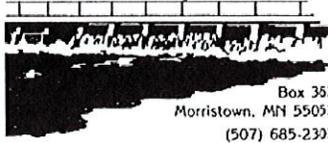


City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting 7:00 p.m.

Wednesday, July 5, 2023

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Additions/Corrections to Agenda:**
 - A. *Resolution 2023-12 Ordering Preparation of Report*
4. **Comments and Suggestions from Citizens Present:**
5. **Consent Agenda:**
 - A. Police Report – June 2023 –
 - B. Fire Department Report – June 2023
 - C. Public Works Report – June 2023
 - D. City Council Meeting Minutes – Regular Meeting 6/5/2023
 - E. Zoning Board Meeting Minutes – 6/15/2023
 - F. Financial Reports – 6/30/23 –
 - G. Claims and Accounts – 6/1/2023-6/30/2023
 - H. Water Bill Delinquency Report
6. **Unfinished Business:**
 - A. 304 Division St N – Vehicle Update, Fine remains unpaid. Letter was sent.
 - B. 403 Sidney St. Utility Easement Damage Agreement – Ralph to contact homeowner
 - C. Quotes for Air Conditioning
 - D. Ralph Barney requesting 1% of Grant Money – Mark with update
 - E. 204 Franklin St W – Condemn house, Mark to update
7. **New Business:**
 - A. 2024 Street Project – Brent Kavitz, SEH, to present
 - B. Sewer Charge Removal for Water Use without 2nd Meter
 - i. Snow birds pay \$60/month and don't use any water
 - ii. Bulk water charge is \$30 minimum. It costs \$50 extra in sewer charges.
 - iii. People could want a discount all summer long for lawn irrigation.
 - C. Quotes for WWTP Flow Meter Install
 - D. Letter of Support for Cannon River Watershed Flood Study
 - E. Hire for Temporary Event Set-up Position – Cheyenne Maternity Leave, Adrienne O'Rourke willing
 - F. Addition: *Resolution 2023-12 Ordering Preparation of Report*
 - H. Access to City email – Connie
 - I. 6 month review – City Clerk
8. **Correspondence and Announcements:**
9. **Council Discussion and Concerns:**
10. **Adjournment:**
11. **Next Meeting:** Monday, August 7, 2023 – 7:00 p.m.

Morristown Fire Department Monthly Report – March 2023

6-2-23	Medical	Leroy Trl
6-3-23	Medical	232 nd St W
6-4-23	Medical	Charlott St`
6-4-23	Medical	Bloomer St
6-5-23	Medical	Bloomer St
6-7-23	Medical	2 nd St SW
6-9-23	Vehicle Fire	Division St
6-10-23	Fire	Morristown Blvd
6-10-23	Accident`	232 nd St w
6-11-23	Medical	Morristown Blvd
6-11-23	Medical	Elmore Ave
6-12-23	Medical	2 nd St SW
6-12-23	Accident	430 th Ave
6-13-23	Accident	250 th ST
6-17-23	Medical	Charlotte ST
6-19-23	Medical	Farifax Trl
6-25-23	Accident	Morristown Blvd/Iona
6-28-23	Medical	Main St
6-29-23	Medical	Lind Ave

Training: Grass Rigs

Department Update:

Items for discussion:

Public Works Council Report

JUNE 2023

GENERAL

- Preventative maintenance on vehicles and equipment as needed.
- Replace mailbox and poles from snow plowing
- Emergency eyewash station – preventative maintenance – bi-annual
- Fix drainage pads at Community Center/Fire Hall
- Ditch cleaning of trees and weeds by Community Center

WATER

- Continue daily and weekly check
- Endpoint installations/troubleshoot reading issues
- Repair shut off valve casing damage from snow plowing

WASTEWATER

- Continue daily and weekly check
- Continue weekly sampling
- Clean clarifiers
- Blower motor inspection

STREETS

- Sweep streets as needed
- Locates as per request from Gopher States One Call
- Weekly manhole checks
- Clean up after Dam Days
- Pot hole repairs as needed

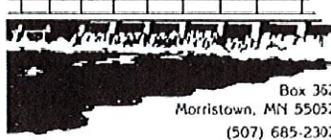
PARKS/COMPOST

- Continue weekly park/garbage pickup
- Mowing and trimming as needed
- Burn brush pile as needed
- Mix compost pile as needed

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Monday, June 5, 2023

Council Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Travis Mullenmeister (Public Works), Jerry West (Public Works), John Schlie, Ralph Barney, Steve Nordmeier, Jack Schwichtenberg, Sharon Krenik, Elden Eklund, Brian Brunner, Sherrie Brunner, Todd Schmidtke, Rick Vollbrecht, Arlen Krause, Kristen Barney

1. **Call to Order** – Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Monday, June 5, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown
2. **Pledge of Allegiance** – The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** Gregor noted a correction to the Meeting Minutes of May 1st. Error in the CD terms it should have read \$250,000 in 6-month CD not 12-month CD.

Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve the Additions/Corrections including the correction in CD term.

4. **Comments and Suggestions from Citizens Present:** No comments or suggestions from citizens present.
5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizens request, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

- A. Police Report – May 2023 – Will be sent in separate email when received.
- B. Fire Department Report – May 2023
- C. Public Works Report – May 2023
- D. City Council Meeting Minutes – Regular Meeting 5/1/2023 & Special Meeting 5/10/2023
- E. Zoning Board Meeting Minutes – 5/18/2023
- F. Financial Reports – 5/31/23 – to come in separate email.
- G. Claims and Accounts – 5/1/2023-5/31/2023.
- H. Water Bill Delinquency Report

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve the Consent Agenda.

6. **Unfinished Business:**

- A. 402 3rd St SE – Fill in Ditch – Dale Melchert to present – No discussion. Mr. Melchert was not in attendance.
- B. 304 Division St N – Vehicle Update, Fine remains unpaid. – No fines have currently been paid (total \$300.00). Correspondence will be sent to owners with respect to unpaid fines, noting that there will be a Council meeting on the 5th of July and if nothing has been paid further action will be taken.
- C. Washington St E, Ann St E, 1st St SE – Asphalt Bids – Moved to New Business under M. 2024 Street Project.
- D. Water Drainage at 406 Sidney St SW, Utility Easement – Setbacks are correct except within city easement. R. Barney will speak to new homeowners and inquire about signing an agreement with the city giving access to city easement.

7. **New Business:**

- A. Resolution 2023-11 IRIS -

Motion by Gregor, seconded by Golombeski and was carried unanimously to approve Resolution 2023-11 Recognizing National Pregnancy and Infant Loss Awareness Day.

- B. Resolution 2023-10 Bonding Bill Request

Motion by Caldwell, seconded by Gregor and was carried unanimously to approve Resolution 2023-10 Authorizing the City Administrator to file an application with the Minnesota Management and Budget Office for the purpose of water and sewer improvements.

- C. City Investment Plan –
- D. Schedule Work Session for Budget -

Motion by Gregor, seconded by Caldwell and was carried unanimously to schedule a Work Session for Tuesday, June 20, 2023, at 7:00 p.m. in Council Chambers at City Hall.

- E. Quotes for WWTP Flow Meter Install – No quotes received.
- F. Sakatah Singing Hills Trail Yearly Contribution – Council agreed that at this point it is not in the interest of the city.
- G. Special Assessment Reimbursement -

Motion by Gregor, seconded by Murphy and was carried unanimously to accept the special assessment reimbursement to residents with respect to the street project and the misinformation regarding interest rates.

- H. Pay Verizon bill via ACH -

Motion by Murphy, seconded by Golombeski and was carried unanimously to approve the future payments to the Verizon bill via ACH.

- I. Juneteenth Holiday – Council discussed, and all agreed that it should be added to the Employee Handbook as a city holiday.

Motion by Gregor, seconded by Murphy and was carried unanimously to approve the addition to the Employee Handbook the Juneteenth as a city holiday.

- J. Water Use from Spigot at Mill -

Motion by Murphy, seconded by Caldwell and was carried unanimously to allow water used from city spigot at Mill.

- K. Ralph Barney requesting 1% of Grant Money – Council discussed that R. Barney never mentioned that he would be requesting a percentage of the grant money as compensation for the work he put in at the Capital and statehouse. L. Murphy discussed that R. Barney has been paid by the city \$3,000 and the city also paid his liability insurance and that he never once mentioned to any and/or council about any percentage with respect to monies from the grant money. The Council will discuss at a later date following the city's attorney researches the legality of this issue.

- L. Fire Department to sell equipment from vehicle -

Motion by Caldwell, seconded by Golombeski and was carried unanimously to approve the fire department sale of equipment that is not being used – money from sales will be added back to FD Equipment Fund.

- M. 2024 Street Project – The proposed street project will entail the streets surrounding the school. SEH proposed a scenario in which the council has voiced agreement in going forward. Further updates to be provided at further council meetings.

- N. Liability Coverage Waiver Form -

Motion by Golombeski, seconded by Caldwell and was carried unanimously to not waive liability limits with respect to the city.

- O. Review for Jerry West – J. West requested a closed meeting.

- P. Quote for Air Conditioning – Awaiting more quotes.

8. Correspondence and Announcements: S. Nordmeier commented that all seemed to go well during Dam Days and Council all agreed. No one had heard of any problems whatsoever.

9. Council Discussion and Concerns:

Motion by Caldwell, seconded by Gregor and was carried unanimously to close the regular meeting open the closed meeting for the purpose of conducting J. West's 6-month review.

Discussions began with acknowledging that J. West was doing a good job and is competent. Council asked J. West if he had any concerns with respect to his position. Since no review forms were submitted by J. West's direct supervisor it was agreed upon by all council members that J. West will receive a \$1.50 increase of pay starting immediately. J. West will be paid back-pay for hours worked.

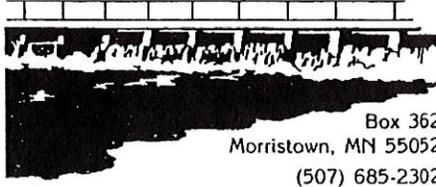
10. Adjournment: *Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the June 5th, 2023, Council meeting at 8:45 p.m.*

11. Next Meeting: Wednesday, July 5, 2023 – 7:00 p.m.

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

MORRISTOWN ZONING BOARD MINUTES

Regular Meeting 7:00 p.m.

Thursday, June 15, 2023

Members Present: Jim Lonergan, Val Kruger, Faye Golombeski

Others Present: Connie Medeiros (City Clerk), Ralph Barney (Zoning Administrator)

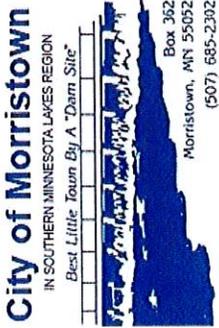
1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:10 p.m. by Jim Lonergan on Thursday, June 15, 2023, in the Council Chambers in City Hall, at 402 Division St., S.
2. **Additions/Corrections to Agenda:** None.
3. **Additions/Corrections of Meeting Minutes:** None.
4. **Report Council Action Taken at Last Meeting:** None with respect to Zoning.
5. **Requests to be heard:** None.
6. **Old/Unfinished Business:** None.
7. **New Business:** None presented
8. **Zoning Administrator's Report:**
Ralph is continuing to monitor the permits that are being issued.
9. **Board Discussion and Concerns:** New construction on Sidney St is within its setbacks.
10. **Adjournment:** *Motion by Kruger, seconded by Golobeski and was carried unanimously to adjourn the Thursday, June 15, 2023, Zoning Board Meeting at 7:45 p.m.*
11. **Next Regular Meeting:** Thursday, July 20, 2023, at 7:00 p.m.

Connie Medeiros

Connie Medeiros
City Clerk/Treasurer

CITY OF MORRISTOWN

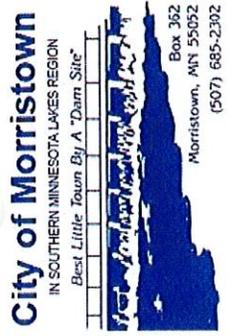
Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 100 General Fund						
- Revenue						
R 100-31001	General Property Taxes	\$343,440.00	\$138,974.34	\$132,733.37	\$204,465.66	40.47%
R 100-31955	Special Assessments	\$19,000.00	\$4,908.12	\$4,908.12	\$14,091.88	25.83%
R 100-32110	Alcoholic Beverages	\$6,900.00	\$0.00	\$0.00	\$6,900.00	0.00%
R 100-32161	Tobacco License	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
R 100-32180	Other Bus. License & Permits	\$250.00	\$25.00	\$0.00	\$225.00	10.00%
R 100-32190	Golf Cart License	\$100.00	\$375.00	\$0.00	-\$275.00	375.00%
R 100-32210	Building Permits	\$2,000.00	\$1,463.00	\$0.00	\$537.00	73.15%
R 100-32240	Animal Licenses	\$500.00	\$55.00	\$0.00	\$445.00	11.00%
R 100-33101	Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33400	State IGR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33401	Local Government Aid	\$331,121.00	\$0.00	\$0.00	\$331,121.00	0.00%
R 100-33422	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33425	Residential Mkt Value Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33426	Agricultural Mkt Value Credit	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
R 100-33427	Manufactured Home Market Value	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33429	State - P.E.R.A. Aid	\$284.00	\$0.00	\$0.00	\$284.00	0.00%
R 100-33440	Other State Grants/Aids (FEMA)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-33465	Small City Assistance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-34107	Assessment Searches	\$100.00	\$210.00	\$0.00	-\$110.00	210.00%
R 100-34304	County Street Sweeping Reimb.	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
R 100-34408	Yard Waste Compost Agreement	\$875.00	\$0.00	\$0.00	\$875.00	0.00%
R 100-34751	CC: Bar Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-34752	CC: Rent	\$2,000.00	\$4,225.00	\$0.00	-\$2,225.00	211.25%
R 100-34753	CC: Other Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-34754	Gov Center: Rental	\$250.00	\$220.00	\$0.00	\$30.00	88.00%
R 100-34780	Park Fees	\$50.00	\$80.00	\$0.00	-\$30.00	160.00%
R 100-34901	Other Charges	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 100-34951	Cable Franchise Fee	\$3,000.00	\$3,768.23	\$0.00	-\$768.23	125.61%
R 100-35101	Court Fines	\$1,000.00	\$1,377.08	\$199.98	-\$377.08	137.71%
R 100-35104	Administrative Fines/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-36201	Misc Revenues	\$0.00	\$3,057.96	\$0.00	-\$3,057.96	0.00%

