

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Monday, August 5, 2024

Closed Meetings to Follow

1. Call to Order:
2. Pledge of Allegiance:
3. Additions/Corrections:
 - Addition 7A Driveway Concern – Chmelik to explain
 - Addition 7B Approve Pay App #2 from Holtmeier Construction
 - Addition 7C Morristown Fire Relief Association Annual Audit Review

4. Citizens Comments:
5. Consent Agenda:
 - A Police Report July 2024 – to come in separate email
 - B Fire Department Report July 2024
 - C Public Works Report July 2024
 - D City Council Minutes Regular Meeting 7/1/2024, Work Session 7/10/2024
 - E Zoning Board Minutes Regular Meeting 7/18/2024
 - F Financial Reports 7/31/2024 – to come in separate email
 - G Claims & Accounts 7/1/2024 – 7/31/2024

6. UNFINISHED BUSINESS:

7. NEW BUSINESS:

- A Driveway Driveway Concern – Chmelik to explain
- B Pay App #2 Approve Pay App #2 from Holtmeier Construction
- C Fire Relief Review Morristown Fire Relief Association Annual Audit Review
- D Resolution 2024-36 Approving Transfer of Funds to the Morristown Baseball Association
- E Resolution 2024-33 Authorizing the Creation of Fund 403
- F Resolution 2024-34 Authorizing the Creation of Fund 372
- G Resolution 2024-35 Approving the Transfer of Funds
- H Work Session Schedule Work Session for Budget
- I Work from Home Permission for Ellen to Work from Home During Parental Leave
- J Curb Stop Repair Approve Estimate for Future Curb Stop Repairs
- K Cannabis Cannabis Retail Business Registrations
- L GovDeals Permission to Sell Through GovDeals
- M Assess Fines No Response to Fines Issued, Pursuing Assessment Process
- N RPZ Updated Quotes for 3" RPZ
- O Events in Great Hall Plan for Liquor License and Rentals in Great Hall
- P Project Committee Make Project Committee Official and Approve Road Change
- Q Floodplain Ordinance Floodplain Management Ordinance
- R Reviews Summary of Employee Reviews

8. CORRESPONDENCE & ANNOUNCEMENTS:

- A City Council Election Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024 through Tuesday, August 13, 2024.
- B Hydrant Flushing Public Works will be waiting until September 3rd to resume hydrant flushing due to the continued high-water table.

9. COUNCIL DISCUSSION & CONCERNS:

- CLOSED MEETING:** Litigation Regarding Assessment Appeals
- CLOSED MEETING:** City Administrator Review

10. ADJOURNMENT:

- 11. NEXT MEETING:** Tuesday, September 3, 2024 – 7:00 p.m.



MORRISTOWN FIRE DEPARTMENT

P.O. Box 161
Morristown, Minnesota 55052



Call Report

Date	Type	Location
7-2-24	Gas Leak	Washington St
7-3-24	Medical	Main St
7-5-24	Medical	232nd St
7-6-24	Medical	Cedar Lake Blvd
7-7-24	Fire Alarm	Elkton Trl
7-7-24	Medical	Fertile Ave
7-9-24	Medical	Main St
7-14-24	Medical	Franklin St
7-17-24	Medical	Holland Ave
7-19-24	Medical	2nd St
7-20-24	Medical	Morristown Blvd.
7-24-24	Medical	Ceder Lake Path
7-24-24	Search and rescue	Halstad Ave
7-28-24	Medical	4th St
7-2-24	Gas Leak	Washington St
7-3-24	Medical	Main St
7-5-24	Medical	232nd St
7-6-24	Medical	Cedar Lake Blvd

Training

DNR Pump Operations

Department Update

None

Items for Discussion

None

Public Works Council Report

July 2024

GENERAL

- Finished picking up and cleaning pumps from the flood
- Cleaned up sandbags around town from residents houses
- Hauled old junk pallets to Timms landfill from the flood
- Lawn mower maintenance
- Mowed
- Fixed hydro leak on 60-inch mower
- Rotated tires on dodge
- Hauled out street sweepings from the WWTP where we dump them.
- Monthly safety class
- Set out barricades
- Locates
- Skid loader is going to Arnolds of Mankato to get fixed for DEF Fluid problem(Went into limp mode)
- Justin Manthey got Garage door all put in at Fire Hall
- Put new gutter broom on sweeper
- Put new glass in skiddy door and installed components back onto door
- FEMA meeting

WATER

- Daily testing
- Water shut offs
- End point repairs
- Fix caps on water shut off standpipes
- 103 3RD ST NW might have to have Troy dig it up to fix the curb stop.
- Waiting for Rick LaCanne to fix the Aqua drive at well 1
- Put new chlorine scales at water tower

WASTEWATER

- Daily testing.
 - Cleaned clarifiers.
 - Cleaned lift pumps
 - Decant
 - Manhole checks
 - Weekly samples
 - Maintenance on motors and gear boxes
 - Fixed ferric issue at plant
 - Rick LaCanne is almost done wiring new flowmeter in
 - Mercury test
 - Got rebuild kits for sulfur pumps
-

STREETS

- Swept streets
- Sprayed side walks
- Weekly street project meetings
- Stopping and checking in on street project to see progress/ inspect
- Bergen still has to come back to finish street crack filling

PARKS/COMPOST

- Park is still closed down by river
- Seal coated over the two handicap parking spots next to dam(to make them normal parking spots)
- Sign Pro is making us new signs for at the dam park because they got vandalized/ spray painted
- Cleaned up brush by parking lot
- Cleaned up garbage
- Picked up grass clippings from baseball field
- Weed whacked
- Mowed
- Pushed up brush pile
- Cleaned bathrooms at baseball field
- Ed Strobel is still planning to knock down cottonwood trees by river but its been to wet yet.

MORRISTOWN CITY COUNCIL MEETING MINUTES

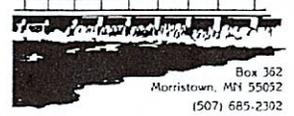
Regular Meeting, 7:00 p.m.

Monday, July 1st, 2024

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrick (City Attorney), Austin Schulz (Public Works), Jack Schwichtenberg, Bruce Morris, Dave Schlie, Jesse Thomas, Stacy and John Chmelik, Lisa Merritt, Mark Morris, Niki Preuss, Barb Morris, Mike Mellow, Tim Flaten, Rick Vollbrecht, Adrienne O'Rourke, Steve Nordmeier, Jeff Wenker

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, July 1st, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
 - New Business 7L Pay Application No. 1 from Holtmeier Construction
 - New Business 7M Breezy Hill Produce, Food Truck at Car WashMotion by Caldwell, seconded by Gregor and carried unanimously to approve the Agenda with two additions.
4. Citizens Comments: Tim Flaten wanted to commend everyone helping with the flooding. He stated everyone did a fantastic job.
Lisa Merritt wants an extension granted to file an appeal to the assessment.
Chmelik's were wondering if the cost of their assessment will go up if additional work is completed on the project.
There were also concerns brought up about band practices at the school and the potential safety issues with students walking through a construction zone. Judd will reach out to John at the school.
Questions were asked if Ann St W will be started and if it will be accessible.
Rick Vollbrecht was wondering why no one reached out to him after he had called 911 about his sewer back-up.
5. Consent Agenda: Motion by Gregor, seconded by Golombeski and carried unanimously to approve the Consent Agenda.

6. **UNFINISHED BUSINESS:**
 - A Franklin St House Judd explained that a neighbor to 204 Franklin St W had concerns with possible flooding in the house and about the electricity still being on. Judd reached out to the homeowner and he will be getting the electricity turned off. There is currently an Estate Recovery Lien on the house by the State of MN. Rahrick spoke about the possibility of getting the house condemned, but City Council shared concerns with costs potentially incurred by the city and being unable to recover those funds due to a lien. Rahrick will look more into the City's options.

