

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Monday, June 3rd, 2024

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – LOT COMBINATION

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – ASSESSMENT HEARING CONTINUED



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1. Call to Order:
 2. Pledge of Allegiance:
 3. Additions/Corrections:
 - 7I Addition Resolution 2024-27 Designating Official Fire Call Rates
 - 6E Addition Park Bathroom Update, Mike O'Rourke to explain
 - 7J Addition Event Coverage, Insurance
 - 7K Addition Hire City Clerk
-
- 3.5 PUBLIC HEARINGS: LOT COMBINATION, Agenda Item 6A**
ASSESSMENT HEARING CONTINUED, Agenda Item 6B
-
4. Citizens Comments:
 5. Consent Agenda:
 - A Police Report May 2024 – Will be sent in separate email when received
 - B Fire Department Report May 2024
 - C Public Works Report May 2024
 - D City Council Minutes Regular Meeting on 5/6/2024,
Work Session on 5/15/2024, Special Meeting on 5/21/2024
 - E Zoning Board Minutes No meeting
 - F Financial Reports 5/31/2024 – to come in separate email
 - G Claims & Accounts 5/1/2024 – 5/31/2024
 6. **UNFINISHED BUSINESS:**
 - A Lot Combination Request from Brandon Hachfeld for Combination of Parcels
 - B Resolution 2024-22 Adopting Assessment for the 2024 Street Project
 - C Kitchen Rental Ty Saemrow Kitchen Rental Agreement
 - D Easement Agreement 403 Sidney St Utility Easement Agreement
 - E Park Bathroom Bid Approval for Bid, Mike O'Rourke to explain
 7. **NEW BUSINESS:**
 - A Gambling Request Gambling Application for Waterville Sportsman Club
 - B Utility Bill Adjustment Water Leak Credit Policy Request from Tonjum
 - C Zoning Memo Zoning Board and Zoning Committee in City Code
 - D Resolution 2024-26 A Resolution Accepting Donation from Fire Relief
 - E Crack Filling Quotes on Filling Asphalt Quotes
 - F Drop Tree by River Quotes for Dropping the Tree by the River
 - G Special Meeting Set Special Meeting for June 11th at 7:00 pm to Price the Bond
 - H Meter Quotes Quotes for Meters & RPZ's and Install
 - I Fire Call Rates Resolution 2024-27 Designating Official Fire Call Rates
 - J Event Coverage Insurance for City Rentals
 - K City Clerk Hire a City Clerk
 8. **CORRESPONDENCE & ANNOUNCEMENTS:**
 - City Council Election Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024 through Tuesday, August 13, 2024.
 - Thank you to City Steve Nordmeier would like to say thank you to the City for the use of the Community Center parking lot for car show.
 9. **COUNCIL DISCUSSION & CONCERNS:**
 10. **ADJOURNMENT:**
 11. **NEXT MEETING:** Monday, July 1, 2024 – 7:00 p.m.

LOT COMBINATION REQUEST

Name: Brandon Hachfeld Date: 4-16-24

Address: 23984 Fona Ave. Mooristown, MN 55062

Phone: (Home) 507-330-3612 (Business) _____

PARCEL NUMBER(s) See Attached

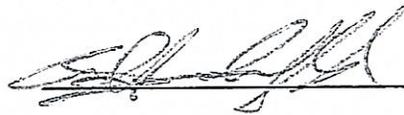
Existing legal description of properties to be combined: (Use reverse or attach extra sheet if needed)

See Attached

Legal description of lot to be created: **(A Certificate of Survey showing existing and proposed parcels must accompany this request)**

See Attached

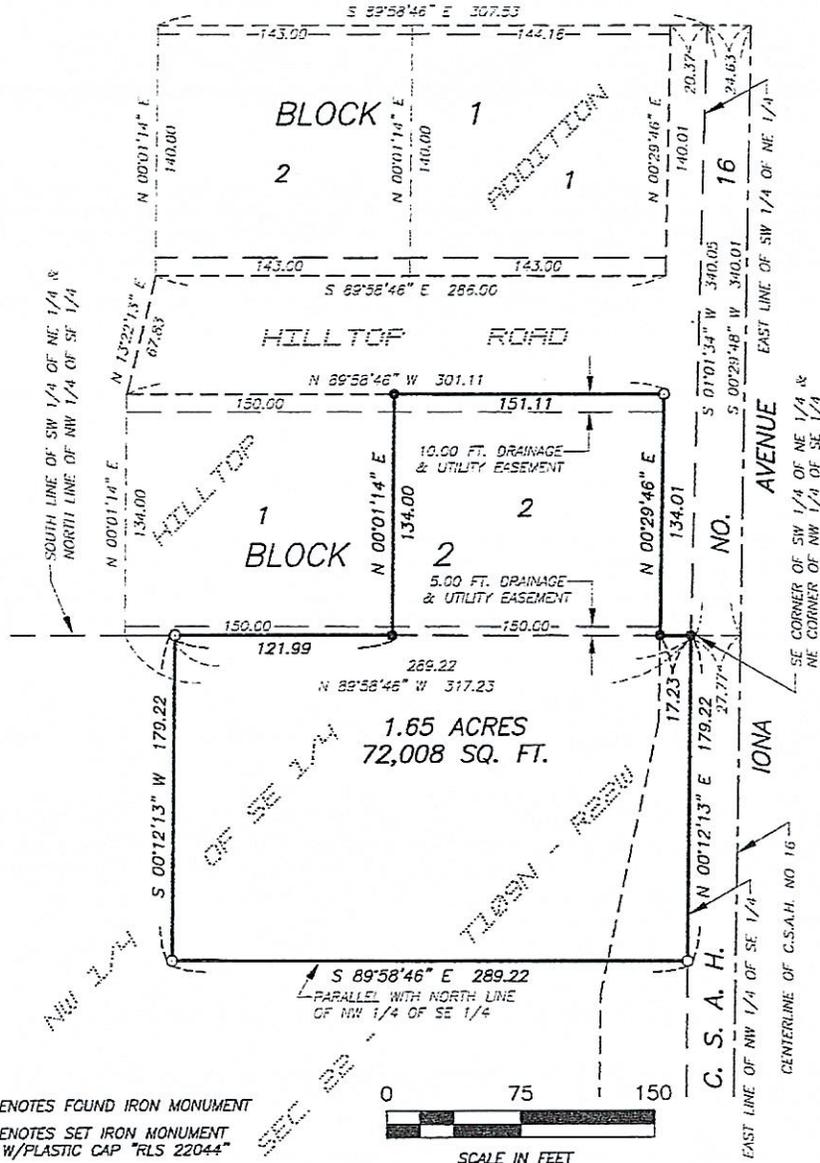
Signature



For Office Use Only

1. Are there current special assessments or other charges against the parcels? _____
If yes, show amount \$ _____
Will assessments be paid? _____
(Lot Combination Requests MUST be considered at the next regular City Council meeting)
Date of Meeting: _____
Property Owner Must Provide Proposal for Reapportioning all Outstanding Assessments.
2. Conforms to Land Use Requirements. Yes ___ No ___ (Reviewed by ___)
Comments: _____
3. Potential for Impact on Public Facilities. Yes ___ No ___ (Reviewed by ___)
Comments: _____
4. Will change affect parcel number(s)? Yes ___ No ___ (Reviewed by ___)
Comments: _____

CERTIFICATE FOR:
 BRANDON HACHFELD
 23984 IONA AVENUE
 MORRISTOWN, MN 55052



- DENOTES FOUND IRON MONUMENT
- DENOTES SET IRON MONUMENT W/PLASTIC CAP "RLS 22044"

LEGAL DESCRIPTION:

All that part of the Northwest Quarter of the Southeast Quarter of Section 22, Township 109 North, Range 22 West of the Fifth Principal Meridian, Rice County, Minnesota, described as follows, to-wit: Beginning at the Northeast corner of the said Northwest Quarter of the Southeast Quarter, thence West along the North line thereof, 289.22 feet; thence South 179.22 feet; thence East parallel with the North line thereof, 289.22 feet to the East line thereof, thence North along the East line thereof, 179.22 feet to the place of beginning AND Lot 2, Block 2, HILLTOP ADDITION, according to the recorded plat thereof, Rice County, Minnesota. Subject to all easements and restrictions of record, if any.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

APRIL 10, 2024

David A. Rapp

Draft

David G. Rapp
 Minnesota Registration No. 22044

| | | |
|--|-----------------------|----------------------|
| RAPP LAND SURVEYING, INC. | | |
| 45967 HIGHWAY 56 BLVD KENNICK, MN 55946 (612) 532-1263 | | |
| DRAWN BY: BDR | DATE: 4-10-24 | PROJECT NO. D2475 |
| SCALE: 1" = 75' | SHEET 1 of 1 sheet | BOOK/PAGE 58/51 |

Loan Number: 192660691

Date: SEPTEMBER 30, 2019

Property Address: 23984 IONA AVE
MORRISTOWN, MINNESOTA 55052

EXHIBIT "A"

LEGAL DESCRIPTION

All that part of the Northwest Quarter of the Southeast Quarter of Section 22, Township 109 North, Range 22 West of the Fifth Principal Meridian, Rice County, Minnesota, described as follows, to-wit: Beginning at the Northeast corner of the said Northwest Quarter of the Southeast Quarter, thence West along the North line thereof, 289.22 feet; thence South 179.22 feet; thence East parallel with the North line thereof, 289.22 feet to the East line thereof, thence North along the East line thereof, 179.22 feet to the place of beginning

AND

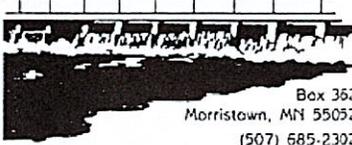
lot 2, Block 2, Hilltop Addition, Rice County, Minnesota

A.P.N. # : 20.22.4.25.001; 20.22.1.51.004

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

APPROVAL OF COMBINATION OF PARCELS OF RECORD

FOR RECORDING:

Address: 23984 Iona Ave.