CITY OF MORRISTOWN

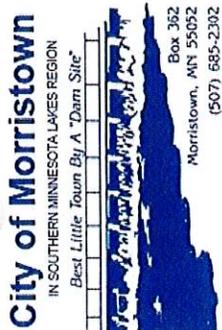
Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	YTD Balance	2023 % of Budget
R 100-36210	Interest Earning	\$900.00	\$1,328.89	\$0.00	-\$428.89	147.65%
R 100-36244	Donations	\$0.00	\$21,500.00	\$0.00	-\$21,500.00	0.00%
R 100-36245	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-36260	Refunds and Reimbursements	\$0.00	\$7,516.04	\$0.00	-\$7,516.04	0.00%
R 100-36261	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39101	Sale of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39201	Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39202	Transfer From Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 100-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue		\$713,920.00	\$189,083.66	\$137,841.47	\$524,836.34	26.49%
- Expenditure						
E 100-41110-101	Council Wages and Salaries	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
E 100-41110-122	Council Social Security Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41110-123	Council Medicare Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41110-151	Council WC: Insurance Premiums	\$100.00	\$18.07	\$0.00	\$81.93	18.07%
E 100-41110-215	Council Operating & Maintenance Supply	\$0.00	\$120.00	\$120.00	-\$120.00	0.00%
E 100-41110-330	Council Transportation	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 100-41110-350	Council Printing and Binding	\$1,500.00	\$440.00	\$0.00	\$1,060.00	29.33%
E 100-41110-432	Council Training/Conferences	\$760.00	\$0.00	\$0.00	\$760.00	0.00%
E 100-41110-433	Council Dues/Subscriptions	\$1,800.00	\$50.00	\$0.00	\$1,750.00	2.78%
E 100-41310-101	Mayor Wages and Salaries	\$1,550.00	\$0.00	\$0.00	\$1,550.00	0.00%
E 100-41310-122	Mayor Social Security Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41310-123	Mayor Medicare Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41310-151	Mayor WC: Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41310-215	Mayor Operating & Maintenance Supply	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41310-330	Mayor Transportation	\$250.00	\$75.00	\$0.00	\$175.00	30.00%
E 100-41310-432	Mayor Training/Conferences	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-41310-433	Mayor Dues/Subscriptions	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 100-41410-101	Elections Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-122	Elections Social Security Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-123	Elections Medicare Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-300	Elections Professional Services	\$400.00	\$226.25	\$0.00	\$173.75	56.56%

CITY OF MORRISTOWN

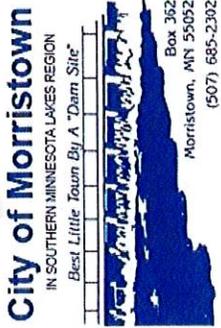
Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
E 100-41410-330	Elections Transportation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-350	Elections Printing and Binding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41410-430	Elections Miscellaneous	\$0.00	\$69.12	\$69.12	-\$69.12	0.00%
E 100-41425-101	Clerk Wages and Salaries	\$40,050.00	\$15,689.60	\$0.00	\$24,360.40	39.18%
E 100-41425-120	Clerk Employer Contr. for Retirement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41425-122	Clerk Social Security Benefit	\$2,480.00	\$972.73	\$0.00	\$1,507.27	39.22%
E 100-41425-123	Clerk Medicare Benefit	\$580.00	\$227.48	\$0.00	\$352.52	39.22%
E 100-41425-125	Clerk PERA Benefit	\$3,000.00	\$1,176.72	\$0.00	\$1,823.28	39.22%
E 100-41425-130	Clerk Employer Paid Insurance	\$0.00	\$20.70	\$3.45	-\$20.70	0.00%
E 100-41425-330	Clerk Transportation	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 100-41425-432	Clerk Training/Conferences	\$500.00	\$175.69	\$0.00	\$324.31	35.14%
E 100-41425-433	Clerk Dues/Subscriptions	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 100-41540-301	Internal Auditing Auditing & Accounting Se	\$10,000.00	\$3,640.00	\$0.00	\$6,360.00	36.40%
E 100-41610-304	City Attorney Legal Fees	\$25,800.00	\$7,615.90	\$400.00	\$18,184.10	29.52%
E 100-41801-101	City Administrator Wages and Salaries	\$50,000.00	\$20,118.00	\$0.00	\$29,882.00	40.24%
E 100-41801-120	City Administrator Employer Contr. for Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41801-122	City Administrator Social Security Benefit	\$3,200.00	\$1,247.27	\$0.00	\$1,952.73	38.98%
E 100-41801-123	City Administrator Medicare Benefit	\$900.00	\$291.68	\$0.00	\$608.32	32.41%
E 100-41801-125	City Administrator PERA Benefit	\$3,900.00	\$1,508.85	\$0.00	\$2,391.15	38.69%
E 100-41801-130	City Administrator Employer Paid Insuran	\$0.00	\$20.70	\$3.45	-\$20.70	0.00%
E 100-41801-330	City Administrator Transportation	\$200.00	\$50.25	\$0.00	\$149.75	25.13%
E 100-41801-432	City Administrator Training/Conferences	\$700.00	\$175.69	\$0.00	\$524.31	25.10%
E 100-41801-433	City Administrator Dues/Subscriptions	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 100-41910-101	Planning and Zoning Wages and Salaries	\$3,200.00	\$0.00	\$0.00	\$3,200.00	0.00%
E 100-41910-122	Planning and Zoning Social Security Benefit	\$240.00	\$0.00	\$0.00	\$240.00	0.00%
E 100-41910-123	Planning and Zoning Medicare Benefit	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
E 100-41941-101	Public Works Wages and Salaries	\$67,000.00	\$14,646.24	\$0.00	\$52,353.76	21.86%
E 100-41941-104	Public Works Janitorial	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41941-105	Public Works Seasonal	\$15,000.00	\$9,918.20	\$0.00	\$5,081.80	66.12%
E 100-41941-120	Public Works Employer Contr. for Retireme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41941-122	Public Works Social Security Benefit	\$4,100.00	\$1,523.07	\$0.00	\$2,576.93	37.15%
E 100-41941-123	Public Works Medicare Benefit	\$930.00	\$356.28	\$0.00	\$573.72	38.31%
E 100-41941-125	Public Works PERA Benefit	\$4,970.00	\$1,630.30	\$0.00	\$3,339.70	32.80%
E 100-41941-130	Public Works Employer Paid Insurance	\$0.00	\$131.10	\$6.90	-\$131.10	0.00%

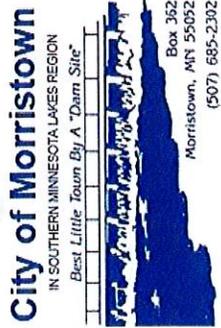
CITY OF MORRISTOWN

Budget Progress Report



Box 362
Morristown, MN 55052
(507) 685-2392

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
E 100-41941-151	Public Works WC: Insurance Premiums	\$8,000.00	\$1,560.14	\$0.00	\$6,439.86	19.50%
E 100-41941-200	Public Works Office Supplies	\$450.00	\$61.93	\$0.00	\$388.07	13.76%
E 100-41941-212	Public Works Motor Fuels	\$0.00	\$680.00	\$85.35	-\$680.00	0.00%
E 100-41941-215	Public Works Operating & Maintenance Su	\$8,500.00	\$2,491.19	\$194.15	\$6,008.81	29.31%
E 100-41941-240	Public Works Small Tools and Equipment	\$1,000.00	\$1,199.99	\$0.00	-\$199.99	120.00%
E 100-41941-260	Public Works Clothing	\$100.00	\$90.94	\$80.75	\$9.06	90.94%
E 100-41941-300	Public Works Professional Services	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-41941-309	Public Works Server/Firewall/Data Storage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-41941-320	Public Works Communication	\$1,700.00	\$1,277.09	\$81.12	\$422.91	75.12%
E 100-41941-330	Public Works Transportation	\$100.00	\$8.13	\$0.00	\$91.87	8.13%
E 100-41941-365	Public Works Insurance: Property & Casua	\$4,500.00	\$2,672.32	\$2,672.32	\$1,827.68	59.38%
E 100-41941-380	Public Works Utility Services	\$6,200.00	\$4,545.15	\$228.96	\$1,654.85	73.31%
E 100-41941-400	Public Works Contractual	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-41941-430	Public Works Miscellaneous	\$0.00	\$1,778.99	\$0.00	-\$1,778.99	0.00%
E 100-41941-432	Public Works Training/Conferences	\$500.00	\$658.40	\$0.00	-\$158.40	131.68%
E 100-41941-433	Public Works Dues/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41941-500	Public Works Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 100-41944-200	Feed Mill Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41944-215	Feed Mill Operating & Maintenance Supply	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 100-41944-300	Feed Mill Professional Services	\$0.00	\$5.04	\$5.04	-\$5.04	0.00%
E 100-41944-311	Feed Mill Alarm Company	\$1,200.00	\$304.38	\$0.00	\$895.62	25.37%
E 100-41944-365	Feed Mill Insurance: Property & Casualty	\$2,000.00	\$3,054.08	\$3,054.08	-\$1,054.08	152.70%
E 100-41944-380	Feed Mill Utility Services	\$150.00	\$98.51	\$0.00	\$51.49	65.67%
E 100-41944-400	Feed Mill Contractual	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41944-430	Feed Mill Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41944-500	Feed Mill Capital Outlay	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-41946-104	Community Center Janitorial	\$5,750.00	\$1,401.24	\$0.00	\$4,348.76	24.37%
E 100-41946-105	Community Center Seasonal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41946-122	Community Center Social Security Benefit	\$310.00	\$86.90	\$0.00	\$223.10	28.03%
E 100-41946-123	Community Center Medicare Benefit	\$70.00	\$20.30	\$0.00	\$49.70	29.00%
E 100-41946-125	Community Center PERA Benefit	\$370.00	\$91.48	\$0.00	\$278.52	24.72%
E 100-41946-151	Community Center WC: Insurance Premiu	\$150.00	\$18.77	\$0.00	\$131.23	12.51%
E 100-41946-200	Community Center Office Supplies	\$0.00	\$142.30	\$0.00	-\$142.30	0.00%
E 100-41946-211	Community Center Cleaning Supplies	\$1,350.00	\$546.62	\$0.00	\$803.38	40.49%



CITY OF MORRISTOWN

Budget Progress Report

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
E 100-41946-215	Community Center Operating & Maintenan	\$500.00	\$312.42	\$35.99	\$187.58	62.48%
E 100-41946-240	Community Center Small Tools and Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41946-300	Community Center Professional Services	\$850.00	\$6,995.44	\$196.56	-\$6,145.44	822.99%
E 100-41946-310	Community Center Pest Control	\$500.00	\$130.76	\$0.00	\$369.24	26.15%
E 100-41946-320	Community Center Communication	\$350.00	\$202.61	\$41.11	\$147.39	57.89%
E 100-41946-365	Community Center Insurance: Property &	\$3,000.00	\$4,199.36	\$4,199.36	-\$1,199.36	139.98%
E 100-41946-380	Community Center Utility Services	\$7,000.00	\$4,049.19	\$477.92	\$2,950.81	57.85%
E 100-41946-400	Community Center Contractual	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-41946-430	Community Center Miscellaneous	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 100-41946-560	Community Center CRA: Furniture and Fixt	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 100-41948-104	City Hall Janitorial	\$600.00	\$1,261.26	\$0.00	-\$661.26	210.21%
E 100-41948-122	City Hall Social Security Benefit	\$80.00	\$78.19	\$0.00	\$1.81	97.74%
E 100-41948-123	City Hall Medicare Benefit	\$25.00	\$18.33	\$0.00	\$6.67	73.32%
E 100-41948-125	City Hall PERA Benefit	\$95.00	\$91.52	\$0.00	\$3.48	96.34%
E 100-41948-151	City Hall WC: Insurance Premiums	\$600.00	\$37.55	\$0.00	\$562.45	6.26%
E 100-41948-200	City Hall Office Supplies	\$800.00	\$613.41	\$0.00	\$186.59	76.68%
E 100-41948-202	City Hall Postage	\$300.00	\$366.27	\$0.00	-\$66.27	122.09%
E 100-41948-206	City Hall Printer/Rental/Software	\$1,300.00	\$386.25	\$54.47	\$913.75	29.71%
E 100-41948-211	City Hall Cleaning Supplies	\$500.00	\$301.82	\$0.00	\$198.18	60.36%
E 100-41948-215	City Hall Operating & Maintenance Supply	\$600.00	\$235.38	\$0.00	\$364.62	39.23%
E 100-41948-300	City Hall Professional Services	\$5,600.00	\$832.56	\$296.56	\$4,767.44	14.87%
E 100-41948-301	City Hall Auditing & Accounting Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41948-309	City Hall Server/Firewall/Data Storage	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 100-41948-310	City Hall Pest Control	\$400.00	\$130.75	\$0.00	\$269.25	32.69%
E 100-41948-320	City Hall Communication	\$2,000.00	\$1,999.58	\$0.00	\$0.42	99.98%
E 100-41948-340	City Hall Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-41948-365	City Hall Insurance: Property & Casualty	\$6,500.00	\$4,199.36	\$4,199.36	\$2,300.64	64.61%
E 100-41948-380	City Hall Utility Services	\$6,500.00	\$3,880.52	\$471.05	\$2,619.48	59.70%
E 100-41948-400	City Hall Contractual	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-41948-430	City Hall Miscellaneous	\$500.00	\$173.40	\$0.00	\$326.60	34.68%
E 100-41948-433	City Hall Dues/Subscriptions	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 100-42110-215	Police Administration Operating & Mainten	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 100-42110-300	Police Administration Professional Services	\$0.00	\$85.00	\$0.00	-\$85.00	0.00%
E 100-42110-307	Police Administration Police Administration	\$200,600.00	\$86,219.75	\$3,024.77	\$114,380.25	42.98%

