

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting 7:00 p.m.

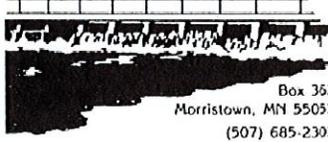
Tuesday, September 5, 2023

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Additions/Corrections to Agenda:**
4. **Comments and Suggestions from Citizens Present:**
5. **Consent Agenda:** - These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
  - A. Police Report – August 2023 – Will be sent in separate email when received
  - B. Fire Department Report – Never Received
  - C. Public Works Report – Never Received
  - D. City Council Meeting Minutes – Regular Meeting 8/7/2023
  - E. Zoning Board Meeting Minutes – No Minutes
  - F. Financial Reports – 8/31/23 – to come in separate email
  - G. Claims and Accounts – 8/1/2023-8/31/2023
  - H. Water Bill Delinquency Report – Will come next month
6. **Unfinished Business:**
  - A. 204 Franklin St
7. **New Business:**
  - A. Park Bathrooms Update
  - B. Payment Application #5 from Wencil Construction
  - C. Post for seasonal part-time snowplow position
  - D. Resolution 2023-13 Proposed Tax Levy
  - E. Set TNT Hearing Date
  - F. Set Work Sessions – All budgets
  - G. New Liquor License – Old Town Tavern
  - H. Resolution 2023-14 Fire Relief Tanker Fund Donation
  - I. Commercial Club – Permission to use Community Center
  - J. Banyon Proposal – Invoice Module
  - K. Resolution 2023-15 Allow City to Submit to MPFA
  - L. Letter from LMC – Jasinski, Legislator of Distinction
8. **Correspondence and Announcements:**
9. **Council Discussion and Concerns:**
10. **Adjournment:**
11. **Next Meeting:** Monday, October 2, 2023 – 7:00 p.m.

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



## MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting 7:00 p.m.

Public Hearing 7:05 p.m. (204 Franklin St.)

Monday, August 7, 2023

**Council Present:** Tony Lindahl (Mayor), Linda Murphy, Leon Gregor, Joe Caldwell

**Others Present:** Travis Mullenmeister (PW), Jerry West (PW), Bruce Morris (FD), Tim Dahle, Jack Schwichtenberg, Gladys Merritt, Brian Brunner, Sherrie Brunner, Keith Remund, Arlen Krause, John Schlie, Karen Schlie, Kyle Ackerman, Ralph Barney, Todd Schmidtke, Ellen Judd, Nick Preuss, Niki Hartman

1. **Call to Order:** Mayor Tony Lindahl called the meeting to order of the Morristown City Council on Monday, August 7, 2023, at 7:00 p.m. in the Council Chambers at 402 Division St., S, Morristown

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3. **Additions/Corrections to Agenda:** Addition H. Cheyenne Timm Resignation; I. Hometown Heros; and J. Violations *Motion by Murphy, seconded by Gregor and was carried unanimously to approve the 3 additional items to the Agenda.*

4. **Comments and Suggestions from Citizens Present:**

- Arlen Krause discussed the drainage issue on his property with respect to 403 Sidney St. Water breached ditch between the 2 houses. R. Barney will investigate and report back to council.
- Street Project – Tim Dahle the sod contractor has not been paid in over 285 days. 60% of invoice has been paid but remaining 40% (\$6,104.00) is still outstanding. Council discussed that it is not the city's responsibility to pay the outstanding balance – needs to refer back to contractor and/or SEH. SEH will be notified of outstanding balance.
- N. Preuss discussed the complaints of standing water in ditches. Contractor has not completed all work in the city. Council directed T. Mullenmeister to investigate the standing water issues and report back to council.

5. **Consent Agenda:**

- A. Police Report – July 2023 –
- B. Fire Department Report – July 2023
- C. Public Works Report – July 2023
- D. City Council Meeting Minutes – Regular Meeting 7/5/2023
- E. Zoning Board Meeting Minutes – 7/20/2023
- F. Financial Reports – 7/31/23 –
- G. Claims and Accounts – 7/1/2023 - 7/31/2023
- H. Water Bill Delinquency Report

*Motion by Gregor, seconded by Caldwell and was carried unanimously to approve the Consent Agenda.*

6. **Unfinished Business:** 204 Franklin St. – Public Hearing

*Motion by Caldwell, seconded by Gregor and was carried unanimously to close regular meeting and open public hearing with respect to 204 Franklin St.*

Kyle Ackerman was present and discussed his efforts to clean the premises. He has hired a landscaping company to mow the premises every 2 weeks. The City attorney presented an Order Relating to Property at 204 Franklin St., that outlined the grounds for the order and the necessary corrective steps to be taken at the property. After discussions amongst the city attorney, council members and Mr. Ackerman, Mr. Ackerman agreed to all the corrective actions that need to be taken. Mr. Ackerman has up to 90 days to accomplish all the corrective measures that were outlined in the Order.

*Motion by Gregor, seconded by Caldwell and was carried unanimously to accept the Order Relating to Property at 204 Franklin St. as presented by the City Attorney.*

The Order Relating to Property at 204 Franklin St., was signed by the mayor and city clerk and filed at City Hall.

*Motion by Gregor, seconded by Caldwell and was carried unanimously to close the public hearing and open the regular meeting.*

7. **New Business:**

- A. Soil Boring Proposals (AET, Braun, and CVT) -

Soil boring proposals were presented to council along with SEH's recommendations of contracting CVT at the cost of \$4,045.

*Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the proposal for geotechnical evaluation to Chosen Valley Testing, Inc.*

B. 3 quotes for Garage Door replacement (Public Works)

T. Mullenmiester presented to the council the 3 quotes for the garage door replacement at the public works building. Prime Garage Door, DG Garage Door, and Hometown Garage Door. Council discussed the 3 quotes and agreed that DG Garage Door at the cost of \$1,864.00 including sensors, be contracted to replace/repair the garage door at the public works building.

*Motion by Murphy, seconded by Caldwell and was carried unanimously to accept the quote of DG Garage Door to replace/repair the garage door.*

C. R. Barney – Discuss Zoning Board Admin compensation –

R. Barney discussed the need to have the zoning board administrator position a paying position with the city. He discussed the time and money spent on gas to visit sites. The council inquired about what he exactly wanted in terms of compensation i.e., mileage reimbursement, paid monthly for opened and closed permits, etc. R. Barney will consider the options and report back to council at the next meeting with an exact proposal for the council to consider.

D. 2<sup>nd</sup> and Bloomer – Gas company never hard surfaced (Travis)

The council discussed the surface that was never completed and the need for Travis to contact the gas company for reimbursement for hard surfacing that the city provided.

E. Review Peddler's License – Ice Queen (Ice cream truck)

The council reviewed the Peddler's License and approved.

F. Fire Department Relief Association – Approval of Retirement Benefits

The Fire Department Relief Association presented the Retirement Benefits audit to the council.

*Motion by Gregor, seconded by Murphy and was carried unanimously to accept the Fire Department Relief Association's Retirement Benefits audit.*

G. Jerry Review – Moved to end of meeting (closed meeting)

H. Cheyenne Timm resignation

*Motion by Caldwell, seconded by Gregor and was carried unanimously to accept the resignation of Cheyenne Timm from the Events Set-Up position.*

*Motion by Murphy, seconded by Caldwell and was carried unanimously to post the Community Center Events Set-Up position at the payrate of \$25.00.*

I. Hometown Heros

Keith Remund in association with the American Legion is looking for approval to purchase and showcase banners of local hometown veterans on polls in city's mail streets. Banners and brackets will be purchased – only looking for PW to install on city polls.

J. Violations

The council discussed the violations with respect to excessive vehicles and parking. The city clerk will call violators to remedy violations. If no contact is made letters will be sent to residents.

**8. Correspondence and Announcements:**

**9. Council Discussion and Concerns:**

**10. Adjournment:**

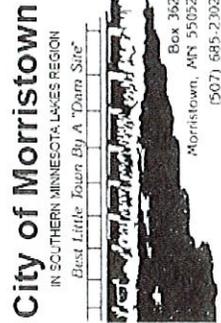
**11. Next Meeting: Tuesday, September 5, 2023 – 7:00 p.m.**

\_\_\_\_\_  
Tony Lindahl, Mayor

Attest,

\_\_\_\_\_  
Connie Medeiros, City Clerk

**CITY OF MORRISTOWN**  
**Transaction Activity**



Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PL Type - E Expenditure				
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$22.59	June Sewer Plant Gas Utilities	08/07/23
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$34.26	June Gas Utilities at Fire Hall. Acct# 10583553-2	08/07/23
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$38.09	July Gas Utilities at Fire Hall. Acct# 10583553-2	08/07/23
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$24.15	June Community Center Gas Utilities	08/07/23
CENTERPOINT ENERGY	E 100-41948-380 Utility Services	\$24.15	June City Hall Gas Utilities	08/07/23
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$19.35	June Maintenance Shop Gas Utilities	08/07/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$15.00	June Water Pump Gas Utilities	08/07/23
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$31.54	June Water Tower Gas Utilities	08/07/23
ARCHAMBAULT BROTHERS INC	E 603-49520-384 Refuse Disposal	\$6,592.72	June Trash Removal	08/08/23
BADGER METER	E 601-49440-302 WST Metering & Billing	\$162.02	July Cellular Service to Endpoints	08/08/23
BADGER METER	E 602-49490-302 WST Metering & Billing	\$162.01	July Cellular Service to Endpoints	08/08/23
BEVCOMM	E 603-49520-320 Communication	\$185.25	MONTH, Refuse Internet	08/08/23
BEVCOMM	E 601-49440-320 Communication	\$305.11	MONTH, Water Internet	08/08/23
BEVCOMM	E 100-42502-320 Communication	\$10.90	MONTH, Skywarn TV	08/08/23
BEVCOMM	E 204-42210-320 Communication	\$130.76	MONTH, Fire Hall TV	08/08/23
BEVCOMM	E 100-42110-320 Communication	\$130.76	MONTH, Police Internet	08/08/23
BEVCOMM	E 602-49490-320 Communication	\$326.91	MONTH, WWTP Internet	08/08/23
BHE COMMUNITY SOLAR LLC	E 100-41948-380 Utility Services	\$501.94		08/08/23
BHE COMMUNITY SOLAR LLC	E 100-41946-380 Utility Services	\$501.94		08/08/23
BHE COMMUNITY SOLAR LLC	E 100-41941-380 Utility Services	\$250.48		08/08/23
BHE COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$691.34		08/08/23
BHE COMMUNITY SOLAR LLC	E 204-42210-380 Utility Services	\$250.48		08/08/23
CEMSTONE	E 100-41310-215 Operating & Maintenance Supp	\$94.16		08/08/23
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$400.00	Prosecution Services for July	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$59.08	1/3 of Postage for utility bills	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$59.08	1/3 of Postage for utility bills	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$60.87	1/3 of Postage for utility bills	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-306 W/S Sample Testing	\$17.52	Ship water samples	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-215 Operating & Maintenance Supp	\$105.49	2 output shaft seals for the east blower at the WWTP	08/08/23
ELAN CORPORATE PAYMENT SYSTEM	E 100-41946-215 Operating & Maintenance Supp	\$122.21	Batteries	08/08/23
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$36.80	8/25/23-11/24/23 Toshiba Coverage	08/08/23
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$18.40	8/25/23-11/24/23 Toshiba Coverage	08/08/23
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$18.40	8/25/23-11/24/23 Toshiba Coverage	08/08/23
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$9.20	8/25/23-11/24/23 Toshiba Coverage	08/08/23
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$9.20	8/25/23-11/24/23 Toshiba Coverage	08/08/23

