

MORRISTOWN CITY COUNCIL MEETING AGENDA

Regular Meeting, 7:00 p.m.

Tuesday, September 3, 2024

PUBLIC HEARING – VARIANCE REQUEST – 7PM OR SOON THEREAFTER

1. Call to Order:

2. Pledge of Allegiance:

3. Additions/Corrections:

3.5 Public Hearing Variance Request, 23984 Iona Ave

4. Citizens Comments:

5. Consent Agenda:

- A Police Report August 2024 – to come in separate email
- B Fire Department Report August 2024
- C Public Works Report August 2024
- D City Council Minutes Regular Meeting 8/5/2024, Work Session 8/21/2024
- E Zoning Board Minutes Regular Meeting 8/15/2024
- F Financial Reports 8/31/2024 – to come in separate email
- G Claims & Accounts 8/1/2024 – 8/31/2024

6. **UNFINISHED BUSINESS:**

7. **NEW BUSINESS:**

- A Variance Build a Garage – 23984 Iona Ave
- B Road Project Lisa Merritt to address Council
- C Road Project Assessment Concerns – Jake Duncan to address Council
- D Contingency Approval to spend above contingency for geotextiles
- E Pay App Approve Pay Application #3 from Holtmeier
- F Park Bathrooms Approval to move forward with Park Bathrooms
- G Resolution 2024-38 Assigning a New Street Address
- H Resolution 2024-37 Proposed 2024 Property Tax Levy
- I TNT Hearing Set TNT Hearing Date for December 2nd at 7:05 PM
- J Event Set-up Pay Increase for Large Events
- K Snow Plowing Post for Seasonal Snowplow Position
- L Fire Contract 2024 Fire Contract
- M Hall Rental Great Hall Rental Agreement and Packet
- N Cannabis
- O Volleyball Court
- P Salaries Council and Mayor Salary
- Q Fines 106 1st St SE to Discuss Fines
- R Review Summary Summary of the City Administrator’s Review

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

9. **COUNCIL DISCUSSION & CONCERNS:**

10. **ADJOURNMENT:**

11. **NEXT MEETING:** Monday, October 7, 2024 – 7:00 p.m.



MORRISTOWN FIRE DEPARTMENT

P.O. Box 161
Morristown, Minnesota 55052



Call Report

Date	Type	Location
8-2-24	Medical	Falls Ave
8-5-24	Fire Alarm	Ann St
8-5-24	Medical	Bloomer
8-7-24	Medical	Washington
8-8-24	Medical	Hennepin Way
8-10-4	Medical	Washington
8-10-24	Medical	Ivanhoe
8-11-24	Medical	Fertile
8-15-24	Medical	Echo
8-17-24	Water Rescue	Sakatah Lake
8-27-24	Medical	260 th
8-28-24	Medical	Charlotte
8-29-24	Medical	Echo
8-29-24	Medical	Cedar Lake Trail
8-30-24	Fire	240 th

Training

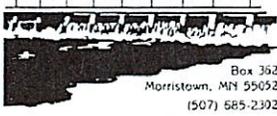
Rescue Boats/ Swim test

Department Update

None

Items for Discussion

None



Public Works

Council Report

General

- Weekly meeting for road project
- In progress of checking all the new curb stops
- Got skidloader fixed at Arnolds of Mankato (Emission/ DEF issue)
- Changed hydro fluids on lawnmowers
- Sweeper maintenance
- Locates as needed
- Worked on getting electric winch setup at WWTP
- shop organization
- Set up dehumidifier in shop
- Weekly Generator checks.
- Installed new water softener in shop
- Fixed 60 inch mower, had to install new intake gaskets
- Fixed door stop at community center
- Changed furnace filters

Water

- Daily testing
- Hydrant flushing was postponed
- Drawdown tests
- Endpoint installs/ repairs
- Flush tower
- Located watermain and curb stops

Wastewater

- Daily testing
- Cleaned clarifiers.
- Cleaned lift pumps
- Decant
- Cleaned grit chamber
- Cleaned flocculator
- Fixed Ferric pump with new check valve
- Settle meter tests
- Filled lime batch tank
- Rick LaCanne got the new influent meter hooked up and working properly
- Weekly Disinfecting of plant

Streets

- Swept streets
- Fixed flags
- sprayed weeds
- Manhole checks.
- Street project.
- Patched pot holes
- Working on inspecting all sanitary and storm sewer catch basins and manholes

Parks/Compost

- Picked up garbage
- Maintained brush pile
- Weed whacked along dam
- Picked up grass clippings from baseball field
- Mowed
- Cleaned up park from the flood
- Cut down the little trees growing around dam
- Picked up brush in the parks that fell
- Sanitized all play ground equipment and picnic tables
- Washed all park benches off
- Cleaned mud off of park trail

MORRISTOWN CITY COUNCIL MEETING MINUTES

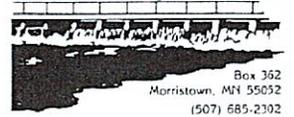
Regular Meeting, 7:00 p.m.

Monday, August 5th, 2024

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Members Present: Tony Lindahl (Mayor), Jake Golombeski, Linda Murphy, Leon Gregor, Joe Caldwell
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk), Mark Rahrck (City Attorney), Austin Schulz (Public Works), Tim Boese, Dave Schlie, Doug Scott, Stacy and John Chmelik, Lisa Merritt, Dan Morris, Rick Vollbrecht, Mike O'Rourke, Richard Carel, Pam Petersen, Lynnette Bohner, Jeff Wenker

1. Call to Order: A regular meeting of the Morristown City Council was called to order on Monday, August 5th, 2024 at 7:00 p.m. in the Community Hall at 402 Division Street South by Mayor Tony Lindahl.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Additions/Corrections:
 - Addition A Driveway Concern-Chmelik to explain
 - Addition B Approve Pay App #2 from Holtmeier Construction
 - Addition C Morristown Fire Relief Association Annual Audit Review
4. Citizens Comments: Pam Peterson is wondering who made the decision to widen Ann St. without anyone knowing, who is paying for the catch basins, and why are there still holes in the ground from tree removals. Doug replied stating that the catch basins were in the original plans. The widening of Ann St was discussed publicly at a January or February meeting. It has recently been compromised to 26 feet instead of 30. Discussion regarding sump baskets and homeowner at 110 Ann St. would like theirs removed. Rick Vollbrecht wanted to follow up on his failed 911 response from the flood. Mayor Lindahl was told by Sherriff Thomas that he checked into it and that the call was taken as non-emergent, so nothing was done with it. Rick also let the council know that SW 2nd St. is consistently blocking the road with meetings that are at a home on that street. Rick also asked for the port a potties to be cleaned more frequently than they are. Austin said he will take care of that.
5. Consent Agenda: Motion by Caldwell, seconded by Murphy and carried unanimously to approve the Consent Agenda.

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:**
 - A Driveway John Chmelik discussed in more detail how his driveway was cut incorrectly and has caused more damage to be done than necessary. The city had previously agreed to pay a portion of the additional cost incurred to the homeowner. Mr. Chmelik is appreciative of the city helping, but stated he feels that it should fall back on Holtmeier Construction. Mr. Chmelik brought estimates of the additional repairs and proposed the city paying for ¼ or ½. Murphy noted that the homeowner really did their homework, and it is unfair that they would have to pay the full amount to fix. Motion by Murphy, seconded by Caldwell, and carried unanimously to accept bid for city to pay ½ of the amount. There will be further discussion regarding deducting amount from contractor payment.
 - B Pay App #2 Motion by Murphy, seconded by Gregor and carried unanimously to approve payment #2 in the amount of \$622,566.72.
 - C Fire Relief Review Motion by Gregor, seconded by Golombeski and carried unanimously to approve audit report and giving the City Clerk authority to sign.
 - D Resolution 2024-36 Motion by Gregor, seconded by Golombeski and carried unanimously to approve Resolution 2024-36 Approving the transfer of funds to the Morristown Baseball Association.