CITY OF MORRISTOWN
Budget Progress Report

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	YTD Balance	2023 % of Budget
E 100-42110-316	Police Administration Police: Dam Days	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42110-320	Police Administration Communication	\$0.00	\$438.07	\$121.88	-\$438.07	0.00%
E 100-42110-365	Police Administration Insurance: Property	\$400.00	\$763.52	\$763.52	-\$363.52	190.88%
E 100-42502-215	Skywarn Operating & Maintenance Supply	\$0.00	\$1,251.00	\$0.00	-\$1,251.00	0.00%
E 100-42502-320	Skywarn Communication	\$1,500.00	\$481.68	\$146.76	\$1,018.32	32.11%
E 100-42502-365	Skywarn Insurance: Property & Casualty	\$0.00	\$763.52	\$763.52	-\$763.52	0.00%
E 100-42502-500	Skywarn Capital Outlay	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 100-42701-215	Animal Control Operating & Maintenance S	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 100-42701-300	Animal Control Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42701-330	Animal Control Transportation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42701-400	Animal Control Contractual	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-42701-430	Animal Control Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43101-212	Streets Motor Fuels	\$2,000.00	\$1,694.96	\$256.01	\$305.04	84.75%
E 100-43101-213	Streets Gravel/Dir/rock/Asphalt/Mulch	\$12,000.00	\$48.91	\$0.00	\$11,951.09	0.41%
E 100-43101-214	Streets Sand and Salt	\$3,000.00	\$7,980.00	\$4,956.00	-\$4,980.00	266.00%
E 100-43101-215	Streets Operating & Maintenance Supply	\$13,000.00	\$8,952.06	\$552.27	\$4,047.94	68.86%
E 100-43101-300	Streets Professional Services	\$0.00	\$777.49	\$0.00	-\$777.49	0.00%
E 100-43101-365	Streets Insurance: Property & Casualty	\$0.00	\$1,145.28	\$1,145.28	-\$1,145.28	0.00%
E 100-43101-387	Streets Street Lighting	\$13,000.00	\$9,212.27	\$0.00	\$3,787.73	70.86%
E 100-43101-400	Streets Contractual	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 100-43101-405	Streets Snow and Ice Removal	\$10,000.00	\$13,458.00	\$0.00	-\$3,458.00	134.58%
E 100-43101-409	Streets Street Maintenance & Repair	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
E 100-43101-430	Streets Miscellaneous	\$0.00	\$350.00	\$0.00	-\$350.00	0.00%
E 100-43102-213	Storm Sewers Gravel/Dir/rock/Asphalt/M	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43102-215	Storm Sewers Operating & Maintenance S	\$0.00	\$93.80	\$93.80	-\$93.80	0.00%
E 100-43102-300	Storm Sewers Professional Services	\$0.00	\$150.64	\$150.64	-\$150.64	0.00%
E 100-43102-305	Storm Sewers Locating Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43102-400	Storm Sewers Contractual	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43102-430	Storm Sewers Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-43102-500	Storm Sewers Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45202-151	Parks WC: Insurance Premiums	\$400.00	\$14.17	\$0.00	\$385.83	3.54%
E 100-45202-212	Parks Motor Fuels	\$900.00	\$564.98	\$85.34	\$335.02	62.78%
E 100-45202-213	Parks Gravel/Dir/rock/Asphalt/Mulch	\$3,000.00	\$685.48	\$0.00	\$2,314.52	22.85%
E 100-45202-215	Parks Operating & Maintenance Supply	\$1,300.00	\$791.43	\$466.32	\$508.57	60.88%

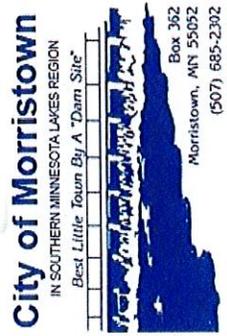
CITY OF MORRISTOWN
Budget Progress Report

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
E 100-45202-240	Parks Small Tools and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45202-300	Parks Professional Services	\$2,000.00	\$896.14	\$536.14	\$1,103.86	44.81%
E 100-45202-365	Parks Insurance: Property & Casualty	\$3,200.00	\$5,344.64	\$5,344.64	-\$2,144.64	167.02%
E 100-45202-380	Parks Utility Services	\$150.00	\$141.49	\$0.00	\$8.51	94.33%
E 100-45202-400	Parks Contractual	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
E 100-45202-418	Parks Rentals: Portable Rest Rooms	\$3,000.00	\$355.00	\$355.00	\$2,645.00	11.83%
E 100-45202-430	Parks Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-45202-500	Parks Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46103-215	Compost Site Operating & Maintenance Su	\$700.00	\$433.74	\$0.00	\$266.26	61.96%
E 100-46103-300	Compost Site Professional Services	\$0.00	\$30.00	\$0.00	-\$30.00	0.00%
E 100-46103-400	Compost Site Contractual	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-46103-411	Compost Site Rentals: Land	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 100-47110-601	Bond Principal Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47110-602	Bond Principal Long-Term Oblig. Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47110-611	Bond Principal Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47110-612	Bond Principal Long-Term Oblig. Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47110-620	Bond Principal Fiscal Agents' Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47210-601	Bond Interest Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47210-602	Bond Interest Long-Term Oblig. Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47210-611	Bond Interest Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47210-612	Bond Interest Long-Term Oblig. Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-47210-620	Bond Interest Fiscal Agents' Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49001-303	Miscellaneous Engineering Fees	\$0.00	\$34.50	\$0.00	-\$34.50	0.00%
E 100-49001-430	Miscellaneous Miscellaneous	\$0.00	\$884.78	\$0.00	-\$884.78	0.00%
E 100-49001-810	Miscellaneous Refunds and Reimbursemen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49201-140	Unallocated Expenditures Unemployment	\$0.00	\$10,482.30	\$0.00	-\$10,482.30	0.00%
E 100-49201-430	Unallocated Expenditures Miscellaneous	\$0.00	\$720.94	\$0.00	-\$720.94	0.00%
E 100-49201-450	Unallocated Expenditures Bank Service Ch	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49231-300	Grant Expense Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49350-800	Purchase of Investments Investments Pur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-49360-720	Transfer To Governmental Fund Interfund	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
E 100-49360-820	Transfer To Governmental Fund Transfer t	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Expenditure		\$714,670.00	\$290,670.25	\$35,738.96	\$423,999.75	40.67%
FUND 100 General Fund		\$1,428,590.00	\$479,753.91	\$173,580.43	\$948,836.09	33.58%

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 204 Fire Department						
- Revenue						
R 204-31001	General Property Taxes	\$36,908.00	\$14,791.73	\$14,791.73	\$22,116.27	40.08%
R 204-31002	Prop Tx's: Fire Pensions	\$5,000.00	\$2,003.87	\$2,003.87	\$2,996.13	40.08%
R 204-33101	Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 204-33422	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 204-33431	Fire State Aid: to Fire Relief	\$22,000.00	\$0.00	\$0.00	\$22,000.00	0.00%
R 204-33440	Other State Grants/Aids (FEMA)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 204-34215	Fire Contracts	\$77,173.00	\$65,483.00	\$0.00	\$11,690.00	84.85%
R 204-34901	Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 204-36201	Misc Revenues	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
R 204-36210	Interest Earning	\$4,000.00	\$932.32	\$0.00	\$3,067.68	23.31%
R 204-36244	Donations	\$0.00	\$135,598.65	\$0.00	-\$135,598.65	0.00%
R 204-36245	Capital Outlay	\$0.00	\$11,690.00	\$0.00	-\$11,690.00	0.00%
R 204-36260	Refunds and Reimbursements	\$0.00	\$2,300.00	\$0.00	-\$2,300.00	0.00%
R 204-39201	Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 204-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$148,081.00	\$232,799.57	\$16,795.60	-\$84,718.57	157.21%
- Expenditure						
E 204-42210-101	Fire Administration Wages and Salaries	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
E 204-42210-120	Fire Administration Employer Contr. for Re	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 204-42210-122	Fire Administration Social Security Benefit	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 204-42210-123	Fire Administration Medicare Benefit	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 204-42210-124	Fire Administration Fire Pension Contributi	\$31,000.00	\$0.00	\$0.00	\$31,000.00	0.00%
E 204-42210-151	Fire Administration WC: Insurance Premiu	\$9,250.00	\$1,638.24	\$0.00	\$7,611.76	17.71%
E 204-42210-200	Fire Administration Office Supplies	\$150.00	\$74.08	\$0.00	\$75.92	49.39%
E 204-42210-202	Fire Administration Postage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 204-42210-206	Fire Administration Printer/Rental/Softwar	\$100.00	\$96.57	\$13.62	\$3.43	96.57%
E 204-42210-212	Fire Administration Motor Fuels	\$4,400.00	\$713.95	\$344.12	\$3,686.05	16.23%
E 204-42210-213	Fire Administration Grave/Dir/Rock/Asph	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 204-42210-215	Fire Administration Operating & Maintenan	\$7,900.00	\$3,564.66	\$1,028.46	\$4,335.34	45.12%
E 204-42210-240	Fire Administration Small Tools and Equip	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
E 204-42210-260	Fire Administration Clothing	\$500.00	\$1,144.83	\$0.00	-\$644.83	228.97%

CITY OF MORRISTOWN

Budget Progress Report

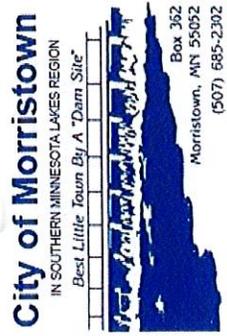


Account	Description	2023		June		2023		2023	
		YTD Budget	YTD Amt	2023 Amt	YTD Balance	YTD Budget	% of Budget		
E 204-42210-300	Fire Administration Professional Services	\$2,050.00	\$5,948.83	\$3,214.14	-\$3,898.83	290.19%			
E 204-42210-301	Fire Administration Auditing & Accounting	\$2,000.00	\$910.00	\$0.00	\$1,090.00	45.50%			
E 204-42210-309	Fire Administration Server/Firewall/Data St	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%			
E 204-42210-310	Fire Administration Pest Control	\$681.00	\$224.70	\$0.00	\$456.30	33.00%			
E 204-42210-311	Fire Administration Alarm Company	\$1,000.00	\$151.20	\$0.00	\$848.80	15.12%			
E 204-42210-320	Fire Administration Communication	\$2,000.00	\$556.62	\$121.88	\$1,443.38	27.83%			
E 204-42210-330	Fire Administration Transportation	\$500.00	\$0.00	\$0.00	\$500.00	0.00%			
E 204-42210-365	Fire Administration Insurance: Property &	\$7,000.00	\$9,544.00	\$9,544.00	-\$2,544.00	136.34%			
E 204-42210-380	Fire Administration Utility Services	\$9,000.00	\$7,632.32	\$612.44	\$1,367.68	84.80%			
E 204-42210-400	Fire Administration Contractual	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%			
E 204-42210-430	Fire Administration Miscellaneous	\$300.00	\$0.00	\$0.00	\$300.00	0.00%			
E 204-42210-432	Fire Administration Training/Conferences	\$5,000.00	\$5,078.20	\$694.22	-\$78.20	101.56%			
E 204-42210-433	Fire Administration Dues/Subscriptions	\$1,200.00	\$948.00	\$0.00	\$252.00	79.00%			
E 204-42210-500	Fire Administration Capital Outlay	\$0.00	\$6,500.00	\$6,500.00	-\$6,500.00	0.00%			
E 204-42210-560	Fire Administration CRA: Furniture and Fix	\$0.00	\$0.00	\$0.00	\$0.00	0.00%			
E 204-42210-720	Fire Administration Interfund Transfers	\$2,550.00	\$0.00	\$0.00	\$2,550.00	0.00%			
E 204-42210-800	Fire Administration Investments Purchased	\$0.00	\$0.00	\$0.00	\$0.00	0.00%			
E 204-42210-810	Fire Administration Refunds and Reimburs	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	0.00%			
E 204-42210-820	Fire Administration Transfer to Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%			
E 204-42210-830	Fire Administration Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%			
- Expenditure		\$148,081.00	\$46,726.20	\$22,072.88	\$101,354.80	31.55%			
FUND 204 Fire Department		\$296,162.00	\$279,525.77	\$38,868.48	\$16,636.23	94.38%			

Account	Description	2023		2023		2023		2023 % of Budget
		YTD Budget	YTD Amt	June 2023 Amt	YTD Balance	YTD Budget	YTD Amt	
FUND 225 Revolving Loan: EDA								
- Revenue								
R 225-31001	General Property Taxes	\$2,000.00	\$801.55	\$801.55	\$1,198.45	\$801.55	\$1,198.45	40.08%
R 225-34901	Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-35104	Administrative Fines/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-36201	Misc Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-36210	Interest Earning	\$0.00	\$40.66	\$40.66	-\$40.66	\$0.00	-\$40.66	0.00%
R 225-36244	Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-36245	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-36260	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue		\$2,000.00	\$842.21	\$801.55	\$1,157.79	\$801.55	\$1,157.79	42.11%
- Expenditure								
E 225-49231-440	Grant Expense Grant Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 225 Revolving Loan: EDA		\$2,000.00	\$842.21	\$801.55	\$1,157.79	\$801.55	\$1,157.79	42.11%