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
FARIBAULT FLEET SUPPLY	E 602-49490-215 Operating & Maintenance Supp	\$3.98	Distilled water		08/08/23
FARIBAULT FLEET SUPPLY	E 100-41946-215 Operating & Maintenance Supp	\$209.76	Public works supplies		08/08/23
FERGUS POWER PUMP INC	E 602-49490-300 Professional Services	\$73.50	Biosolids management services		08/08/23
FERGUS POWER PUMP INC	E 602-49490-300 Professional Services	-\$73.50	Biosolids management services		08/08/23
FERGUS POWER PUMP INC	E 602-49490-300 Professional Services	-\$13.58	Biosolids management services		08/08/23
FERGUS POWER PUMP INC	E 602-49490-300 Professional Services	\$13.58	Biosolids management services		08/08/23
Freeborn County Coop Oil	E 100-41941-430 Miscellaneous	\$1,067.27			08/08/23
HAWKINS INC	E 601-49440-216 Chemicals	\$1,565.64	Water Tower Chemicals		08/08/23
HAWKINS INC	E 602-49490-216 Chemicals	\$3,049.61	WWTP Chemicals		08/08/23
IRS UNITED STATES TREASURY	E 100-49201-430 Miscellaneous	\$4,760.00	Penalty for tax period 12/31/21; 1099's		08/08/23
Minnesota Comfort Solutions	E 100-41948-215 Operating & Maintenance Supp	\$4,832.00			08/08/23
NAPA WATERVILLE	E 204-42210-215 Operating & Maintenance Supp	\$86.15	Headlight and cleaner for pumper truck		08/08/23
NAPA WATERVILLE	E 100-45202-215 Operating & Maintenance Supp	\$183.98	Supplies for mowers		08/08/23
NAPA WATERVILLE	E 100-41941-215 Operating & Maintenance Supp	\$106.50	Public works supplies		08/08/23
RENT N SAVE PORTABLE SERVICES	E 100-45202-418 Rentals: Portable Rest Rooms	\$355.00	7/10/23-8/9/23, one standard, two handicap		08/08/23
RENT N SAVE PORTABLE SERVICES	E 100-45202-418 Rentals: Portable Rest Rooms	\$355.00	6/10/23-7/9/23, one standard, two handicap		08/08/23
US POSTAL SERVICE	E 204-42210-202 Postage	\$70.00	2024 Renewal of PO Box 161		08/08/23
USA BLUEBOOK	E 601-49440-216 Chemicals	\$129.77	Water Chemicals		08/08/23
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$1,015.07	Weekly Sewer Samples		08/08/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #1 Internet 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	Public Works Tablet Internet 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.12	Public Works Phone 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #5 Internet 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-41946-320 Communication	\$41.12	Community Center Phone 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #2 Internet 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #4 Internet 7/7/23-8/6/23		08/17/23
VERIZON WIRELESS	E 100-42502-320 Communication	\$27.32	Skywarn Tablet #3 Internet 7/7/23-8/6/23		08/17/23
AG PARTNERS	E 100-45202-215 Operating & Maintenance Supp	\$421.01			08/22/23
ALL ABOUT SIGNS LLC	E 100-43101-215 Operating & Maintenance Supp	\$192.00	Detour signs		08/22/23
CEMSTONE	E 100-43102-215 Operating & Maintenance Supp	\$29.73	Mortar for repairs		08/22/23
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$88.67	June Electricity for 201 Division St: Well #1		08/22/23
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$1,931.82	June Electricity for 75 Verdev Dr: WWTP		08/22/23
CUSTOM ALARM	E 100-41944-311 Alarm Company	\$152.19	Historical Society Intrusion/Fire Monitoring 9/1/23-11/		08/22/23
DG GARAGE DOOR CO.	E 100-41941-300 Professional Services	\$932.00	Installation of Comm Garage Door w/ Sensors		08/22/23
Ferguson Enterprises, Inc #165	E 602-49490-300 Professional Services	\$133.48	Inv. #0255863 and 0191905		08/22/23
GOPHER STATE ONE CALL	E 100-43102-305 Locating Services	\$1.37			08/22/23
GOPHER STATE ONE CALL	E 602-49490-305 Locating Services	\$10.79			08/22/23
GOPHER STATE ONE CALL	E 601-49440-305 Locating Services	\$10.79	**July # 17		08/22/23
HAWKINS INC	E 602-49490-216 Chemicals	\$40.00	WWTP Chemicals		08/22/23
NAPA WATERVILLE	E 204-42210-430 Miscellaneous	\$444.94	Inv. 463196, 463348		08/22/23
PLUNKETT'S PEST CONTROL INC	E 204-42210-310 Pest Control	\$72.33	Pest Control at Fire Hall		08/22/23
PLUNKETT'S PEST CONTROL INC	E 100-41948-310 Pest Control	\$43.81	Pest Control at City Hall		08/22/23