7. **NEW BUSINESS:**
 - A Reimbursement Motion by Golombeski, second by Caldwell and carried unanimously to approve a reimbursement to the Baseball Association for \$2,696.00 for their purchase to SiteOne Landscape Supply.
 - B Dress Blues Motion by Caldwell, seconded by Gregor and carried unanimously to approve new dress blues for the Fire Department in the amount of \$4,425.70.
 - C Resolution 2024-29 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-29 Appointing Election Judges for the Primary and General Election in 2024.
 - D City Clerk LCCB Motion by Murphy, seconded by Caldwell and carried unanimously to approve adding Cassie Eldeen, City Clerk, to the Lake County Bank Account.

- E** Resolution 20204-31 Motion by Motion by Gregor, seconded by Murphy and carried unanimously to approve Resolution 2024-31 Establishing Interest Rate for the 2024 Street and Utility Project. Rahrlick would like letters sent informing the residents of the 6% interest rate.
- F** SEH Amendment Motion by Golombeski, seconded by Murphy and carried unanimously to approve the SEH Amendment to their contract.
- G** Assessments Motion by Murphy, seconded by Gregor and carried unanimously to approve a correction on the adopted assessment roll, correcting the amount owed for parcel 2027101006 from \$16,400.70 down to \$14,947.90.
- H** Public Works Lead Discussion to make Austin Schulz Public Works Lead, will have a future discussion about compensation for the extra duties as Lead. Motion by Golombeski, second by Caldwell and carried unanimously to make Austin the Public Works Lead.
- I** Resolution 2024-32 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-32 Declaring an Emergency.
- J** Liquor License Council received a proposal from the Commercial Club to buy items from the bar area. After a brief discussion, it was decided to a work session needs to be scheduled. Work session scheduled for July 10th at 7:00 pm.
- K** City Code Enforcement Discussion on two undeveloped lots with grass over a foot tall. Motion by Murphy, seconded by Golombeski and carried unanimously to approve sending \$100 fine to property owner. Discussion regarding ongoing violation of 4 vehicles exceeded with fines remaining unpaid. Motion by Murphy, seconded by Golombeski and carried unanimously to send a letter to the property owner stating their renter has unpaid fines.
- L** Pay App #1 SEH submitted a payment application for Holtmeier Construction in the amount of \$128,865.22. Motion by Golombeski, seconded by Caldwell and carried unanimously to approve the pay application as stated.
- M** Sweet Corn Truck Breezy Hill Produce would like to place a sweet corn wagon at the Car Wash. Discussion about if produce trucks need a peddler's license. Rahrlick will investigate further. Motion by Murphy, seconded by Golombeski and carried unanimously to allow Breezy Hill Produce to sell produce as long as all the proper steps are followed.

8. CORRESPONDENCE & ANNOUNCEMENTS:

City Council Election Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024 through Tuesday, August 13, 2024.

9. COUNCIL DISCUSSION & CONCERNS:

Tony thanked everyone that was involved in helping with the flood. Linda shared that this is the third time they have had sewer back up in their basement and is wondering if there is anything that can be done to prevent this from continuing to happen.

10. ADJOURNMENT:

Motion by Golombeski, seconded by Murphy and was carried unanimously to adjourn the Regular Meeting at 8:07 p.m.

11. NEXT MEETING:

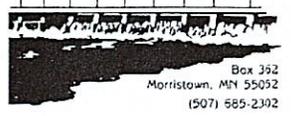
Work Session: Wednesday, July 10th – 7:00 p.m.
Regular Meeting: Monday, August 5, 2024 – 7:00 p.m.

Approved:

Attested:

City Clerk, Cassie Eldeen

Mayor, Tony Lindahl



MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.
Wednesday, July 10, 2024

Members Present: Tony Lindahl (Mayor), Linda Murphy, Joe Caldwell, Leon Gregor
Members Absent: Jake Golombeski
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk)
Barb and Mark Morris, Danny Morris, Steve Nordmeier, Adrienne O'Rourke

7. NEW BUSINESS:

A Liquor License/
Wedding Venue Details Judd gave a summary of what the Commercial Club's intentions are moving forward, as well as a summary of questions and answers from the Minnesota Alcohol and Gambling Enforcement Division.
The Commercial Club will no longer be working the bar or taking care of the bookings for the Community Center due to lack of volunteers for the events. They would like to keep their liquor license for Dam Days, as that is their primary fundraising for community events throughout the year. Discussion ensued for possible options for the bar and who may be interested in taking it over. It was stated that if the city can't find somebody to take over the bar, the Commercial Club would help with the Fireman's dance.
Discussion on what kind of license they will need to get in the future and the technicalities they may run into. Judd stated she will call her contact with the State again and can get the information needed.
Commercial Club will still have items that renters can rent from them and they will take care of setting those things up.

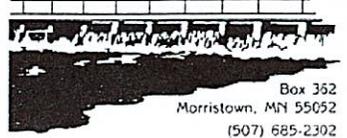
11. NEXT MEETING: Monday, August 5th, 2024 – 7:00 p.m.

Approved:

Attested:

City Clerk, Cassie Eldeen

Mayor, Tony Lindahl



MORRISTOWN ZONING BOARD MEETING MINUTES

Regular Meeting, 7:00 p.m.

Thursday, July 18, 2024

Members Present: Jim Lonergan (Chair), Val Kruger, John Schlie, Pamela Petersen
Members Absent: Ralph Barney, Tony Lindahl
Others Present: Cassie Eldeen (City Clerk)

- 1. Call to Order: The Morristown Zoning Board Meeting was called to order at 7:00pm by the Zoning Board Chair, Jim Lonergan, on Thursday, July 18, 2024, in the Council Chambers at City Hall at 402 Division St S.
2. Additions to Agenda: None
3. Corrections to Minutes: Motion by Kruger, seconded by Peterson and carried unanimously to approve the minutes from the June 20th meeting.
4. Requests to Be Heard: None
5. COUNCIL ACTION AT LAST MEETING: None
6. UNFINISHED BUSINESS:
A Driveway work 105 Franklin St. E. - Tony to explain. Lindahl not present, topic tabled again.
7. NEW BUSINESS: None
8. ZONING ADMINISTRATOR'S REPORT: Open and closed permits were reviewed.
9. BOARD DISCUSSION & CONCERNS: Board members wondering what the status of Zoning Administrator job description. Discussion about "Covenant" for Meschke addition and curious is Rice County would have that on file. Lonergan asked Clerk to call former members to see if they have any of the missing Zoning books. Gave names of people to call.
10. ADJOURNMENT: Motion by Petersen, seconded by Schlie and was carried unanimously to adjourn the Thursday, June 20th, 2024, Zoning Board Meeting at 7:21 p.m.
11. NEXT MEETING: Thursday, August 15, 2024, at 7:00 p.m.