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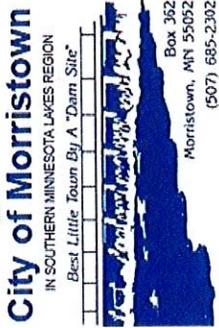
Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 370 Bond Project Debt: Fire Hall						
- Revenue						
R 370-31001	General Property Taxes	\$110,990.25	\$44,481.80	\$44,481.80	\$66,508.45	40.08%
R 370-34901	Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 370-36201	Misc Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 370-36210	Interest Earning	\$0.00	\$5.79	\$0.00	-\$5.79	0.00%
R 370-36260	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 370-39201	Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 370-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 370-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$110,990.25	\$44,487.59	\$44,481.80	\$66,502.66	40.08%
- Revenue						
- Expenditure						
E 370-47110-601	Bond Principal Bond Principal	\$0.00	\$90,000.00	\$0.00	-\$90,000.00	0.00%
E 370-47110-611	Bond Principal Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 370-47110-620	Bond Principal Fiscal Agents' Fees	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
E 370-47110-800	Bond Principal Investments Purchased	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 370-47210-611	Bond Interest Bond Interest	\$21,177.50	\$10,825.00	\$0.00	\$10,352.50	51.12%
		\$111,177.50	\$100,825.00	\$0.00	\$10,352.50	90.69%
- Expenditure						
FUND 370 Bond Project Debt: Fire Hall		\$222,167.75	\$145,312.59	\$44,481.80	\$76,855.16	65.41%

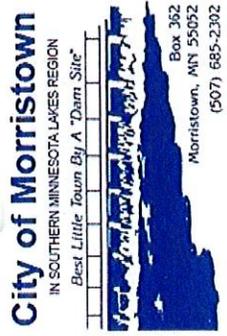
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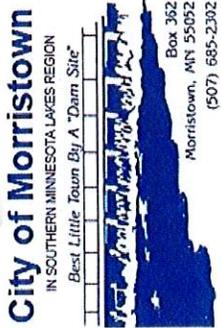
Account	Description	2023		2023		2023		2023 % of Budget
		YTD Budget	YTD Amt	June 2023 Amt	YTD Balance	YTD Budget	YTD Amt	
FUND 371 Bond Project Debt: 22 St Proj.								
- Revenue								
R 371-31001	General Property Taxes	\$77,749.20	\$12,331.11	\$12,331.11	\$65,418.09	\$12,331.11	\$65,418.09	15.86%
R 371-31955	Special Assessments	\$73,012.56	\$77,557.24	\$54,320.19	-\$4,544.68	\$54,320.19	-\$4,544.68	106.22%
R 371-35104	Administrative Fines/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 371-36201	Misc Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 371-36210	Interest Earning	\$0.00	\$117.38	\$0.00	-\$117.38	\$0.00	-\$117.38	0.00%
R 371-36260	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 371-39202	Transfer From Enterprise Fund	\$40,211.11	\$0.00	\$0.00	\$40,211.11	\$0.00	\$40,211.11	0.00%
R 371-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$190,972.87	\$90,005.73	\$66,651.30	\$100,967.14	\$66,651.30	\$100,967.14	47.13%
- Expenditure								
E 371-47210-611	Bond Interest	\$78,711.11	\$40,211.11	\$0.00	\$38,500.00	\$0.00	\$38,500.00	51.09%
E 371-49001-810	Miscellaneous Refunds and Reimbursemen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$78,711.11	\$40,211.11	\$0.00	\$38,500.00	\$0.00	\$38,500.00	51.09%
		\$269,683.98	\$130,216.84	\$66,651.30	\$139,467.14	\$66,651.30	\$139,467.14	48.28%
FUND 371 Bond Project Debt: 22 St Proj.								

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Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 401 Revolving Capital Improvement						
- Revenue						
R 401-36210	Interest Earning	\$0.00	\$302.25	\$0.00	-\$302.25	0.00%
R 401-39201	Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue		\$0.00	\$302.25	\$0.00	-\$302.25	0.00%
FUND 401 Revolving Capital Improvement						
		\$0.00	\$302.25	\$0.00	-\$302.25	0.00%

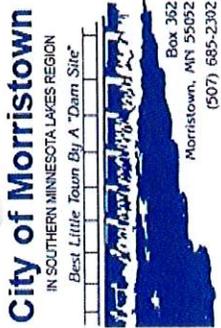
CITY OF MORRISTOWN
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Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 402 2022 Street Capital Project						
- Revenue						
R 402-36210	Interest Earning	\$0.00	\$783.02	\$0.00	-\$783.02	0.00%
R 402-39310	GO Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 402-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 402-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue						
- Expenditure						
E 402-43101-300	Streets Professional Services	\$0.00	\$3,075.00	\$0.00	-\$3,075.00	0.00%
E 402-43101-303	Streets Engineering Fees	\$0.00	\$14,297.94	\$1,849.75	-\$14,297.94	0.00%
E 402-43101-304	Streets Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 402-43101-350	Streets Printing and Binding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 402-43101-400	Streets Contractual	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 402-47110-620	Bond Principal Fiscal Agents' Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 402-47210-611	Bond Interest Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 402-49001-300	Miscellaneous Professional Services	\$0.00	\$435.00	\$0.00	-\$435.00	0.00%
		\$0.00	\$17,807.94	\$1,849.75	-\$17,807.94	0.00%
		\$0.00	\$18,590.96	\$1,849.75	-\$18,590.96	0.00%
FUND 402 2022 Street Capital Project						

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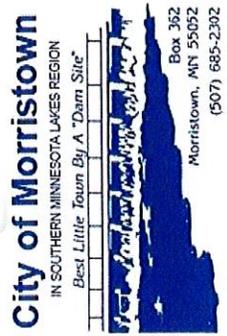
Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 601 Water						
- Revenue						
R 601-31301	Water Sales Tax	\$400.00	\$123.16	\$0.00	\$276.84	30.79%
R 601-36201	Misc Revenues	\$0.00	\$66.50	\$0.00	-\$66.50	0.00%
R 601-36210	Interest Earning	\$0.00	\$4,885.57	\$0.00	-\$4,885.57	0.00%
R 601-36260	Refunds and Reimbursements	\$0.00	\$80.00	\$0.00	-\$80.00	0.00%
R 601-37110	Water: Rate Class I	\$70,000.00	\$43,741.50	\$0.00	\$26,258.50	62.49%
R 601-37130	Water: Rate Class III	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-37150	Water: Connection Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-37151	Water: Access Charge	\$0.00	\$1,312.50	\$0.00	-\$1,312.50	0.00%
R 601-37155	Water: Reconnection Fee	\$0.00	\$50.00	\$0.00	-\$50.00	0.00%
R 601-37160	Water: Penalties	\$1,000.00	\$908.55	\$0.00	\$91.45	90.86%
R 601-37165	Sale of Bulk Water	\$0.00	\$46.34	\$0.00	-\$46.34	0.00%
R 601-37170	Water: MN Test Fee	\$3,000.00	\$1,311.75	\$0.00	\$1,688.25	43.73%
R 601-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$74,400.00	\$52,525.87	\$0.00	\$21,874.13	70.60%
- Expenditure						
E 601-49440-101	Water Utilities Wages and Salaries	\$35,500.00	\$12,328.78	\$0.00	\$23,171.22	34.73%
E 601-49440-122	Water Utilities Social Security Benefit	\$2,350.00	\$764.32	\$0.00	\$1,585.68	32.52%
E 601-49440-123	Water Utilities Medicare Benefit	\$550.00	\$178.66	\$0.00	\$371.34	32.48%
E 601-49440-125	Water Utilities PERA Benefit	\$2,900.00	\$924.62	\$0.00	\$1,975.38	31.88%
E 601-49440-151	Water Utilities WC: Insurance Premiums	\$775.00	\$73.85	\$0.00	\$701.15	9.53%
E 601-49440-200	Water Utilities Office Supplies	\$1,450.00	\$489.89	\$0.00	\$960.11	33.79%
E 601-49440-202	Water Utilities Postage	\$0.00	\$327.93	\$0.00	-\$327.93	0.00%
E 601-49440-206	Water Utilities Printer/Rental/Software	\$0.00	\$193.12	\$27.23	-\$193.12	0.00%
E 601-49440-212	Water Utilities Motor Fuels	\$0.00	\$1,129.97	\$170.67	-\$1,129.97	0.00%
E 601-49440-213	Water Utilities Grave/Dir/Dir/Rock/Asphalt/M	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-49440-215	Water Utilities Operating & Maintenance S	\$12,000.00	\$865.48	\$422.10	\$11,134.52	7.21%
E 601-49440-216	Water Utilities Chemicals	\$11,000.00	\$6,822.21	\$120.51	\$4,177.79	62.02%
E 601-49440-240	Water Utilities Small Tools and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 601-49440-300	Water Utilities Professional Services	\$11,000.00	\$427.84	\$165.34	\$10,572.16	3.89%
E 601-49440-301	Water Utilities Auditing & Accounting Servi	\$1,700.00	\$1,820.00	\$0.00	-\$120.00	107.06%
E 601-49440-302	Water Utilities WST Metering & Billing	\$2,100.00	\$815.24	\$164.65	\$1,284.76	38.82%

CITY OF MORRISTOWN
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Account	Description	2023		2023		2023		2023	
		YTD Budget	YTD Amt	June 2023 Amt	YTD Balance	YTD Amt	YTD Balance	% of Budget	
E 601-49440-305	Water Utilities Locating Services	\$0.00	\$25.00	\$0.00	-\$25.00	\$25.00	-\$25.00	0.00%	
E 601-49440-306	Water Utilities W/S Sample Testing	\$0.00	\$214.53	\$76.92	-\$214.53	\$214.53	-\$214.53	0.00%	
E 601-49440-309	Water Utilities Server/Firewall/Data Storag	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%	
E 601-49440-320	Water Utilities Communication	\$150.00	\$1,077.38	\$284.40	-\$927.38	\$284.40	-\$927.38	718.25%	
E 601-49440-330	Water Utilities Transportation	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	0.00%	
E 601-49440-365	Water Utilities Insurance: Property & Casu	\$2,200.00	\$2,672.32	\$2,672.32	-\$472.32	\$2,672.32	-\$472.32	121.47%	
E 601-49440-380	Water Utilities Utility Services	\$8,000.00	\$3,444.18	\$741.53	\$4,555.82	\$741.53	\$4,555.82	43.05%	
E 601-49440-400	Water Utilities Contractual	\$3,000.00	\$842.72	\$0.00	\$2,157.28	\$0.00	\$2,157.28	28.09%	
E 601-49440-430	Water Utilities Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%	
E 601-49440-432	Water Utilities Training/Conferences	\$1,500.00	\$827.06	\$0.00	\$672.94	\$0.00	\$672.94	55.14%	
E 601-49440-433	Water Utilities Dues/Subscriptions	\$3,000.00	\$2,016.96	\$783.00	\$983.04	\$783.00	\$983.04	67.23%	
E 601-49440-437	Water Utilities Sales Tax	\$400.00	\$149.00	\$54.00	\$251.00	\$54.00	\$251.00	37.25%	
E 601-49440-500	Water Utilities Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
E 601-49440-720	Water Utilities Interfund Transfers	\$50,211.11	\$0.00	\$0.00	\$50,211.11	\$0.00	\$50,211.11	0.00%	
E 601-49440-800	Water Utilities Investments Purchased	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
E 601-49440-810	Water Utilities Refunds and Reburseme	\$200.00	\$173.95	\$0.00	\$26.05	\$0.00	\$26.05	86.98%	
E 601-49440-820	Water Utilities Transfer to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
- Expenditure		\$152,086.11	\$38,605.01	\$5,682.67	\$113,481.10	\$5,682.67	\$113,481.10	25.38%	
FUND 601 Water		\$226,486.11	\$91,130.88	\$5,682.67	\$135,355.23	\$5,682.67	\$135,355.23	40.24%	

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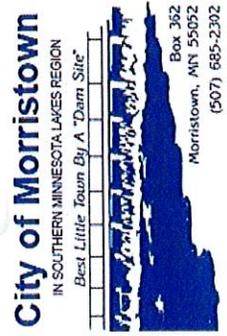
Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 602 Sewage						
- Revenue						
R 602-36210	Interest Earning	\$0.00	\$246.18	\$0.00	-\$246.18	0.00%
R 602-37210	Sewer: Rate Class I	\$260,000.00	\$128,921.19	\$0.00	\$131,078.81	49.59%
R 602-37230	Sewer: Rate Class III	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-37250	Sewer: Connection Fee	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 602-37251	Sewer Access Charge	\$0.00	\$1,275.00	\$0.00	-\$1,275.00	0.00%
R 602-37260	Sewer: Penalties	\$1,000.00	\$951.20	\$0.00	\$48.80	95.12%
R 602-37270	Unallocated Receipts (UR) WST	\$0.00	\$1,180.95	\$0.00	-\$1,180.95	0.00%
R 602-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$261,050.00	\$132,574.52	\$0.00	\$128,475.48	50.79%
- Expenditure						
E 602-49490-101	Sewer Utilities Wages and Salaries	\$79,000.00	\$26,975.02	\$0.00	\$52,024.98	34.15%
E 602-49490-122	Sewer Utilities Social Security Benefit	\$4,800.00	\$1,672.49	\$0.00	\$3,127.51	34.84%
E 602-49490-123	Sewer Utilities Medicare Benefit	\$1,150.00	\$391.21	\$0.00	\$758.79	34.02%
E 602-49490-125	Sewer Utilities PERA Benefit	\$5,800.00	\$2,023.15	\$0.00	\$3,776.85	34.88%
E 602-49490-151	Sewer Utilities WC: Insurance Premiums	\$1,500.00	\$156.21	\$0.00	\$1,343.79	10.41%
E 602-49490-200	Sewer Utilities Office Supplies	\$1,450.00	\$384.40	\$0.00	\$1,065.60	26.51%
E 602-49490-202	Sewer Utilities Postage	\$0.00	\$326.38	\$0.00	-\$326.38	0.00%
E 602-49490-206	Sewer Utilities Printer/Rental/Software	\$0.00	\$193.12	\$27.23	-\$193.12	0.00%
E 602-49490-212	Sewer Utilities Motor Fuels	\$0.00	\$1,694.97	\$256.01	-\$1,694.97	0.00%
E 602-49490-213	Sewer Utilities Grave/Dirt/Rock/Asphalt/M	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49490-215	Sewer Utilities Operating & Maintenance S	\$25,000.00	\$1,063.23	\$492.33	\$23,936.77	4.25%
E 602-49490-216	Sewer Utilities Chemicals	\$28,000.00	\$12,255.71	\$1,529.51	\$15,744.29	43.77%
E 602-49490-240	Sewer Utilities Small Tools and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49490-300	Sewer Utilities Professional Services	\$43,000.00	\$8,843.75	\$90.00	\$34,156.25	20.57%
E 602-49490-301	Sewer Utilities Auditing & Accounting Servi	\$1,700.00	\$1,820.00	\$0.00	-\$120.00	107.06%
E 602-49490-302	Sewer Utilities WST Metering & Billing	\$2,100.00	\$815.24	\$164.65	\$1,284.76	38.82%
E 602-49490-303	Sewer Utilities Engineering Fees	\$0.00	\$35,419.74	\$3,894.02	-\$35,419.74	0.00%
E 602-49490-305	Sewer Utilities Locating Services	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
E 602-49490-306	Sewer Utilities W/S Sample Testing	\$0.00	\$5,465.62	\$920.35	-\$5,465.62	0.00%
E 602-49490-309	Sewer Utilities Server/Firewall/Data Storag	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49490-320	Sewer Utilities Communication	\$1,200.00	\$1,266.54	\$304.71	-\$66.54	105.55%