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
PLUNKETTS PEST CONTROL INC	E 100-41946-310 Pest Control	\$43.82	Pest Control at Community Center	08/22/23
RICE COUNTY SHERIFFS OFFICE	E 100-42110-307 Police Administration	\$0.00	YEAR Dam Days Law Enforcement	08/22/23
RICE COUNTY SHERIFFS OFFICE	E 100-42110-307 Police Administration	\$41,597.49	DATE-DATE, Law Enforcement Contract	08/22/23
SEH SHORT ELLIOT HENDRICKSON	E 402-43101-303 Engineering Fees	\$3,000.90	2022 Street Project, Construction admin, record drawi	08/22/23
SPLASH SALES, LLC	E 204-42210-300 Professional Services	\$1,000.00	Tanker Truck	08/22/23
US BANK	E 370-47210-611 Bond Interest	\$10,352.50	2023 Fall Payment, Interest: Series 2020A	08/22/23
US BANK	E 371-47210-611 Bond Interest	\$38,500.00	2023 Fall Payment, Interest: Series 2022A	08/22/23
USA BLUEBOOK	E 602-49490-216 Chemicals	\$58.40	Sewer Chemicals	08/22/23
PL Type -E Expenditure		\$128,528.78		
		\$128,528.78		



**Application for Payment**  
(Unit Price Contract)  
No. Five

Eng. Project No.: MORRT 161109

Location: Morristown, Minnesota

Contractor <u>Wend Construction, Inc.</u>	Contract Date <u>May 2, 2022</u>
<u>2800 Park Drive</u>	
<u>Owatonna, MN 55060</u>	Contract Amount <u>\$ 1,559,386.00</u>