Rice County Parcel No. 20.22.4.25.001

Rice County Parcel No. 20.22.1.51.004

The Morristown City Council has approved a request from Brandon Hachfeld to combine parcels 20.22.4.25.001 and 20.22.1.51.004, in the City of Morristown, Rice County, Minnesota into one parcel. The Administrative Land Survey has been filed with the City of Morristown. The City Council approved the request at a regular meeting held June 3, 2024.

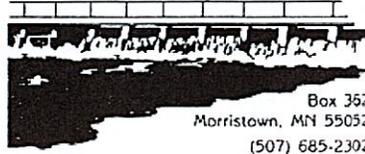
Dated _____

Ellen Judd, City Administrator

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 352

Morristown, MN 55052

(507) 685-2302

RESOLUTION NO. 2024-22 RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the **2024 Street and Utility Improvement Project**, which includes improvements on the following streets:

- Ann Street SW from Division Street (CSAH 16) to Second Street SW
- Ann Street E from Division Street (CSAH 16) to Second Street SE
- Washington Street E from Division Street (CSAH 16) to Third Street SE
- First Street SE from Washington Street E to Main Street E (CSAH 15)
- Second Street SE from Ann Street E to Main Street E (CSAH 15)
- Second Street SE from Chestnut Street E to Main Street E (CSAH 15)
- Second Street NE from Main Street E (CSAH 15) to Franklin Street (CSAH 44)

by construction of water main, storm sewer, concrete curb and gutter, sidewalk, aggregate base, bituminous surfacing, turf restoration, and miscellaneous items required to complete the improvements, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MORRISTOWN, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments, including principal and interest, extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2025, and will bear interest at a rate not to exceed 6.0 percent per annum after October 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Rice County Property Tax and Elections Director pay the whole of the assessment or part of the assessment on such property with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by October 31, 2024; He may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. After the adoption of the Assessment Roll and prior to the certification of the assessment to the County Auditor, the owner of any property so assessed may pay to the City Treasurer any portion of the assessment and the remaining unpaid balance shall be spread over the period of time established above.
5. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the Rice County Property Tax and Elections Director to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 3rd day of June, 2024.

Mayor

City Clerk/Treasurer



MORRISTOWN FIRE DEPARTMENT



P.O. Box 161
Morristown, Minnesota 55052

Call Report

| Date | Type | Location |
|---------|-----------------|---------------------|
| 5-2-24 | Medical | 2 nd ST |
| 5-2-24 | Medical | Sydney St |
| 5-2-24 | Medical | 2 nd St |
| 5-12-24 | Gas Leak | Cannon Lake Trail |
| 5-14-24 | Medical | 53 rd St |
| 5-23-24 | Medical | Leroy Trail |
| 5-26-24 | Fire (accident) | Cedar Lake trail |

Training

800 MHz radio refresher

Department Update

None

Items for Discussion

Members voted to increase Fire Call Rates. See Resolution in agenda packet.

Public Works Council Report

May 2024

GENERAL

- Fixed generator at fire hall that had antifreeze leak
- Cleaned up concrete pieces from behind old maintenance shop
- Swept streets
- Got everything ready for dam days
- Lawn mower maintenance
- Mowed
- Changed oil in sweeper, 2020 chevy and the dodge.
- Hauled out street sweepings from the WWTP where we dump them.

- Monthly safety class
- Set out barricades
- Locates

WATER

Daily testing
Flushed hydrants

WASTEWATER

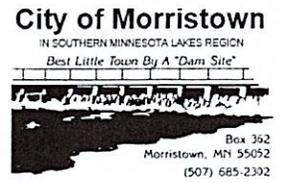
Daily testing.
Cleaned clarifiers.
Cleaned lift pumps
Decant

STREETS

- Swept streets
 - Painted crosswalks
 - Painted curbs.
 - Put flags up
 - Put the New legion banners up
 - Got bids for crack filling
 - Devon sprayed weeds on side walks
- Manhole checks.

PARKS/COMPOST

- Put new mulch in the parks
- Cleaned up garbage
- Got bids for cutting down the 2 dead cotton wood trees in the park.
- Burned brush pile.
- Weed whacked along river
- Mowed
- Picked up grass clippings from baseball field
- Weed whacked
- Mowed
-



MORRISTOWN CITY COUNCIL MEETING MINUTES

Regular Meeting, 7:00 p.m.

Monday, May 6th, 2024

PUBLIC HEARING 7:00 P.M. – PROPOSED ASSESSMENT HEARING, 2024 STREET PROJECT

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – THE PORTAGE PRELIMINARY PLAT

PUBLIC HEARING 7:00 P.M. OR SOON THEREAFTER – LOT SPLIT BETHLEHEM CHURCH

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
 Others Present: Ellen Judd (City Administrator), Mark Rahrick (City Attorney), Austin Schulz (Public Works), Bruce Morris (Fire Chief), Jack Schwichtenberg, Doug Scott (SEH), Steve Nordmeier, Mike O'Rourke, Dave and Lynda Schlie, Cindy Stopski, Grant Stopski, Emily Kasparek, Nate Sailor, Pam Golombeski, Jan Rossow, Toni Ahlman, Vivian Dulas, Richard and Carolyn Gauthier, Lisa Karsten, Evelyn Miller, Terri Byers, Jason Smith, Johnathon and Stacy Chmelik, Charlene Hildebrandt, Lisa Meritt, Sue and Val Kruger, Kelli McMullen, Shelly and Jeff Wenker, Tyler Quale, Jackie and Keith Saemrow, Ralph Barney, Chad Hoepner, Jake Duncan, Mike Schumacher, Oscar Gonzalez, Wunderlich's, Lynette Bohner, George Leppert, Michael Bohn, Justin Duncan, Nancy Larsen, Mary Shafer, Dave Underdahl, Elizabeth Prescher, Pamela Petersen, Ramon Medina, Matt Wagner, Lori Strobel, Darla Carter, Brian and Sherrie Brunner, Sharon Krenik, Lee Anderson, Troy Roth, Diane Pitan, Mark Morris, Marvin Velzke, Kari Roth, Rick Vollbrecht, Tim Flaten

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1. **CALL TO ORDER:** A regular meeting of the Morristown City Council was called to order on Monday, May 6, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
 2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
 3. **ADDITIONS/CORRECTIONS:**
 - A 7H Correction Bathroom Update agenda item to now include a quote for consideration
 - B 7S Correction Resolution 2024-24 Appointing Election Judges to be removed from Agenda
 - C 7U Addition Letter from Resident Regarding the 2024 Street Project
 - D 7V Addition Approval to Purchase Flowers for Downtown Planters
 - E 7W Addition Hire Public Works Full-Time or Repost Position

Motion by Caldwell seconded by Gregor and carried unanimously to approve the Agenda with three additions and two corrections.
 Motion by Murphy, seconded by Caldwell and carried unanimously to close the regular meeting and open the Public Hearing on the Portage Preliminary Plat.

PUBLIC HEARING – THE PORTAGE PRELIMINARY PLAT

Owner of the land explained that he would like to subdivide lots for future development, and to give the land more uses. The lots would have a private road, shared with the people that own the land.

Motion by Murphy, seconded by Golembeski and was carried unanimously to close the Public Hearing and open the regular meeting.

Motion by Murphy, seconded by Golembeski and was carried unanimously to close the regular meeting and open the Public Hearing for the Lot Split Bethlehem Church.

PUBLIC HEARING – LOT SPLIT BETHLEHEM CHURCH

The Bethlehem Church said that they would like to get the parsonage sold, and to do so, they need to split it off from the new parsonage and obtain a new address.

Motion by Gregor, seconded by Golembeski and carried unanimously to close the Public Hearing and open the regular meeting.

Motion by Murphy, seconded by Gregor and was carried unanimously to close the regular meeting and open the Public Hearing for the Proposed Assessment 2024 Street Project.

PUBLIC HEARING – PROPOSED ASSESSMENT, 2024 STREET PROJECT

Several citizens expressed their concerns regarding the property assessments relative to the 2024 Street Project.

Doug (SEH) explained the city's assessment policy and gave an example as to how this works using an example project during a slideshow presentation.

Lynda Schlie, 110 Ann St W – Resident read a letter to council, included in the agenda packet 7U, asking them to delay the 2024 Street Project until further funds can be secured.

Pam Petersen, 107 Bloomer St E – Concerned about the ramifications to the residents. Seems as though the council wants to do all the projects at once. Doesn't think the City needs sidewalks.

Val Kruger, 203 1st St NE – Resident asked why the assessment can't be divided up to the whole city. Asked questions about Rice County's assessment practices.

Kari Roth, 204 2nd St SE – Resident talked about the 2022 Street Project and mentioned that she thinks that project was a wake-up call to the whole community. She agreed that infrastructure needs to be updated, as well as roads, but would like to see the City secure other funding.

Richard Gauthier, 304 2nd St SE – Resident questioned why storm is being installed when drainage has never been an issue in the past. Doug explained that storm inlets will be installed to take the drainage off the street.

Jason Smith, 25 Washington St E – Resident asked why curb and gutter is being installed. He feels the assessment is very inflated and feels it should be scaled back. He expressed concern over being able to rent out his apartment building due to the fact that he will have to raise the rent.

Jake Duncan, 110 Division St S – Resident expressed concern over the installation of curb and gutter and the amount of concrete replacement for his driveway. Doug explained that the contractor will need to replace that much concrete to get a smooth transition. Doug said if this passes tonight, it becomes the final assessment roll.

Justin Duncan, 205 1st St NE – Resident asked that the City Council take another look at the project in a year and get a final number before starting the project.