E	Resolution 2024-33	Motion by Motion by Golombeski, seconded by Caldwell and carried unanimously to approve Resolution 2024-33 Establishing the Creation of Fund 403.
F	Resolution 2024-34	Motion by Caldwell, seconded by Golombeski and carried unanimously to approve Resolution 2024-35 Creation of Fund 372.
G	Resolution 2024-35	Motion by Gregor, seconded Golombeski and carried unanimously to approve Resolution 2024-35 Approving Transfer of Funds.
H	Work Session	Discussion to schedule Work Session for Budget. Motion by Murphy, seconded by Gregor and carried unanimously to schedule work session August 21 st at 7:00 pm.
I	Work from Home	Motion by Caldwell, seconded by Golombeski and carried unanimously to approve Ellen to work from home during Parental Leave.
J	Curb Stop Repair	Council received an estimate from Dahle's for Curb stop repair. Request is to be able to approve repair with this estimate until the end of 2024. Motion by Murphy, seconded by Gregor and carried unanimously to approve estimate for the duration of 2024.
K	Cannabis	Discussion about Cannabis Retail Business Registration and if the City of Morristown wants to delegate that authority to Rice County. Rice County is in the process of developing their ordinance and it should be ready in September. Motion by Murphy, seconded by Gregor to wait to review Rice County's ordinance and go from there.
L	GovDeals	Motion by Linda, seconded by Caldwell to give Ellen and Austin permission to sell items on GovDeals.
M	Assess Fines	The City Clerk updated Council on Homeowner's POA contacting her and not being aware of any issues or fines. They have been trying to evict the renter and are in the process of filing the legal papers to do so. They want to sell the property. The council decided that the fines will remain in place and once renter is evicted, they will re-assess fine enforcement. Clerk will send letter to advise them of situation.
N	RPZ	Motion by Caldwell, seconded by Murphy and carried unanimously to approve DSG Quote.
O	Events in Great Hall	Reviewed proposed Agreement between The City of Morristown and the Morristown Commercial Club. The question was asked if the Commercial Club was going to also still take care of the bookings until 6/30/25. Council will review proposed agreement.
P	Project Committee	Motion by Murphy, seconded by Golombeski and carried unanimously to approve Ellen, Austin, Leon, and Tony to Project Committee. All four must agree, then an email should be sent to the rest of council. Then at the next meeting it will be brought up and officially approved. Motion by Caldwell, seconded by Golombeski and approve unanimously to approve the change in road width from 30' to 26'.
Q	Floodplain Ordinance	Motion by Murphy, seconded by Caldwell to proceed with getting contractors for new FEMA Floodplain Ordinance.
R	Reviews	Council reviewed the staff reviews. All staff are now on the same review schedule, so nobody is missed or late.

8. **CORRESPONDENCE & ANNOUNCEMENTS:**

City Council Election	Morristown City Offices that are up for election during the 2024 General Election are Mayor for a two-year term as well as two positions for Council Member at four-year terms. The General Election will be held Tuesday, November 5, 2024. Filing for candidacy is open from Tuesday, July 30, 2024, through Tuesday, August 13, 2024.
Hydrant Flushing	Public Works will be waiting until September 3 rd to resume hydrant flushing due to the continued high-water table.

9. **COUNCIL DISCUSSION & CONCERNS:**

Reminder National Night out is tomorrow evening, August 6th from 6-8 pm at the baseball field.
John Chmelik asked who is taking care of landscaping and fixing after road repairs.

Motion by Murphy, seconded by Caldwell and carried unanimously to close regular meeting and open the closed meeting to discuss Litigation of Lawsuit at 8:27.

CLOSED MEETING: Litigation Regarding Assessment Appeals

Motion by Murphy, seconded by Caldwell and carried unanimously to close meeting regarding assessment appeals at 8:56.

Motion by Murphy, seconded by Gregor and carried unanimously to open the closed meeting for City Administrator Review.

CLOSED MEETING: A performance review was conducted for the City Administrator.

Motion by Murphy, seconded by Golombeski and was carried unanimously to adjourn closed meeting at 9:27.

10. **ADJOURNMENT:** Motion by Murphy, seconded by Golombeski and was carried unanimously to adjourn the Regular Meeting at 9:27 p.m.

11. **NEXT MEETING:** Work Session: Wednesday, August 21st – 7:00 p.m.
Regular Meeting: Tuesday September 3, 2024 – 7:00 p.m.

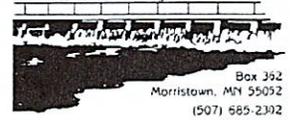
Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen

DRAFT



MORRISTOWN CITY COUNCIL MEETING MINUTES

Work Session, 7:00 p.m.

Wednesday, August 21, 2024

Members Present: Tony Lindahl (Mayor), Linda Murphy, Joe Caldwell, Leon Gregor, Jake Golombeski
Members Absent: None
Others Present: Ellen Judd (City Administrator), Cassie Eldeen (City Clerk)

7. NEW BUSINESS:

A Budget and Levy City Administrator presented preliminary 2025 budget and levy options to the Council. The Council reviewed different options and inquired about some specific line items and how different options could possibly work for the city. At the end of the discussion, the council was in agreement with a preliminary budget for 2025.

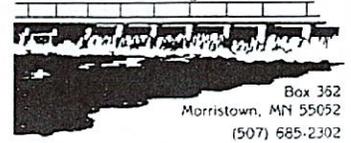
11. NEXT MEETING: Tuesday , September 3rd, 2024 – 7:00 p.m.

Approved:

Attested:

Mayor, Tony Lindahl

City Clerk, Cassie Eldeen



MORRISTOWN ZONING BOARD MEETING MINUTES

Regular Meeting, 7:00 p.m.

Thursday, August 15, 2024

Members Present: Jim Lonergan (Chair), John Schlie, Pamela Petersen, Tony Lindahl
Members Absent: Ralph Barney, Val Kruger
Others Present: Cassie Eldeen (City Clerk), Jacob Dahle, Troy Dahle, Brandon Hachfeld

- 1. Call to Order: The Morristown Zoning Board Meeting was called to order at 7:00pm by the Zoning Board Chair, Jim Lonergan, on Thursday, August 15, 2024, in the Council Chambers at City Hall at 402 Division St S.
2. Additions to Agenda: Brandon Hachfeld - 23984 Iona Ave. - Garage
3. Corrections to Minutes: Petersen made a point of clerk needing to correct a couple spelling errors. Motion by Schlie, seconded by Petersen and carried unanimously to approve the minutes from the July 18th meeting.
4. Requests to Be Heard: None
5. COUNCIL ACTION AT LAST MEETING: None

6. UNFINISHED BUSINESS:
A Driveway work 105 Franklin St. E. - Tony inquired if they needed a permit for the driveway that had been completed.

7. NEW BUSINESS:
Brandon Hachfeld Lots have been merged, wondering if he is all set to proceed with getting the building permit for the new garage. Discussion regarding already having an outbuilding and will need to get a variance to have more than one outbuilding. There will need to be a Public Hearing at the next council meeting for variance. Clerk will take care of notifying the newspaper and neighbors.
Jacob Dahle Going to build a new house, brought all necessary plans and paperwork for board to look over. Motion by Schlie, seconded by Petersen and carried unanimously to approve permit for new home build.

8. ZONING ADMINISTRATOR'S REPORT:
Open and closed permits were reviewed.
Clerk to send letter to permit holder letting her know there will not be another extension given.

9. BOARD DISCUSSION & CONCERNS:
Board members wondering what the status of Zoning Administrator job description. It was decided to table until after the election.
Discussion about "Covenant" for Meschke addition, asked clerk to contact city attorney to see if it is still valid.

10. ADJOURNMENT: Motion by Petersen, seconded by Schlie and was carried unanimously to adjourn the Thursday, August 15th, 2024, Zoning Board Meeting at 8:00 p.m.

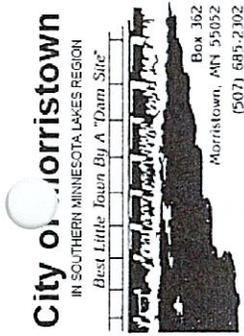
11. NEXT MEETING: Thursday, September 19, 2024, at 7:00 p.m.

Approved:

Mayor, Tony Lindahl

Attested:

City Clerk, Cassie Eldeen

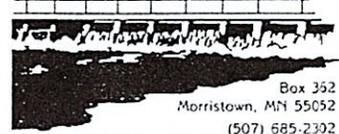


City of Morristown
Transaction Activity

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
G General Ledger				
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$0.00	08-08-24 Payroll Federal Withholding	08/05/24
EFTPS - DIRECT	G 100-21709 Medicare	\$324.34	08-08-24 Payroll Federal Withholding	08/05/24
EFTPS - DIRECT	G 100-21703 FICA Tax Withholding	\$1,386.80	08-08-24 Payroll Federal Withholding	08/05/24
EFTPS - DIRECT	G 100-21701 Federal Withholding	\$926.02	08-08-24 Payroll Federal Withholding	08/05/24
MN DEPARTMENT OF REVENUE	G 100-21702 State Withholding	\$475.43	08-08-24 Payroll State Withholding	08/05/24
PERA	G 100-21704 PERA	\$1,565.73	08-08-24 Payroll PERA	08/05/24
G General Ledger		\$4,678.32		
-E Expenditure				
BEVCOMM	E 602-49490-320 Communication	\$262.58	August, Communication	08/05/24
BEVCOMM	E 100-41948-320 Communication	\$284.47	August, Communication	08/05/24
BEVCOMM	E 603-49520-320 Communication	\$98.47	August, Communication	08/05/24
BEVCOMM	E 601-49440-320 Communication	\$262.58	August, Communication	08/05/24
BEVCOMM	E 204-42210-320 Communication	\$98.47	August, Communication	08/05/24
BEVCOMM	E 100-42110-320 Communication	\$76.59	August, Communication	08/05/24
BEVCOMM	E 100-42502-320 Communication	\$10.94	August, Communication	08/05/24
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$346.85	Fuel for June: Acct# 319870	08/05/24
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$115.62	Fuel for June: Acct# 319870	08/05/24
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$231.24	Fuel for June: Acct# 319870	08/05/24
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$346.85	Fuel for June: Acct# 319870	08/05/24
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$115.62	Fuel for June: Acct# 319870	08/05/24
MN UNEMPLOYMENT INSURANCE	E 100-49201-140 Unemployment Compensation	\$893.00	John Schlie Unemployment Benefits	08/05/24
Public Employees Retirement As	E 100-41425-125 PERA Benefit	\$11.85	PERA charge	08/05/24
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.22	6/7/24-7/26/24 Public Works Phone 2	08/05/24
VERIZON WIRELESS	E 100-41946-320 Communication	\$41.22	6/7/24-7/26/24 Community Center Phone	08/05/24
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.22	6/7/24-7/26/24 Public Works Phone	08/05/24
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	6/7/24-7/26/24 Public Works Tablet Internet	08/05/24
VERIZON WIRELESS	E 100-42502-320 Communication	\$200.05	6/7/24-7/26/24 Skywarn Tablen # 1-5 Internet	08/05/24
XCEL ENERGY	E 204-42210-380 Utility Services	\$412.03	6/11/24-7/11/24 Electricity: Fire Hall	08/05/24
ARNOLDS OF MANKATO INC	E 100-43101-215 Operating & Maintenance Supp	\$31.05	Case Skid Loader Knob	08/06/24
BADGER METER	E 601-49440-302 WST Metering & Billing	\$172.02	July Cellular Service to Endpoints	08/06/24
BADGER METER	E 602-49490-302 WST Metering & Billing	\$172.03	July Cellular Service to Endpoints	08/06/24
BEMIS WELL DRILLING LLP	E 602-49490-240 Small Tools and Equipment	\$1,395.00	Myers Jet pump	08/06/24
BHE COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$704.38	July Electricity at 504 3rd St SE	08/06/24
BHE COMMUNITY SOLAR LLC	E 100-41948-380 Utility Services	\$485.87	July Electricity at 404 Division St S	08/06/24

Search Name	Account Descr	Amount	Comments	Check/Receipt Date
BHE COMMUNITY SOLAR LLC	E 100-41946-380 Utility Services	\$485.87	July Electricity at 404 Division St S	08/06/24
BHE COMMUNITY SOLAR LLC	E 100-41941-380 Utility Services	\$242.83	July Electricity at 109 2nd St SW	08/06/24
BHE COMMUNITY SOLAR LLC	E 204-42210-380 Utility Services	\$242.83	July Electricity at 506 Division St S	08/06/24
BLUE ROSE CAPITAL ADVISORS	E 403-49001-300 Professional Services	\$1,500.00	Pricing opinion	08/06/24
BRAUN INTERTEC CORPORATION	E 403-43101-300 Professional Services	\$5,192.25	soil testing and project management	08/06/24
ELAN CORPORATE PAYMENT SYSTEM	E 602-49490-202 Postage	\$62.95	1/3 of Postage for utility bills July	08/06/24
ELAN CORPORATE PAYMENT SYSTEM	E 601-49440-202 Postage	\$62.97	1/3 of Postage for utility bills July	08/06/24
ELAN CORPORATE PAYMENT SYSTEM	E 603-49520-202 Postage	\$62.94	1/3 of Postage for utility bills July	08/06/24
ELAN CORPORATE PAYMENT SYSTEM	E 100-41941-215 Operating & Maintenance Supp	\$88.85	Sample to North Shore Analytical	08/06/24
FREEBORN COUNTY COOP OIL	E 100-43101-300 Professional Services	\$1,150.00	Dust control on Franklin St	08/06/24
GOPHER STATE ONE CALL	E 602-49490-305 Locating Services	\$36.71	March, 13 tickets-May, 23 tickets, June, 16 tickets	08/06/24
GOPHER STATE ONE CALL	E 601-49440-305 Locating Services	\$36.71	March, 13 tickets-May, 23 tickets, June, 16 tickets	08/06/24
GOPHER STATE ONE CALL	E 100-43102-305 Locating Services	\$4.68	March, 13 tickets-May, 23 tickets, June, 16 tickets	08/06/24
HAWKINS INC	E 601-49440-216 Chemicals	\$1,406.09	Water Tower Chemicals	08/06/24
HOLTMEIER CONSTRUCTION	E 403-43101-400 Contractual	\$622,566.72	Pay App #2, 2024 Street Project	08/06/24
MACQUEEN EMERGENCY	E 704-42210-215 Operating & Maintenance Supp	\$3,703.91	Ram 5500	08/06/24
METERING AND TECHNOLOGY SOLUT	E 601-49440-215 Operating & Maintenance Supp	\$434.37	Meter body, endpoints, registers	08/06/24
METERING AND TECHNOLOGY SOLUT	E 602-49490-215 Operating & Maintenance Supp	\$434.37	Meter body, endpoints, registers	08/06/24
MORRISTOWN BASEBALL ASSOCIATIO	E 708-45202-500 Capital Outlay	\$4,475.40	Transfer funds to Morristown Baseball Association	08/06/24
NAPA WATERVILLE	E 100-43101-215 Operating & Maintenance Supp	\$27.99	skidloader - fc glass urethane	08/06/24
NAPA WATERVILLE	E 601-49440-215 Operating & Maintenance Supp	\$22.36	batteries	08/06/24
NAPA WATERVILLE	E 602-49490-215 Operating & Maintenance Supp	\$98.90	grease	08/06/24
NAPA WATERVILLE	E 100-45202-215 Operating & Maintenance Supp	\$71.88	mower oil-fixing hydro	08/06/24
NAPA WATERVILLE	E 100-45202-215 Operating & Maintenance Supp	\$7.29	mowers/2 cycle oil	08/06/24
NAPA WATERVILLE	E 100-41941-240 Small Tools and Equipment	\$170.30	wet/dry vac	08/06/24
NAPA WATERVILLE	E 100-41941-240 Small Tools and Equipment	\$219.99	tap die set, drill bit det	08/06/24
NAPA WATERVILLE	E 100-43101-215 Operating & Maintenance Supp	\$27.99	skidloader - fc glass urethane	08/06/24
NAPA WATERVILLE	E 100-43101-215 Operating & Maintenance Supp	\$24.98	skidloader parts	08/06/24
NORDMEIER BROS INC	E 100-45202-215 Operating & Maintenance Supp	\$142.33	lawn mower deal and blades	08/06/24
pump products	E 602-49490-215 Operating & Maintenance Supp	\$760.87	Sulfur Pump	08/06/24
SECURITAS ELECTRONIC SECURITY	E 204-42210-311 Alarm Company	\$79.38	8/1-24-10/31/24 alarm monitoring	08/06/24
SUEL PRINTING COMPANY	E 100-41110-350 Printing and Binding	\$96.00	affidavits of candidacy for city election	08/06/24
UTILITY CONSULTANTS INC	E 602-49490-306 W/S Sample Testing	\$1,442.07	Weekly Sewer Samples	08/06/24
CENTERPOINT ENERGY	E 204-42210-380 Utility Services	\$39.03	July Gas Utilities at Fire Hall. Acct#10583553-2	08/19/24
COMMUNITY CO-OP OIL ASSN	E 602-49490-212 Motor Fuels	\$132.52	Fuel for July: Acct# 319870	08/19/24
COMMUNITY CO-OP OIL ASSN	E 601-49440-212 Motor Fuels	\$88.34	Fuel for July: Acct# 319870	08/19/24
COMMUNITY CO-OP OIL ASSN	E 100-45202-212 Motor Fuels	\$44.17	Fuel for July: Acct# 319870	08/19/24
COMMUNITY CO-OP OIL ASSN	E 100-43101-212 Motor Fuels	\$132.52	Fuel for July: Acct# 319870	08/19/24
COMMUNITY CO-OP OIL ASSN	E 204-42210-212 Motor Fuels	\$269.86	Fuel for July: Acct# 620143	08/19/24
COMMUNITY CO-OP OIL ASSN	E 100-41941-212 Motor Fuels	\$44.17	Fuel for July: Acct# 319870	08/19/24
EO JOHNSON CO INC	E 602-49490-206 Printer/Rental/Software	\$14.60	08/08/24-09/07/24 Toshiba Coverage	08/19/24
EO JOHNSON CO INC	E 100-41948-206 Printer/Rental/Software	\$29.20	08/08/24-09/07/24 Toshiba Coverage	08/19/24