Contract for 2022 Street and Utility Improvement Project

Application Date <u>August 11, 2023</u>	For Period Ending <u>August 8, 2023</u>
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Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
<b>Street, Curb and Gutter, Drainage Pipe, Driveways</b>							
2021.501	MOBILIZATION	LUMP					
		SUM	1.0	1.00	1.00	\$17,000.00	\$17,000.00
2101.502	CLEARING	TREE	3.0	3.00	3.00	\$600.00	\$1,800.00
2101.502	GRUBBING	TREE	3.0	2.00	2.00	\$600.00	\$1,200.00
2104.502	REMOVE SIGN	EACH	4.0	0.00	0.00	\$100.00	\$0.00
2104.502	SALVAGE SIGN	EACH	9.0	5.00	5.00	\$100.00	\$500.00
2105.502	SALVAGE MAILBOX	EACH	18.0	19.00	19.00	\$200.00	\$3,800.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	415.0	326.00	326.00	\$2.00	\$652.00
2104.503	REMOVE CURB & GUTTER	LIN FT	400.0	181.00	181.00	\$3.00	\$543.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	12,490.0	12,490.00	12,490.00	\$1.00	\$12,490.00
2104.505	REMOVE DRIVEWAY PAVEMENT (BITUMINOUS OR CONCRETE)	SQ YD	1,070.0	1,107.55	1,107.55	\$5.00	\$5,537.75
2104.518	REMOVE CONCRETE WALK	SQ FT	4,650.0	5,833.00	5,833.00	\$2.00	\$11,666.00
2105.501	COMMON EXCAVATION (EV) (P)	CU YD	5,633.0	5,633.00	5,633.00	\$10.00	\$56,330.00
2105.522	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	1,160.0	1,307.80	1,307.80	\$25.00	\$32,695.00
2105.601	CONSTRUCT ACCESS ROAD #1	LUMP					
		SUM	1.0	1.00	1.00	\$2,000.00	\$2,000.00
2105.601	CONSTRUCT ACCESS ROAD #2	LUMP					
		SUM	1.0	0.00	0.00	\$2,000.00	\$0.00
2105.619	MINOR GRADING	ROAD					
		STA	34.0	34.30	34.30	\$1,000.00	\$34,300.00
2106.607	SUBGRADE EXCAVATION	CU YD	105.0	147.80	147.80	\$20.00	\$2,956.00
2108.504	GEOTEXTILE FABRIC, TYPE 5	SQ YD	14,055.0	13,670.80	13,670.80	\$1.00	\$13,670.80
2112.519	SUBGRADE PREPARATION	ROAD					
		STA	42.0	12.80	12.80	\$500.00	\$6,400.00
2118.501	AGGREGATE SURFACING CLASS 2 (CV)	CU YD	104.0	12.00	12.00	\$40.00	\$480.00
2123.510	INVESTIGATIVE EXPLORATION	HOUR	10.0	2.00	2.00	\$250.00	\$500.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	25.0	0.00	0.00	\$100.00	\$0.00
2130.523	WATER (FOR DUST CONTROL)	MGAL	25.0	5.00	5.00	\$50.00	\$250.00
2130.523	WATER (FOR TURF ESTABLISHMENT)	MGAL	65.0	0.00	0.00	\$50.00	\$0.00
2211.507	AGGREGATE BASE CLASS 5 (CV) (P)	CU YD	4,335.0	4,335.00	4,335.00	\$30.00	\$130,050.00
2232.504	MILL BITUMINOUS SURFACE	SQ YD	57.0	0.00	90.00	\$20.00	\$1,800.00
2302.502	DRILL AND GROUT REINFORCEMENT BARS	EACH	36.0	34.00	34.00	\$12.00	\$408.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	990.0	50.00	990.00	\$1.00	\$990.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2360.504	TYPE SP 12.5 WEARING COURSE MIX (2,B) (SPWEB240B) 3" THICK W/6" AGGREGATE BASE	SQ YD	759.0	864.00	889.00	\$23.00	\$20,447.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	1,320.0	35.70	1318.70	\$97.00	\$127,913.90
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	1,870.0	1,746.00	1746.00	\$85.00	\$148,410.00
2502.503	6" PERF. PVC PIPE DRAIN	LIN FT	969.0	588.00	588.00	\$12.00	\$7,056.00
2502.602	6" PVC PIPE DRAIN CLEAN OUT	EACH	25.0	25.00	25.00	\$200.00	\$5,000.00
2502.602	SUMP PUMP SERVICE CONNECTION (TOTAL UNIT)	EACH	4.0	4.00	4.00	\$1,500.00	\$6,000.00
2506.602	CASTING ASSEMBLY SPECIAL	EACH	3.0	1.00	1.00	\$2,000.00	\$2,000.00
2521.518	4" CONCRETE WALK	SQ FT	3,017.0	3,340.00	3340.00	\$7.00	\$23,380.00
2521.518	6" CONCRETE WALK	SQ FT	1,334.0	1,316.00	1316.00	\$10.00	\$13,160.00
2531.503	CONCRETE CURB & GUTTER DESGIN D418	LIN FT	627.0	619.00	619.00	\$19.00	\$11,761.00
2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	486.0	512.00	512.00	\$19.00	\$9,728.00
2531.503	CONCRETE CURB & GUTTER DESIGN B618 (KNOCK DOWN)	LIN FT	244.0	235.00	235.00	\$21.00	\$4,935.00
2531.503	CONCRETE CURB DESIGN V6	LIN FT	158.0	88.00	88.00	\$27.00	\$2,376.00
2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	448.0	531.00	531.00	\$81.00	\$43,011.00
2531.504	7" CONCRETE DRIVEWAY PAVEMENT (COMMERCIAL)	SQ YD	120.0	78.00	78.00	\$92.00	\$7,176.00
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	41.0	40.00	40.00	\$108.00	\$4,320.00
2531.618	TRUNCATED DOMES	SQ FT	50.0	41.00	41.00	\$53.00	\$2,173.00
2540.602	INSTALL MAILBOX SUPPORT (SINGLE)	EACH	18.0	18.00	18.00	\$300.00	\$5,400.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	0.70	1.00	\$5,000.00	\$5,000.00
2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1.0	0.00	0.00	\$1,600.00	\$0.00
2564.518	SIGN PANELS TYPE C	SQ FT	29.3	0.00	0.00	\$70.00	\$0.00
2564.602	INSTALL SIGN	EACH	4.0	0.00	0.00	\$350.00	\$0.00
2564.602	INSTALL SALVAGED SIGN	EACH	9.0	0.00	0.00	\$150.00	\$0.00
2573.602	TEMPORARY ROCK ENTRANCE	EACH	5.0	0.00	0.00	\$200.00	\$0.00
2573.603	SEDIMENT CONTROL LOG	LIN FT	100.0	146.00	146.00	\$5.00	\$730.00
2573.503	SILT FENCE, TYPE MS	LIN FT	250.0	0.00	0.00	\$5.00	\$0.00
2575.504	EROSION CONTROL BLANKETS, CATEGORY 20	SQ YD	250.0	0.00	0.00	\$4.00	\$0.00
2574.607	BOULEVARD TOPSOIL BORROW (CV)	CU YD	1,100.0	351.00	351.00	\$20.00	\$7,020.00
2575.604	TURF ESTABLISHMENT	SQ YD	9,920.0	4,763.00	9424.00	\$2.00	\$18,848.00
2575.604	WEED SPRAYING	SQ YD	4,960.0	0.00	3720.00	\$1.00	\$3,720.00
2575.604	OVERSEEDING	SQ YD	4,960.0	0.00	3720.00	\$0.50	\$1,860.00
2582.503	4" SOLID LINE PAINT - WHITE	LIN FT	1,024.0	0.00	0.00	\$1.00	\$0.00
2582.503	6" SOLID LINE PAINT - WHITE	LIN FT	80.0	0.00	0.00	\$2.00	\$0.00
2582.503	PAVEMENT MESSAGE - PAINT	SQ FT	40.0	0.00	0.00	\$3.00	\$0.00
<b>Street, Curb and Gutter, Drainage Pipe, Driveways Subtotal</b>							<b>\$819,443.45</b>
<b>Storm Sewer</b>							
2104.503	REMOVE STORM SEWER PIPE	LIN FT	1,900.0	1,439.00	1,439.00	\$2.00	\$2,878.00
2104.502	REMOVE STORM MANHOLE OR CATCH BASIN	EACH	13.0	11.00	11.00	\$200.00	\$2,200.00
2503.503	6" HDPE DUAL WALL PERFORATED PIPE	LIN FT	5,170.0	5,172.00	5,172.00	\$10.00	\$51,720.00
2503.503	8" HDPE DUAL WALL PERFORATED PIPE	LIN FT	455.0	444.00	444.00	\$8.00	\$3,552.00
2503.503	12" RC PIPE SEWER DES 3006 CL V	LIN FT	499.0	515.00	515.00	\$35.00	\$18,025.00
2503.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	1,200.0	1,204.00	1,204.00	\$40.00	\$48,160.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2503.503	18" RC PIPE SEWER DES 3006 CL III	LIN FT	385.0	385.00	385.00	\$50.00	\$19,250.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	6.0	6.00	6.00	\$1,000.00	\$6,000.00
2506.502	CASTING ASSEMBLY (STORM)	EACH	26.0	21.00	24.00	\$1,000.00	\$24,000.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #1	EACH	3.0	3.00	3.00	\$2,500.00	\$7,500.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	43.5	40.70	40.70	\$500.00	\$20,350.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48	LIN FT	16.5	7.10	7.10	\$500.00	\$3,550.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	47.0	41.30	41.30	\$500.00	\$20,650.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	40.0	36.00	36.00	\$150.00	\$5,400.00
<b>Storm Sewer Subtotal</b>							<b>\$233,235.00</b>
<b>Water Main</b>							
2104.502	REMOVE GATE VALVE	EACH	10.0	8.00	8.00	\$200.00	\$1,600.00
2104.502	REMOVE HYDRANT	EACH	5.0	4.00	4.00	\$300.00	\$1,200.00
2104.503	REMOVE WATER MAIN PIPE	LIN FT	3,086.0	1,169.00	1,169.00	\$2.00	\$2,338.00
2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1.0	1.00	1.00	\$10,000.00	\$10,000.00
2504.602	1" CURB STOP AND BOX	EACH	36.0	30.00	30.00	\$500.00	\$15,000.00
2504.602	1" CORP STOP W/SADDLE	EACH	36.0	30.00	30.00	\$800.00	\$24,000.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	5.0	5.00	5.00	\$1,000.00	\$5,000.00
2504.602	HYDRANT	EACH	8.0	7.00	7.00	\$7,000.00	\$49,000.00
2504.602	6" GATE VALVE AND BOX	EACH	12.0	12.00	12.00	\$2,500.00	\$30,000.00
2504.602	8" GATE VALVE AND BOX	EACH	12.0	10.00	10.00	\$3,000.00	\$30,000.00
2504.603	1" SERVICE PIPE TYPE PE	LIN FT	1,254.0	930.00	930.00	\$40.00	\$37,200.00
2504.602	LOWER WATER MAIN	EACH	3.0	0.00	0.00	\$2,500.00	\$0.00
2504.603	6" PVC WATER MAIN W/TRACER WIRE	LIN FT	498.0	414.00	414.00	\$40.00	\$16,560.00
2504.603	8" PVC WATER MAIN W/TRACER WIRE	LIN FT	2,920.0	2,845.00	2,845.00	\$40.00	\$113,800.00
2504.604	4" POLYSTYRENE INSULATION	SQ YD	21.0	46.40	46.40	\$40.00	\$1,856.00
2504.608	WATER MAIN FITTINGS	LBS	1,800.0	1,840.00	1,840.00	\$5.00	\$9,200.00
<b>Water Main Subtotal</b>							<b>\$346,754.00</b>
<b>Sanitary Sewer</b>							
2104.502	SALVAGE MANHOLE CASTING (SANITARY)	EACH	12.0	11.00	11.00	\$100.00	\$1,100.00
2503.602	SANITARY SEWER SPOT REPAIR #1	EACH	1.0	1.00	1.00	\$3,500.00	\$3,500.00
2503.602	SANITARY SEWER SPOT REPAIR #2	EACH	1.0	2.50	2.50	\$3,500.00	\$8,750.00
2506.502	CASTING ASSEMBLY, NEENAH R-1642 (SANITARY SEWER)	EACH	2.0	0.00	0.00	\$2,000.00	\$0.00
2506.502	REINSTALL SALVAGED CASTING	EACH	10.0	2.00	10.00	\$1,600.00	\$16,000.00
2506.602	EXTERNAL MANHOLE SEAL	EACH	10.0	2.00	12.00	\$300.00	\$3,600.00
<b>Sanitary Sewer Subtotal</b>							<b>\$32,950.00</b>
<b>TOTAL BASE BID</b>							<b>\$1,432,382.45</b>
<b>CHANGE ORDER NO. ONE</b>							
<b>Street, Curb and Gutter, Drainage Pipe, Driveway:</b>							
2021.501	MOBILIZATION	LUMP SUM	1.0	0.00	1.00	\$750.00	\$750.00
2104.504	REMOVE BITUMINOUS SURFACING	SQ YD	600.0	0.00	600.00	\$3.00	\$1,800.00
2105.501	COMMON EXCAVATION	CU YD	180.0	0.00	180.00	\$14.00	\$2,520.00
2211.509	AGGREGATE BASE CLASS 5 (10")	TON	330.0	0.00	174.00	\$25.00	\$4,350.00
2360.509	TYPE SPWEA340B WEAR COURSE MIX (1.5")	TON	50.0	0.00	70.20	\$95.00	\$6,669.00
2360.509	TYPE SPNWB330B NON-WEARING COURSE MIX (2")	TON	66.0	0.00	91.00	\$88.00	\$8,008.00
5% PRIME CONTRACTOR MARKUP							\$1,204.85
<b>TOTAL CHANGE ORDER NO. ONE</b>							<b>\$25,301.85</b>