Jeff Wenker, 203 Washington E – Resident stated that streets should have been kept up prior to this project, and stated that the City should only be replacing blacktop. He also asked questions about costs related to contractor and asked why storm sewer is not getting replaced all the way to the river.

Carolyn Gauthier, 304 2nd St SE – Resident asked what happens if the contractor starts digging and finds out that the storm sewers are in good shape. She reiterated that everything works fine with the infrastructure and added, "don't touch it if it isn't broken." She also expressed interest in the City hiring a grant writer.

Lisa Meritt, 200 Washington St E – Resident asked council to put the project on hold. She stated that whether a homeowner sells or keeps their property, they will still end up paying for it. She said that her and her husband both work full-time and they still don't know how they will afford the assessment.

Bohner, 202 Washington St E – Resident asked about the drainage on 3rd St and how that affects her.

Tyler Quale, 200 Sidney St E – Resident asked about drainage and why curb and gutter would be used in conjunction with swales with inlets.

Lee Anderson, 200 3rd St SE – Resident asked questions about drainage and whether or not inlets could be added to existing tile lines.

Mark Morris – Resident asked about the assessment policy, and if it could be changed.

Rick Vollbrecht, 305 2nd St SW – Resident asked how the City Council would be able to make amendments to the 2022 Street Project at this point in time.

Charlene Hildebrandt, 201 Ann St E – Resident asked about the grant money received from the State and how it's being divided up. Doug explained that the money gets allocated to the remaining project after assessments. She also expressed concern over the 2022 Street Project and stated that the dirt that was put down was full of rocks and weeds.

John Chmelik, 300 Division St S – Resident talked about Ann Street being vacated and how that affects him. He said his neighbor is paying almost double his assessment and they have similar work being done to their properties. He is in favor of the project but wants to see it put off another year. He stated he doesn't want the round-a-bout, and said it delays his time to a fire call.

Shelly Wenker, 203 Washington E – Resident told the residents in attendance to be aware that real estate taxes will be higher than they expect them to be after this project.

Diane Pitan, 206 Division St S – Resident stated that there are drainage issues in the alley behind her house, and asked Doug if this project will solve them.

Elizabeth Prescher, 101 & 103 Washington St E – Resident asked city council to delay the project.

Ralph Barney – Resident stated that the city can't have two bonding bills on one street project.

Steph Ryman, 26 Main St E – Resident stated that her sidewalk was torn up six years ago and she doesn't want to see it replaced again. She also asked city council what they are going to pay for.

Motion by Murphy, seconded by Gregor and carried unanimously to close the Public Hearing and open the regular meeting.

4. CITIZENS COMMENTS: Steve Nordmeier mentioned people were bow hunting off the dam and throwing fish on the sidewalk.
Michels will be replacing the gas main on 2nd St SE.
Resident asked that Council look at seal coating the roads in the future.

5. CONSENT AGENDA: Bruce asked Council to pull the Fire Department report for discussion.
Motion by Caldwell, seconded by Gregor and carried unanimously to approve the Consent Agenda with the exemption of the Fire Department report.
Bruce requested permission to sell the old tanker truck.
Motion by Murphy, seconded by Caldwell and carried unanimously to approve the Fire Department selling the old tanker truck.
Bruce explained that the Fire Department hasn't raised the Fire Rates in quite a while. He said that Morristown is lower than the surrounding towns. He requested they be raised to the amounts in the packet. Mark requested that it be on the agenda as an agenda item for the next meeting, in order for it to be approved.
Motion by Murphy, seconded by Gregor and carried unanimously to approve the Fire Department Report.

6. UNFINISHED BUSINESS:

| | | |
|---|------------------------|---|
| A | Lot Combination | Motion by Caldwell, seconded by Golombeski and carried unanimously to hold a Public Hearing for Brandon Hachfeld Lot Combination Request, June 3 rd , 7:00pm or soon thereafter. |
| B | Public Works Part-time | Council left the hours each employee will work to Austin's discretion, providing that they don't work over 31 hours per week. |
| C | Clerk Posting Update | Motion by Murphy, seconded by Gregor and carried unanimously to update the City Clerk posting to a deadline of May 22 nd with a pay rate of \$22.80-\$24-57. |
| D | Lawn Service Quotes | Motion by Gregor, seconded by Caldwell and carried unanimously to hire Filan for Lawn Service. |

7. NEW BUSINESS:

| | | |
|---|-----------------------|---|
| A | Resolution 2024-22 | No motion was made on Resolution 2024-22 Adopting the Assessment for the 2024 Street Project. Motion by Murphy, seconded by Gregor and carried unanimously to adjourn the Assessment Hearing for a later date. |
| B | Resolution 2024-23 | No motion was made on Resolution 2024-23 Accepting the Bid. Motion by Caldwell, seconded by Golembeski and carried unanimously to authorize SEH to reach out to the low bidder, to see how long they will hold their bid. |
| C | Construction Services | Proposal for Construction Services from SEH was tabled for a later date. |
| D | Plat, The Portage | Motion by Caldwell, seconded by Golembeski and carried unanimously to approve the proposed split up of Parcel Number 20.23.2.25.001 as shown on the preliminary plat and authorizing the Mayor and City Administrator to execute the final plat document upon completion by the owner. |
| E | Lot Split | Motion by Golembeski, seconded by Murphy and carried unanimously to approve the lot split for Bethlehem Church with the new parcel having an address of 405 Main St W. |
| F | 4H Flower Planting | Motion by Gregor, seconded by Murphy and carried unanimously to allow 4-H Club to plant flowers at Centennial Park, May 19 th . |
| G | Baseball Field | Motion by Caldwell, seconded by Golembeski and carried unanimously to reimburse Brent Vollbrecht \$2,499 for the foul-line fence posts, with the money to come out of the baseball fund. |
| H | Bathroom Update | Mike O'Rourke explained that they received a lower plumbing bid for the park bathrooms. They are looking to move forward with the project with approval for plumbing and framing. Motion by Murphy, seconded by Caldwell to accept the plumbing bid from Brandenburg Plumbing of \$9,000 for the park bathrooms. |

| | | |
|---|-------------------------------|--|
| | | Motion by Gregor, seconded by Golombeski to authorize the framing bids for the bathroom to be approved by the City Administrator, up to \$15,000. |
| I | Zoning Board | Motion by Caldwell, seconded by Golembeski and carried unanimously to appoint John Schlie & Pamela Petersen to the Zoning Board. |
| J | Resolution 2024-21 | Motion by Golembeski, seconded by Gregor and carried unanimously to approve Resolution 2024-21 Accepting Resignation. |
| K | Damage Deposit | Motion by Gregor, seconded by Murphy and carried unanimously to approve a damage deposit for renting the Government Room, set at \$250. |
| L | Resolution 2024-20 | Motion by Golembeski, seconded by Gregor and carried unanimously to accept the donation from American Legion for Park Bathrooms, Resolution 2024-20. |
| M | Permit Pay Rate | Motion by Caldwell, seconded by Golombeski and carried unanimously to approve the Zoning Administrator pay rate of \$35 per open, and \$35 per close of a permit. |
| N | Sewer Charges | Council explained that to fill a swimming pool without paying the sewer charge, you need to have a separate meter for your outside spicket. |
| O | Resolution 2024-24 | Motion by Golombeski, seconded by Gregor and carried unanimously to accept Resolution 2024-24 Accepting Jerry West Resignation. |
| P | CC Great Hall Use | Judd asked for permission to use the Great Hall for the 2025 MN Wastewater Operator's Association section meeting on May 7 th , 2025. Motion by Murphy, seconded by Caldwell; further discussion was had about whether or not the City needs to have a motion to hold a City event. Council decided that City events can be held free of charge, as long as they are added to the calendar so everyone knows. Motion by Murphy, seconded by Caldwell to rescind the previous motion made. |
| Q | Open Burning | Motion by Golombeski, seconded by Murphy to allow open burning May 7 th -June 3 rd , 6pm-12 noon, no permit required. |
| R | Resolution 2024-25 | Motion by Golembeski, seconded by Murphy and carried unanimously to approve Resolution 2024-25 Annual Fire Department Officer Pay. |
| S | Resolution 2024-24 | Appointing Election Judges Removed from Agenda under Additions/Corrections section. |
| T | Playground Mulch | Motion by Golembeski, seconded by Gregor and carried unanimously to accept the quote for playground mulch by Rockhard Landscaping. |
| U | Letter from Resident | Letter was read by resident during the Public Hearing, Proposed Assessment, 2024 Street Project. |
| V | Purchase Flowers | Council stated that this purchase does not need to go before Council. They approved the City Administrator to approve the purchase of the flowers for the downtown planters in the future. |
| W | Public Works Full-Time | Motion by Golembeski, seconded by Gregor and carried unanimously to hire Devin Hoy at an hourly payrate of \$23.56, as soon as he is available, for the Public Works Full-time position. |

8. CORRESPONDENCE & ANNOUNCEMENTS:

| | |
|--------------------|--|
| Hydrant Flushing | Hydrant flushing will be the same day each month as the Council Meeting, weather permitting. |
| Great Job Austin | Resident commented that Austin Schulz has been doing a great job in his new role as Public Works Full-time. |
| Cutting Down Tree | John Schlie suggested that Council look into cutting down a tree next to the river. Motion by Murphy, seconded by Caldwell and carried unanimously to have Austin get quotes to cut down the tree by the river. |
| Assessment Hearing | Kari Roth thanked Council for listening to the residents during the Assessment Hearing. Residents then shared their thoughts on delaying the project. Motion by Caldwell, seconded Gregor by and carried unanimously to call for a Work Session for May 15 th at 7:00 PM to discuss the Assessment Policy and 2024 Street Project. |

Bond Issuance Judd stated that the Special Meeting for the Issuance of the Bond, is cancelled due to the lack of motion on Accepting the Bid, and Adopting the Assessment.