Search Name	Account Descr	Amount	Comments	Check/Receipt	Date
EO JOHNSON CO INC	E 603-49520-206 Printer/Rental/Software	\$7.30	08/08/24-09/07/24 Toshiba Coverage	08/19/24	
EO JOHNSON CO INC	E 204-42210-206 Printer/Rental/Software	\$7.30	08/08/24-09/07/24 Toshiba Coverage	08/19/24	
EO JOHNSON CO INC	E 601-49440-206 Printer/Rental/Software	\$14.60	08/08/24-09/07/24 Toshiba Coverage	08/19/24	
VERIZON WIRELESS	E 100-42502-320 Communication	\$200.05	07/07/24-08/06/24 Skywarn Tablet #1-5 Internet	08/19/24	
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.23	07/07/24-08/06/24 Public Works Phone	08/19/24	
VERIZON WIRELESS	E 100-41946-320 Communication	\$41.23	07/07/24-08/06/24 Community Center Phone	08/19/24	
VERIZON WIRELESS	E 100-41941-320 Communication	\$41.23	07/07/24-08/06/24 Public Works Phone 2	08/19/24	
VERIZON WIRELESS	E 100-41941-320 Communication	\$40.01	07/07/24-08/06/24 Public Works Tablet Internet	08/19/24	
Amazon Business	E 100-41941-200 Office Supplies	\$70.84	office supplies	08/22/24	
ARCHAMBAULT BROTHERS INC	E 603-49520-384 Refuse Disposal	\$5,813.52	July Trash Removal	08/22/24	
BRAUN INTERTEC CORPORATION	E 403-43101-400 Contractual	\$6,984.25	2024 street project - soil testing, concrete testing	08/22/24	
CLEARWAY COMMUNITY SOLAR LLC	E 601-49440-380 Utility Services	\$76.32	June Electricity for 201 Division St: Well #1	08/22/24	
CLEARWAY COMMUNITY SOLAR LLC	E 602-49490-380 Utility Services	\$1,662.61	June Electricity for 75 Verdev Dr: WWTP	08/22/24	
DSG DAKOTA SUPPLY GROUP	E 602-49490-215 Operating & Maintenance Supp	\$580.00	wvtp flow meter install	08/22/24	
ECKBERG LAMMERS	E 100-41610-304 Legal Fees	\$412.00	July Prosecution Services	08/22/24	
FARIBAULT FLEET SUPPLY	E 602-49490-215 Operating & Maintenance Supp	\$59.95	July 2024 supplies	08/22/24	
FARIBAULT FLEET SUPPLY	E 100-41946-215 Operating & Maintenance Supp	\$75.95	July 2024 solar salt	08/22/24	
FARIBAULT FLEET SUPPLY	E 100-45202-240 Small Tools and Equipment	\$5.47	July 2024 mower parts	08/22/24	
FARIBAULT FLEET SUPPLY	E 100-43101-215 Operating & Maintenance Supp	\$21.35	July 2024 supplies	08/22/24	
FREEBORN COUNTY COOP OIL	E 100-43101-300 Professional Services	\$1,150.00	Dust control on Franklin St	08/22/24	
GOPHER STATE ONE CALL	E 602-49490-305 Locating Services	\$8.25	July, 13 tickets	08/22/24	
GOPHER STATE ONE CALL	E 100-43102-305 Locating Services	\$1.05		08/22/24	
GOPHER STATE ONE CALL	E 601-49440-305 Locating Services	\$8.25	July, 13 tickets	08/22/24	
HAWKINS INC	E 601-49440-216 Chemicals	\$10.00	Water Tower Chemicals	08/22/24	
HAWKINS INC	E 602-49490-216 Chemicals	\$20.00	WWTP Chemicals	08/22/24	
MACQUEEN EMERGENCY	E 704-42210-260 Clothing	\$24,574.50	Turnout Gear	08/22/24	
MPETERS ENTERPRISES	E 100-41948-215 Operating & Maintenance Supp	\$89.85	City Hall/Community Center flag	08/22/24	
MPETERS ENTERPRISES	E 100-41946-215 Operating & Maintenance Supp	\$89.85	City Hall/Community Center flag	08/22/24	
MV Concrete Construction Inc.	E 708-45202-500 Capital Outlay	\$6,400.00	Centennial Park Restroom footings, floor, exterior walls	08/22/24	
RICE COUNTY PROPERTY TAX & ELEC	E 100-41410-300 Professional Services	\$245.00	DS200 maint 8/24-4/25 & Omni maint 2024	08/22/24	
RICE COUNTY SHERIFFS OFFICE	E 100-42110-307 Police Administration	\$42,559.50	May, June, July 2024, Law Enforcement Contract	08/22/24	
Rice County Solid Waste Division	E 100-41941-300 Professional Services	\$4,928.67	Flood clean up - 61.65 tons of Sandbag disposal	08/22/24	
SEH SHORT ELLIOT HENDRICKSON	E 403-43101-303 Engineering Fees	\$9,404.07	2024 Street Project, tech, project engineer, survey cre	08/22/24	
SEH SHORT ELLIOT HENDRICKSON	E 403-43101-303 Engineering Fees	\$928.00	2024 Street Project, General Engineering	08/22/24	
SEH SHORT ELLIOT HENDRICKSON	E 403-43101-303 Engineering Fees	\$47,591.40	2024 Street Project, construction admin, resident proje	08/22/24	
TIMMS TRUCKING & EXCAVATING	E 100-41941-300 Professional Services	\$543.90	Flood clean up - 18.13 tons sandbags	08/22/24	
TIMMS TRUCKING & EXCAVATING	E 100-41941-300 Professional Services	\$79.50	Flood clean up - 2.65 tons sandbags	08/22/24	
TIMMS TRUCKING & EXCAVATING	E 100-41941-300 Professional Services	\$51.60	Flood clean up - old pallets	08/22/24	
TIMMS TRUCKING & EXCAVATING	E 100-43101-300 Professional Services	\$150.00	Franklin	08/22/24	
US POSTAL SERVICE	E 204-42210-202 Postage	\$72.00	2024 Renewal of PO Box 161	08/22/24	
USA BLUEBOOK	E 602-49490-216 Chemicals	\$184.39	Sewer Chemicals	08/22/24	
Voegele Builders, LLC	E 708-45202-500 Capital Outlay	\$3,765.79	Materials for park bathroom	08/22/24	



MEMO

To: City Council
From: Cassie Eldeen
Date: 8/28/24
Subject: Variance - 23984 Iona Ave.

- Brandon Hachfeld came to the Zoning Board meeting on 8/15/24 to inquire if he could proceed with getting a building permit for his new detached garage after finalizing the merging of his two lots. The property owner stated that there is a preexisting shed on the property that is 14' x 18' (252 sq. ft), he would like to keep as he recently re-sided and roofed it to match the house. The zoning board let him know he would need to apply for a variance per ordinance:

§ 152.073 PERMITTED ACCESSORY USES

(A) Generally. Any accessory building or use in association with any permitted or conditional use;

(B) Residential accessory use design standards.

(1) Two residential accessory buildings or structures are allowed per residential lot. The size of 1 accessory structure shall not exceed 1,344 square feet in size. The size of the second accessory structure shall not exceed 160 square feet in size.

Attached is the application for the variance with a drawing of plans on the backside.

**CITY OF MORRISTOWN
APPLICATION FOR A VARIANCE**

Name of Applicants: Brandon Hachfeld

Address: 23984 Iona Ave Morristown MN

Phone Number: 507-330-3612

Parcel/Description of Property: 20.22.4.25.001 AND 20.22.1.51.004
Adjacent lots that have been merged.

Zone: _____

Specific Variance Requested: Build new ^{detached} garage within city regulations

What Conditions Make this Variance Necessary: leave pre-existing shed
along with ~~the~~ new garage. Shed is over 160 sq ft - (252 ft²)

The Site Plan Shall Include the Following Information:

- A. Sketch of Site (include adjacent property, roads, alleys, etc.)
- B. Size of Structure 28ft X 48ft - 1344 ft²
- C. Describe Drainage - to the north - Away from House

Staff Comments: _____

Signature of Applicant: [Signature] Date: 8-20-24

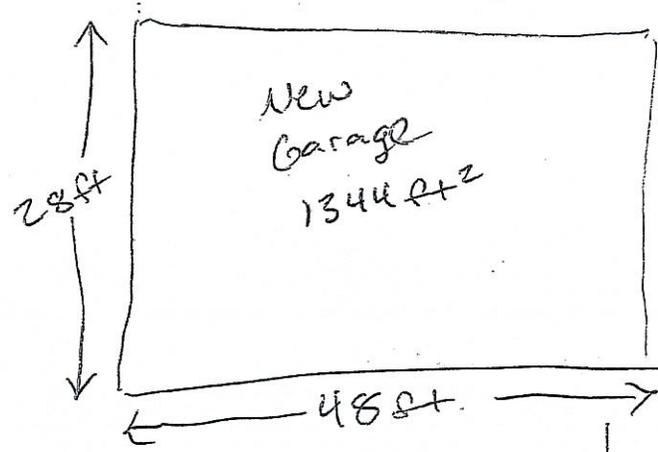
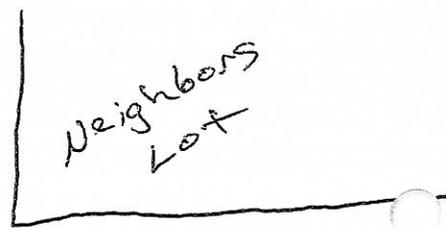
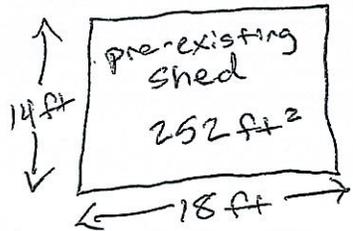
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Zoning Board Recommendation: () Approved () Tabled