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
<b>CHANGE ORDER NO. TWO</b>							
<b>Street, Curb and Gutter, Drainage Pipe, Driveway:</b>							
2021.501	MOBILIZATION (WENCL & NIELSEN)	LUMP					
		SUM	1.0	1.00	1.00	\$2,100.00	\$2,100.00
2104.504	REMOVE CURB & GUTTER	LIN FT	85.0	85.00	85.00	\$3.00	\$255.00
2104.504	REMOVE CONCRETE WALK	SQ FT	255.0	255.00	255.00	\$2.00	\$510.00
2211.509	4" CONCRETE WALK	SQ FT	255.0	255.00	255.00	\$8.59	\$2,190.45
2211.509	CONCRETE CURB & GUTTER	LIN FT					
	DESIGN B618		85.0	85.00	85.00	\$32.00	\$2,720.00
2506.602	INSTALL CATCH BASIN (CATCH	EACH					
	BASIN, CASTING, RINGS)		1.0	1.00	1.00	\$1,522.00	\$1,522.00
	CREW LABOR (17 HOURS @	LUMP					
	\$90/HR)	SUM	1.0	1.00	1.00	\$1,530.00	\$1,530.00
	EQUIPMENT LABOR	LUMP					
		SUM	1.0	1.00	1.00	\$1,500.00	\$1,500.00
<b>TOTAL CHANGE ORDER NO. TWO</b>							<b>\$12,327.45</b>
<b>CHANGE ORDER NO. THREE</b>							
<b>Street, Curb and Gutter, Drainage Pipe, Driveway:</b>							
2104.504	REMOVE & REPLACE CURB &	LIN FT					
	GUTTER		150.0	0.00	150.00	\$30.00	\$4,500.00
2360.509	PATCH BITUMINOUS PAVEMENT	TONS	3.0	0.00	3.00	\$80.00	\$240.00
	CREW LABOR (6 HOURS @ \$85/HR)	LUMP					
		SUM	1.0	0.00	1.00	\$510.00	\$510.00
	EQUIPMENT LABOR	LUMP					
		SUM	1.0	0.00	1.00	\$930.00	\$930.00
<b>TOTAL CHANGE ORDER NO. THREE</b>							<b>\$6,180.00</b>
<b>Total Amount Earned</b>							<b>\$1,476,191.75</b>