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
-E Expenditure				
LAKE COUNTRY COMMUNITY BANK	E 403-49001-300 Professional Services	\$20.00	Wire fee for incoming 2024 GO Bond money	07/03/24
MN DEPARTMENT OF REVENUE	E 603-49520-439 Refuse Tax	\$681.00	June Sales and Use Tax Return	07/03/24
MN DEPARTMENT OF REVENUE	E 601-49440-437 Sales Tax	\$34.00	June Sales and Use Tax Return	07/03/24
LINCOLN NATIONAL LIFE INSURANCE	E 100-41941-130 Employer Paid Insurance	\$3.45	July Life Insurance	07/09/24
LINCOLN NATIONAL LIFE INSURANCE	E 100-41801-130 Employer Paid Insurance	\$3.45	July Life Insurance	07/09/24
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$43.09	June Gas Utilities at Fire Hall. Acct#10583553-2	07/10/24
COMMUNITY CO-OP OIL ASSN	E 204-42210-212 Motor Fuels	\$251.56	Fuel for June: Acct# 620143	07/10/24
ARCHAMBAULT BROTHERS INC	E 603-49520-384 Refuse Disposal	\$5,818.52	June Trash Removal	07/11/24
BADGER METER	E 601-49440-302 WST Metering & Billing	\$173.84	June Cellular Service to Endpoints	07/11/24
BADGER METER	E 602-49490-302 WST Metering & Billing	\$173.85	June Cellular Service to Endpoints	07/11/24
BANYON DATA SYSTEMS	E 603-49520-300 Professional Services	\$285.60	2024 UB Yearly Support	07/11/24
BANYON DATA SYSTEMS	E 602-49490-300 Professional Services	\$277.20	2024 UB Yearly Support	07/11/24
BANYON DATA SYSTEMS	E 601-49440-300 Professional Services	\$277.20	2024 UB Yearly Support	07/11/24
BRANDON SCHUEPF	E 100-41946-300 Professional Services	\$200.00	Dace security for 06/29/24	07/11/24
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$89.42	May Electricity for 201 Division St: Well #1	07/11/24
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$1,947.96	May Electricity for 75 Verdev Dr: WWTP	07/11/24
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$346.85	Fuel for June: Acct# 319870	07/11/24
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$231.24	Fuel for June: Acct# 319870	07/11/24
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$115.62	Fuel for June: Acct# 319870	07/11/24
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$346.85	Fuel for June: Acct# 319870	07/11/24
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$115.62	Fuel for June: Acct# 319870	07/11/24
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$412.00	May Prosecution Services	07/11/24
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$412.00	June Prosecution Services	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-240 Small Tools and Equipment	\$178.85	Work light and flashlight	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41948-200 Office Supplies	\$361.06	Printer paper, monitor	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41946-215 Operating & Maintenance Supp	\$344.51	Utility racks, table, supplies	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41110-215 Operating & Maintenance Supp	\$103.99	Name plates, pen holders, misc.	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41946-211 Cleaning Supplies	\$125.27	Cleaning supplies	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-215 Operating & Maintenance Supp	\$84.00	Adobe bill email	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-43101-215 Operating & Maintenance Supp	\$342.15	Flower planter, candy for parade	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-215 Operating & Maintenance Supp	\$353.31	DO probe tip, winch, bill email	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41948-202 Postage	\$273.00	Stamps	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$78.03	1/3 of Postage for utility bills	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$78.02	1/3 of Postage for utility bills	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$78.02	1/3 of Postage for utility bills	07/11/24

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-200 Office Supplies	\$84.00	Adobe bill email	07/11/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-215 Operating & Maintenance Supp	\$120.68	Safety glasses, batteries, misc.	07/11/24
FARIBAULT FLEET SUPPLY	E 100-41941-215 Operating & Maintenance Supp	\$394.94	Poly for sandbags	07/11/24
FARIBAULT FLEET SUPPLY	E 602-49490-215 Operating & Maintenance Supp	\$20.15	Influent pipe repair	07/11/24
FARIBAULT FLEET SUPPLY	E 100-41941-215 Operating & Maintenance Supp	\$191.96	Poly for sandbags	07/11/24
FARIBAULT FLEET SUPPLY	E 100-41941-215 Operating & Maintenance Supp	\$87.98	Poly for sandbags	07/11/24
HAWKINS INC	E 602-49490-216 Chemicals	\$3,187.11	WWTP Chemicals	07/11/24
HOLTMEIER CONSTRUCTION	E 403-43101-400 Contractual	\$128,865.22	Pay App #1, 2024 Street Project	07/11/24
KENNEDY & GRAVEN	E 403-43101-300 Professional Services	\$7,500.00	Legal services as bond counsel	07/11/24
MACQUEEN EMERGENCY	E 704-42210-260 Clothing	\$903.25	Coat, pants, boots	07/11/24
MACQUEEN EMERGENCY	E 704-42210-260 Clothing	\$380.42	Helmet	07/11/24
MORRISTOWN BASEBALL ASSOCIATI	E 708-45202-215 Operating & Maintenance Supp	\$2,696.00	Turf Professional Mound	07/11/24
NAPA WATERVILLE	E 100-45202-215 Operating & Maintenance Supp	\$143.76	parts for mower	07/11/24
NAPA WATERVILLE	E 100-41941-215 Operating & Maintenance Supp	\$30.98	PW supplies	07/11/24
NAPA WATERVILLE	E 204-42210-215 Operating & Maintenance Supp	\$26.73	Supplies for Fire Dept	07/11/24
NAPA WATERVILLE	E 602-49490-215 Operating & Maintenance Supp	\$33.98	def for city trucks	07/11/24
NAPA WATERVILLE	E 601-49440-215 Operating & Maintenance Supp	\$21.04	anti freeze leak connector	07/11/24
NORTHLAND SECURITIES INC	E 403-49001-300 Professional Services	\$200.00	Rice County Certificate Fee reimbursement	07/11/24
PLUNKETTS PEST CONTROL INC	E 100-41948-310 Pest Control	\$216.86	Pest Control at City Hall	07/11/24
PLUNKETTS PEST CONTROL INC	E 100-41946-310 Pest Control	\$216.86	Pest Control at Community Center	07/11/24
TIMMS TRUCKING & EXCAVATING	E 708-45202-215 Operating & Maintenance Supp	\$45.36	Class 5	07/11/24
TIMMS TRUCKING & EXCAVATING	E 100-43101-215 Operating & Maintenance Supp	\$44.00	Dirt for flower pots	07/11/24
TOMS LOCK AND KEY LLC	E 100-41941-300 Professional Services	\$620.00	Keyless lock at public works building	07/11/24
US BANK	E 403-43101-300 Professional Services	\$850.00	Acceptance fee, paying agent fee	07/11/24
USA BLUEBOOK	E 602-49490-216 Chemicals	\$235.80	Sewer Chemicals	07/11/24
USA BLUEBOOK	E 602-49490-215 Operating & Maintenance Supp	\$183.53	Thermometers	07/11/24
USA BLUEBOOK	E 601-49440-216 Chemicals	\$224.08	Water Chemicals	07/11/24
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$1,043.11	Weekly Sewer Samples	07/11/24
WITTE BROTHERS	E 100-41941-215 Operating & Maintenance Supp	\$539.25	Sand for 2024 flood	07/11/24
ARNOLDS OF MANKATO INC	E 100-41948-380 Utility Services	\$569.60	skid loader door	07/22/24
CENTERPOINT ENERGY	E 100-41941-380 Utility Services	\$33.79	06/01/24-07/01/24 City Hall Gas Utilities	07/22/24
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$32.88	06/01/24-07/01/24 Maintenance Shop Gas Utilities	07/22/24
CENTERPOINT ENERGY	E 602-49490-380 Utility Services	\$17.10	06/01/24-07/01/24 Water Pump Gas Utilities	07/22/24
CENTERPOINT ENERGY	E 601-49440-380 Utility Services	\$41.19	06/01/24-07/01/24 Sewer Plant Gas Utilities	07/22/24
CENTERPOINT ENERGY	E 100-41946-380 Utility Services	\$22.88	06/01/24-07/01/24 Water Tower Gas Utilities	07/22/24
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$33.79	06/01/24-07/01/24 Community Center Gas Utilities	07/22/24
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$10.25	07/08/24-08/07/24 Toshiba Coverage	07/22/24
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$20.49	07/08/24-08/07/24 Toshiba Coverage	07/22/24
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$20.49	07/08/24-08/07/24 Toshiba Coverage	07/22/24
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$40.99	07/08/24-08/07/24 Toshiba Coverage	07/22/24
FILAN LAWN SERVICE	E 601-49440-300 Professional Services	\$10.25	07/08/24-08/07/24 Toshiba Coverage	07/22/24
		\$88.58	MONTH Lawn Spraying at Water Tower	07/22/24