9. COUNCIL DISCUSSION & CONCERNS:

Gregor expressed concern with the Kona Ice truck showing up without a permit. Council asked Judd to reach out to the Historical Society and make sure they know that Kona Ice isn't approved.

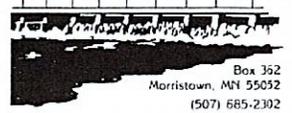
10. ADJOURNMENT:

Motion by Caldwell, seconded by Golembeski and carried unanimously to adjourn the May Morristown City Council meeting at 10:26p.m.

11. NEXT MEETING:

Work Session: Wednesday, May 15th, 2024 – 7:00 p.m.

Regular City Council Meeting: Monday, June 3rd, 2024 – 7:00 p.m.



MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.

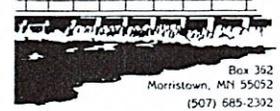
Wednesday, May 15, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Joe Caldwell, Leon Gregor
 Others Present: Doug Scott (SEH), Brent Kavitz (SEH), Mark Rahrick (Attorney), Ellen Judd (City Administrator), John Regan (WEM Superintendent)
 Brian Brunner, Randy & Lisa Merritt, Lynnette Bohner, Dave Schlie, Lisa Karsten, Tim Flaten, Jake Duncan, Chuck Larsen, Nate Sailor, Emily Kasperek, Mike Schumacher, Steve Nordmeier, Carolyn & Richard Gauthier, Marvin Velzke, Toni Ahlman, Johnathon Chmelik, Diane Pitan, Stacy Chmelik, Lynda Schlie, Vivian & Dale Dulas, Jeff W, Oscar Gonzalez

6. UNFINISHED BUSINESS:

A Assessment Policy/ 2024 Street Project Brent Kavitz from SEH stated that SEH sent Holtmeier a request for them to hold their bid for an additional 180 days, which would extend the contract to September 26th. SEH received a letter at 6:20 PM that day stating that they are not able to hold the bid that long. They are willing to extend the award out to June 26th with some exceptions if the contract is awarded between May 26th and June 26th. This includes revisions in the schedule and other stipulations. Nothing changes if the bid is awarded prior to May 26th. Rahrick described the differences between the assessment policies that he found and detailed the different options that Council could choose. He stated that Council can amend the assessment roll down if they so choose, using various techniques. Kavitz explained that a cap can be placed on assessments. He detailed the different ways of doing this and the benefits and drawbacks of each. Council discussed the bond payment and how the assessments would affect the levy. Rahrick stated that Council could change the assessment roll by rewriting the assessment policy or they could change it using a cap, percentage, or by decreasing or removing parts of the assessment. SEH discussed the different scenarios that council proposed. They discussed what a cap would do for the City portion and the levy. Murphy discussed corner lots and asked about different options to try to lower their assessment. Questions were asked about how removing assessment amounts affects our bond payment. After much discussion, Council tentatively agreed to look at a scenario where the City pays for the sidewalks, and assessments are reduced by 10%. A special meeting was called for May 21st at 7:00 pm to award the bid, and approve the construction agreement with SEH.

11. NEXT MEETING: Monday, June 3rd, 2024 – 7:00 p.m.



MORRISTOWN CITY COUNCIL MEETING MINUTES

Special Meeting, 7:00 p.m.

Tuesday, May 21st, 2024

Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Joe Caldwell, Leon Gregor

Others Present: Doug Scott (SEH), Brian Brunner

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1. **CALL TO ORDER:** A special meeting of the Morristown City Council was called to order on Tuesday, May 21, 2024 at 7:00 p.m. in the Council Chambers at 402 Division Street South by Mayor Tony Lindahl.
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6. **UNFINISHED BUSINESS:**
- A Construction Services Motion by Golombeski, seconded by Murphy and carried unanimously to approve the Construction Services Agreement with SEH.
 - B Resolution 2024-23 Motion by Gregor, seconded by Caldwell and carried unanimously to approve Resolution 2024-23 Accepting the Bid.
-
7. **NEW BUSINESS:** None
10. **ADJOURNMENT:** Motion by Gregor, seconded by Murphy and was carried unanimously to adjourn the Special Meeting at 7:06 p.m.
11. **NEXT MEETING:** Monday, June 3rd, 2024 – 7:00 p.m.

| Search Name | Account Descr | Amount | Comments | Check/Receipt Date |
|--------------------------------|--|-------------|---|--------------------|
| G General Ledger | | | | |
| EFTPS - DIRECT | G 100-21703 FICA Tax Withholding | \$930.46 | 5/2/24 Payroll Federal Withholding | 05/02/24 |
| EFTPS - DIRECT | G 100-21709 Medicare | \$217.62 | 5/2/24 Payroll Federal Withholding | 05/02/24 |
| EFTPS - DIRECT | G 100-21701 Federal Withholding | \$687.35 | 5/2/24 Payroll Federal Withholding | 05/02/24 |
| MN DEPARTMENT OF REVENUE | G 100-21702 State Withholding | \$320.40 | 5/2/24 Payroll State Withholding | 05/02/24 |
| PERA | G 100-21704 PERA | \$957.77 | 5/2/24 Payroll PERA | 05/02/24 |
| EFTPS - DIRECT | G 100-21703 FICA Tax Withholding | \$1,082.64 | 5/16/24 Payroll Federal Withholding | 05/16/24 |
| EFTPS - DIRECT | G 100-21701 Federal Withholding | \$716.84 | 5/16/24 Payroll Federal Withholding | 05/16/24 |
| EFTPS - DIRECT | G 100-21709 Medicare | \$253.22 | 5/16/24 Payroll Federal Withholding | 05/16/24 |
| MN DEPARTMENT OF REVENUE | G 100-21702 State Withholding | \$345.84 | 5/16/24 Payroll State Withholding | 05/16/24 |
| PERA | G 100-21704 PERA | \$1,096.09 | 5/16/24 Payroll PERA | 05/16/24 |
| G General Ledger | | \$6,608.23 | | |
| -E Expenditure | | | | |
| LMC LEAGUE OF MINNESOTA CITIES | E 100-41425-432 Training/Conferences | -\$222.75 | MMJA Safety Training for 2023 | 04/09/24 |
| LMC LEAGUE OF MINNESOTA CITIES | E 100-41801-432 Training/Conferences | -\$222.75 | MMJA Safety Training for 2023 | 04/09/24 |
| LMC LEAGUE OF MINNESOTA CITIES | E 100-41941-432 Training/Conferences | -\$445.50 | MMJA Safety Training for 2023 | 04/09/24 |
| LMC LEAGUE OF MINNESOTA CITIES | E 601-49440-432 Training/Conferences | -\$668.25 | MMJA Safety Training for 2023 | 04/09/24 |
| LMC LEAGUE OF MINNESOTA CITIES | E 602-49490-432 Training/Conferences | -\$668.25 | MMJA Safety Training for 2023 | 04/09/24 |
| MACQUEEN EMERGENCY | E 704-42210-260 Clothing | -\$1,252.64 | Coat, pants, and boots | 04/09/24 |
| MACQUEEN EMERGENCY | E 204-42210-300 Professional Services | -\$3,703.91 | | 04/09/24 |
| COMMUNITY CO-OP OIL ASSN | E 100-45202-212 Motor Fuels | \$30.55 | Fuel for April: Acct# 319870 | 05/08/24 |
| COMMUNITY CO-OP OIL ASSN | E 100-41941-212 Motor Fuels | \$30.55 | Fuel for April: Acct# 319870 | 05/08/24 |
| COMMUNITY CO-OP OIL ASSN | E 601-49440-212 Motor Fuels | \$61.10 | Fuel for April: Acct# 319870 | 05/08/24 |
| COMMUNITY CO-OP OIL ASSN | E 100-43101-212 Motor Fuels | \$91.66 | Fuel for April: Acct# 319870 | 05/08/24 |
| COMMUNITY CO-OP OIL ASSN | E 602-49490-212 Motor Fuels | \$91.66 | Fuel for April: Acct# 319870 | 05/08/24 |
| ARCHAMBAULT BROTHERS INC | E 603-49520-384 Refuse Disposal | \$5,781.96 | April Trash Removal | 05/14/24 |
| BADGER METER | E 601-49440-302 WST Metering & Billing | \$174.79 | April Cellular Service to Endpoints | 05/14/24 |
| BADGER METER | E 602-49490-302 WST Metering & Billing | \$174.79 | April Cellular Service to Endpoints | 05/14/24 |
| BRENT VOLLBRECHT | E 708-45202-500 Capital Outlay | \$2,499.00 | Professional foul posts for baseball field | 05/14/24 |
| CLEARWAY COMMUNITY SOLAR LLC | E 601-49440-380 Utility Services | \$81.31 | March Electricity for 201 Division St: Well #1 | 05/14/24 |
| CLEARWAY COMMUNITY SOLAR LLC | E 602-49490-380 Utility Services | \$1,771.39 | March Electricity for 75 Verdev Dr: WWTP | 05/14/24 |
| CUSTOM ALARM | E 100-41944-311 Alarm Company | \$164.37 | 3/1/24-5/31/24 Historical Society Intrusion/Fire Monito | 05/14/24 |
| CUSTOM ALARM | E 100-41944-311 Alarm Company | \$168.18 | 6/1/24-8/31/24 Historical Society Intrusion/Fire Monito | 05/14/24 |
| DIAMOND VOGEL | E 100-43101-215 Operating & Maintenance Supp | \$262.50 | 15 gallons, yellow marking paint | 05/14/24 |
| DSG DAKOTA SUPPLY GROUP | E 602-49490-215 Operating & Maintenance Supp | \$265.00 | Flow meter install kit | 05/14/24 |