CITY OF MORRISTOWN
Budget Progress Report

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
E 602-49490-330	Sewer Utilities Transportation	\$300.00	\$262.38	\$0.00	\$37.62	87.46%
E 602-49490-365	Sewer Utilities Insurance: Property & Casu	\$5,000.00	\$3,817.60	\$3,817.60	\$1,182.40	76.35%
E 602-49490-380	Sewer Utilities Utility Services	\$20,000.00	\$7,524.30	\$1,718.88	\$12,475.70	37.62%
E 602-49490-400	Sewer Utilities Contractual	\$6,050.00	\$0.00	\$0.00	\$6,050.00	0.00%
E 602-49490-407	Sewer Utilities Sludge Removal/Disposal	\$0.00	\$2,180.00	\$0.00	-\$2,180.00	0.00%
E 602-49490-430	Sewer Utilities Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-49490-432	Sewer Utilities Training/Conferences	\$1,500.00	\$1,550.57	\$15.00	-\$50.57	103.37%
E 602-49490-433	Sewer Utilities Dues/Subscriptions	\$2,000.00	\$1,650.00	\$0.00	\$350.00	82.50%
E 602-49490-720	Sewer Utilities Interfund Transfers	\$31,500.00	\$0.00	\$0.00	\$31,500.00	0.00%
E 602-49490-810	Sewer Utilities Refunds and Reimburseme	\$0.00	\$88.32	\$0.00	-\$88.32	0.00%
- Expenditure		\$261,050.00	\$117,864.95	\$13,230.29	\$143,185.05	45.15%
FUND 602 Sewage		\$522,100.00	\$250,439.47	\$13,230.29	\$271,660.53	47.97%

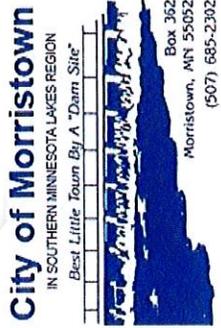
CITY OF MORRISTOWN

Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 603 Refuse						
- Revenue						
R 603-31801	Refuse Tax	\$7,400.00	\$3,338.08	\$0.00	\$4,061.92	45.11%
R 603-36210	Interest Earning	\$0.00	\$47.05	\$0.00	-\$47.05	0.00%
R 603-37310	Refuse: Customer Charges	\$75,700.00	\$34,371.54	\$0.00	\$41,328.46	45.40%
R 603-37360	Refuse: Penalties	\$1,000.00	\$849.66	\$0.00	\$150.34	84.97%
R 603-39990	Sale of Investment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$84,100.00	\$38,606.33	\$0.00	\$45,493.67	45.91%
- Revenue						
- Expenditure						
E 603-49520-200	Refuse Utilities Office Supplies	\$500.00	\$263.97	\$0.00	\$236.03	52.79%
E 603-49520-202	Refuse Utilities Postage	\$0.00	\$314.21	\$0.00	-\$314.21	0.00%
E 603-49520-206	Refuse Utilities Printer/Rental/Software	\$0.00	\$96.56	\$13.62	-\$96.56	0.00%
E 603-49520-301	Refuse Utilities Auditing & Accounting Serv	\$1,000.00	\$910.00	\$0.00	\$90.00	91.00%
E 603-49520-302	Refuse Utilities WST Metering & Billing	\$180.00	\$0.00	\$0.00	\$180.00	0.00%
E 603-49520-320	Refuse Utilities Communication	\$0.00	\$586.38	\$172.67	-\$586.38	0.00%
E 603-49520-384	Refuse Utilities Refuse Disposal	\$64,600.00	\$31,846.32	\$6,592.72	\$32,753.68	49.30%
E 603-49520-430	Refuse Utilities Miscellaneous	\$10,420.00	\$0.00	\$0.00	\$10,420.00	0.00%
E 603-49520-439	Refuse Utilities Refuse Tax	\$7,400.00	\$4,046.00	\$1,340.00	\$3,354.00	54.68%
E 603-49520-810	Refuse Utilities Refunds and Reimburseme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$84,100.00	\$38,063.44	\$8,119.01	\$46,036.56	45.26%
		\$168,200.00	\$76,669.77	\$8,119.01	\$91,530.23	45.58%
FUND 603 Refuse						

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	YTD Balance	2023 % of Budget
FUND 706 Skywam CRA						
- Revenue						
R 706-39201	Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Expenditure						
E 706-42502-500	Skywam Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 706 Skywam CRA		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

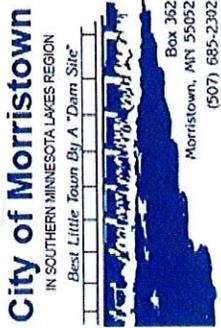


CITY OF MORRISTOWN
Budget Progress Report

Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	2023 YTD Balance	2023 % of Budget
FUND 708 Parks CRA						
- Revenue						
R 708-36244	Donations	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%
R 708-36245	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Revenue		\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%
- Expenditure						
E 708-45202-500	Parks Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
- Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 708 Parks CRA		\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%

CITY OF MORRISTOWN

Budget Progress Report



Account	Description	2023 YTD Budget	2023 YTD Amt	June 2023 Amt	YTD Balance	2023 % of Budget
		\$3,135,389.84	\$1,482,784.65	\$353,265.28	\$1,652,605.19	47.29%

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PL Type G General Ledger				
EFTPS - DIRECT	G 100-21703 FICA Tax Withholding	\$1,573.92	6/1/2023 Federal Withholding	05/30/23
EFTPS - DIRECT	G 100-21709 Medicare	\$368.08	6/1/2023 Federal Withholding	05/30/23
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$1,105.49	6/1/2023 Federal Withholding	05/30/23
MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$541.88	6/1/2023 State Withholding	05/30/23
MN DEPARTMENT OF REVENUE	G 100-21710 Other Deductions	\$451.77	Wage Levy for Employee 6/1/2023	05/30/23
PERA	G 100-21704 PERA	\$1,771.75	PERA Payroll 6/1/2023	05/30/23
EFTPS - DIRECT	G 100-21703 FICA Tax Withholding	\$1,684.02	Payroll 6/15/2023 Federal Withholding	06/13/23
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$1,161.43	Payroll 6/15/2023 Federal Withholding	06/13/23
EFTPS - DIRECT	G 100-21709 Medicare	\$393.88	Payroll 6/15/2023 Federal Withholding	06/13/23
MN DEPARTMENT OF REVENUE	G 100-21710 Other Deductions	\$484.47	Wage Levy for Employee 6/15/23	06/13/23
MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$575.37	Payroll 6/15/2023 State Withholding	06/13/23
PERA	G 100-21704 PERA	\$1,837.77	PERA Payroll 6/15/2023	06/13/23
PL Type G General Ledger		\$11,949.83		
PL Type -E Expenditure				
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Jerry West	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Travis Mullenmeister	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41801-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Ellen Judd	06/01/23
LINCOLN NATIONAL LIFE INSURANCE	E 100-41425-130 Employer Paid Insurance	\$3.45	Life Insurance for MONTH: Connie Medeiros	06/01/23
BADGER METER	E 602-49490-302 WST Metering & Billing	\$164.65	May Cellular Service to Endpoints	06/05/23
BADGER METER	E 601-49440-302 WST Metering & Billing	\$164.65	May Cellular Service to Endpoints	06/05/23
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$65.37	May Gas Utilities at Fire Hall. Acct#10583553-2	06/05/23
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$400.00	Prosecution Services for May	06/05/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$11.27	Toshiba Coverage 2/25/23-5/24/23	06/05/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$5.63	Toshiba Coverage 2/25/23-5/24/23	06/05/23
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$5.63	Toshiba Coverage 2/25/23-5/24/23	06/05/23
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$2.82	Toshiba Coverage 2/25/23-5/24/23	06/05/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$2.82	Toshiba Coverage 2/25/23-5/24/23	06/05/23
ESRI	E 601-49440-215 Operating & Maintenance Supp	\$422.10	ESRI software for GIS	06/05/23
ESRI	E 100-43102-215 Operating & Maintenance Supp	\$93.80	ESRI software for GIS	06/05/23
ESRI	E 602-49490-215 Operating & Maintenance Supp	\$422.10	ESRI software for GIS	06/05/23
MINNESOTA POLLUTION CONTROL A	E 602-49490-432 Training/Conferences	\$15.00	Biosolids exam fee for T. Mullenmeister (2nd test)	06/05/23
MN DEPARTMENT OF HEALTH	E 601-49440-433 Dues/Subscriptions	\$23.00	Class B water license renewal for E. Judd	06/05/23
MN DEPARTMENT OF HEALTH	E 601-49440-433 Dues/Subscriptions	\$760.00	Service Connection Fee for period 4/1/23-6/30/23	06/05/23
NAPA ROCKFORD	E 100-45202-215 Operating & Maintenance Supp	\$115.13	Spark plugs and filters for weed ships and blowers	06/05/23

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
NAPA WATERVILLE	E 100-43101-215	\$195.03	Operating & Maintenance Supp		06/05/23
UTILITY CONSULTANTS INC	E 602-49490-306	\$920.35	W/S Sample Testing		06/05/23
EO JOHNSON CO INC	E 204-42210-206	\$10.80	Printer/Rental/Software		06/09/23
EO JOHNSON CO INC	E 603-49520-206	\$10.80	Printer/Rental/Software		06/09/23
EO JOHNSON CO INC	E 602-49490-206	\$21.60	Printer/Rental/Software		06/09/23
EO JOHNSON CO INC	E 601-49440-206	\$21.60	Printer/Rental/Software		06/09/23
EO JOHNSON CO INC	E 100-41948-206	\$43.20	Printer/Rental/Software		06/09/23
XCEL ENERGY	E 204-42210-380	\$149.32	Utility Services		06/09/23
MN DEPARTMENT OF REVENUE	E 601-49440-437	\$28.00	Sales Tax		06/12/23
MN DEPARTMENT OF REVENUE	E 603-49520-439	\$693.00	Refuse Tax		06/12/23
MN DEPARTMENT OF REVENUE	E 601-49440-437	\$26.00	Sales Tax		06/12/23
MN DEPARTMENT OF REVENUE	E 100-41410-430	\$69.12	Miscellaneous		06/12/23
MN DEPARTMENT OF REVENUE	E 603-49520-439	\$647.00	Refuse Tax		06/12/23
VERIZON WIRELESS	E 100-42502-320	\$27.32	Communication		06/12/23
VERIZON WIRELESS	E 100-42502-320	\$27.32	Communication		06/12/23
VERIZON WIRELESS	E 100-41946-320	\$41.11	Communication		06/12/23
VERIZON WIRELESS	E 100-42502-320	\$27.32	Communication		06/12/23
VERIZON WIRELESS	E 100-42502-320	\$27.32	Communication		06/12/23
VERIZON WIRELESS	E 100-42502-320	\$27.32	Communication		06/12/23
VERIZON WIRELESS	E 100-41941-320	\$41.11	Communication		06/12/23
VERIZON WIRELESS	E 100-41941-320	\$40.01	Communication		06/12/23
ALL ABOUT SIGNS LLC	E 100-41110-215	\$120.00	Operating & Maintenance Supp		06/13/23
BEVCOMM	E 204-42210-320	\$121.88	Communication		06/13/23
BEVCOMM	E 602-49490-320	\$304.71	Communication		06/13/23
BEVCOMM	E 100-42502-320	\$10.16	Communication		06/13/23
BEVCOMM	E 601-49440-320	\$284.40	Communication		06/13/23
BEVCOMM	E 603-49520-320	\$172.67	Communication		06/13/23
BEVCOMM	E 100-42110-320	\$121.88	Communication		06/13/23
BRANDON SCHUEPF	E 100-41948-300	\$100.00	Professional Services		06/13/23
CLEARVIEW WINDOW CLEANING	E 204-42210-300	\$385.00	Professional Services		06/13/23
COMMUNITY CO-OP OIL ASSN	E 204-42210-212	\$308.74	Motor Fuels		06/13/23
COMMUNITY CO-OP OIL ASSN	E 100-43101-212	\$256.01	Motor Fuels		06/13/23
COMMUNITY CO-OP OIL ASSN	E 100-45202-212	\$85.34	Motor Fuels		06/13/23
COMMUNITY CO-OP OIL ASSN	E 601-49440-212	\$170.67	Motor Fuels		06/13/23
COMMUNITY CO-OP OIL ASSN	E 100-41941-212	\$85.35	Motor Fuels		06/13/23
COMMUNITY CO-OP OIL ASSN	E 602-49490-212	\$256.01	Motor Fuels		06/13/23
CUSTOM FIRE APPARATUS INC	E 204-42210-215	\$317.46	Operating & Maintenance Supp		06/13/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-306	\$76.92	W/S Sample Testing		06/13/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-215	\$10.75	Operating & Maintenance Supp		06/13/23
FARIBAUT FLEET SUPPLY	E 100-41941-215	\$183.40	Operating & Maintenance Supp		06/13/23
FARIBAUT FLEET SUPPLY	E 602-49490-215	\$34.24	Operating & Maintenance Supp		06/13/23
FARIBAUT FLEET SUPPLY	E 100-41941-260	\$19.99	Clothing		06/13/23