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
FILAN LAWN SERVICE	E 100-41946-300 Professional Services	\$105.30	MONTH Lawn Spraying at Community Center	07/22/24
FILAN LAWN SERVICE	E 100-45202-300 Professional Services	\$150.00	MONTH Lawn Spraying at Centennial Park	07/22/24
FILAN LAWN SERVICE	E 100-41948-300 Professional Services	\$105.30	MONTH Lawn Spraying at City Hall	07/22/24
FILAN LAWN SERVICE	E 204-42210-300 Professional Services	\$90.75	MONTH Lawn Spraying at Fire Hall	07/22/24
FILAN LAWN SERVICE	E 100-45202-300 Professional Services	\$126.68	MONTH Lawn Spraying at Baseball Field	07/22/24
FILAN LAWN SERVICE	E 100-41944-300 Professional Services	\$2.69	MONTH Lawn Spraying at Feed Mill	07/22/24
FILAN LAWN SERVICE	E 100-43102-300 Professional Services	\$80.70	MONTH Lawn Spraying at Sidney St Ditch	07/22/24
HAWKINS INC	E 602-49490-216 Chemicals	\$40.00	WWTP Chemicals	07/22/24
HAWKINS INC	E 601-49440-216 Chemicals	\$2,597.32	Water Tower Chemicals	07/22/24
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals	07/22/24
HAWKINS INC	E 602-49490-216 Chemicals	\$1,089.49	WWTP Chemicals	07/22/24
IRS UNITED STATES TREASURY	E 100-41948-430 Miscellaneous	\$255.01	IRS penalty	07/22/24
LOCATORS AND SUPPLIES	E 602-49490-215 Operating & Maintenance Supp	\$154.73	flags	07/22/24
LOCATORS AND SUPPLIES	E 601-49440-215 Operating & Maintenance Supp	\$154.73	flags	07/22/24
MEDICAL & SAFETY RESOURCES INC	E 204-42210-432 Training/Conferences	\$625.00	EMR refresher 2 hour 04-29-24	07/22/24
RENT N SAVE PORTABLE SERVICES	E 100-45202-418 Rentals; Portable Rest Rooms	\$355.00	05/19/24-06/18/24, one standard, two handicap	07/22/24
RENT N SAVE PORTABLE SERVICES	E 100-45202-418 Rentals; Portable Rest Rooms	\$355.00	06/19/24-07/18/24, one standard, two handicap	07/22/24
SEH SHORT ELLIOT HENDRICKSON	E 403-43101-303 Engineering Fees	\$28,203.00	2024 Street Project, CHARGES	07/22/24
SEH SHORT ELLIOT HENDRICKSON	E 403-43101-303 Engineering Fees	\$2,660.04	2024 Street Project, general engineering	07/22/24
SMITH, TOLLEFSON RAHRICK AND CA	E 100-41610-304 Legal Fees	\$8,535.00	04/01/24-06/30/24, City Attorney Legal Fees	07/22/24
US BANK	E 371-47210-611 Bond Interest	\$37,525.00	2024 Fall Payment, Interest: Series 2022A	07/22/24
US BANK	E 370-47210-611 Bond Interest	\$9,906.25	2024 Fall Payment, Interest: Series 2020A	07/22/24
		\$257,836.85		
		\$257,836.85		

-E Expenditure



Application for Payment
(Unit Price Contract)
No. Two

Eng. Project No.: MORRT 175931

Location: Morristown, Minnesota

Contractor <u>Holtmeier Construction, Inc.</u>	Contract Date <u>May 21, 2024</u>
<u>3301 Third Avenue</u>	
<u>Mankato, MN 56001</u>	Contract Amount <u>\$ 2,495,098.58</u>

Contract for 2024 Street and Utility Improvement Project

Application Date July 31, 2024 For Period Ending July 27, 2024

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
BASE BID							
Street, Curb							
2021.501	MOBILIZATION	LUMP SUM	1.0	0.5	0.5	\$49,413.00	\$24,706.50
2101.524	CLEARING (12"-28" DIAMETER)	TREE	1.0	4.0	4.0	\$750.00	\$3,000.00
2101.524	GRUBBING (12"-28" DIAMETER)	TREE	1.0	7.0	7.0	\$150.00	\$1,050.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	392.0	138.0	138.0	\$2.00	\$276.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	715.0	64.5	64.5	\$3.00	\$193.50
2104.518	REMOVE CONCRETE WALK	SQ FT	6,190.0	3,560.0	3,560.0	\$0.75	\$2,670.00
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	11,257.0	3,892.0	3,892.0	\$2.00	\$7,784.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	550.0	185.5	185.5	\$3.50	\$649.25
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	655.0	131.2	131.2	\$6.50	\$852.80
2105.504	GEOTEXTILE FABRIC, TYPE 5, (NON-WOVEN)	SQ YD	14,790.0	0.0	0.0	\$1.65	\$0.00
2105.609	MINOR GRADING	ROAD STA	24.0	0.0	0.0	\$1,000.00	\$0.00
2105.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	400.0	24.2	207.4	\$23.55	\$4,884.27
2106.507	EXCAVATION-COMMON (EV) (P)	CU YD	10,040.0	0.0	3,259.1	\$12.40	\$40,412.84
2106.507	EXCAVATION-SUBGRADE (EV)	CU YD	1,004.0	0.0	0.0	\$10.75	\$0.00
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	4,930.0	0.0	830.0	\$16.05	\$13,321.50
2112.519	SUBGRADE PREPARATION	ROAD STA	36.0	0.0	0.0	\$580.00	\$0.00
2118.509	AGG SURFACING, CLASS 5 (DRIVEWAYS, 100% CRUSHED LIMESTONE)	TON	625.0	3.0	3.0	\$30.75	\$92.25
2123.510	INVESTIGATIVE EXPLORATION	HOUR	10.0	5.0	5.0	\$285.00	\$1,425.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	10.0	0.0	0.0	\$125.00	\$0.00
2130.523	WATER (DUST CONTROL)	M GALLON	40.0	0.0	0.0	\$60.00	\$0.00
2211.507	SHOULDER BASE AGGREGATE	TON	63.0	0.0	0.0	\$53.70	\$0.00
2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3,287.0	0.0	550.0	\$30.95	\$17,022.50
2302.502	DRILL AND GROUT REINFORCEMENT BARS	EACH	82.0	0.0	0.0	\$10.00	\$0.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	875.0	0.0	0.0	\$0.01	\$0.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B)(SPWEA230B) (4")	SY	210.0	0.0	0.0	\$44.00	\$0.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (SPNWB230B)	TON	1,891.0	0.0	0.0	\$75.25	\$0.00
2360.509	TYPE SP 9.5 WEAR COURSE MIX (3,C) (SPWEA340C)	TON	1,203.0	0.0	0.0	\$90.00	\$0.00
2502.503	6" PERF PVC PIPE DRAIN W/GEOTEXTILE WRAP AND GRANULAR BEDDING	LIN FT	5,772.0	0.0	1,694.0	\$12.60	\$21,344.40
2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	19.0	0.0	5.0	\$398.35	\$1,991.75
2506.502	CASTING ASSEMBLY SPECIAL	EACH	1.0	0.0	0.0	\$341.35	\$0.00
2521.518	4" CONCRETE WALK	SQ FT	6,183.0	0.0	0.0	\$6.85	\$0.00
2521.518	6" CONCRETE WALK	SQ FT	4,465.0	0.0	0.0	\$10.40	\$0.00
2531.503	CONCRETE CURB & GUTTER, DESIGN D418	LIN FT	2,817.0	0.0	0.0	\$19.30	\$0.00
2531.503	CONCRETE CURB & GUTTER, DESIGN B418	LIN FT	534.0	0.0	0.0	\$25.50	\$0.00
2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	313.0	0.0	0.0	\$34.90	\$0.00
2531.603	CONCRETE SILL	LIN FT	420.0	0.0	0.0	\$4.50	\$0.00
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	445.0	0.0	0.0	\$95.85	\$0.00
2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	848.0	0.0	0.0	\$95.40	\$0.00
2531.618	TRUNCATED DOMES	SQ FT	75.0	0.0	0.0	\$55.00	\$0.00
2540.602	SALVAGE AND INSTALL MAIL BOX	EACH	11.0	0.0	0.0	\$250.00	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	0.15	0.15	\$12,500.00	\$1,875.00
2564.518	SIGN PANELS TYPE C	SQ FT	18.7	0.0	0.0	\$70.00	\$0.00
2564.502	SALVAGE AND INSTALL SIGN TYPE SPECIAL (STREET PLAQUES)	EACH	9.0	0.0	0.0	\$350.00	\$0.00
2573.502	STABILIZED CONSTRUCTION ENTRANCE	EACH	12.0	0.0	0.0	\$0.01	\$0.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	36.0	0.0	0.0	\$175.00	\$0.00
2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	600.0	0.0	0.0	\$2.00	\$0.00
2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	1,514.0	0.0	0.0	\$18.75	\$0.00
2575.504	OVER-SEEDING	SQ YD	9,245.0	0.0	0.0	\$0.75	\$0.00
2575.504	WEED SPRAYING	SQ YD	9,245.0	0.0	0.0	\$0.10	\$0.00
2575.523	WATER (TURF RESTORATION)	M GALLON	250.0	0.0	0.0	\$30.00	\$0.00
2575.604	TURF ESTABLISHMENT (TEMPORARY)	SQ YD	1,000.0	0.0	0.0	\$0.75	\$0.00
2575.604	TURF ESTABLISHMENT (PERMANENT)	SQ YD	9,245.0	0.0	0.0	\$1.75	\$0.00
2582.503	8" SOLID LINE MULTI-COMPONENT (WHITE)(PED RAMP CROSSINGS)	LIN FT	113.0	0.0	0.0	\$10.00	\$0.00
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe Total							\$143,551.56
Storm Sewer							
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	21.0	3.0	10.5	\$300.00	\$3,150.00
2104.503	REMOVE PIPE SEWER OR CULVERT (STORM) (ANY SIZE)	LIN FT	2,612.0	392.0	1,763.0	\$9.50	\$16,748.50
2502.602	LAWN SUMP CATCH BASIN (UNIT)	EACH	39.0	0.0	6.0	\$184.65	\$1,107.90
2502.602	LAWN SUMP CATCH BASIN STUB	EACH	39.0	0.0	6.0	\$310.55	\$1,863.30
2503.503	8" PIPE SEWER	LIN FT	415.0	0.0	199.0	\$35.25	\$7,014.75
2503.503	12" PIPE SEWER	LIN FT	480.0	0.0	308.0	\$42.00	\$12,936.00
2503.503	15" PIPE SEWER	LIN FT	240.0	0.0	102.0	\$50.00	\$5,100.00
2503.503	18" PIPE SEWER	LIN FT	906.0	0.0	747.0	\$53.50	\$39,964.50
2503.503	24" PIPE SEWER	LIN FT	1,013.0	0.0	1,062.0	\$77.40	\$82,198.80