| Search Name | Account Descr | Amount | Comments | Check/Receipt Date |
|------------------------------|--|-------------|--|--------------------|
| ECKBERG LAMMERS | E 100-41610-304 Legal Fees | \$412.00 | April Prosecution Services | 05/14/24 |
| ECKBERG LAMMERS | E 100-41610-304 Legal Fees | \$412.00 | March Prosecution Services | 05/14/24 |
| MPETERS ENTERPRISES | E 708-45202-500 Capital Outlay | \$1,952.80 | 25' flagpole for baseball field | 05/14/24 |
| NATIONAL FIRE FIGHTER CORP | E 704-42210-215 Operating & Maintenance Supp | \$2,074.80 | Wildland goggles | 05/14/24 |
| PLUNKETTS PEST CONTROL INC | E 204-42210-310 Pest Control | \$89.02 | Pest Control at Fire Hall | 05/14/24 |
| PLUNKETTS PEST CONTROL INC | E 100-41948-310 Pest Control | \$49.66 | Pest Control at City Hall | 05/14/24 |
| PLUNKETTS PEST CONTROL INC | E 100-41946-310 Pest Control | \$49.66 | Pest Control at Community Center | 05/14/24 |
| RICE COUNTY SHERIFFS OFFICE | E 100-42110-307 Police Administration | \$41,597.49 | 2/24-4/24 Law Enforcement Contract | 05/14/24 |
| SEH SHORT ELLIOT HENDRICKSON | E 403-43101-303 Engineering Fees | \$9,840.00 | 2024 Street Project, Bidding, assessments, | 05/14/24 |
| SEH SHORT ELLIOT HENDRICKSON | E 403-43101-303 Engineering Fees | \$313.50 | 2024 Street Project, General engineering | 05/14/24 |
| TOMS LOCK AND KEY LLC | E 100-41941-300 Professional Services | \$1,190.00 | Keyless entry locks for office | 05/14/24 |
| USA BLUEBOOK | E 602-49490-216 Chemicals | \$166.60 | Sewer Chemicals | 05/14/24 |
| UTILITY CONSULTANTS INC | E 602-49490-306 W/S Sample Testing | \$2,542.54 | Weekly Sewer Samples | 05/14/24 |
| CENTERPOINT ENERGY | E 204-42210-380 Utility Services | \$315.50 | April Gas Utilities at Fire Hall. Acct# 10583553-2 | 05/17/24 |
| CENTERPOINT ENERGY | E 602-49490-380 Utility Services | \$23.92 | April Sewer Plant Gas Utilities | 05/17/24 |
| CENTERPOINT ENERGY | E 601-49440-380 Utility Services | \$17.96 | April Water Tower Gas Utilities | 05/17/24 |
| CENTERPOINT ENERGY | E 601-49440-380 Utility Services | \$50.76 | April Water Pump Gas Utilities | 05/17/24 |
| CENTERPOINT ENERGY | E 601-49440-380 Utility Services | \$91.62 | April Maintenance Shop Gas Utilities | 05/17/24 |
| CENTERPOINT ENERGY | E 100-41948-380 Utility Services | \$107.81 | April City Hall Gas Utilities | 05/17/24 |
| CENTERPOINT ENERGY | E 100-41946-380 Utility Services | \$107.81 | April Community Center Gas Utilities | 05/17/24 |
| EO JOHNSON CO INC | E 602-49490-206 Printer/Rental/Software | \$21.89 | 5/8/24-6/7/24 Toshiba Coverage | 05/17/24 |
| EO JOHNSON CO INC | E 603-49520-206 Printer/Rental/Software | \$10.95 | 5/8/24-6/7/24 Toshiba Coverage | 05/17/24 |
| EO JOHNSON CO INC | E 601-49440-206 Printer/Rental/Software | \$21.89 | 5/8/24-6/7/24 Toshiba Coverage | 05/17/24 |
| EO JOHNSON CO INC | E 100-41948-206 Printer/Rental/Software | \$43.78 | 5/8/24-6/7/24 Toshiba Coverage | 05/17/24 |
| EO JOHNSON CO INC | E 204-42210-206 Printer/Rental/Software | \$10.95 | 5/8/24-6/7/24 Toshiba Coverage | 05/17/24 |
| VERIZON WIRELESS | E 100-41941-320 Communication | \$40.01 | 4/7/24-5/6/24 Public Works Tablet Internet | 05/17/24 |
| VERIZON WIRELESS | E 100-41946-320 Communication | \$41.22 | 4/7/24-5/6/24 Community Center Phone | 05/17/24 |
| VERIZON WIRELESS | E 100-42502-320 Communication | \$200.05 | 4/7/24-5/6/24 Skywarn Tablet #1-5 Internet | 05/17/24 |
| VERIZON WIRELESS | E 100-41941-320 Communication | \$41.22 | 4/7/24-5/6/24 Public Works Phone | 05/17/24 |
| VERIZON WIRELESS | E 100-41941-320 Communication | \$41.22 | 4/7/24-5/6/24 Public Works Phone 2 | 05/17/24 |
| BRANDENBURG PLUMBING | E 708-45202-300 Professional Services | \$4,500.00 | Half payment for plumbing at Park Bathrooms | 05/20/24 |
| DAHLE ENTERPRISES MORRISTOWN | E 602-49490-407 Sludge Removal/Disposal | \$2,736.00 | Biosolids hauling | 05/20/24 |
| DIAMOND VOGEL | E 100-43101-215 Operating & Maintenance Supp | \$414.48 | Paint and filter kit | 05/20/24 |
| DSG DAKOTA SUPPLY GROUP | E 602-49490-215 Operating & Maintenance Supp | \$150.00 | Mounting kit for flow meter | 05/20/24 |
| FARIBAULT FLEET SUPPLY | E 601-49440-215 Operating & Maintenance Supp | \$31.98 | Blue flags for locating | 05/20/24 |
| FARIBAULT FLEET SUPPLY | E 100-41941-215 Operating & Maintenance Supp | \$19.98 | Utility knife | 05/20/24 |
| HAWKINS INC | E 602-49490-216 Chemicals | \$20.00 | WWTP Chemicals | 05/20/24 |
| HAWKINS INC | E 601-49440-216 Chemicals | \$20.00 | Water Tower Chemicals | 05/20/24 |
| HILLYARD | E 100-41946-211 Cleaning Supplies | \$95.02 | Cleaning Supplies | 05/20/24 |
| HILLYARD | E 100-41948-211 Cleaning Supplies | \$95.02 | Cleaning Supplies | 05/20/24 |
| HILLYARD | E 100-41941-215 Operating & Maintenance Supp | \$57.39 | Cleaning Supplies | 05/20/24 |
| HILLYARD | E 100-45202-215 Operating & Maintenance Supp | \$57.39 | Cleaning Supplies | 05/20/24 |

| Search Name | Account Descr | Amount | Comments | Check/Receipt Date |
|-----------------------------|--|--------------------|---------------------------------------|--------------------|
| MONTY MELCHERT | E 225-49231-440 Grant Expense | \$600.00 | Rent for the Dam Boutique | 05/20/24 |
| NAPA WATERVILLE | E 100-43101-215 Operating & Maintenance Supp | \$128.76 | Parts to hang dam days banners | 05/20/24 |
| NAPA WATERVILLE | E 100-41941-215 Operating & Maintenance Supp | \$45.00 | Thermo light | 05/20/24 |
| NAPA WATERVILLE | E 100-41941-215 Operating & Maintenance Supp | \$54.90 | Grease | 05/20/24 |
| NAPA WATERVILLE | E 100-43101-215 Operating & Maintenance Supp | \$202.07 | Parts to service street sweeper | 05/20/24 |
| RICE COUNTY SHERIFFS OFFICE | E 100-42110-307 Police Administration | \$187.23 | Assessment hearing, police protection | 05/20/24 |
| TIMMS TRUCKING & EXCAVATING | E 100-43101-405 Snow and Ice Removal | \$101.25 | Removal of snow from city streets | 05/20/24 |
| TIMMS TRUCKING & EXCAVATING | E 100-43101-400 Contractual | \$150.00 | Street maintenance | 05/20/24 |
| | | <u>\$76,009.86</u> | | |
| | | <u>\$82,618.09</u> | | |

-E Expenditure

City of Morristown, Minnesota

Community Center Kitchen Use Contract

This contract is made and entered into this 3rd day of June, 2024 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Ty Saemrow, Rice County, Minnesota, _____ [address] _____, a local business owner ("Saemrow").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Space.** The City agrees to rent the commercial kitchen space at the Morristown Community Center to Saemrow for the sole purpose of processing dried ginseng roots into powder and packaging into jars.
 - a. **Cleaning.** Saemrow must keep the kitchen clean when not in use. The cleaning materials will not be provided. The City must also keep the kitchen clean when not in use.
2. **Resources.** The City will not provide any resources other than the kitchen space.
3. **Access to Building.** The key provided to Saemrow may not be shared, distributed, or copied and may only be used by employees of Saemrow. The key must be returned within one week of the termination of this contract. No persons other than employees of Saemrow shall be allowed access to the kitchen.
4. **Coordination of Events.** City events will take precedence over kitchen use by Saemrow. The City will keep Saemrow abreast of all events that are scheduled so Saemrow may plan accordingly.
5. **Hours.** Saemrow agrees not to exceed _____ hours per week of kitchen use.
6. **Payment.** Saemrow agrees to pay City ten dollars per hour of kitchen use on a monthly basis. Payment will be due the 20th of each month for the previous month's hours. Saemrow will provide the City monthly with completed paperwork supplied by City.
7. **Term.** This contract shall commence on the effective date indicated above and shall expire _____ from that date unless terminated earlier as provided herein. The contract shall renew automatically thereafter unless one (1) month notice is given by either the City or Saemrow to discontinue the contract.
8. **Responsibility.** It is understood and agreed City shall have no responsibility whatsoever toward the employees of Saemrow or any employment related issues.
9. **Insurance Requirements.** Saemrow shall maintain general liability insurance for its services for the term of this contract and shall provide City with proof of such insurance coverage.
10. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by serving a 30-day written notice of termination on the other party. This agreement shall terminate 30 days from the date of service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Saemrow fails to pay for the service according to the schedule established herein, City may terminate this agreement 30 days from the date of personal service of written termination notice.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Saemrow

By its Mayor:

Ty Saemrow

EASEMENT AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into as of _____, 2024, by and between JLM Holdings LLC, a Minnesota limited liability company ("JLM"), and the City of Morristown, a municipality under the laws of the State of Minnesota ("City").