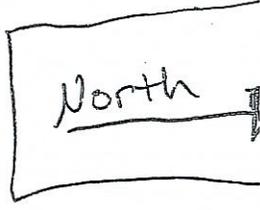
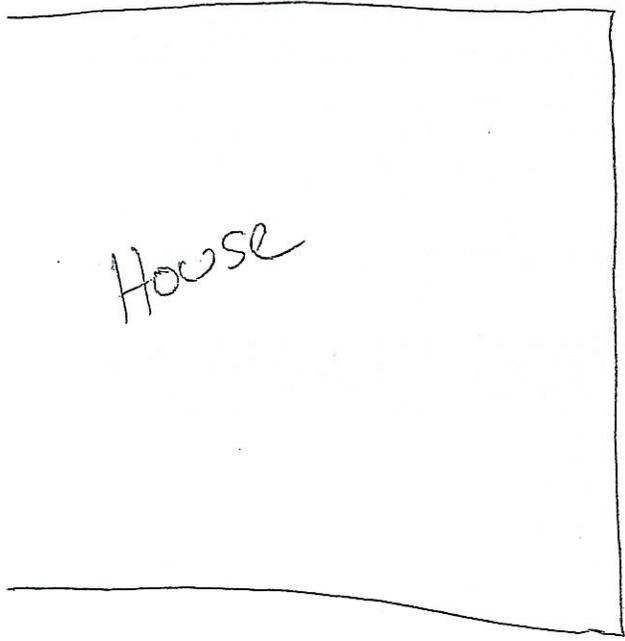
Council Action: () Approved () Tabled () Disapproved () Approved
With Conditions

Date of Applicant Notification: _____

Permit # _____ Fee _____



Drainage



23984 - Jona Ave.

New Business Variance



Application for Payment
(Unit Price Contract)
No. Three

Eng. Project No.: MORRT 175931

Location: Morristown, Minnesota

Contractor <u>Holtmeier Construction, Inc.</u>	Contract Date	<u>May 21, 2024</u>
<u>3301 Third Avenue</u>		
<u>Mankato, MN 56001</u>	Contract Amount	<u>\$ 2,495,098.58</u>

Contract for 2024 Street and Utility Improvement Project

Application Date <u>August 28, 2024</u>	For Period Ending	<u>August 23, 2024</u>
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Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
BASE BID							
Street, Curb							
2021.501	MOBILIZATION	LUMP SUM	1.0	0.5	0.5	\$49,413.00	\$24,706.50
2101.524	CLEARING (12"-28" DIAMETER)	TREE	1.0	4.0	4.0	\$750.00	\$3,000.00
2101.524	GRUBBING (12"-28" DIAMETER)	TREE	1.0	7.0	7.0	\$150.00	\$1,050.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	392.0	138.0	138.0	\$2.00	\$276.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	715.0	64.5	640.0	\$3.00	\$1,920.00
2104.518	REMOVE CONCRETE WALK	SQ FT	6,190.0	3,560.0	4,881.0	\$0.75	\$3,660.75
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	11,257.0	3,892.0	11,255.9	\$2.00	\$22,511.80
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	550.0	185.5	582.5	\$3.50	\$2,038.75
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	655.0	131.2	459.2	\$6.50	\$2,984.80
2105.504	GEOTEXTILE FABRIC, TYPE 5, (NON-WOVEN)	SQ YD	14,790.0	0.0	7,505.0	\$1.65	\$12,383.25
2105.609	MINOR GRADING	ROAD STA	24.0	0.0	0.0	\$1,000.00	\$0.00
2105.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	400.0	207.4	242.4	\$23.55	\$5,708.52
2106.507	EXCAVATION-COMMON (EV) (P)	CU YD	10,040.0	3,259.1	7,714.0	\$12.40	\$95,653.60
2106.507	EXCAVATION-SUBGRADE (EV)	CU YD	1,004.0	0.0	949.5	\$10.75	\$10,207.13
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	4,930.0	830.0	4,119.5	\$16.05	\$66,117.98
2112.519	SUBGRADE PREPARATION	ROAD STA	36.0	0.0	7.0	\$580.00	\$4,060.00
2118.509	AGG SURFACING, CLASS 5 (DRIVEWAYS, 100% CRUSHED LIMESTONE)	TON	625.0	3.0	3.0	\$30.75	\$92.25
2123.510	INVESTIGATIVE EXPLORATION	HOUR	10.0	5.0	11.0	\$285.00	\$3,135.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	10.0	0.0	8.0	\$125.00	\$1,000.00
2130.523	WATER (DUST CONTROL)	M GALLON	40.0	0.0	0.0	\$60.00	\$0.00
2211.507	SHOULDER BASE AGGREGATE	TON	63.0	0.0	0.0	\$53.70	\$0.00
2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3,287.0	550.0	2,192.5	\$30.95	\$67,857.88
2302.502	DRILL AND GROUT REINFORCEMENT BARS	EACH	82.0	0.0	13.0	\$10.00	\$130.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	875.0	0.0	0.0	\$0.01	\$0.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B)(SPWEA230B) (4")	SY	210.0	0.0	0.0	\$44.00	\$0.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (SPNWB230B)	TON	1,891.0	0.0	1,129.2	\$75.25	\$84,972.30
2360.509	TYPE SP 9.5 WEAR COURSE MIX (3,C) (SPWEA340C)	TON	1,203.0	0.0	29.0	\$90.00	\$2,610.00
2502.503	6" PERF PVC PIPE DRAIN W/GEOTEXTILE WRAP AND GRANULAR BEDDING	LIN FT	5,772.0	1,694.0	3,535.0	\$12.60	\$44,541.00
2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	19.0	5.0	11.0	\$398.35	\$4,381.85
2506.502	CASTING ASSEMBLY SPECIAL	EACH	1.0	0.0	0.0	\$341.35	\$0.00
2521.518	4" CONCRETE WALK	SQ FT	6,183.0	0.0	1,906.0	\$6.85	\$13,056.10
2521.518	6" CONCRETE WALK	SQ FT	4,465.0	0.0	3,834.0	\$10.40	\$39,873.60
2531.503	CONCRETE CURB & GUTTER, DESIGN D418	LIN FT	2,817.0	0.0	953.5	\$19.30	\$18,402.55
2531.503	CONCRETE CURB & GUTTER, DESIGN B418	LIN FT	534.0	0.0	483.0	\$25.50	\$12,316.50
2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	313.0	0.0	115.0	\$34.90	\$4,013.50
2531.603	CONCRETE SILL	LIN FT	420.0	0.0	420.0	\$4.50	\$1,890.00
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD	445.0	0.0	142.0	\$95.85	\$13,610.70
2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	848.0	0.0	351.0	\$95.40	\$33,485.40
2531.618	TRUNCATED DOMES	SQ FT	75.0	0.0	9.0	\$55.00	\$495.00
2540.602	SALVAGE AND INSTALL MAIL BOX	EACH	11.0	0.0	11.0	\$250.00	\$2,750.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	0.2	0.70	\$12,500.00	\$8,750.00
2564.518	SIGN PANELS TYPE C	SQ FT	18.7	0.0	0.0	\$70.00	\$0.00
2564.502	SALVAGE AND INSTALL SIGN TYPE SPECIAL (STREET PLAQUES)	EACH	9.0	0.0	0.0	\$350.00	\$0.00
2573.502	STABILIZED CONSTRUCTION ENTRANCE	EACH	12.0	0.0	3.0	\$0.01	\$0.03
2573.502	STORM DRAIN INLET PROTECTION	EACH	36.0	0.0	18.0	\$175.00	\$3,150.00
2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	600.0	0.0	200.0	\$2.00	\$400.00
2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	1,514.0	0.0	0.0	\$18.75	\$0.00
2575.504	OVER-SEEDING	SQ YD	9,245.0	0.0	0.0	\$0.75	\$0.00
2575.504	WEED SPRAYING	SQ YD	9,245.0	0.0	0.0	\$0.10	\$0.00
2575.523	WATER (TURF RESTORATION)	M GALLON	250.0	0.0	0.0	\$30.00	\$0.00
2575.604	TURF ESTABLISHMENT (TEMPORARY)	SQ YD	1,000.0	0.0	0.0	\$0.75	\$0.00
2575.604	TURF ESTABLISHMENT (PERMANENT)	SQ YD	9,245.0	0.0	0.0	\$1.75	\$0.00
2582.503	8" SOLID LINE MULTI-COMPONENT (WHITE)(PED RAMP CROSSINGS)	LIN FT	113.0	0.0	0.0	\$10.00	\$0.00
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe Total							\$617,192.73
Storm Sewer							
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	21.0	10.5	15.5	\$300.00	\$4,650.00
2104.503	REMOVE PIPE SEWER OR CULVERT (STORM) (ANY SIZE)	LIN FT	2,612.0	1,763.0	2,475.0	\$9.50	\$23,512.50
2502.602	LAWN SUMP CATCH BASIN (UNIT)	EACH	39.0	6.0	10.0	\$184.65	\$1,846.50
2502.602	LAWN SUMP CATCH BASIN STUB	EACH	39.0	6.0	10.0	\$310.55	\$3,105.50
2503.503	8" PIPE SEWER	LIN FT	415.0	199.0	368.0	\$35.25	\$12,972.00
2503.503	12" PIPE SEWER	LIN FT	480.0	308.0	477.0	\$42.00	\$20,034.00
2503.503	15" PIPE SEWER	LIN FT	240.0	102.0	218.0	\$50.00	\$10,900.00
2503.503	18" PIPE SEWER	LIN FT	906.0	747.0	878.0	\$53.50	\$46,973.00
2503.503	24" PIPE SEWER	LIN FT	1,013.0	1,062.0	1,062.0	\$77.40	\$82,198.80