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2503.503	30" PIPE SEWER	LIN FT	352.0	327.0	344.0	\$95.95	\$33,006.80
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	52.8	0.0	25.2	\$473.80	\$11,920.81
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	44.3	13.3	54.5	\$894.30	\$48,712.52
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (DESIGN H)	LIN FT	14.5	0.0	6.5	\$458.45	\$2,957.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (TYPE 477)	LIN FT	25.4	0.0	12.7	\$499.40	\$6,337.39
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #1 (NYLOPLAST 12")	EACH	6.0	0.0	3.0	\$1,146.25	\$3,438.75
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #2 (NYLOPLAST 18")	EACH	9.0	0.0	4.0	\$1,661.70	\$6,646.80
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #3 (NYLOPLAST 24")	EACH	3.0	0.0	6.0	\$2,183.80	\$13,102.80
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #4 (ROOF DRAIN)	EACH	3.0	0.0	0.0	\$1,292.35	\$0.00
2506.502	CASTING ASSEMBLY (STORM)	EACH	26.0	0.0	0.0	\$1,022.20	\$0.00
2506.602	CONNECT TO EXISTING STORM SEWER PIPE	EACH	1.0	0.0	2.0	\$450.00	\$900.00
2506.602	CONNECT TO EXISTING STORM SEWER SPECIAL	EACH	4.0	0.0	4.0	\$425.00	\$1,700.00
2506.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	2.0	0.0	2.0	\$650.00	\$1,300.00
2506.602	CONNECT STORM SPECIAL	EACH	5.0	0.0	0.0	\$443.30	\$0.00
2506.602	STORM SEWER CROSSING	EACH	3.0	0.0	0.0	\$750.00	\$0.00
	Storm Sewer Total						\$300,106.62
Sanitary Sewer							
2104.502	SALVAGE MANHOLE CASTING (SANITARY)	EACH	10.0	0.0	0.0	\$75.00	\$0.00
2503.601	SANITARY SEWER SPOT REPAIR #1	LUMP SUM	1.0	0.0	1.0	\$5,441.35	\$5,441.35
2503.601	SANITARY SEWER SPOT REPAIR #2	LUMP SUM	1.0	0.0	0.0	\$5,505.95	\$0.00
2506.502	CASTING ASSEMBLY, NEENAH R-1642 (SANITARY SEWER)	EACH	10.0	0.0	0.0	\$1,453.15	\$0.00
2506.502	EXTERNAL MANHOLE SEAL	EACH	10.0	0.0	0.0	\$246.80	\$0.00
2506.602	ADJUST SANITARY SEWER MANHOLE	EACH	2.0	0.0	0.0	\$1,766.60	\$0.00
2506.602	SANITARY SEWER SERVICE REPAIR	EACH	5.0	1.0	7.0	\$471.25	\$3,298.75
	Sanitary Sewer Total						\$8,740.10
Water Main							
2104.502	REMOVE GATE VALVE	EACH	5.0	0.0	2.0	\$100.00	\$200.00
2104.502	REMOVE HYDRANT	EACH	2.0	0.0	0.0	\$300.00	\$0.00
2104.503	REMOVE OR ABANDON WATER MAIN	LIN FT	2,398.0	332.0	652.0	\$5.50	\$3,586.00
2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1.0	0.14	0.71	\$12,500.00	\$8,875.00
2504.602	CONNECT TO EXISTING WATER MAIN (6", 8" & 10")	EACH	10.0	0.0	3.0	\$1,699.70	\$5,099.10
2504.602	HYDRANT SYSTEM	EACH	5.0	0.0	2.0	\$5,745.45	\$11,490.90
2504.602	LOWER WATER MAIN	EACH	2.0	0.0	0.0	\$1,750.00	\$0.00
2504.602	4" GATE VALVE & BOX	EACH	1.0	0.0	0.0	\$2,107.45	\$0.00
2504.602	6" GATE VALVE & BOX	EACH	8.0	0.0	3.0	\$2,246.20	\$6,738.60