RECITALS

A. JLM is the owner of real property located in the City of Morristown, Rice County, Minnesota, and legally described as follows ("Parcel"):

Lot 6, Block 2, Meschke South Haven 3rd Addition

B. The Parcel is a platted lot that is subject to an easement for drainage and utility purposes dedicated to the public along the easterly 20 feet thereof ("Easement").

C. The single family home constructed on the Parcel is approximately 12.5 feet from the east boundary of the Parcel and encroaches approximately 7.50 feet into the Easement ("Encroachment").

D. The City desires to consent to the Encroachment of the Home onto the Easement upon the terms and conditions herein.

AGREEMENT

In consideration hereof, the parties agree:

1. **Recitals.** The above Recitals shall constitute an integral part of, and are by reference incorporated in, this Agreement.

2. **Consent.** The City consents to the Encroachment within and upon the Easement, provided that there is no further improvements made to the Home that would increase the area, size or depth of the Encroachment without prior written consent of the City.

3. **Release.** In the event that the City or its designated agents perform work within the Easement, JLM releases the City for any damage to the Home as a result of such work, except any damage arising out or resulting from the gross negligence or intentional acts of the City or its agents.

4. **Limitation of Right.** Except for surface grading and landscaping consistent with the approved drainage plan for Parcel and non-structural improvements within the Easement, JLM shall not construct or make additional improvements in the Easement without the prior written consent of the City.

5. **Covenant.** The rights and obligations herein shall constitute a covenant which shall attach to and run with the Parcel, and shall bind and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns; provided, however, that the transfer of ownership of the Home by any owner thereof, by conveyance, operation of law or otherwise, shall operate to relieve such transferring owner from liability for costs or obligations arising hereunder after the date of such transfer, but such owner shall remain liable for any costs incurred while such owner was bound by the terms of this agreement.

EXECUTED IN WITNESS WHEREOF on the dates set forth below.

JLM HOLDINGS LLC

Dated: _____, 2024.

By: _____

Its: _____

CITY OF MORRISTOWN

Dated: _____, 2024.

By: _____
Tony Lindahl, Mayor

Dated: _____, 2024.

By: _____
Ellen Judd, Acting City Clerk

THIS INSTRUMENT WAS MUTUALLY DRAFTED BY:

Mark J. Rahrck (ID #252402)
SMITH, TOLLEFSON, RAHRICK & CASS
108 West Park Square, Suite A
P.O. Box #271
Owatonna, MN 55060
Phone: (507) 451-6540

Bryce D. Huemoeller
Huemoeller, Gontarek & Cheskis, PLC
16670 Franklin Trail SE
Prior Lake, MN 55372
Phone: (952) 447-2131

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Waterville Sportsmans Club Previous Gambling Permit Number: X-40003-24-020
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any:
Mailing Address: 228 2nd St. S.
City: Waterville State: MN Zip: 56096 County: LeSueur
Name of Chief Executive Officer (CEO): Troy Tolzman
CEO Daytime Phone: 507-661-0004 CEO Email:
Email permit to (if other than the CEO): LCKH78@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternals Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Morristown Community Center

Physical Address (do not use P.O. box): 402 Division St. S.

Check one:

City: Morristown, MN Zip: 55052 County: Rice County

Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): October 5th, 2024

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 5-12-24
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

P. O. BOX 2508
CINCINNATI, OH 45201

Date: JAN 14 2020

THE WATERVILLE SPORTSMENS CLUB
C/O LEAH KAISER
129 1ST STREET N
WATERVILLE, MN 56096-0000

Employer Identification Number:
84-3982589
DLN:
26053752002419
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 16, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

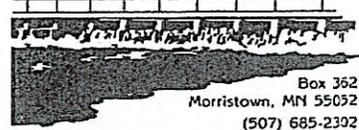
Letter 947

City of *Morristown*

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



PO Box 362 • 402 Division St S • Morristown, MN 55052 • Office (507)685-2302

Water & Sewer Leak Adjustment Request Form

Residents may use this form to request that the City consider an adjustment to a Water/Sewer bill due to high usage as a result of a leak. Please note, there is no obligation for the city to adjust an account when the water has been metered properly and the leakage occurs on the property owner's side of the water meter. However, any request for an adjustment will be considered using the criteria outlined in the Water and Sewer Leak Credit Policy.

Please provide the following information:

Property Owner Name:

Richard (Rick) & Mary Tonjuni

Address where leak occurred:

129 Division St

Date leak discovered:

April 1st

Date leak repaired:

April 1st

Detailed description of situation (what caused the leak, how discovered, actions taken to repair/correct situation, etc.):

We started a new water softener, after the phone call from Ellen we had a licensed plumber go over and check on it, it was running continually. Plumber shut off. We will replace softener. Plumber did not charge us. No receipt.

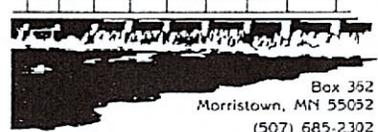
Provide evidence of leak repair to support the condition that the repair is a quality job of permanent nature, such as a plumber's bill; letter from a plumber or repair company; list of materials used with receipts for self-repair.

Property Owner Signature:

Mary B. Tonjuni
5/1/24

Date:

Adopted 11/7/2022



Box 362 • 402 Division St S • Morristown • Office (507) 685-2302

Water & Sewer Leak Adjustment Explanation

This is an explanation of the adjustment that will be made to your account. This is based on the Water and Sewer Leak Credit Application that was filled out, and the approval of the City Council.

Month and year the leak took place: March, 2024

Address where leak occurred: 119 Division St N

Original Bill: \$916.12

Last 12 month breakdown:

| | Month | Water | Sewer |
|----------|---------------|--------------------|------------------|
| 0 | Apr-24 | \$ 264.32 | \$ 613.45 |
| | | Total Bill: | \$ 916.12 |
| 1 | Mar-24 | \$ 35.14 | \$ 89.02 |
| 2 | Feb-24 | \$ 38.20 | \$ 96.01 |
| 3 | Jan-24 | \$ 43.54 | \$ 111.78 |
| 4 | Dec-23 | \$ 29.12 | \$ 78.82 |
| 5 | Nov-23 | \$ 19.88 | \$ 57.71 |
| 6 | Oct-23 | \$ 25.39 | \$ 70.29 |
| 7 | Sep-23 | \$ 19.68 | \$ 57.23 |
| 8 | Aug-23 | \$ 21.71 | \$ 61.88 |
| 9 | Jul-23 | \$ 21.71 | \$ 61.88 |
| 10 | Jun-23 | \$ 24.02 | \$ 67.17 |
| 11 | May-23 | \$ 26.87 | \$ 73.68 |
| 12 | Apr-23 | \$ 20.68 | \$ 59.53 |

12 month average: \$ 27.16 \$ 73.75

Usage in excess of the average: \$ 237.16 \$ 539.70

50% forgiven: \$ 118.58 \$ 269.85

Amount that will be forgiven: \$388.43

Adjusted Bill: **\$527.69**

City Clerk Signature: _____

Date: _____

MEMORANDUM

To: Morristown City Council

Date: May 2, 2024

Re: References to Zoning Board and Zoning Committee in City Code

As discussed during prior city council meetings, the Morristown City Code references two separate zoning bodies: a Zoning Board and a Zoning Committee. The following is a summary of the duties set forth for those separate bodies. Some of those duties overlap, others do not.

The question for the council is: Does the council want to simply combine these two bodies, or does it also want to delete various duties set forth for the Zoning Committee.

Zoning Board

Although a city is not required to, almost every city has a designated Zoning Board.

Among other things, a Zoning Board is responsible for holding public hearings, collecting information and processing applications for variances and conditional use permits, and making recommendations to the city council on those matters. A Zoning Board is advisory, i.e., the Zoning Board does not make final decisions but collects information and makes recommendations to the city council.

Morristown's Zoning Board, as created in the Morristown Code, is consistent with these duties. The duties of the Zoning Board, as set forth in the Code, include the following:

1. Reviewing applications for subdivisions and platting of land. (151.004)
2. Holding public hearings.
3. Reviewing applications for variances. (151.024)

Zoning Committee

Morristown's Code separately creates and defines a Zoning Committee. References to a Zoning Committee are in places used interchangeably with the references to the Zoning Board. It appears that, at least at some locations in the Code, the Zoning Board was the intended reference. However, there are other references that appear to be specific to this separate committee.

At the very least, my advice is to combine the Zoning Board and Zoning Committee into one advisory body. This is most easily accomplished by setting forth that all references to the Zoning Committee shall mean the Zoning Board.

The Zoning Committee is created at Code Section 152.330:

The Morristown Zoning Committee shall have the power and duty to hear matters within its jurisdiction and to make recommendations to the Council concerning the same. Each member of the Zoning Committee must be a property owner or resident of the city for at least 3 years or have a vested interest in the welfare of the city. The Zoning Committee will consist of a 5-member board with each member serving a 5-year term. Reappointment at the end of the 5-year term may be allowed. Appointments to this Committee shall be made by the City Council, based upon recommendations of the Zoning Committee. The Committee shall meet monthly or through special meetings that may be called by the Committee Chairperson or City Clerk/Treasurer.