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2503.503	30" PIPE SEWER	LIN FT	352.0	344.0	344.0	\$95.95	\$33,006.80
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	52.8	25.2	37.5	\$473.80	\$17,767.50
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	44.3	54.5	54.5	\$894.30	\$48,739.35
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (DESIGN H)	LIN FT	14.5	6.5	14.5	\$458.45	\$6,647.53
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (TYPE 477)	LIN FT	25.4	12.7	19.5	\$499.40	\$9,738.30
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #1 (NYLOPLAST 12")	EACH	6.0	3.0	7.0	\$1,146.25	\$8,023.75
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #2 (NYLOPLAST 18")	EACH	9.0	4.0	4.0	\$1,661.70	\$6,646.80
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #3 (NYLOPLAST 24")	EACH	3.0	6.0	6.0	\$2,183.80	\$13,102.80
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL #4 (ROOF DRAIN)	EACH	3.0	0.0	0.0	\$1,292.35	\$0.00
2506.502	CASTING ASSEMBLY (STORM)	EACH	26.0	0.0	6.0	\$1,022.20	\$6,133.20
2506.602	CONNECT TO EXISTING STORM SEWER PIPE	EACH	1.0	2.0	4.0	\$450.00	\$1,800.00
2506.602	CONNECT TO EXISTING STORM SEWER SPECIAL	EACH	4.0	4.0	7.0	\$425.00	\$2,975.00
2506.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	2.0	2.0	2.0	\$650.00	\$1,300.00
2506.602	CONNECT STORM SPECIAL	EACH	5.0	0.0	0.0	\$443.30	\$0.00
2506.602	STORM SEWER CROSSING	EACH	3.0	0.0	4.0	\$750.00	\$3,000.00
	Storm Sewer Total						\$365,073.33
Sanitary Sewer							
2104.502	SALVAGE MANHOLE CASTING (SANITARY)	EACH	10.0	0.0	10.0	\$75.00	\$750.00
2503.601	SANITARY SEWER SPOT REPAIR #1	LUMP SUM	1.0	1.0	1.0	\$5,441.35	\$5,441.35
2503.601	SANITARY SEWER SPOT REPAIR #2	LUMP SUM	1.0	0.0	1.0	\$5,505.95	\$5,505.95
2506.502	CASTING ASSEMBLY, NEENAH R-1642 (SANITARY SEWER)	EACH	10.0	0.0	0.0	\$1,453.15	\$0.00
2506.502	EXTERNAL MANHOLE SEAL	EACH	10.0	0.0	0.0	\$246.80	\$0.00
2506.602	ADJUST SANITARY SEWER MANHOLE	EACH	2.0	0.0	0.0	\$1,766.60	\$0.00
2506.602	SANITARY SEWER SERVICE REPAIR	EACH	5.0	7.0	7.0	\$471.25	\$3,298.75
	Sanitary Sewer Total						\$14,996.05
Water Main							
2104.502	REMOVE GATE VALVE	EACH	5.0	2.0	2.0	\$100.00	\$200.00
2104.502	REMOVE HYDRANT	EACH	2.0	0.0	1.0	\$300.00	\$300.00
2104.503	REMOVE OR ABANDON WATER MAIN	LIN FT	2,398.0	652.0	742.0	\$5.50	\$4,081.00
2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1.0	0.7	1.00	\$12,500.00	\$12,500.00
2504.602	CONNECT TO EXISTING WATER MAIN (6", 8" & 10")	EACH	10.0	3.0	11.0	\$1,699.70	\$18,696.70
2504.602	HYDRANT SYSTEM	EACH	5.0	2.0	5.0	\$5,745.45	\$28,727.25
2504.602	LOWER WATER MAIN	EACH	2.0	0.0	0.0	\$1,750.00	\$0.00
2504.602	4" GATE VALVE & BOX	EACH	1.0	0.0	1.0	\$2,107.45	\$2,107.45
2504.602	6" GATE VALVE & BOX	EACH	8.0	3.0	8.0	\$2,246.20	\$17,969.60

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2504.602	8" GATE VALVE & BOX	EACH	16.0	9.0	16.0	\$3,228.55	\$51,656.80
2504.602	1" or 2" CORPORATION STOP WITH SADDLE	EACH	23.0	13.0	27.0	\$332.00	\$8,964.00
2504.602	1" or 2" CURB STOP & BOX	EACH	23.0	12.0	26.0	\$624.80	\$16,244.80
2504.603	1" OR 2" SERVICE PIPE, TYPE PE/TRACER WIRE	LIN FT	1,132.0	373.0	938.0	\$29.30	\$27,483.40
2504.603	6" WATER MAIN	LIN FT	165.0	95.0	161.0	\$48.25	\$7,768.25
2504.603	8" WATER MAIN	LIN FT	2,730.0	1,605.0	2,639.0	\$55.45	\$146,332.55
2504.604	4" POLYSTYRENE INSULATION	SQ YD	15.0	0.0	4.0	\$40.50	\$162.00
2504.608	WATER MAIN FITTINGS	POUND	1,223.0	506.0	1,406.0	\$13.60	\$19,121.60
2506.602	CASTING ASSEMBLY SPECIAL (WATER)	EACH	1.0	0.0	0.0	\$321.35	\$0.00
Water Main Total							\$362,315.40
TOTAL BASE BID							\$1,359,577.50
ALTERNATE 1							
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe							
2021.501	MOBILIZATION	LUMP SUM	1.0	0.5	0.9	\$15,387.00	\$13,848.30
2101.524	CLEARING (12"-28" DIAMETER)	TREE	2.0	2.0	2.0	\$750.00	\$1,500.00
2101.524	GRUBBING (12"-28" DIAMETER)	TREE	2.0	2.0	2.0	\$150.00	\$300.00
2104.518	REMOVE CONCRETE WALK	SQ FT	2,110.0	2,601.9	2,601.9	\$0.75	\$1,951.43
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	1,940.0	1,998.2	1,998.2	\$2.00	\$3,996.32
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	170.0	167.1	167.1	\$3.50	\$584.96
2106.507	EXCAVATION-COMMON (EV) (P)	CU YD	1,649.0	1,649.0	1,649.0	\$13.80	\$22,756.20
2106.507	EXCAVATION-SUBGRADE (EV)	CU YD	165.0	205.0	205.0	\$10.75	\$2,203.75
2105.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	50.0	29.7	29.7	\$23.55	\$699.44
2123.510	INVESTIGATIVE EXPLORATION	HOUR	2.0	0.0	5.0	\$285.00	\$1,425.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	2.0	0.0	0.0	\$125.00	\$0.00
2130.523	WATER (DUST CONTROL)	M GALLON	10.0	0.0	0.0	\$60.00	\$0.00
2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	1,377.0	1,377.0	1,377.0	\$28.70	\$39,519.90
2302.502	DRILL AND GROUT REINFORCEMENT BARS	EACH	51.0	0.0	51.0	\$10.00	\$510.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	238.0	0.0	0.0	\$0.01	\$0.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (SPNWB230B)	TON	515.0	0.0	515.9	\$75.25	\$38,821.48
2360.509	TYPE SP 9.5 WEAR COURSE MIX (3,C) (SPWEA340C)	TON	328.0	0.0	0.0	\$90.00	\$0.00
2502.503	4" PERF PVC PIPE DRAIN W/GEOTEXTILE WRAP AND GRANULAR BEDDING	LIN FT	755.0	581.0	631.0	\$8.65	\$5,458.15
2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	6.0	6.0	6.0	\$289.05	\$1,734.30
2506.502	CASTING ASSEMBLY SPECIAL	EACH	4.0	0.0	0.0	\$321.35	\$0.00
2521.518	5" CONCRETE WALK	SQ FT	6,370.0	0.0	6,422.0	\$7.45	\$47,843.90
2521.601	CONCRETE CURB RAMP WALK	LUMP SUM	1.0	0.0	1.0	\$45,350.00	\$45,350.00
2531.503	CONCRETE CURB & GUTTER, DESIGN D418	LIN FT	869.0	0.0	593.0	\$19.30	\$11,444.90
2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	488.0	0.0	802.0	\$36.10	\$28,952.20
2531.603	CONCRETE SILL	LIN FT	335.0	0.0	335.0	\$4.50	\$1,507.50
2531.504	7" RESIDENTIAL CONCRETE DRIVEWAY PAVEMENT	SQ YD	80.0	0.0	95.0	\$95.40	\$9,063.00