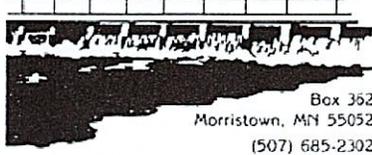
Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2504.602	8" GATE VALVE & BOX	EACH	16.0	3.0	9.0	\$3,228.55	\$29,056.95
2504.602	1" or 2" CORPORATION STOP WITH SADDLE	EACH	23.0	0.0	13.0	\$332.00	\$4,316.00
2504.602	1" or 2" CURB STOP & BOX	EACH	23.0	0.0	12.0	\$624.80	\$7,497.60
2504.603	1" OR 2" SERVICE PIPE, TYPE PE/TRACER WIRE	LIN FT	1,132.0	0.0	373.0	\$29.30	\$10,928.90
2504.603	6" WATER MAIN	LIN FT	165.0	0.0	95.0	\$48.25	\$4,583.75
2504.603	8" WATER MAIN	LIN FT	2,730.0	457.0	1,605.0	\$55.45	\$88,997.25
2504.604	4" POLYSTYRENE INSULATION	SQ YD	15.0	0.0	0.0	\$40.50	\$0.00
2504.608	WATER MAIN FITTINGS	POUND	1,223.0	260.0	506.0	\$13.60	\$6,881.60
2506.602	CASTING ASSEMBLY SPECIAL (WATER)	EACH	1.0	0.0	0.0	\$321.35	\$0.00
	Water Main Total						\$188,251.65
	TOTAL BASE BID						\$640,649.93
ALTERNATE 1							
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe							
2021.501	MOBILIZATION	LUMP SUM	1.0	0.0	0.5	\$15,387.00	\$7,693.50
2101.524	CLEARING (12"-28" DIAMETER)	TREE	2.0	0.0	2.0	\$750.00	\$1,500.00
2101.524	GRUBBING (12"-28" DIAMETER)	TREE	2.0	0.0	2.0	\$150.00	\$300.00
2104.518	REMOVE CONCRETE WALK	SQ FT	2,110.0	0.0	2,601.9	\$0.75	\$1,951.43
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	1,940.0	0.0	1,998.2	\$2.00	\$3,996.32
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	170.0	0.0	167.1	\$3.50	\$584.96
2106.507	EXCAVATION-COMMON (EV) (P)	CU YD	1,649.0	0.0	1,649.0	\$13.80	\$22,756.20
2106.507	EXCAVATION-SUBGRADE (EV)	CU YD	165.0	0.0	205.0	\$10.75	\$2,203.75
2105.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	50.0	0.0	29.7	\$23.55	\$699.44
2123.510	INVESTIGATIVE EXPLORATION	HOUR	2.0	0.0	0.0	\$285.00	\$0.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	2.0	0.0	0.0	\$125.00	\$0.00
2130.523	WATER (DUST CONTROL)	M GALLON	10.0	0.0	0.0	\$60.00	\$0.00
2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	1,377.0	0.0	1,377.0	\$28.70	\$39,519.90
2302.502	DRILL AND GROUT REINFORCEMENT BARS	EACH	51.0	0.0	0.0	\$10.00	\$0.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	238.0	0.0	0.0	\$0.01	\$0.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (SPNWB230B)	TON	515.0	0.0	0.0	\$75.25	\$0.00
2360.509	TYPE SP 9.5 WEAR COURSE MIX (3,C) (SPWEA340C)	TON	328.0	0.0	0.0	\$90.00	\$0.00
2502.503	4" PERF PVC PIPE DRAIN W/GEOTEXTILE WRAP AND GRANULAR BEDDING	LIN FT	755.0	0.0	581.0	\$8.65	\$5,025.65
2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	6.0	0.0	6.0	\$289.05	\$1,734.30
2506.502	CASTING ASSEMBLY SPECIAL	EACH	4.0	0.0	0.0	\$321.35	\$0.00
2521.518	5" CONCRETE WALK	SQ FT	6,370.0	0.0	0.0	\$7.45	\$0.00
2521.601	CONCRETE CURB RAMP WALK	LUMP SUM	1.0	0.0	0.0	\$45,350.00	\$0.00
2531.503	CONCRETE CURB & GUTTER, DESIGN D418	LIN FT	869.0	0.0	0.0	\$19.30	\$0.00
2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	488.0	0.0	0.0	\$36.10	\$0.00
2531.603	CONCRETE SILL	LIN FT	335.0	0.0	0.0	\$4.50	\$0.00
2531.504	7" RESIDENTIAL CONCRETE DRIVEWAY PAVEMENT	SQ YD	80.0	0.0	0.0	\$95.40	\$0.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2531.504	7" COMMERCIAL CONCRETE DRIVEWAY PAVEMENT	SQ YD	260.0	0.0	0.0	\$109.00	\$0.00
2564.518	SIGN PANELS TYPE C	SQ FT	27.0	0.0	0.0	\$70.00	\$0.00
2521.625	INSTALL SIGN	EACH	6.0	0.0	0.0	\$350.00	\$0.00
2521.625	SALVAGE AND INSTALL SIGN TYPE SPECIAL	EACH	3.0	0.0	0.0	\$350.00	\$0.00
2573.502	STABILIZED CONSTRUCTION ENTRANCE	EACH	1.0	0.0	0.0	\$0.01	\$0.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	11.0	0.0	0.0	\$175.00	\$0.00
2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	60.0	0.0	0.0	\$3.00	\$0.00
2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	140.0	0.0	0.0	\$18.75	\$0.00
2521.630	SODDING TYPE LAWN	SQ YD	410.0	0.0	0.0	\$10.00	\$0.00
2575.504	OVER-SEEDING	SQ YD	245.0	0.0	0.0	\$0.75	\$0.00
2575.504	WEED SPRAYING	SQ YD	450.0	0.0	0.0	\$0.10	\$0.00
2575.523	WATER (TURF RESTORATION)	M					
		GALLON	70.0	0.0	0.0	\$30.00	\$0.00
2575.604	TURF ESTABLISHMENT (TEMPORARY)	SQ YD	900.0	0.0	0.0	\$0.75	\$0.00
2575.604	TURF ESTABLISHMENT (PERMANENT)	SQ YD	490.0	0.0	0.0	\$1.75	\$0.00
2582.503	4" SOLID LINE PAINT (WHITE)(PARKING SPOT)	LIN FT	1,260.0	0.0	0.0	\$0.70	\$0.00
2582.518	PAVEMENT MESSAGE PAINT (WHITE)(HANDICAP SYMBOL)	SQ FT	10.5	0.0	0.0	\$6.00	\$0.00
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe Total							\$87,965.44
Storm Sewer							
2503.503	8" PIPE SEWER	LIN FT	84.0	0.0	87.0	\$40.25	\$3,501.75
2503.503	12" PIPE SEWER	LIN FT	193.0	0.0	182.0	\$40.95	\$7,452.90
2503.503	15" PIPE SEWER	LIN FT	110.0	0.0	109.0	\$48.00	\$5,232.00
2503.503	18" PIPE SEWER	LIN FT	298.0	0.0	297.0	\$51.50	\$15,295.50
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	11.2	0.0	11.1	\$643.85	\$7,166.05
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (TYPE 477)	LIN FT	2.7	0.0	11.3	\$593.05	\$6,713.33
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (NYLOPLAST 12")	EACH	1.0	0.0	2.0	\$1,173.10	\$2,346.20
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (NYLOPLAST 24")	EACH	2.0	0.0	1.0	\$2,505.90	\$2,505.90
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (ROOF DRAIN)	EACH	4.0	0.0	4.0	\$1,295.50	\$5,182.00
2506.502	CASTING ASSEMBLY (STORM)	EACH	6.0	0.0	0.0	\$965.65	\$0.00
2506.502	CONNECT STORM SPECIAL	EACH	3.0	0.0	1.0	\$250.00	\$250.00
Storm Sewer Total							\$55,645.63
TOTAL ALTERNATE 1							\$143,611.06
ALTERNATE 2							
2503.603	SEWER INSPECTION (VIDEO INSPECTION MAINLINE)	LIN FT	28,000.0	0.0	0.0	\$0.85	\$0.00
TOTAL ALTERNATE 2							\$0.00
CHANGE ORDER #1							
	GEOGRID (TRIAx TYPE 2)	SQ YD	1,866.7	0.0	1,866.7	\$3.60	\$6,720.00
TOTAL CHANGE ORDER #1							\$6,720.00
Total Amount Earned							\$790,980.99

City of Morrystown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-36

A RESOLUTION APPROVING TRANSFER OF FUNDS TO BASEBALL ASSOCIATION

WHEREAS, the City of Morrystown accepted donations on behalf of the Morrystown Baseball Association in the amount of \$45,100;

WHEREAS, to date the Morrystown Baseball Association has spent \$40,624.60;

WHEREAS, the Morrystown Baseball Association has been accepted as a Public Charity through the Internal Revenue Service as of June 3, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Morrystown City Council hereby approves transferring \$4,475.40 from Fund 708 to the Morrystown Baseball Association.