As set forth in Morristown's Code, the Zoning Committee has many duties, some of which overlap with those of the Zoning Board, others which are in addition to what a Zoning Board customarily does. These include:

1. Setting conditions for non-conforming uses. (152.021)
2. Initiating amendments to the zoning ordinance. (152.037)
3. Interpreting district boundaries. (152.051)
4. Being consulted with respect to access drives. (152.097)
5. Reviewing site plans and having oversight of manufactured home parks. (152.189)
6. Providing recommendations for temporary excavation permits. (152.207)
7. Approving standards for screening structures. (152.210)
8. Approving public street lights, traffic signals, warning devices, and seasonal decorations. (152.215)
9. Determining parking standards. (152.216)
10. Approving sign standards. (152.218)
11. Approving drive-in business design standards. (152.220)
12. Determining building location requirements. (152.221)
13. Reviewing subdivision developments (152.223 and others)
14. Reviewing conditional use permits (152.241)

15. Making recommendations regarding applications for variances. (152.261)
16. Processing applications to rezone. (152.282)
17. Investigating zoning violations. (152.295)
18. Issuing zoning permits. (152.296)
19. Conducting appeals on interpretations of the zoning code. (152.319)
20. Imposing conditions with regard to variances and conditional use permits. (152.334)

As apparent, the Zoning Committee is given broad authority in the City's Code. In fact, there are 119 separate references to the Zoning Committee in Morristown's Code. The above rather exhaustive list is intended to show a couple things.

Some powers designated to the Zoning Committee should properly be powers of the Zoning Board. These include: 2, 13, 14, 15, 16.

Many of the listed powers go beyond what is a customary power of a Zoning Board. In particular, some of the designated powers go beyond the advisory nature of a zoning board and give the Zoning Committee power, on its own and without oversight, to conduct its own actions.

Historically, Morristown's zoning committee has been a very active public body and was involved in many day to day operations of the city. In this regard, the zoning committee almost operated as a department of the city. Given its current membership challenges, these powers no longer make sense.

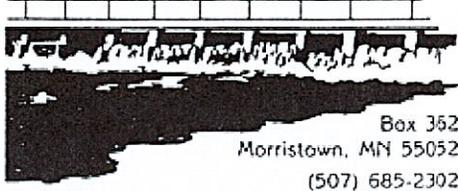
My recommendation is that the Code be updated in the following ways:

1. Those duties of the Zoning Committee that are properly duties of the Zoning Board should be clearly moved to the Zoning Board.
2. Some duties, such as zoning enforcement, should be redefined as duties of city staff.
3. The remaining duties, particularly those powers that grant to the Zoning Committee the ability to take action that are beyond advisory, should be deleted.
4. The Zoning Committee should be deleted or otherwise combined into the Zoning Board.

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

RESOLUTION 2024-26

A RESOLUTION ACCEPTING A DONATION

WHEREAS, The City of Morristown is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts, as allowed by law, and

WHEREAS, the following persons and/or entity have offered to contribute the donation set forth below to the city:

| <u>Name of Donor</u> | <u>Donation</u> |
|------------------------------------|-----------------|
| Morristown Fire Relief Association | \$10,076.00 |

WHEREAS, the terms or conditions of the donation are as follows:

| <u>Designated to</u> | <u>Amount</u> |
|-------------------------|---------------|
| Fill Station at Well #1 | \$10,076.00 |

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to support the financing of said funds, as allowed by law; and
2. The City Clerk is hereby directed to acknowledge the city's receipts of the donor's donation.

Accepted by the City Council of the City of Morristown on Monday, June 3, 2024

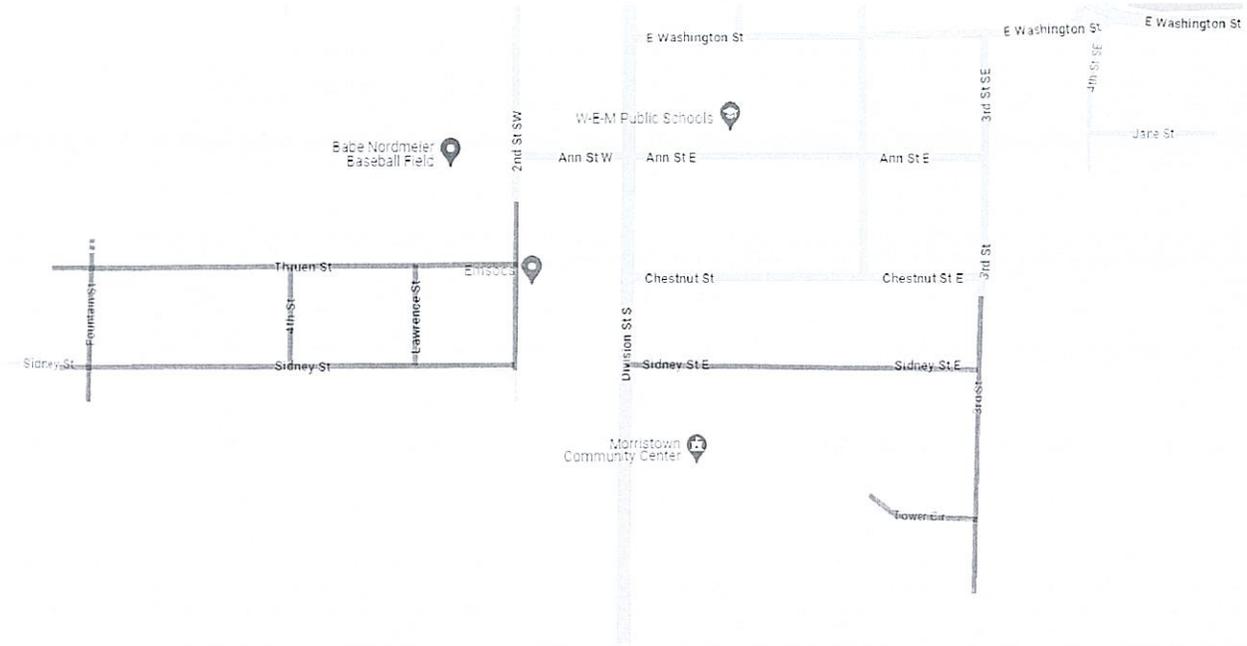
Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Ellen Judd

Crack Filling Map



BARGEN INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

May 20, 2024

City of Morristown
Attn: Austin
PO Box 362
Morristown, MN 55052

Austin,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 1/4" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heat lance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any allegated areas
- I. the debris will be blown to the side of the curb/road, where it will be the Customers' responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep Their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

Crack Repair Project

The price to repair the cracks on Sidney Street E, 3rd Street SE and Tower Cir will be \$4,550.00.

We will also repair the cracks on Sidney W, 4th SW, Lawrence Street, Fountain Street, Thruen St. W. and the South end of 2nd Street SW for \$6,240.00.

The total price will be \$10,790.00.

The price stated above is what we need to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.

Quote

Service: **Crack Filling**

Company Name: Seal King
 Phone: 612-404-8214
 Email: noah.sealking@gmail.com
 Contact Name: Noah
 Date: _____

Please fill out the price to crack-fill each street.

| Road | Boundary | Boundary | Length of Street (ft) | Quote Price |
|-----------------|---------------|-----------|-----------------------|----------------------|
| 1 Thruen St W | Dead-End | 2nd St SW | 1,583 | \$ 1,950 - |
| 2 Sidney St W | Dead-End | 2nd St SW | 1,583 | \$ 2,130 - |
| 3 Fountain St W | Dead-End | Dead-End | 557 | \$ 660 - |
| 4 4th St SW | Sidney St | Thruen St | 373 | \$ 690 - |
| 5 Lawrence St | Sidney St | Thruen St | 361 | \$ 390 - |
| 6 2nd St SW | Dead-End | Thruen St | 509 | \$ 690 - |
| 7 Sidney St E | Division St S | 3rd St SE | 1,167 | \$ 1,162.50 - |
| 8 3rd St SE | Dead-End | Ann St E | 1,417 | \$ 775 - |
| 9 Tower Cir | Dead-End | 3rd St SE | 436 | \$ 350 - |
| Total | | | 7,986 | \$ 9,260.00 - |

Notes:

9,260 Linear Feet @ \$1.00 per ft
 Total = \$9,260.00


 Signature

5/7/24
 Date

Tree Removal
 Tree Trimming
 Stump Grinding
 Shrub Removal
 Storm Damage



Roof Snow Removal
 Lot Clearing
 Odds -n- Ends
 FREE Estimates
 Fully Insured
 MN Lic. #20132058

Proposal
(507) 661-0850
 45004 - 139th Lane
 Kilkenney, MN 56052
 strobeltree@gmail.com
24 Hr. Emergency Services

| | | |
|--|--------------------------|------|
| PROPOSAL SUBMITTED TO: <i>City of Morris town</i> | PHONE <i>330-4893</i> | DATE |
| STREET | JOB NAME | |
| CITY, STATE & ZIP | JOB LOCATION | |

We hereby submit specifications and estimates for:

SALES TAX NOT INCLUDED

*take Down 2 Cotton wood trees
 leave in chunks for city to clean up
 1500.00 each*

*take Down 2 cottonwood trees with clean up
 2000.00 Each*

*grind stumps no clean up spread around
 for River Bank
 150.00 Each*

SALES TAX WILL BE ADDED TO THE PROPOSAL AMOUNT SHOWN.

We Propose hereby to furnish labor - complete in accordance with the above specifications, for the sum of:

_____ dollars (\$ _____ + sales tax).
 Payment to be made as follows:

Strobel Tree -n- Boom Service is not in any way responsible for shingle or driveway damage due to pre existing conditions and/or age. Yard ornaments, shrubs, patios and/or any other hidden items due to existing snow/lawn conditions are the property owners/residents responsibility to remove or include, in detail the color, shape, size, age, location. etc., in the written contract. We will not be held responsible for damage to any item if we cannot see it.