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
2531.504	7" COMMERCIAL CONCRETE DRIVEWAY PAVEMENT	SQ YD	260.0	0.0	266.0	\$109.00	\$28,994.00
2564.518	SIGN PANELS TYPE C	SQ FT	27.0	0.0	0.0	\$70.00	\$0.00
2521.625	INSTALL SIGN	EACH	6.0	0.0	0.0	\$350.00	\$0.00
2521.625	SALVAGE AND INSTALL SIGN TYPE SPECIAL	EACH	3.0	0.0	0.0	\$350.00	\$0.00
2573.502	STABILIZED CONSTRUCTION ENTRANCE	EACH	1.0	0.0	0.0	\$0.01	\$0.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	11.0	0.0	3.0	\$175.00	\$525.00
2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	60.0	0.0	0.0	\$3.00	\$0.00
2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	140.0	0.0	0.0	\$18.75	\$0.00
2521.630	SODDING TYPE LAWN	SQ YD	410.0	0.0	0.0	\$10.00	\$0.00
2575.504	OVER-SEEDING	SQ YD	245.0	0.0	0.0	\$0.75	\$0.00
2575.504	WEED SPRAYING	SQ YD	450.0	0.0	0.0	\$0.10	\$0.00
2575.523	WATER (TURF RESTORATION)	M					
		GALLON	70.0	0.0	0.0	\$30.00	\$0.00
2575.604	TURF ESTABLISHMENT (TEMPORARY)	SQ YD	900.0	0.0	0.0	\$0.75	\$0.00
2575.604	TURF ESTABLISHMENT (PERMANENT)	SQ YD	490.0	0.0	0.0	\$1.75	\$0.00
2582.503	4" SOLID LINE PAINT (WHITE)(PARKING SPOT)	LIN FT	1,260.0	0.0	0.0	\$0.70	\$0.00
2582.518	PAVEMENT MESSAGE PAINT (WHITE)(HANDICAP SYMBOL)	SQ FT	10.5	0.0	0.0	\$6.00	\$0.00
Street, Curb & Gutter, Sidewalk, Driveways, Drainage Pipe Total							\$308,989.71
Storm Sewer							
2503.503	8" PIPE SEWER	LIN FT	84.0	87.0	87.0	\$40.25	\$3,501.75
2503.503	12" PIPE SEWER	LIN FT	193.0	182.0	182.0	\$40.95	\$7,452.90
2503.503	15" PIPE SEWER	LIN FT	110.0	109.0	109.0	\$48.00	\$5,232.00
2503.503	18" PIPE SEWER	LIN FT	298.0	297.0	297.0	\$51.50	\$15,295.50
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	11.2	11.1	11.1	\$643.85	\$7,166.05
2506.503	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (TYPE 477)	LIN FT	2.7	11.3	11.3	\$593.05	\$6,713.33
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (NYLOPLAST 12")	EACH	1.0	2.0	2.0	\$1,173.10	\$2,346.20
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (NYLOPLAST 24")	EACH	2.0	1.0	1.0	\$2,505.90	\$2,505.90
2506.502	CONSTRUCT DRAINAGE STRUCTURE SPECIAL (ROOF DRAIN)	EACH	4.0	4.0	4.0	\$1,295.50	\$5,182.00
2506.502	CASTING ASSEMBLY (STORM)	EACH	6.0	0.0	0.0	\$965.65	\$0.00
2506.502	CONNECT STORM SPECIAL	EACH	3.0	1.0	3.0	\$250.00	\$750.00
Storm Sewer Total							\$56,145.63
TOTAL ALTERNATE 1							\$365,135.34
ALTERNATE 2							
2503.603	SEWER INSPECTION (VIDEO INSPECTION MAINLINE)	LIN FT	28,000.0	0.0	0.0	\$0.85	\$0.00
TOTAL ALTERNATE 2							\$0.00
CHANGE ORDER #1							
	GEOGRID (TRIAx TYPE 2)	SQ YD	1,866.7	1,866.7	1,955.0	\$3.60	\$7,038.00
TOTAL CHANGE ORDER #1							\$7,038.00

*WEM
portion
owed*

Item No.	Item	Unit	Est. Quantity	Previous Quantity	Quantity to Date	Unit Price	Total Price
CHANGE ORDER #2							
	AGGREGATE BASE (6" MINUS, CRUSHED LIMESTONE)	TON	600.0	0.0	571.0	\$29.10	\$16,616.10
	TOTAL CHANGE ORDER #2						\$16,616.10
Total Amount Earned							\$1,748,366.94

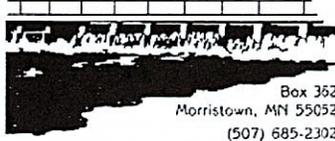
ASSIGNING NEW STREET ADDRESS FOR PROPERTY
PID# 2026325005



City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-38

**A RESOLUTION ASSIGNING NEW STREET ADDRESS FOR PROPERTY
PID# 2026325005**

WHEREAS, the City of Morristown Zoning Board approved permit number 2024-28 for new construction on PID# 2026325005;

WHEREAS, PID# 2026325005 currently does not have an address;

WHEREAS, the recommendation is to assign PID# 2026325005 the address 25625 Independence Ave, Morristown, MN 55052;

NOW, THEREFORE BE IT RESOLVED, that the Morristown City Council hereby approves the creation and assignment of the address 25625 Independence Ave, Morristown, MN 55052, to PID# 2026325005.

Accepted by the City Council of the City of Morristown on Tuesday, September 3, 2024.

Approved:

Mayor, Tony Lindahl

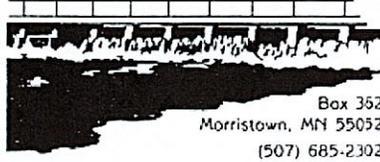
Attested:

City Clerk/Treasurer, Cassie Eldeen

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



RESOLUTION 2024-37

A Resolution Adopting the Proposed 2024 Property Tax Levy Collectable in 2025 and the Proposed Budget for 2025

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN, RICE COUNTY, MINNESOTA, that the following sums of money is levied for the current year collectable in 2025 upon taxable property in the City of Morristown for the following purposes:

Fund	2025
General Fund	\$397,437
Fire Relief Fund	\$5,000
Fire Department Fund	\$43,117
Fire Hall Debt Fund	\$109,116
2022 Street Capital Project Bond Fund	\$73,655
2024 Street Capital Project Bond Fund	\$49,004
Total	\$677,329

BE IT RESOLVED, this is a 10% increase from last year's property tax levy.

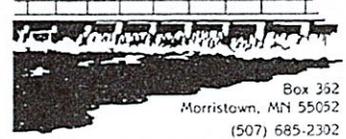
BE IT RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Rice County Auditor.

ADOPTED by the City Council of the City of Morristown, Minnesota, County of Rice, on this 3rd day of September 2024.

Tony Lindahl, Mayor

ATTEST:

Cassie Eldeen, City Clerk/Treasurer



JOB DESCRIPTION

JOB TITLE: Seasonal Snowplow
DEPARTMENT: Public Works
IMMEDIATE SUPERVISOR: Public Works Lead

POSITION SUMMARY: This position works as needed by the Public Works Lead, but no more than 31 hours per week, plowing snow, shoveling, and snow blowing.

CREATED ON: September 3, 2024
LAST REVISED: September 3, 2024

position close date: _____

Start date: First snowfall

end date: Last snowfall

Pay rate: \$25/hour

RESPONSIBILITIES:

- Plow snow as necessary with pick-up trucks.
- Operate snow blowers when needed.
- Shovel snow from around doors and access points.
- Distribute salt to ensure a safe walking path.
- Maintains snow equipment through basic checks and services.
- Be on-call when necessary.
- Perform other work as required and/or directed.

2nd pay rate for
Current employee

PREFERRED KNOWLEDGE AND SKILLS:

- Considerable knowledge of the occupational hazards involved and the safety precautions necessary in equipment operation.
- Considerable skill in the use and care of tools, vehicles and equipment used in work.
- Ability to work long hours when necessary.
- Be able to work at night and early morning.

MINIMUM QUALIFICATIONS:

- Maintain a Minnesota Class D driver's license
- Must be over the age of 18 at the time of hire

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee will encounter while performing the essential functions of this job.

- Considerable ability to stand, walk, bend, crouch, stoop, pull and push, and twist and turn for long periods and/or repetitively.
- Considerable ability to work outside in all types of weather.