Accepted by the City Council of the City of Morrystown on Monday, August 5, 2024.

Approved:

Mayor, Tony Lindahl

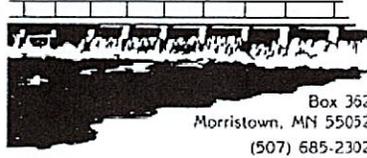
Attested:

City Clerk, Cassie Eldeen

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-33

A RESOLUTION AUTHORIZING THE CREATION OF CAPITAL RESERVE FUND 403

WHEREAS, the Morristown City Council propose capital reserve funds be established for city divisions;

WHEREAS, Minnesota Statutes, Section 365.10, Subdivision 18, Capital Reserve Fund allows electors to authorize creation of capital reserve funds and designate its use for any lawful purpose;

WHEREAS: The City of Morristown received \$1,547,461.20 in 2024A General Obligation Bond Proceeds which are to be used for the construction costs associated with the 2024 Street and Utility Improvement Project, including engineering and design;

WHEREAS: Recommend creating Fund 403, 2024 Street Capital Project Fund, and receipting the Bond Proceeds into this fund;

NOW, THEREFORE BE IT RESOLVED, by the Morristown City Council to authorize and approve 2024 Street Project Capital Project Fund (Fund 403) to be created effective 8/5/24.

Accepted by the City Council of the City of Morristown on Monday, August 5, 2024.

Approved:

Mayor, Tony Lindahl

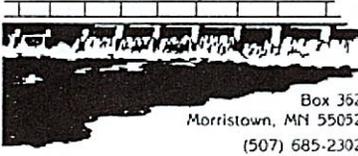
Attested:

City Clerk, Cassie Eldeen

City of Morrystown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-34

A RESOLUTION AUTHORIZING THE CREATION OF PROJECT BOND FUND 372

WHEREAS, the Morrystown City Council was awarded the 2024A General Improvement Bond in the amount of \$1,547,461.20;

WHEREAS, this bond will be repaid with Assessments;

WHEREAS: Recommend creating Fund 372, 2024 Street Capital Bond Fund, and receipting the Assessment Proceeds into this fund;

NOW, THEREFORE BE IT RESOLVED, by the Morrystown City Council to authorize and approve 2024 Street Project Capital Bond Fund (Fund 372) to be created effective 8/5/24.

Accepted by the City Council of the City of Morrystown on Monday, August 5, 2024.

Approved:

Mayor, Tony Lindahl

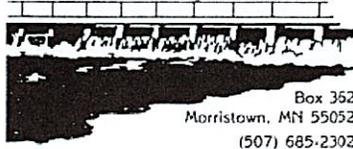
Attested:

City Clerk, Cassie Eldeen

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-35

A RESOLUTION APPROVING THE TRANSFER OF FUNDS

WHEREAS, the City of Morristown sometimes transfers funds to balance or close out fund accounts, reimburse funds from another fund, save for capital projects, and to make operating transfers;

WHEREAS, the City of Morristown levied \$13,341.00 in 2023 to pay for the bond;

NOW, THEREFORE BE IT RESOLVED, that the Morristown City Council hereby approves the following transfers:

1. Transfer \$13,341.00 from the General Fund (Fund 100) to the 2024 Street Capital Project Debt Fund (Fund 372) for future debt bond payments.

Accepted by the City Council of the City of Morristown on Monday, August 5, 2024.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

Dahle Enterprises of Morristown, LLC

25525 Independence Ave
PO Box 247
Morristown, MN 55052
Phone 507-685-2148 Fax 507-685-2152

Estimate

Name / Address
City of Morristown PO Box 362 Morristown, MN 55052

Date	Estimate #
7/29/2024	1347

Description	Qty	Rate	Total
Curb stop repair			
Kobelco 70	4	115.00	460.00
Labor	8	75.00	600.00
Pumper Truck Kenworth	2	152.00	304.00
Skid loader	2	120.00	240.00
Red Freightliner dump truck Quad #8	1	105.00	105.00
NOTE: This is only an estimate, price may increase or decrease according to utilities, water table etc.			
Any questions please call Troy 507-838-7241. Thank you		Total	\$1,709.00
Bid includes material listed on bid sheet, anything extra is time and material.	NOTE: This estimate may be withdrawn by us if not accepted within 30 days. ACCEPTANCE of ESTIMATE: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment in full will be made in 30 days.		
E-mail: dahleenterprises@gmail.com			

Cannabis Retail Business Registrations

Good afternoon,

Rice County is currently studying Cannabis Retail Business Registrations within the cities of Rice County. As you may be aware, all Minnesota cities are required by the new Cannabis Law to make provisions for Cannabis Retail Business Registrations, however a city may delegate this authority to the County. Registration functions similar to alcohol and tobacco licensing including; processing applications, collecting fees, and conducting compliance checks.

It is the intent of Rice County to develop a Cannabis Retail Business Registration ordinance to apply in jurisdictions which choose to delegate registration authority. A city which chooses to delegate registration authority to the County would still retain city zoning control for cannabis businesses.

Please respond to this email with the following:

1. Which staff person in your city is the primary contact for cannabis retail registration?
2. Does your city intend to conduct its own registrations or delegate to the County?
3. If your city does its own registrations, will your city set a cap on the number of registrations?
4. If your city intends to set a cap on registrations, what would that number be?

The information you provide will assist Rice County in ordinance development for this new business type.

Thank you,

Jeremy Edwards, AICP

Senior Planner

Rice County Environmental Services

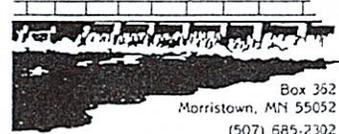
320 3rd St NW, Faribault, MN 55021

jeremy.edwards@ricecountymn.gov

507-332-6180

Fines Issued

Date	Notice	Fine Amount	Balance	Description
3/1/2024	1st	\$0.00	\$0.00	
3/14/2024	2nd	\$100.00	\$100.00	
5/3/2024	3rd	\$200.00	\$300.00	
6/6/2024	4th	\$400.00	\$700.00	
7/3/2024	5th	\$800.00	\$1,500.00	Also sent to landowner



MEMO

To: City Council
From: Cassie Eldeen
Date: 8/1/24
Subject: 106 1st St. SE

- Letter was sent to homeowner on July 3, 2024. City Clerk received phone call on July 24 from Margaret (Bonnie) Lee. She is the mother of the homeowner and is the one that takes care of things. She did not get the letter from the city until that day. She was unaware of any issues or fines. They have been trying to evict the renter from the residence and he was supposed to be our June 1st, then postponed until July 1st. Currently, the renter is still occupying the home. Bonnie is in process of filling out the legal papers to file with the court for eviction so they can sell the property.