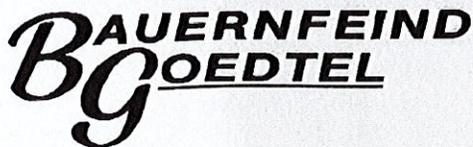
Search Name	Account Descr	Amount	Comments	Check/Receipt Date
FARIBAULT FLEET SUPPLY	E 100-41946-215	\$35.99	Power strip for Community Center	06/13/23
FARIBAULT FLEET SUPPLY	E 100-43101-215	\$18.99	Filter for street sweeper	06/13/23
FARIBAULT FLEET SUPPLY	E 602-49490-215	\$35.99	Power strip for WWTP	06/13/23
FARIBAULT FLEET SUPPLY	E 100-45202-215	\$303.79	Grass seed and rake	06/13/23
FARIBAULT FLEET SUPPLY	E 100-41941-260	\$60.76	Gloves	06/13/23
LMC INSURANCE TRUST PC	E 601-49440-365	\$2,672.32	8/1/23-8/1/24 Property & Casualty for Water	06/13/23
LMC INSURANCE TRUST PC	E 100-41946-365	\$4,199.36	8/1/23-8/1/24 Property & Casualty for CC	06/13/23
LMC INSURANCE TRUST PC	E 100-42110-365	\$763.52	8/1/23-8/1/24 Property & Casualty for Police	06/13/23
LMC INSURANCE TRUST PC	E 100-43101-365	\$1,145.28	8/1/23-8/1/24 Property & Casualty for Streets	06/13/23
LMC INSURANCE TRUST PC	E 100-45202-365	\$5,344.64	8/1/23-8/1/24 Property & Casualty for Parks	06/13/23
LMC INSURANCE TRUST PC	E 100-41948-365	\$4,199.36	8/1/23-8/1/24 Property & Casualty for City Hall	06/13/23
LMC INSURANCE TRUST PC	E 100-41944-365	\$3,054.08	8/1/23-8/1/24 Property & Casualty for Feed Mill	06/13/23
LMC INSURANCE TRUST PC	E 100-42502-365	\$763.52	8/1/23-8/1/24 Property & Casualty for Skywarn	06/13/23
LMC INSURANCE TRUST PC	E 602-49490-365	\$3,817.60	8/1/23-8/1/24 Property & Casualty for Sewer	06/13/23
LMC INSURANCE TRUST PC	E 204-42210-365	\$9,544.00	8/1/23-8/1/24 Property & Casualty for Fire	06/13/23
LMC INSURANCE TRUST PC	E 100-41941-365	\$2,672.32	8/1/23-8/1/24 Property & Casualty for Public Works	06/13/23
LMC INSURANCE TRUST PC	E 100-43101-215	\$288.73	Solenoid valve rebuild kit for street sweeper	06/13/23
MACQUEEN EQUIPMENT	E 100-45202-418	\$355.00	4/10/23-5/9/23, one standard, two handicap	06/13/23
RENT N SAVE PORTABLE SERVICES	E 602-49490-300	\$90.00	Hepatitis B Shot (1st series)	06/13/23
RICE COUNTY PUBLIC HEALTH NURSI	E 100-43101-215	\$49.52	Supplies for paint sprayer	06/13/23
SHERWIN WILLIAMS	E 602-49490-216	\$1,399.00	WWTP Chemicals, Super bugs	06/13/23
TEAM LAB	E 602-49490-216	\$110.51	Sewer Chemicals	06/13/23
USA BLUEBOOK	E 601-49440-216	\$110.51	Water Chemicals	06/13/23
USA BLUEBOOK	E 100-45202-300	\$19.68	Tire repair on 2020 Chevy truck	06/13/23
WHOLESALE TIRE	E 204-42210-215	\$711.00	Aluminum wheel for tanker truck	06/13/23
WHOLESALE TIRE	E 204-42210-212	\$35.38	Propane for Dam Days	06/13/23
WHOLESALE TIRE	E 602-49490-380	\$22.23	MONTH Sewer Plant Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 100-41941-380	\$24.31	MONTH Maintenance Shop Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 601-49440-380	\$32.62	MONTH Water Tower Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 100-41946-380	\$49.10	MONTH Community Center Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 100-41948-380	\$49.10	MONTH City Hall Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 601-49440-380	\$17.06	MONTH Water Pump Gas Utilities	06/22/23
CENTERPOINT ENERGY	E 204-42210-380	\$193.10	5/11/23-6/12/23 Electricity: Fire Hall	06/22/23
XCEL ENERGY	E 100-45202-215	\$30.00	No littering sign	06/27/23
ALL ABOUT SIGNS LLC	E 603-49520-384	\$6,592.72	May Trash Removal	06/27/23
ARCHAMBAULT BROTHERS INC	E 100-41941-380	\$204.65	MONTH Electricity at 109 2nd St SW	06/27/23
BHE COMMUNITY SOLAR LLC	E 204-42210-380	\$204.65	MONTH Electricity at 506 Division St S	06/27/23
BHE COMMUNITY SOLAR LLC	E 601-49440-380	\$613.97	MONTH Electricity at 504 3rd St SE	06/27/23
BHE COMMUNITY SOLAR LLC	E 100-41948-380	\$421.95	MONTH Electricity at 404 Division St S	06/27/23
BHE COMMUNITY SOLAR LLC	E 100-41946-380	\$428.82	MONTH Electricity at 404 Division St S	06/27/23
CEDAR LAKE ELECTRIC INC	E 100-45202-215	\$17.40	Park pavillion safety covers	06/27/23
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380	\$77.88	April Electricity for 201 Division St: Well #1	06/27/23

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$1,696.65	April Electricity for 75 Verdev Dr: WWTP	06/27/23
DEPARTMENT OF NATURAL RESOURC	E 204-42210-500 Capital Outlay	\$6,500.00	Tanker Truck, 2010 Freightliner Columbia Semi Truck	06/27/23
FILAN LAWN SERVICE	E 204-42210-300 Professional Services	\$169.40	May Lawn Spraying at Fire Hall	06/27/23
FILAN LAWN SERVICE	E 100-41944-300 Professional Services	\$5.04	May Lawn Spraying at Feed Mill	06/27/23
FILAN LAWN SERVICE	E 100-45202-300 Professional Services	\$280.00	May Lawn Spraying at Centennial Park	06/27/23
FILAN LAWN SERVICE	E 601-49440-300 Professional Services	\$165.34	May Lawn Spraying at Water Tower	06/27/23
FILAN LAWN SERVICE	E 100-45202-300 Professional Services	\$236.46	May Lawn Spraying at Baseball Field	06/27/23
FILAN LAWN SERVICE	E 100-41948-300 Professional Services	\$196.56	May Lawn Spraying at City Hall	06/27/23
FILAN LAWN SERVICE	E 100-41946-300 Professional Services	\$196.56	May Lawn Spraying at Community Center	06/27/23
FILAN LAWN SERVICE	E 100-43102-300 Professional Services	\$150.64	May Lawn Spraying at Sidney St Ditch	06/27/23
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals	06/27/23
HAWKINS INC	E 602-49490-216 Chemicals	\$20.00	WWTP Chemicals	06/27/23
MACQUEEN EMERGENCY	E 204-42210-300 Professional Services	\$2,659.74	Performed 11 SCBA flowtests, 21 fit tests, compressor	06/27/23
RICE COUNTY HIGHWAY DEPARTMEN	E 100-43101-214 Sand and Salt	\$4,956.00	January-June 2023 Salt/sand mixture	06/27/23
RICE COUNTY SHERIFFS OFFICE	E 100-42110-307 Police Administration	\$3,024.77	2023 Dam Days Law Enforcement	06/27/23
SEH SHORT ELLIOT HENDRICKSON	E 402-43101-303 Engineering Fees	\$1,849.75	2022 Street Project, Construction administration and o	06/27/23
SEH SHORT ELLIOT HENDRICKSON	E 602-49490-303 Engineering Fees	\$3,894.02	WWTP Facility Plan, Facility plan mileage and staff	06/27/23
STEVE NORDMEIER	E 204-42210-432 Training/Conferences	\$694.22	Chief's training conference, down payment	06/27/23
		\$86,693.56		
		\$98,643.39		

PL Type -E Expenditure

Proposal

Page No. _____ of _____ Pages



SHEETMETAL - ROOFING - HVAC
15760 Acorn Trail - Suite 2
 PO Box 278
 Faribault, MN 55021
 (507) 334-7951 Fax (507) 334-8790
 (888) 334-7951

PROPOSAL SUBMITTED TO Morristown City Hall		PHONE	DATE 6/8/23
STREET 402 Division St S		JOB NAME	
CITY, STATE AND ZIP CODE Morrristown, MN 55052		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

We at Bauernfeind Goedtel are pleased to give you a quote on the following:

- This will include:
- Changing out the Compressor on the 2-ton York outdoor unit.
 - Charging system with R410a refrigerant
 - Removal and Disposal of old compressor
 - Add new filter dryer to system

For the sum of: \$ 2,495.00

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ 2,495.00)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____
 Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

Sent from my iPhone

Minnesota Comfort Solutions

301 W. Thruen St.
 Morristown, MN 55052

Estimate

Date	Estimate #
6/1/2023	14181

Name / Address
CITY OF MORRISTOWN PO BOX 362 MORRISTOWN, MN 55052

Project

Description	Qty	Rate	Total
<p>Work we are proposing: Replacement of existing A/C equipment that serves Police, Skywarn and Kitchen areas which includes the following:</p> <ul style="list-style-type: none"> - Recovery of existing refrigerant from system and dispose of according to E.P.A. guidelines. - Removal and disposal of existing outdoor condensing unit, indoor evaporator coil and copper refrigerant piping. - Installation of new R410A refrigerant evaporator coil in existing AHU-6. - Installation of new R410A refrigerant outdoor condensing unit. - Installation of new copper refrigerant piping from indoor evaporator coil to outdoor condensing unit, pressure/leak testing and proper refrigerant charging of system. - Plumbing of condensate drain lines. - Cost of electrical reconnection. - All costs of labor and materials for above installation. <p>NOTES:</p> <ul style="list-style-type: none"> - Existing compressor in outdoor unit has an electrical connection failure of which is not repairable. - The manufacturer of existing compressor is no longer in business. - Current A/C systems including this one are charged with R22 refrigerant of which is obsolete and no longer manufactured, thus requiring the replacement of evaporator coil and refrigerant piping system to adapt to R410A refrigerant. 			
	Total		

Minnesota Comfort Solutions

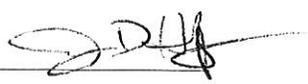
301 W. Thruen St.
Morristown, MN 55052

Estimate

Date	Estimate #
6/1/2023	14181

Name / Address
CITY OF MORRISTOWN PO BOX 362 MORRISTOWN, MN 55052

Project

Description	Qty	Rate	Total
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.</p> <p>Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.</p> <p>All the agreements contingent upon strikes, accidents or delays beyond our control.</p> <p>Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by WCI.</p> <p>We propose hereby to furnish material and labor--complete in accordance with above specifications, for the sum of: \$4,832.00</p> <p>Payment to be made as follows: Net due within 10 days after completed installation and start up of new system.</p> <p>Authorized Signature </p> <p>Note: This proposal may be withdrawn by us if not accepted within 30 days.</p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p> <p>Signature _____</p> <p>Signature _____</p> <p>Date of Acceptance _____</p>		4,832.00	4,832.00
Total			\$4,832.00

MEMO

To: Morristown City Council
From: Mark Rahrck, City Attorney
Subject: Request for Additional Compensation by Ralph Barney
Date: June 28, 2023

During the June 5, 2023 Morristown City Council Meeting, Ralph Barney made a request for additional compensation relating to his efforts to secure Morristown's receipt of funds through the state bonding bill. Mr. Barney stated during the meeting that if the bonding bill would not have been approved, he would not be asking for this additional compensation, but believes that his agreement with the City warrants awarding him a percentage of the bonding funds the City expects to receive.

For the reasons set forth below, my opinion is that the City does not have the authority to pay Mr. Barney additional compensation.

Bonding Bill

Without going into detail, the funds received by the City through the bonding bill will be required to be used for the specific purposes set forth in that legislation. Reallocating a portion of those awarded funds to Mr. Barney would likely violate the conditions of that award, and could put all of the awarded funds at risk.

Public Expenditures

Every public expenditure approved by the city council must be for an authorized purpose. All expenditures must have a public purpose. In addition, there must be specific or implied authority in state statute for every expenditure.

The Minnesota Supreme Court has stated that a "public purpose" exists when an activity meets all of the following standards:

1. Benefits the community as a body.
2. Is directly related to functions of government.
3. Does not have as its primary objective the benefit of a private interest.