Work to be completed in workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____
 Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
 Signature _____

Date of Acceptance: _____



Bid Proposal for Morristown City Building Meters

MORRISTOWN, CITY OF
Job Location: Morristown , MN
Bid Date: 06/03/2024 05:00 pm
Core & Main 3571314

Core & Main
15800 W 79th St
Eden Prairie, MN 55344
Phone: 9529379666
Fax: 9529378065

Table with 6 columns: Seq#, Qty, Description, Units, Price, Ext Price. Rows include items like CORDONEL 2 1G 10LL 8WHL SM 6' TRPL 3W CABLE & 20' PULSE, 2" BRASS OVAL METER FLG SET NO LEAD INCL (2) BRASS/GSK & (4) B&N, 2 WILKINS 975XL2 REDUCED NL PRESSURE BACKFLOW-NO LEAD W/BALL VALVES 2-975XL2, CORDONEL 3 1G 17LL 8WHL SM 20' TRPL 3W & 20' PULSE CABLE W/ PRESSURE SENSOR G3X3XXPBG1AXXSD, 3 BRASS COMPANION FLANGE, 3 FLG FF SEALTITE GASKET STF03, 2" ZINC PLATE FLANGE BOLT PACK, 3 375ASTOSY RPA ASSY W/OSY. Summary: Sub Total 8,915.50, Tax 0.00, Total 8,915.50.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/TandC/



Quotation

DSG - PLYMOUTH
 345 BERKSHIRE LN NORTH
 PLYMOUTH, MN 55441
 Phone 952-935-0445
 Fax 952-935-7666

| | |
|--|--------------|
| EXPIRATION DATE | QUOTE NUMBER |
| 06/19/2024 | S103742601 |
| WRITER | PAGE NO. |
| Bradford Simms Brad.Simms@dsgsupply.com | 1 of 1 |

QUOTE TO:

SHIP TO:

CITY OF MORRISTOWN (MN)
 PO BOX 362
 MORRISTOWN, MN 55052-0362

CITY OF MORRISTOWN (MN)
 402 DIVISION ST S
 MORRISTOWN, MN 55052

| CUSTOMER NUMBER | CUSTOMER PO NUMBER | JOB NAME / RELEASE NUMBER | SALESPERSON | |
|-----------------|---|---------------------------|-------------|-----------------|
| 55868 | KMSTR Cellular AMI Meters | KMSTR Cellular Meter | Jeff Dale | |
| ORDERED BY | SHIP VIA | TERMS | QUOTE DATE | FREIGHT ALLOWED |
| | BEST WAY | Net 25th Prx | 05/20/2024 | No |
| ORDER QTY | DESCRIPTION | PART NO | Unit Price | EXT PRICE |
| | SHIPPING INSTRUCTIONS DSG QUOTE FOR KAMSTRUP CELLULAR AMI METERS. REQUIRES CONNECTIVITY AGREEMENT OF \$5.40 PER METER, PER YEAR WITH KAMSTRUP. KAMSTRUP READY MANAGER SOFTWARE NOT INCLUDED. (VISUAL READ METERS UNTIL READY MANAGER SOFTWARE ORDERED BY CUSTOMER) ***** | | | |
| | KAMSTRUP 2"X17" METER: | | | |
| 3ea | KMSTR 3200 CELLULAR 2" GAL 160GPM TYPE: 02-L-82-D-1-8H-8-UB * | 687320 | 1095.000/ea | 3285.00 |
| | Item not returnable without RGA * | | | |
| 6ea | AYM 5133-196 7610FN 2 CPLG FLNG L/GSKTXFNPT-NL | 29017 | 90.000/ea | 540.00 |
| 6ea | AYM 4124-053 18-G7 2" DROP-IN METER GASKET 1/8" RUBBER | 37965 | 4.500/ea | 27.00 |
| 3ea | PCCOA 2FLZPK 2" FLNG ZNC B&N PK HAS 4- 5/8x2-1/4" HXBT & 4-58HXNT IMPRT | 621302 | 4.000/ea | 12.00 |
| 1ea | ZURN 2-375XL 2" PREVENTER BACKFLOW RDCD PRES PRINCIPLE 2" ASSE 1013 LF | 61024 | 1095.000/ea | 1095.00 |
| | Subtotal ----- | | | 4959.00 |
| | KAMSTRUP 3"X12" METER: | | | |
| 1ea | KMSTR 3200 CELLULAR 3" GAL 350GPM TYPE: 02-L-82-D-1-8K-8-UB * | 696637 | 1795.000/ea | 1795.00 |
| | Item not returnable without RGA * | | | |
| 2ea | AYM 5131-443 3 ROUND 4 HOLE FLANGE X FNPT -NL 7610R | 561371 | 225.000/ea | 450.00 |
| 2ea | CORLY 3ERG 3" RND RING FLNG GSKT 1/8" NEOPRENE | 64987 | 2.500/ea | 5.00 |
| 2ea | PCCOA 3FLZPK 3" FLNG ZNC B&N PK HAS 4- 58212HXBT & 4- 58HXNT | 68476 | 6.000/ea | 12.00 |
| 1ea | ZURN 3-375AST 3" REDUCED PRESSURE PRINCIPLE ASSEMBLY * Item not returnable without RGA * | 696652 | 1495.000/ea | 1495.00 |
| | Subtotal ----- | | | 3757.00 |

TAX IS NOT INCLUDED IN PRICE ON BID/QUOTE
 All quotations are made in accordance with our interpretation of the plans and specifications and include only the materials listed, subject to correction for errors. Deviations in quantities may modify prices quoted. Unless otherwise noted: all prices are subject to change without notice and are void unless accepted within 30-days from the date. In the event of a price increase, any unfilled portion of any order will be billed at the price in effect at the time of shipment. DSG shall not be liable for failure to deliver or delivery performance due to causes beyond our reasonable control. A Summary of DSG standard terms & conditions of sales can be found at www.dsgsupply.com/terms.

| | |
|-------------------|----------------|
| Subtotal | 8716.00 |
| S&H Charges | 0.00 |
| Amount Due | 8716.00 |

BRANDENBURG PLUMBING

• MONTGOMERY, MN •

City of Morristown

Fire station: install new customer provided 3 inch water meter and 3 inch RPZ. Reconnect domestic water and truck fill station.

Total: \$6,292

Fire department fill station: repipe fill station 3 inch water line out north east corner of building. Provide 3 inch RPZ backflow prevention.

Total: \$10,076

All labor and materials are included in the price above. Customer will provide water meters with meter flanges, RPZ backflow preventers, and remote meter readers where requested. Prices listed are good for 3 months from April 26, 2024

All labor and materials are included in the price above. Any changes made during construction are subject to change orders. Estimate does not include permits, disposal costs, or water meter costs. Any amount over the fixture allowance will be extra.

Brandenburg Plumbing LLC Phone : 952-237-7558 Email: brandenburgjason36@gmail.com
16866 400th st
Montgomery, MN

BRANDENBURG PLUMBING

• MONTGOMERY, MN •

City of Morristown

City hall: install new customer provided 2 inch water meter
Total: \$1533

* Water treatment: install new customer provided 2 inch water meter
Total: \$1533

Fire station: install new customer provided 2 inch water meter and 2 inch RPZ. Reconnect domestic water and truck fill station.
Total: \$4188

* Public works: install new customer provided 2 inch water meter with remote reader and 2 inch RPZ. reconnect domestic water and street sweeper connection.
Total: \$4215

All labor and materials are included in the price above. Customer will provide water meters with meter flanges, RPZ backflow preventers, and remote meter readers where requested. Prices listed are good for 3 months from April 26, 2024

All labor and materials are included in the price above. Any changes made during construction are subject to change orders. Estimate does not include permits, disposal costs, or water meter costs. Any amount over the fixture allowance will be extra.

Brandenburg Plumbing LLC Phone : 952-237-7558 Email: brandenburgjason36@gmail.com
16866 400th st
Montgomery, MN

BRANDENBURG PLUMBING

• MONTGOMERY, MN •

City of Morristown

City hall: install new 2 inch water meter

Total: \$2773 \$1,240 - meter

Water treatment: install new 2 inch water meter

Total: \$2680 \$1,147 - meter

Fire statio: install new 2 inch water meter and 2 inch RPZ. Reconnect domestic water and truck fill station.

Total: \$7000 \$2,812 diff - \$1,147 meter

= \$1,665 RPZ + flanges

Public works: install new 2 inch water meter with remote reader and 2 inch RPZ. reconnect domestic water and street sweeper connection.

Total: \$6979 \$2,764 - \$1,147 meter

= \$1,617 RPZ + flanges

All labor and materials are included in the price above. Prices listed are good for 3 months from April 26, 2024

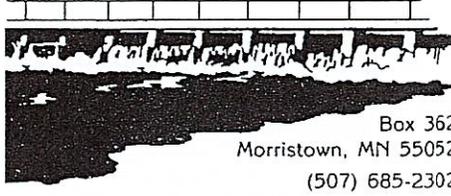
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City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362
Morristown, MN 55052
(507) 685-2302

RESOLUTION 2024-27

A RESOLUTION DESIGNATING OFFICIAL CALL RATES FOR THE MORRISTOWN FIRE DEPARTMENT

BE IT RESOLVED by the Morristown City Council, that the following call rates for the Morristown Fire Department are hereby:

Fire Call Rates

| | |
|----------------------|----------|
| 1 st hour | \$750.00 |
| 2 nd hour | \$700.00 |
| 3 rd hour | \$650.00 |
| 4 th hour | \$600.00 |
| 5 th hour | \$550.00 |
| After 5 hours | \$500.00 |

Fire False Alarm Charges

| | |
|----------------------------|-----------|
| 1 st incident | No charge |
| 2-3 rd incident | \$100.00 |
| 4-5 th incident | \$300.00 |
| 6+ incidents | \$500.00 |

Accepted by the City Council of the City of Morristown on Monday, June 3, 2024.

Approved:

Mayor, Tony Lindahl

Attested:

Interim City Clerk, Ellen Judd