Quotation

DSG - MONTICELLO
 505 KADLER AVE NE
 OTSEGO, MN 55362
 Phone 763-295-3588
 Fax 763-295-3589

EXPIRATION DATE	QUOTE NUMBER
09/04/2024	S103948354
WRITER	PAGE NO.
Andy Ostendorf andy.ostendorf@dsgsupply.com	1 of 1

QUOTE TO:

SHIP TO:

CITY OF MORRISTOWN (MN)
 PO BOX 362
 MORRISTOWN, MN 55052-0362

CITY OF MORRISTOWN (MN)
 402 DIVISION ST S
 MORRISTOWN, MN 55052

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
55868			Jeff Dale		
ORDERED BY	SHIP VIA	TERMS	QUOTE DATE	FREIGHT ALLOWED	
	CITY TRUCK	Net 25th Prx	08/05/2024	No	
ORDER QTY	DESCRIPTION	PART NO	Unit Price	EXT PRICE	
1ea	ZURN 3-375AST LF DI BFP ASY * Item not returnable without RGA *	80535	2495.000/ea	2495.00	
2ea	AYM 5422-252 72215 3 THREADED STANDARD FLANGE-NL	29028	285.762/ea	571.52	
2ea	PCCOA 3FLZPK 3" FLNG ZNC B&N PK HAS 4- 58212HXBT & 4- 58HXNT DOMESTIC GRADE 5	274957	12.090/ea	24.18	
2ea	CORLY 3ERG 3" RND RING FLNG GSKT 1/8" NEOPRENE	64987	2.428/ea	4.86	

TAX IS NOT INCLUDED IN PRICE ON BID/QUOTE
 All quotations are made in accordance with our interpretation of the plans and specifications and include only the materials listed, subject to correction for errors. Deviations in quantities may modify prices quoted. Unless otherwise noted: all prices are subject to change without notice and are void unless accepted within 30-days from the date. In the event of a price increase, any unfilled portion of any order will be billed at the price in effect at the time of shipment. DSG shall not be liable for failure to deliver or delivery performance due to causes beyond our reasonable control. A Summary of DSG standard terms & conditions of sales can be found at www.dsgsupply.com/terms.

Subtotal	3095.56
S&H Charges	0.00
Amount Due	3095.56

8:50  

 5G  74% 

← Email Bid# B410562

3" RPZ QUOTE

Price Quotation # B410562

Ferguson Enterprises #1658

1318 S. WILLOW
Faribault, MN 55021

Phone : 507-334-5568
Fax : 507-332-2935

Bid No.....: B410562
Bid Date...: 07/23/24
Quoted By: CCN
Customer.: BRANDENBURG PLUMBING LLC
16866 400TH ST
MONTGOMERY, MN 56069

Cust Phone: 952-237-7558
Terms.....: CASH ON DEMAND
Ship To.....: BRANDENBURG PLUMBING LLC
16866 400TH ST
MONTGOMERY, MN 56069

Cust PO#..: 3 RPZ

Job Name.: JASON

Item	Description	Quantity	Net Price	UM	Total
A4ALF20002	LF 3 SS RPZ NRS	1	3825.436	EA	3825.44
CBF003	3 150# CTS COP FLG ADPT	2	118.652	EA	237.30
FRG150M	3 150# ZN FLG PK W/ NA RNG GSKT	2	5.928	EA	11.86

Subtotal: \$4074.60
 Inbound Freight: \$0.00
 Tax: \$300.50
 Order Total: \$4375.10

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS

Agreement Between the City of Morristown and the Morristown Commercial Club

THIS AGREEMENT, is made and entered into this 5th day of August, 2024, by and between the City of Morristown and the Morristown Commercial Club.

NOW THEREFORE, the parties agree to the following:

1. **Liquor License.** The Commercial Club needs a physical address to hold any type of liquor license. They are currently using the address for the Community Center. Therefore, these are the options moving forward;
 - a. **Option A:** The City allows the Commercial Club to operate the same way they have been until a new vendor requests the 402 Division St S address to start selling liquor for events. *"The Commercial Club agrees to relinquish their on-sale liquor license effective 30 days after receiving a written request from the City."*
 - b. **Option B:** The City requests that the Commercial Club relinquish their liquor license once it expires. *"The Commercial Club agrees to relinquish their on-sale liquor license effective July 1, 2024."*
2. **Enhancements.** The City of Morristown agrees to offer the renter the following enhancements and extras for their event; AV equipment (projector, screen, lights, and sound system), ceiling drapery, pipe and drape, and high-top tables. The City of Morristown must communicate with the Commercial Club whenever such enhancements or extras are purchased. The City of Morristown will give all proceeds from the sale to the Commercial Club. The Commercial Club will be responsible for setting up and taking down the enhancements. Furthermore, if the AV equipment is used, the Commercial Club will be responsible for training or helping the renter with the equipment prior to the event. The Commercial Club is responsible for notifying the City whenever the prices of the enhancements or extras change.
3. **Kitchen.** The Commercial Club agrees to apply for the 2025 Food and Beverage License from the Minnesota Department of Health. The City of Morristown agrees to apply for a transfer of that license effective June 30, 2025. The City of Morristown will pay the fee for the remainder of the year.
4. **Electronic Sign.** The Commercial Club agrees to release the City of Morristown from their agreement signed in 2021 with no future payments owed. The City of Morristown will be the owner of the sign and will be solely responsible for the maintenance and upkeep of the sign. In return for this release, the Commercial Club will have use of the Community Center rent free for a period of eighteen years, effective when this agreement is signed.
5. **Purchase.** The City of Morristown agrees to purchase the kegerator and two coolers that are in the bar, from the Commercial Club for \$3,000.
6. **Joint Use.** The Commercial Club agrees to allow the City to use the freezer, popcorn maker, and scissors lift when needed.
7. **Locks.** The City will allow the Commercial Club to install locks at their own cost to the southeast cupboards in the bar area. The Commercial Club agrees to give a copy of the key to the City Clerk. The Commercial Club agrees to give up access to these cupboards in the event that City Council requests this of them.
8. **Bar Access.** The City agrees to give the Commercial Club access to the bar as long as advanced notice is given. The City has the right to remove this access at any time, without warning.
9. **Office Access.** The Commercial Club agrees to give up access and remove all files from the City Office effective July 1st, 2024.

Procedure for Renting Community Center

This procedure is for renting the Government Room or the Great Hall

1. **Alcohol.**
 - a. **100 Guests or Less:** The City holds a Display and Consumption Permit that allows the renter of the Community Center to bring their own alcohol, so long as it is not sold. This is only allowed for events of 100 people or less. If you are planning on selling alcohol in any capacity, an alcohol caterer must be used.
 - b. **More Than 100 Guests.** The City of Morristown requires the renters of the Community Center to hire an alcohol caterer for any event that has more than 100 guests.
 - c. **Alcohol Catering.** All Alcohol caterers are required to have Liquor Liability Insurance and to defend and indemnify the City for any claims related to liquor sales.
 - i. A minimum of \$1,000,000 in Commercial General Liability Insurance and,
 - ii. \$1,000,000 in Liquor Liability Insurance is required, regardless of whether the caterer is selling alcohol or just serving it.
 - iii. The city must be added as an additional insured to both policies.
 - iv. The alcohol caterer must be from the City's approved alcohol caterer list.
2. **Event Insurance Coverage.** The City requires that anyone renting the Community Center purchases event insurance coverage through GatherGuard.
 - a. The renter must purchase Commercial General Liability Insurance with the minimum of \$1,000,000 per occurrence. "Host liquor" coverage is also required under the general liability coverage.
 - b. The City must be added as an additional insured to the renter's Liability Coverage Insurance.
 - c. The Certificate of Liability Insurance must be submitted to the City of Morristown no less than 30 days prior to the event.
3. **Bar Use.** The renter of the Community Center will have access to the bar only if it is deemed necessary and the required fee is paid.
4. **Building Access.** A code will be given to the renter to be able to access the hall up to three days prior to the event. The renter agrees not to share this code, or make a copy of the key. The renter also agrees to lock the doors when the event is over, and turn off all the lights. The renter is responsible for making sure all guests leave the premise when the event is over.
5. **Damage Deposit.** The renter shall pay the damage deposit prior to the event. This shall cover any and all damage incurred.

Next steps:

- Apply for a Consumption & Display permit
- Install one key pad to the bar door, and re-key the other door.
- Get a list of local and non-local establishments that have a alcohol caterer license and see which are interested.
- Look at updating the Master Fee Schedule for rentals