City of Morristown, Minnesota
2024 Fire Service Contract
For Levy Year 2025

This contract is made and entered into this 3rd day of September, 2024 between the City of Morristown, Rice County, Minnesota, 402 Division Street South, a public corporation ("City"), and Shieldsville Township, Rice County, Minnesota, 11904 Dodd Rd, Kilkenney, a public corporation ("Town").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** The City agrees to furnish fire service and fire protection to all property for the following Sections within the Township area for the compensation and on the conditions hereinafter set forth, and the city further agrees that a reasonable effort will be made by its Fire Department to attend all fires within the Township area whenever it is notified of such fires, subject to the following conditions. Fire service provided by the City to the Township includes general structural and nonstructural, grass and forest, vehicle firefighting, and general rescue services including vehicle and equipment extraction, general search and rescue, and emergency medical services.
 - a. **Allocation of Resources.** The parties understand the fire department officer in charge of the scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions, road conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees, and volunteers shall not be liable to the Town, or any other person, for failure to furnish assistance under this agreement, or for recalling assistance.
 - c. **Service Territory.** City shall provide fire services as indicated in this contract to the entire area of Shieldsville Township. The identified area shall constitute the Town's Service Territory for the purposes of this contract.
2. **Satisfaction.** At any time, the City is available to discuss Town's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract and shall involve sections.
3. **Term.** This contract shall commence on the effective date indicated above and shall expire one year from that date unless terminated earlier as provided herein.
4. **Ownership.** The City owns all fire/rescue equipment used by the fire department and shall have the sole discretion to determine when and how to dispose of such equipment. All proceeds from the sale of such equipment shall be credited to the fire department fund.
5. **City's Responsibilities.** In addition to any other obligations described herein, City shall:
 - a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory.
 - b. Develop a detailed annual operating budget for the fire department and present it to Town along with sufficient information to explain the items included in the budget figures.

- c. Upon Town's request, provide Town access to financial and cost data related to the fire department for five years prior to the current service year.
 - d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
6. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
 - d. It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues.
 - e. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.
7. **Insurance Requirements.** City shall maintain general liability insurance for its services for the term of this contract. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
8. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
9. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

10. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
11. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
12. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Administrator or City Clerk if there is no City Administrator, and notice to Town shall be served on the Town Clerk.
13. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
14. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be based in the State of Minnesota.
15. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.
16. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following percentages relate to the entire territory to which City provides fire services as the primary service provider (e.g., the entire City, Town's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the City's primary service area).

- a. The cost allocation percent shall be determined by the average of three categories:
 - i. Cost per section,
 - ii. Percent of calls over the last five years, not including recalled calls, and
 - iii. The market value of all taxable and non-taxable structures, also known as the tax capacity, obtained from the counties every three years.
- b. The cost allocation percent will be used to determine how much of the fire department's annual operating budget, as well as annual capital outlay costs, Town will be responsible for.
- c. **Invoice.** City shall provide Town an invoice for the annual Payment Amount by December 31st of the contract year. Said invoice shall be payable by April 1st of the following year.
- d. **2024 Payment Amount.** Based on the formula above, City has determined that Town owes City the following for 2024 services:

2024 Payment Amount Breakdown

Annual Operating Budget:	\$14,054
Capital Outlay:	\$2,643
Total Payment Amount:	\$16,697

Written invoice to be sent to Town no later than: 12/31/2024
Total Payment Amount due: 4/1/2025

17. **Meeting of Parties.** City shall attend Town’s annual March meeting during the term of this contract. At this meeting, City shall provide a signed copy of this agreement.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Morristown

Shieldsville Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Attested: Clerk Signature

Attested: Clerk Signature

Hall Rental Agreement

Between the City of Morristown and the Morristown Commercial Club

THIS AGREEMENT, is made and entered into this 3rd day of September, 2024, by and between the City of Morristown and the Morristown Commercial Club.

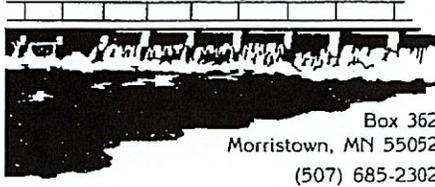
NOW THEREFORE, the parties agree to the following:

1. **Liquor License.** The Commercial Club agrees to relinquish their on-sale liquor license with the address of 402 Division St S, effective July 1, 2025.
2. **Enhancements.** The City of Morristown agrees to offer the renter the following enhancements and extras for their event; AV equipment (projector, screen, lights, and sound system), ceiling drapery, pipe and drape, and high-top tables. The City of Morristown must communicate with the Commercial Club whenever such enhancements or extras are purchased. The City of Morristown will give all proceeds from the sale to the Commercial Club. The Commercial Club will be responsible for setting up and taking down the enhancements. Furthermore, if the AV equipment is used, the Commercial Club will be responsible for training or helping the renter with the equipment prior to their event. The Commercial Club is responsible for notifying the City whenever the prices of the enhancements or extras change.
3. **Kitchen.** The Commercial Club agrees to apply for the 2025 Food and Beverage License from the Minnesota Department of Health. The City of Morristown agrees to apply for a transfer of that license effective June 30, 2025. The City of Morristown will pay the fee for the remainder of the year.
4. **Electronic Sign.** The Commercial Club agrees to release the City of Morristown from their agreement signed in 2021 with no future payments owed. The City of Morristown will be the owner of the sign and will be solely responsible for the maintenance and upkeep of the sign. In return for this release, the Commercial Club will have use of the Community Center rent free for a period of eighteen years, effective when this agreement is signed.
5. **Purchase.** The City of Morristown agrees to purchase the kegerator and two coolers that are in the bar, from the Commercial Club for \$3,000.
6. **Joint Use.** The Commercial Club agrees to allow the City to use the freezer, popcorn maker, and scissors lift when needed.
7. **Locks.** The City will allow the Commercial Club to install locks at their own cost to the east cupboards in the bar area. The Commercial Club agrees to give a copy of the key to the City Clerk. The Commercial Club agrees to give up access to these cupboards in the event that City Council requests this of them.
8. **Bar Access.** The City agrees to give the Commercial Club access to the bar as long as advanced notice is given. The City has the right to remove this access at any time, with 30 days notice given to the Commercial Club.
9. **Office Access.** The Commercial Club agrees to give up access and remove all files from the City Office effective July 1st, 2025.

City of Morristown

IN SOUTHERN MINNESOTA LAKES REGION

Best Little Town By A "Dam Site"



Box 362

Morristown, MN 55052

(507) 685-2302

ORDINANCE 2018 – 2

AN ORDINANCE AMENDING SECTION 31.15 OF THE MORRISTOWN CITY CODE ESTABLISHING SALARIES FOR THE MAYOR AND CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF MORRISTOWN DOES ORDAIN:

1. Section 31.15 of the Morristown City Code is deleted in its entirety and the following is substituted in its stead:

“Section 31.15 GENERALLY.

- (A) The salary of the Mayor shall be One Thousand Dollars (\$1,000) annually. Said annual salary shall be compensation for performing the duties of mayor, including attendance at the regular council meeting held on the first Monday of each month, whether or not actually attended.
- (B) The salary for each council member, excluding the Mayor, shall be Nine Hundred Twenty-Five Dollars (\$925) annually. Said annual salary shall be compensation for performing the duties of council member, including attendance at the regular council meeting held on the first Monday of each month, whether or not actually attended.
- (C) In addition to the annual salaries set forth above, the Mayor and each council member shall be paid Twenty-Five Dollars (\$25) as and for compensation for each meeting actually attended in addition to the regular council meeting held on the first Monday of each month, including any work sessions, special meetings, public hearings, emergency meetings, or the regular council meeting held on the third Monday of each month.”

2. The amendments to Section 31.15 set forth in Paragraph 1 are a codification of compensation that has historically been paid to the Mayor and council members and does not constitute an increase in their compensation. Therefore said compensation structure shall be effective January 1, 2018.

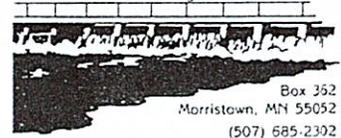
Passed and adopted this 5th day of February, 2018, with the following vote:

Yes: 5 No: 0 Abstain: —

ATTEST:

Sheri Gregor
Sheri Gregor, City Clerk

Kurt Wolf
Kurt Wolf, Mayor



MEMO

To: City Council
From: Cassie Eldeen
Date: 8/28/2024
Subject: 106 1st St. SE - Update

- Original Memo:
 - Letter was sent to homeowner on July 3, 2024. City Clerk received phone call on July 24 from Margaret (Bonnie) Lee. She is the mother of the homeowner and is the one that takes care of things. She did not get the letter from the city until that day. She was unaware of any issues or fines. They have been trying to evict the renter from the residence and he was supposed to be our June 1st, then postponed until July 1st. Currently, the renter is still occupying the home. Bonnie is in process of filling out the legal papers to file with the court for eviction so they can sell the property.
- Update:
 - Renter has since called City Hall and asked to have the fines forgiven. He was told only Council can decide that. He said he would try to make the September Council meeting to address Council. Fines are as follows:

Date	Notice	Fine Amount	Balance	Notes
3/1/2024	1 st	\$0	\$0	
3/14/2024	2 nd	\$100	\$100	
5/3/2024	3 rd	\$200	\$300	
6/6/2024	4 th	\$400	\$700	
7/3/2024	5 th	\$800	\$1,500	Letter also sent to landowner