**Application for Payment (continued)**

Original Contract Amount \$ 1,559,386.00  
 Revised Contract Amount \$ 1,602,965.35

Contract Change Order No. One \$25,071.90  
 Contract Change Order No. Two \$12,327.45  
 Contract Change Order No. Three \$6,180.00

Less Previous Applications:  
 AFP No. 1: \$353,061.39      AFP No. 6: \_\_\_\_\_  
 AFP No. 2: \$592,660.33      AFP No. 7: \_\_\_\_\_  
           \$195,684.71      AFP No. 8: \_\_\_\_\_  
 AFP No. 4: \$76,248.38      AFP No. 9: \_\_\_\_\_  
 AFP No. 5: \_\_\_\_\_

Total Amount Earned \$ 1,476,191.75

Material Suitably Stored on Site, Not Incorporated into Work \_\_\_\_\_

Percent Complete N/A (included above) \_\_\_\_\_  
 Percent Complete N/A (included above) \_\_\_\_\_  
 Percent Complete N/A (included above) \_\_\_\_\_

GROSS AMOUNT DUE \$ 1,476,191.75  
 LESS 1 % RETAINAGE \$ 14,761.92  
 AMOUNT DUE TO DATE \$ 1,461,429.83  
 LESS PREVIOUS APPLICATIONS \$ 1,217,654.81  
 AMOUNT DUE THIS APPLICATION \$ 243,775.02

**CONTRACTOR'S AFFIDAVIT**

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2022 Street and Utility Improvement Project, Morristown, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 8/11, 2023

COUNTY OF STEARNS )  
 STATE OF MN ) SS

Wencl Construction, Inc.  
 \_\_\_\_\_  
 Paul Wencl (Contractor)  
 By Paul Wencl PRES.  
 \_\_\_\_\_  
 (Name and Title)

Before me on this 11 day of AUGUST, 2023, personally appeared Paul Wencl known to be, who being duly sworn did depose and say that he is the PRESIDENT (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires 1-31-2025

Amy Lynn Gilgenbach  
 \_\_\_\_\_  
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

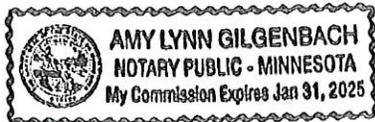
In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

**Short Elliott Hendrickson Inc.**

Douglas J. Scott

By Douglas J. Scott, PE (Lic. MN)

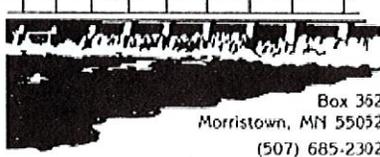
Date Aug 11, 2023



# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 352

Morristown, MN 55052

(507) 685-2302

## RESOLUTION 2023-13

### A Resolution Adopting the Proposed 2023 Property Tax Levy Collectable in 2024 and the Proposed Budget for 2024

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA**, that the following sums of money is levied for the current year collectable in 2024 upon taxable property in the City of Morristown for the following purposes:

<b>Fund</b>	<b>2024</b>
General Fund	\$383,811
Fire Relief Fund	\$5,000
Fire Department Fund	\$39,070
Fire Hall Debt Fund	\$110,053
2022 Street Capital Project Bond Fund	\$75,702
2024 Street Capital Project Bond Fund	\$17,000
<b>Total</b>	<b>\$630,636</b>

**BE IT RESOLVED**, this is a 10% increase from last year's property tax levy.

**BE IT RESOLVED** that the City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Rice County Auditor.

**ADOPTED** by the City Council of the City of Morristown, Minnesota, County of Rice, on this 5th day of September 2023.

\_\_\_\_\_  
Tony Lindahl, Mayor

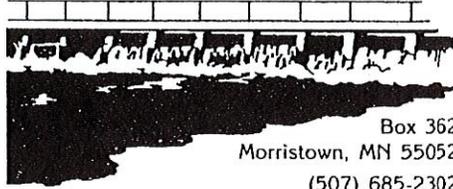
ATTEST:

\_\_\_\_\_  
Connie Medeiros, City Clerk/Treasurer

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



Box 362  
Morristown, MN 55052  
(507) 685-2302

## RESOLUTION 2023-14

### A RESOLUTION ACCEPTING A DONATION

**WHEREAS**, The City of Morristown is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts, as allowed by law, and

**WHEREAS**, the following persons and/or entity have offered to contribute the donation set forth below to the city:

<u>Name of Donor</u>	<u>Donation</u>
Morristown Firemen's Relief Association	\$15,000.00

**WHEREAS**, the terms or conditions of the donation are as follows:

<u>Designated to</u>	<u>Amount</u>
Morristown Tanker Fund	\$15,000.00

**WHEREAS**, the City shall distribute these funds accordingly, for the benefit of its entity with the terms prescribed by the donor.