There are a variety of public expenditures that meet the requirements of a public purpose and for which the City has express or implied authority to make the expenditure. The City generally makes many expenditures on a monthly basis to support its infrastructure, including road, water,

and sewer. Other public expenditure may include, for instance, economic development, advertising, holding elections, etc. The City often enters into contracts in furtherance of these public goals.

The City initially contracted with Mr. Barney to conduct lobbying services on behalf of the City. The City was within its authority to do so. The question is whether, after the fact, the city can pay Mr. Barney additional compensation.

Generally, a City cannot make gifts or donations without express statutory authority and a public purpose. Cities do sometimes make donations to, for instance, associations or institutions that further a public purpose such as economic development. Here, however, the City cannot make a reasonable argument that paying Mr. Barney additional compensation would further any public purpose—the bonding bill has already been approved and the payment of additional funds to Mr. Barney cannot reasonably result in additional benefits to the City.

Likewise, the Minnesota Attorney General has stated that a bonus for past services is void as a gratuity, in the absence of some kind of agreement. It is possible for an employee to be paid a bonus if such a bonus is part of a salary plan based upon performance; however, such a bonus would have to be clearly set forth in the underlying contract.

Consulting Agreement

During the March 6, 2023 city council meeting, Mr. Barney presented for the City's consideration his proposal to provide services to the City. Attached are the minutes from that council meeting, which provide:

Consulting Agreement for Ralph Barney – Ralph Barney explained his lobbying strategy to achieve and secure monies/grants available from the state for the City of Morristown. Ralph will be paid a monthly flat fee of \$1,000, for the months of March, April, and May. May 31st is the end of the legislative session wherein Ralph's consulting agreement will end. *Motion by murphy, seconded by Gregor and was carried unanimously to approve the Consulting Agreement for Ralph Barney.*

For what it's worth, the minutes are consistent with my recollection. I don't recall a discussion about additional compensation for Mr. Barney, nor do the minutes indicate such a discussion.

The City and Mr. Barney signed the Consulting Agreement, a copy of which is attached to this Memo. This agreement reflects the discussion of a flat fee of \$1,000 per month. Specifically under the heading "RETAINER":

A fee of \$1,000.00 will be invoiced to the Client by the Consultant on the first day of every month for all the services provided and performed. This fee includes gas, mileage and parking. No other expenses will be the responsibility of the Client.

This provision of the Consulting Agreement makes clear that the “fee” for Mr. Barney’s services was \$1,000.00 per month “for all services provided and performed”, and included all expenses to be incurred by Mr. Barney.

Mr. Barney suggested during the June 5, 2023 council meeting that he had an expectation of additional compensation in the event that the bonding bill was successful, and in particular is requesting a percentage of the City’s award. Nothing in the Consulting Agreement reflects Mr. Barney’s claim that he is due additional consideration.

To the extent that Mr. Barney claims that his right to additional compensation was part of additional verbal discussions, I refer to the portion of the Consulting Agreement under the heading “ENTIRE AGREEMENT” which provides:

This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade consistent with any of the terms hereof.

The Consulting Agreement contains the entire agreement between the parties, and does not permit additional oral agreements that a party claims to have been made.

Effect of Invalid Expenditure

A City may face the following consequences if it approves an invalid expenditure:

Taxpayer Lawsuit. The City bears the cost of defending itself in a taxpayer lawsuit. In some situations, individual councilmembers may incur personal liability.

Non-Compliance Finding by the State Auditor. This could result in future special audits and a negative effect on a city’s bond rating.

Public Mistrust. If the city council does not have a legal basis for making an expenditure, it may be difficult to justify the expenditure to taxpayers.

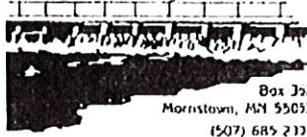
Summary

My opinion is that the City does not have a basis for paying Mr. Barney additional compensation. The City has no contractual obligation to pay the additional consideration Mr. Barney is requesting. It would therefore amount to a gift, which is not authorized under Minnesota law.

City of Morristown

IN SOUTHERN MICHIGAN LAKE REGION

Best Little Town By A "Dam Site"



MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting 7:00 p.m.

Public Hearing 7:05 p.m. (Ordinance Violation)

Monday, March 6, 2023

Council Present: Mayor Tony Lindahl, Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell

Others Present: Ellen Judd (City Administrator), Connie Medeiros (City Clerk), Travis Mullenmeister (Public Works), Bruce Morris (Fire Department), Jesse Thomas (County Sheriff), Ralph Barney, Jack Schwichtenburg, Steve Nordmeier, Mike O'Rourke, Nicole Grams, Sabrina Frodl, Sharon Krenik, Elden Eklund, Ross Olson, Brian Brunner, Sherrie Brunner, Larry Hagre, Mike Schmacher, Juan Crus Baez.

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Monday, March 6, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Additions/Corrections to Agenda:** Add K: Maternity Leave and L. Fire Department Applications.
Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the 2 additions to new business.
4. **Comments and Suggestions from Citizens Present:** Park Bathroom plans – plans in drafting stage and quotes in process.
5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
 - A. Police Report – February 2023
 - B. Fire Department Report – February 2023
 - C. Public Works Report – February 2023
 - D. City Council Meeting Minutes – Regular Meeting 2/6/2023
 - E. Zoning Board Meeting Minutes – Regular Meeting 2/16/2023
 - F. Financial Reports – 2/28/23
 - G. Check Summary – 2/1/23 through 2/28/23
 - H. Water Bill Delinquency Report

Motion by Caldwell, seconded by Gregor and was carried unanimously to approve the Consent Agenda.

Public Hearing - Ordinance Violation - *Motion by Golombeski, seconded by Caldwell and was carried unanimously to close regular meeting and open public hearing on Ordinance Violation at 304 Division St., N.*

Property owner was present to discuss excessive vehicles on property and explain that all vehicles with the exception of 3 derby cars are licensed vehicles on the property. Eight people drive and own vehicles on the property. Council is not concerned with the 8 vehicles that are licensed and operated on the daily. Council's concerns stem from vehicles that have not moved in months and that are snow covered. Property owner stated that two of the vehicles are classic restored vehicles that he does not drive during the winter months. He had a storage facility where he stored his vehicles, but it has closed for renovations, so he has the vehicles at his home.

6. **Unfinished Business:**
 - A. 304 Division St N – *Motion by Murphy, seconded by Gregor and was carried unanimously to send \$100 Citation to property owner at 304 Division St., N.*
 - B. Revised Sheriff's Contract Wording – *Motion by Murphy, seconded by Golombeski and was carried unanimously to accept revised Sheriff's Contract.*
 - C. Ordinance 2023-4 – Impoundment – *Motion by Golombeski, seconded by Gregor and was carried unanimously to accept Ordinance 2023-4 Impoundment.*

7. **New Business:**

A. Bucs Night Out – Approval List

- i. Approval for Raffles/Bingo under Lions Club License - *Motion by Caldwell, seconded by Golombeski and was carried unanimously to approve the Raffles/Bingo under the Lions Club license.*
- ii. Approval MN Original Brat Dog in Parking for food 10-3 – Taken off approval list by Bucs Night Out committee.
- iii. Approval Food Truck Permit Waiver – *Motion by Golombeski, seconded by Gregor and was carried unanimously to approve the waiver of the food truck permit.*
- iv. Approval Hall Rental Fee Waiver as part of 501C3 – Denied by council to waive hall rental fee.

B. Peddler's License Approval for Fireman's Dance – *Motion by Gregor, seconded by Golombeski and was carried unanimously to approve the peddler's permit for the Fireman's Dance.*

C. Consulting Agreement for Ralph Barney – Ralph Barney explained his lobbying strategy to achieve and secure monies/grants available from the state for the City of Morristown. Ralph will be paid a monthly flat fee of \$1000, for the months of March, April and May. May 31st is the end of the legislative session wherein Ralph's consulting agreement will end. *Motion by Murphy, seconded by Gregor and was carried unanimously to approve the Consulting Agreement for Ralph Barney.*

D. Resolution 2023-7 – Approving Donation from Commercial Club – *Motion by Gregor, seconded by Golombeski and was carried unanimously to approve Resolution 2023-7 Accepting Donation from the Commercial Club.*

E. Update Personnel Policy to include new PTO accrual – *Motion by Golombeski, seconded by Caldwell and was carried unanimously to approve the updated Personnel Policy with respect to adding 3 hours to city employees PTO accrual.*

F. Re-label Council/Township Chambers – *Motion by Caldwell, seconded by Golombeski and was carried unanimously to relabel the Council Chambers sign to read "Council/Township Chambers."*

G. Install Card Readers at Community Center – Ellen discussed the advantages of card readers for all the doors at city hall/community center. Council instructed Ellen to get quotes and they will revisit the issue later in the year to consider adding it to the budget for 2024.

H. City-wide Garbage Pickup – Council discussed city wide garbage pickup and decided to not participate again this year.

I. Porta Potty's at Parks – Council discussed the number of porta potty's needed at the parks. It was decided that 3 would be best with one being a handicap porta potty. Ellen will get quotes and report back to council at April meeting.

J. Spring Open Burning – Set Date (April 1- May 15, hours of 6 pm-12 noon with no permit required) – *Motion by Golombeski, seconded by Gregor and was carried unanimously to set date of spring open burn to April 1-May 15, with hours being 6pm – 12pm – with no permits being required.*

K. Maternity Leave – Council briefly discussed Ellen's request for extended paid maturity leave of more than the six weeks offered by the city. Mark will review the city's personnel policy and report back next meeting.

L. Fire Department Applications – Council briefly discussed Bruce Morris' request to begin accepting applications for new fire fighters for the city. *Motion by Murphy, seconded by Caldwell and was carried unanimously to approve the request for accepting applications for new fire fighters from present to October 1, 2023.*

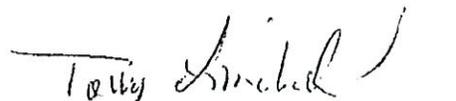
8. **Correspondence and Announcements**

A. Archambault's garbage cans to be out by 7am each Friday. Archambault's is considering imposing fines if they need to return to a property to pickup trash.

9. **Council Discussion and Concerns:** Council inquired on J. West's continued absence. Ellen informed council that J. West is on workmen's compensation and will remain in that status until his doctor's release.

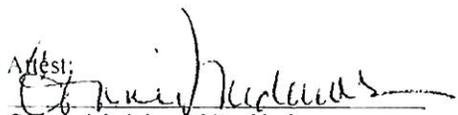
10. **Adjournment:** *Motion by Golombeski, seconded by Caldwell and was carried unanimously to adjourn the meeting of the City of Morristown council meeting at 8:15p.m.*

11. **Next Meeting:** Monday, April 3, 2023 – 7:00 p.m.



Tony Lindahl, Mayor

Attest:



Connie Medeiros, City Clerk

CONSULTING AGREEMENT

PARTIES

This Consultation Agreement (hereinafter referred to as the "Agreement") is entered into on March 6, 2023 (the "Effective Date", by and between Ralph Barney, with an address of 52 Charlotte St., Morristown, MN 55052 (hereinafter referred to as the "Consultant"), and the City of Morristown, with an address of 402 Division St., S, Morristown, MN 55052 (hereinafter referred to as the "Client") (collectively referred to as the "Parties").

CONSIDERATION

The Parties agree that the Consultant will provide services attached hereunto, whereas the Client will in return provide compensation for such services and expertise.

SERVICES

The consultant's services are summarized below:

Phone calls, emails, committee meetings, bonding bills/grants at the legislative branch sessions conducted at the State of Minnesota House of Representatives at 100 Rev Dr Martin Luther King Jr Boulevard., St Paul, MN 55155 and the Senate Office building at 95 University Avenue, St. Paul, MN 55155. Lobbying for future projects and grants as authorized by City of Morristown City Council.

RETAINER

A flat fee of \$1,000.00 will be invoiced to the Client by the Consultant on the first day of every month for all the services provided and performed. This fee includes gas, mileage and parking. No other expenses will be the responsibility of the Client.

TERM

This Agreement shall be effective on the date of signing this Agreement (hereinafter referred to as the "Effective Date") and will end on May 31, 2023.

Upon the end of the term of the Agreement, this Agreement will not be automatically renewed for a new term.

TERMINATION

This Agreement may be terminated in case the following occurs:

1. Immediately in the case of one of the Parties breaches this Agreement.
2. At any given time without cause by providing a written notice to the other party 5 days prior to terminating the Agreement.

RELATIONSHIP BETWEEN THE PARTIES

Hereby, the Parties agree that the Consultant in this Agreement is an independent contractor whereby the Consultant provides the services hereunder and acts as an independent contractor.

Under no circumstances shall the Consultant be considered an employee.

Whereas this Agreement does not create any other partnership between the Parties.

EXCLUSIVITY

The Parties agree and understand that this Agreement is not exclusive and the Parties are entitled to enter into other similar agreements with other parties.

OWNERSHIP

The Parties agree that all work created by the Consultant in terms of his performing the services will remain exclusive property of the Client, who can use it without restrictions.

CONFIDENTIALITY

All terms and conditions of this Agreement and any materials provided during the term of this Agreement must be kept confidential by the Consultant, unless the disclosure is required pursuant to process of law.

Disclosing or using this information for any purpose beyond the scope of this Agreement, or beyond the exceptions set forth above, is expressly forbidden with the prior consent of the Client.

DISPUTE RESOLUTION

A dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to arbitration/mediation/negotiation, in accordance with, and subject to the laws of State of Minnesota.

GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

SEVERABILITY

In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

ENTIRE AGREEMENT

This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade consistent with any of the terms hereof.

AMENDMENTS

The Parties agree that any amendments made to this Agreement must be in writing and they must be signed by both Parties to this Agreement.

