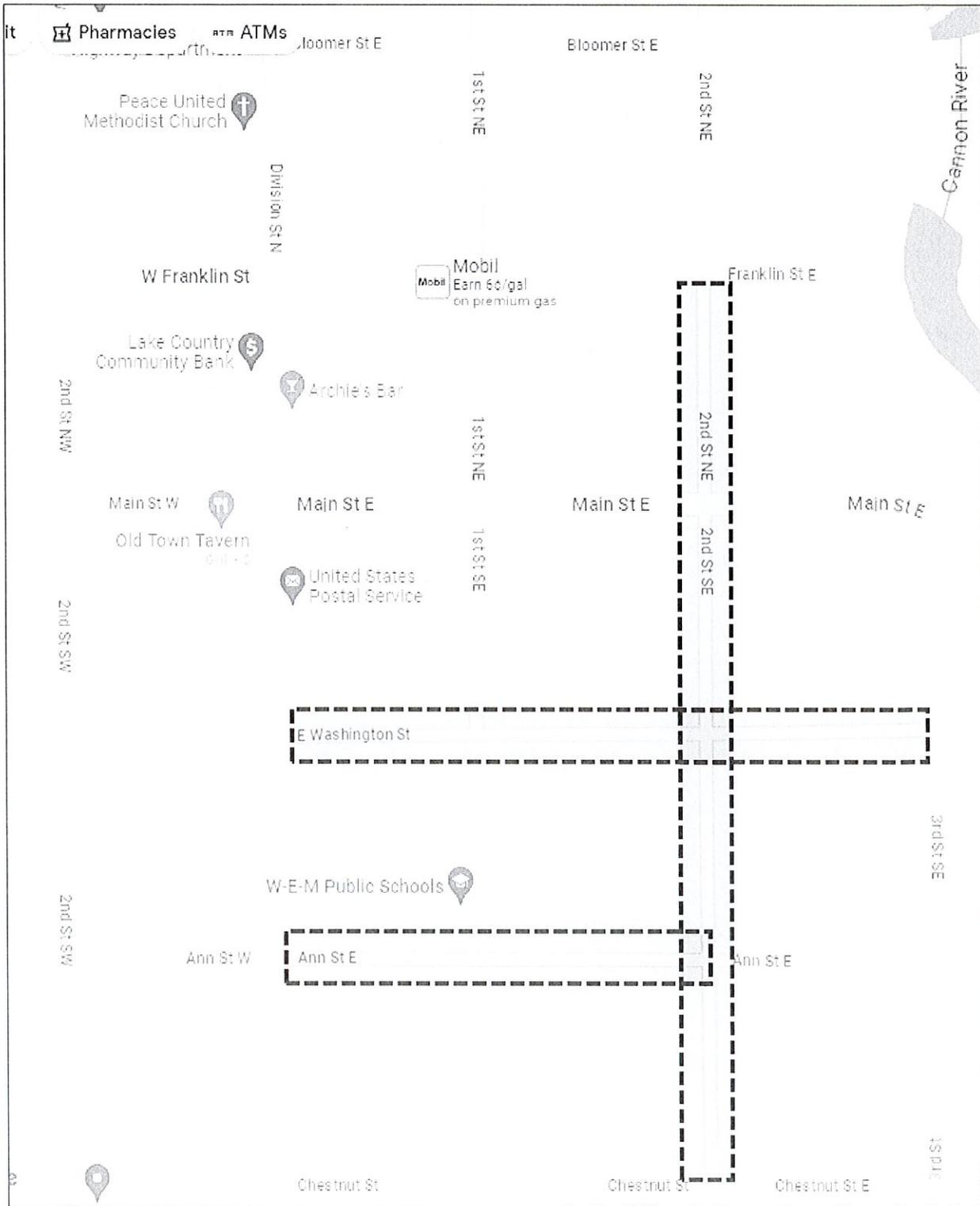
# Scenario F



# Scenario G



# Scenario H



## LIABILITY COVERAGE WAIVER FORM

**Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to [pstech@lmc.org](mailto:pstech@lmc.org), or fax to 651.281.1298.**

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

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LMCIT Member Name:

*Check one:*

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting:

Signature: \_\_\_\_\_

Position:

Minnesota Comfort Solutions

301 W. Thruen St.  
Morristown, MN 55052

# Estimate

Date	Estimate #
6/1/2023	14181

Name / Address
CITY OF MORRISTOWN PO BOX 362 MORRISTOWN, MN 55052

Project

Description	Qty	Rate	Total
<p>Work we are proposing: Replacement of existing A/C equipment that serves Police, Skywarn and Kitchen areas which includes the following:</p> <ul style="list-style-type: none"> <li>- Recovery of existing refrigerant from system and dispose of according to E.P.A. guidelines.</li> <li>- Removal and disposal of existing outdoor condensing unit, indoor evaporator coil and copper refrigerant piping.</li> <li>- Installation of new R410A refrigerant evaporator coil in existing AHU-6.</li> <li>- Installation of new R410A refrigerant outdoor condensing unit.</li> <li>- Installation of new copper refrigerant piping from indoor evaporator coil to outdoor condensing unit, pressure/leak testing and proper refrigerant charging of system.</li> <li>- Plumbing of condensate drain lines.</li> <li>- Cost of electrical reconnection.</li> <li>- All costs of labor and materials for above installation.</li> </ul> <p>NOTES:</p> <ul style="list-style-type: none"> <li>- Existing compressor in outdoor unit has an electrical connection failure of which is not repairable.</li> <li>- The manufacturer of existing compressor is no longer in business.</li> <li>- Current A/C systems including this one are charged with R22 refrigerant of which is obsolete and no longer manufactured, thus requiring the replacement of evaporator coil and refrigerant piping system to adapt to R410A refrigerant.</li> </ul>			
		<b>Total</b>	

Minnesota Comfort Solutions

301 W. Thruen St.  
Morristown, MN 55052

# Estimate

Date	Estimate #
6/1/2023	14181

Name / Address
CITY OF MORRISTOWN PO BOX 362 MORRISTOWN, MN 55052

			Project
Description	Qty	Rate	Total
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.</p> <p>Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.</p> <p>All the agreements contingent upon strikes, accidents or delays beyond our control.</p> <p>Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by WCI.</p> <p>We propose hereby to furnish material and labor--complete in accordance with above specifications, for the sum of: \$4,832.00</p> <p>Payment to be made as follows: Net due within 10 days after completed installation and start up of new system.</p> <p>Authorized Signature </p> <p>Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days.</p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p> <p>X Signature _____</p> <p>Signature _____</p> <p>Date of Acceptance _____</p>		4,832.00	4,832.00
<b>Total</b>			\$4,832.00