**WHEREAS**, the City Council finds that it is appropriate to accept the donation offered.

**NOW, THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to support the financing of said funds, as allowed as law.
2. The city clerk is hereby directed to issue receipts, acknowledge the city's receipt of the donor's donation.

Accepted by the City Council of the City of Morristown on Tuesday, September 5, 2023

Approved:

\_\_\_\_\_  
Mayor, Tony Lindahl

Attested:

\_\_\_\_\_  
Connie Medeiros, City Clerk/Treasurer



**PROPOSAL**

Date: 08/31/23  
Expires: 11/30/23



For: CITY OF MORRISTOWN  
ELLEN  
402 DIVISION ST S  
MORRISTOWN MN 55052

Phone: 507-685-2302  
Fax: 507-685-2632  
Email: admin@ci.morristown.mn.us

Banyon Contact	Title	Email/Phone	Comment	Invoice #
Deb Shand	Support	sales@banyon.com		

Description	Amount
Billing/Invoicing Module	\$1,595.00
Fund Acctg Billing Invoice Annual Support	\$295.00
PSN Online Pay Module	\$795.00
PSN Annual Support	\$195.00
On Line Training	\$200.00

Sub-total	\$3,080.00
Tax	\$0.00
Total	\$3,080.00

**\*If having on-site training, please include travel expenses if your site is over 400 miles round trip from home office training center.**

Banyon Data Systems, Inc. hereby proposes to provide the above stated product and service in accordance with the above specifications. All Product and service are guaranteed as specified. No returns will be accepted after 90 days from signed proposal date. If software is returned before 90 days then a restocking fee of 20% will be charged on software only. Training will not be refunded if already completed and annual support will be only be prorated if fully paid and within 90 days from date on the proposal.

I accept this proposal from Banyon Data Systems: \_\_\_\_\_

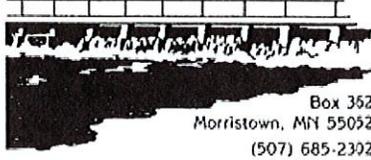
Acceptance Date: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Banyon Authorized Signature: Deb Shand

# City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

*Best Little Town By A "Dam Site"*



## RESOLUTION NO. 2023-15

### RESOLUTION AUTHORIZING THE CITY OF MORRISTOWN TO SUBMIT INFORMATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) AND TO ENTER INTO A GRANT AGREEMENT WITH THE MPFA.

**WHEREAS**, under the provisions contained in Laws of Minnesota 2023 chapter 72, article 1, section 23, subd. 19, \$1,500,000 was appropriated to the MPFA

“For a grant to the city of Morristown for predesign, design, and reconstruction of water mains, storm sewer collection systems, streets, and for other drinking water system improvements necessary to increase water pressure and volume and to reduce inflow and infiltration.”

**WHEREAS**, to receive this money, the City of Morristown must submit required information and enter into a Grant Agreement with the MPFA; and

**BE IT FURTHER RESOLVED** that the City of Morristown has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation, and maintenance of the project for its design life.

**BE IT FURTHER RESOLVED** that the Grant Agreement shall be executed on behalf of the City of Morristown by the signature of its City Administrator and its Mayor. In the event of disability or resignation or other absence of either such officer, the Grant Agreement may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Grant Agreement shall cease to be such officer before delivery of the Grant Agreement, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

**I CERTIFY THAT** the above resolution was adopted by the City of Morristown on September 5<sup>th</sup>, 2023.

SIGNED:

WITNESSED:

\_\_\_\_\_  
Ellen Judd  
City Administrator

\_\_\_\_\_  
Tony Lindahl  
Mayor

SEAL



August 2, 2023

Mayor Tony Lindahl  
PO Box 362  
Morristown, MN 55052-0362

Senator John Jasinski, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2023. The League's Board of Directors recognized a total of 35 legislators this year, including 20 House members and 15 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, has been sent to your legislator as well.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Ted Bengtson, IGR Coordinator at the League of Minnesota Cities at [tbengtson@lmc.org](mailto:tbengtson@lmc.org), (651) 281-1242. To read the complete list of all 35 legislators who received this designation, see the *Cities Bulletin* article online at [www.lmc.org/lod](http://www.lmc.org/lod).

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



July 27, 2023

The Honorable John R. Jasinski  
2227 Minnesota Senate Bldg.  
95 University Avenue W.  
St. Paul, MN 55155

Dear Senator Jasinski,

On behalf of our 838 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities 2023 Legislator of Distinction.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation impacting cities. Specifically, you were instrumental in securing long term funding for the Small Cities Assistance Account, which was a 2023 legislative priority for the League. The ongoing funding will benefit more than 700 cities in Minnesota with populations below 5,000. You also regularly checked in with League staff to identify and understand city concerns in a wide range of legislation and to discuss how those could be addressed. The League appreciates your awareness of city needs and looks forward to working with you in the future on issues impacting local units of government.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

A handwritten signature in cursive script that reads 'Jenny Max'.

Jenny Max  
City Administrator, Nisswa  
President, League of Minnesota Cities