SIGNATURE AND DATE

The Parties hereby agree to the terms and conditions set for in this Agreement and such is demonstrated throughout the signatures below:

CLIENT

By: Tony Lindahl
Tony Lindahl, Mayor
City of Morristown

Date: 3-14-23

CONSULTANT

By: Ralph Barney
Ralph Barney

Date: 3/7/23

Ralph Barney

INVOICE

52 Charlotte St
Morristown, MN 55052
507-838-8332

DATE: March 10, 2023
INVOICE # 100

BILL TO:
City of Morristown
PO Box 362
402 Division St S
Morristown, MN 55052
(507) 685-2302

FOR:
March Lobbyist Services

DESCRIPTION	AMOUNT
March Lobbyist Services per Contract	\$1,000.00
TOTAL	\$1,000.00

EXPLANATION OF CHARGES:

400 total hours spent between the following:

57 trips to the State Capital and Senate office building

Phone calls, emails, and faxes

Numerous committee meetings

Representative meetings

State Senate meetings

Handouts given to members of the committees in the Senate and House

Met with the Governor four times

**Full update will be given in May

Make all checks payable to Ralph Barney
THANK YOU FOR YOUR BUSINESS!

Ralph Barney

INVOICE

52 Charlotte St
Morristown, MN 55052
507-838-8332

DATE: May 1,, 2023
INVOICE # 102

BILL TO:
City of Morristown
PO Box 362
402 Division St S
Morristown, MN 55052
(507) 685-2302

FOR:
April Lobbyist Services

DESCRIPTION	AMOUNT
April Lobbyist Services per Contract	\$1,000.00
TOTAL	\$1,000.00

EXPLANATION OF CHARGES:

TRIP TO STATE CAPITAL 3D TRIP -
MEETING WITH COMMITTEE MEMBERS (Capital Investment - public S&B) - ~~Public~~ Committee
TWO MEETINGS WITH GOV TEAM (INFRASTRUCTURE - and public
SAFETY EMPHASIS - PHONE CALLS FAXES TO OUR STATE SENATORS -
FOR DURATION OF SESSION I will include a new SECURITIES

Make all checks payable to Ralph Barney
THANK YOU FOR YOUR BUSINESS!

DETAILED TASK HOUR BUDGET / COST ANALYSIS



Project : 2024 Street & Utility Improvement Project
 Phase : Feasibility Study
 Location: Morristown, MN
 Date: Friday, June 30, 2023

	Labor Hours						TOTALS
	Kavitz Senior Project Engineer	Knutson Senior Project Engineer	Scott Project Engineer	Kosek Staff Engineer	Metzger Technician	Brinkman Technician	
Task 1.0 - Feasibility Study:							
Information Gathering / Project Scoping / Project Initiation / Project Management	40.0		20.0			2.0	62.0
Parcel Information, Property Owner List	2.0				8.0	8.0	18.0
Prepare/Mail resident information letter to neighborhood	2.0					4.0	6.0
Field Data Collection / Photos / Organize & File	1.0		8.0	10.0	2.0		21.0
Preliminary street width/alignment/geometrics/Preliminary cross-sections	2.0	1.0	6.0	2.0			11.0
Contact Private Utilities / Notify of Pending Project / Obtain Utility Maps / Coordination Mtg.	2.0		8.0	2.0		1.0	13.0
Utility and as-built information gathering	2.0		4.0		8.0		14.0
Prepare/mail letter for neighborhood meeting	1.0		4.0			2.0	7.0
Prepare Information for, attend/conduct neighborhood meeting / Compile Summary	4.0		4.0			1.0	9.0
Prepare televising RFP / Review sanitary sewer & Storm Sewer TV reports / Incorporate in	1.0		4.0	8.0			13.0
Map/Sanitary Sewer System and Sewer Service Laterals from TV Report			1.0	6.0	2.0		9.0
Field Review of Sanitary Structures, Invert Depths & possible Sanitary System needs - review	1.0		4.0	6.0	6.0		17.0
Review Water Dist. System needs - discuss w/PW staff / Preliminary layout for exhibits -	2.0		4.0	8.0		1.0	15.0
Review of existing Storm Sewer Depths / Review RV Report / Storm Sewer System needs/issues -	1.0		6.0	6.0			13.0
Preliminary storm sizing and layout of Stormwater Management System including storm	2.0		16.0	4.0			22.0
Work with staff and reach out to property owners to identify pond easement opportunities	4.0		8.0				12.0
Preliminary Layout of Streets / Street widths / Storm Drain locations	4.0	2.0	6.0	8.0			20.0
Coordinate RFP and Review soil borings and geotechnical recommendations (borings by others)	2.0		4.0	4.0			10.0
Coordinate and Review test pit reports, confirm viability of surface reclamation	1.0		2.0				3.0
Prepare detailed feasibility study level estimates / probable construction costs / Funding	4.0	2.0	16.0	8.0	4.0	2.0	36.0
Prepare/Review DRAFT Assessment Roll / Assessment Map / Review	8.0		8.0			6.0	22.0
Draft / Review / Revise Report and Exhibits for Report, etc.	8.0	2.0	10.0	8.0	4.0	4.0	36.0
Prepare for and Review draft report with City staff to discuss findings, costs, and funding	4.0		6.0				10.0
Prepare final draft of feasibility study and electronic and hard copies to City	6.0	1.0	4.0	2.0		4.0	17.0
Prepare for and Present final Feasibility Study to City Council / Prepare Resolution and Agenda	8.0		8.0			1.0	17.0
Prepare Resolution and Agenda Report / Prepare for and attend public hearing	6.0		6.0	4.0		1.0	17.0
SUBTOTAL HOURS	118.0	8.0	167.0	86.0	34.0	37.0	450.0
TOTAL TASK FEE	\$ 73,900.00						

	Labor					TOTALS
	Kavitz Senior Project Engineer	Pomplun Lead Technician	Solomonson Survey Crew Chief	Metzger Technician		
Task 2.0 - Topographic Survey & Mapping:						
Survey Crew Management / Gopher One / Misc. Research / Project Management	10.0	8.0	4.0	4.0		26.0
Research Documents/Schedule/Review Survey/Control & BM Prep		16.0	8.0			24.0
Locate Property Irons, (to facilitate ROW mapping for all projects)			6.0	10.0		16.0
Establish Control/Topographic Survey - Full topo			60.0	20.0		80.0
Reduce Topo / Process Survey Data / Boundary Analysis		6.0	8.0			14.0
Prepare/review topographic base drawing from Topo Survey / Prepare/review field survey data	2.0	4.0		4.0		10.0
Determine / Map Existing ROW / Review ROW issues	4.0	10.0				14.0
SUBTOTAL HOURS	16.0	44.0	86.0	38.0	0.0	184.0
TOTAL TASK FEE	\$ 30,200.00					

SUMMARY OF PROPOSED FEES

	Task Fee	LS Task Fee	Hourly Task Fee
Task 1.0 - Feasibility Study:	\$ 73,900.00		\$ 73,900.00
Task 2.0 - Topographic Survey & Mapping:	\$ 30,200.00		\$ 30,200.00
TOTAL:	\$ 104,100.00	\$ -	\$ 104,100.00

Dahle Enterprises of Morristown, LLC

25525 Independence Ave

PO Box 247

Morristown, MN 55052

Phone 507-685-2148 Fax 507-685-2152

Estimate

Name / Address
City of Morristown PO Box 362 Morristown, MN 55052

Date	Estimate #
7/5/2023	1213

Description	Qty	Rate	Total
Flow meter installation sewer plant			
6" FLG magnetic flow meter with installation parts	1	9,709.00	9,709.00
48" Manhole with contractor hatch	1	5,600.00	5,600.00
Installation	1	7,400.00	7,400.00
Any questions please call Troy 507-838-7241. Thank you			Total \$22,709.00

Bid includes material listed on bid sheet, anything extra is time and material.

E-mail: dahleenterprises@gmail.com

NOTE: This estimate may be withdrawn by us if not accepted within 30 days.
ACCEPTANCE of ESTIMATE: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment in full will be made in 30 days.

QUOTE

R.A.W. Construction

17575 Echo Ave

FARIBAULT, MN. 55021

p. 507-334-2870 f. 507-334-5810 m. 507-323-5593

jon@rawconstructionmn.com

DATE July 5, 2023

CUSTOMER ID

EXPIRATION DATE 30 Days After above Date

TO

City of Morristown

Ellen Judd

SALESPERSON	JOB				
JON WINJUM	Meter manhole				

ITEM	DESCRIPTION		QUANTITY	UNIT PRICE	LINE TOTAL
1.00	Morristown flow meter	Lump Sum	1	\$ 24,830.00	\$ 24,830.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

NOTES:	
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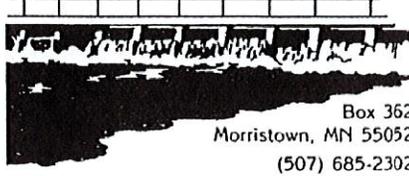
Quotation prepared by: Jon Winjum

To accept this quotation, sign here and return: _____

TOTAL DISCOUNT	
SUBTOTAL	
SALES TAX	
TOTAL	\$ 24,830.00

City of Morristown

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

RESOLUTION NO. 2023-12

A RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements to the following streets:

Ann Street SW and Ann Street E
Chestnut Street E
Washington Street E
First Street NE and First Street SE
Second Street NE and Second Street SE

AND to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL
OF THE CITY OF MORRISTOWN:

That the proposed improvement be refereed to pursuant to Short Elliott Hendrickson Inc. (SEH®) for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Morristown City Council on this 5th day of July, 2023.

Approved:

Tony Lindahl, Mayor

ATTEST:

Connie Medeiros, City Clerk

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Morristown, MN ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective December 7, 2020, this Supplemental Letter Agreement dated July 5, 2023 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: 2024 Street & Utility Improvement Project.

Client's Authorized Representative: Ellen Judd
Address: 402 Division St, PO Box 362, Morristown, Minnesota, 55052, United States
Telephone: 507.497.1287 **email:** ejudd@ci.morristown.mn.us

Project Manager: Brent Kavitz
Address: 11 Civic Center Plaza, Suite 200, Mankato, Minnesota 56001
Telephone: 507.508.0137 **email:** bkavitz@sehinc.com

Scope: The Services to be provided by Consultant:

Our proposed services for this project include preparation of a feasibility report and a topographic survey of the project area. We typically break this project into three phases and propose on each phase separately as the project progresses forward. Proposals for Phase 2 (Final Design, Bidding, Assessments) and Phase 3 (Construction Services) will be provided at later stages of the project.

Phase 1 – Feasibility Phase (Preliminary Engineering/Feasibility Study Services)

The feasibility report will include review of the existing water main and drainage and structural condition of the existing roadways. The report will identify the structural severity of the existing water main system, rehabilitation and/or reconstruction options, preliminary pipe sizing and catch basin placement, street width, along with other preliminary construction details of the entire project area. This information will be used to develop more detailed cost estimates that in turn can be used to prepare estimates for project financing and proposed assessments. A preliminary assessment roll will be developed, identifying each parcel and the estimated assessment in the project area. The proposal includes a topographical survey of the project area. This survey information will be used for both the preliminary and final design of the project. Please refer to the attached detailed task hour budget for additional information related the to the proposed professional services.

Proposed Project Area:

- Ann Street SW & E
- Chestnut Street E
- Washington Street E
- 1st Street NE & SE
- 2nd Street NE & SE

The feasibility report will include the entire area as designated by City staff and will identify a phasing plan that will align with available funding.

The Public Improvement Process as outlined in State Statute Chapter 429 requires a Feasibility Report to be prepared identifying the proposed improvement, costs of the improvements, and an estimate of the proposed amount to be assessed. The proposal includes meeting with City staff to review preliminary design and cost estimates along with holding both an open house event and a more formal public hearing.

The proposal does not include an estimate for soil borings and geotechnical report on the project. Soil boring information will be needed to determine existing pavement thickness and underlying soil conditions. We would suggest contracting directly with a geotechnical firm for these services. We will coordinate the proposal requests to these firms as part of our scope of work.

Schedule: We will begin our services upon a signed copy of this agreement.

Payment: We propose to provide the services outlined in this proposal for the City of Morristown as summarized below and on the attached detailed task hour budget.

The estimated fee is subject to a not-to-exceed amount of \$104,100.00 including expenses and equipment.

Phase 1 – Feasibility Phase

Prepare Feasibility Report (Task 1.0)	\$ 73,900 Hourly
Topographic Survey (Task 2.0)	\$ 30,200 Hourly
Total Phase 1 – Feasibility Phase	\$ 104,100

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

As a basis of preparing this proposal and estimating the current fee for professional services, we have made certain assumptions based on the information provided by City staff and as outlined in detail on the attached task hour budget.

Any additional tasks added to or deleted from this project due to significant changes in the general scope of the project or its design including, but not limited to, changes in size, complexity of character or type of construction, shall be by written amendment to the contract signed by both parties.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

City of Morristown, MN

By: 
 Full Name: Brent J. Kavitz
 Title: Project Manager, City Engineer

By: _____
 Full Name: _____
 Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between City of Morristown, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated July 5, 2023

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

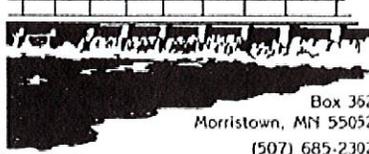
The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 352
Morristown, MN 55052
(507) 685-2302

July 5, 2023

TO: Minnesota Department of Public Safety
FROM: Morristown City Council
RE: Support Hazard Mitigation Grant Program and In-Kind Services

To whom it may concern:

Le Sueur County is submitting an application, and if funded, will act as the project manager for a Hazard Mitigation Grant. The City of Morristown would like to provide this letter of support to help the project move forward. We understand that flooding within the Upper Cannon River Watershed is a concern for many.

Unfortunately, due to budgetary issues, we can only offer this letter of support at this time.

If you have any questions or concerns, please contact Ellen Judd, the City Administrator/Public Works Director at 507-497-1287.

Sincerely,

Tony Lindahl
Mayor, Morristown City Council



