## CITY OF MORRISTOWN

## DECK

## - DEFINITIONS:

- Deck: A horizontal, unenclosed platform, with or without attached railings, seats, trellises, or other features, attached, or functionally related to a principal use or site, and at any point extending more than 3 feet above ground.
- SETBACKS:
- Decks shall not be less than 20 feet from the front property line; not less than 10 feet from a side yard or 5 feet from the rear lot line, and not less than 10 feet from another building on the same line.
- Setback Exceptions: Uncovered decks may encroach into the front yard, required side, or required rear yard a distance not to exceed 4 feet.
$\square$ PERMIT:
- Permit is needed for the replacement of an existing deck, as well as the installation of a new deck.
- Permit is valid for three (3) months.
- Fee must be paid prior to receiving a permit.
- Applicant is responsible for calling or emailing City Hall to close out the permit.

This form is intended for informational purposes only and does not identify all regulations. All decks must meet the requirements of the Morristown City Code. The City Code can be found on our website at www.ci.morristown.mn.us

The City does not verify property lines or final locations of installations. Therefore, the property owner is advised to verify property corners/lines prior to installation. Furthermore, disputes between property owners regarding property lines is a private matter.

QUESTIONS: Please call City Hall at (507) 685-2302, or email admin@ci.morristown.mn.us

Date of Application: $\qquad$
Parcel ID: $\qquad$
Property Address: $\qquad$

## OWNER INFORMATION

Owner's Name:
Owner's Address (if different): $\qquad$
Owner's Address (if different): $\qquad$
Owner's Phone Number: $\qquad$

## CONTRACTOR INFORMATION

Contractor Name: $\qquad$
Contractor Address:
Contractor Phone:
$\qquad$
Contractor Email Address: $\qquad$

## WORK TO BE COMPLETED

Specific Work to be Done: $\qquad$
Roof Materials to be Used: $\qquad$
Siding Materials to be Used: $\qquad$
Estimated Cost of Construction: $\qquad$
APPLICANT
Applicant Name: $\qquad$
Applicant Email Address:
Applicant Signature:
*I have read and understand the above information and will abide by all City of Morristown Ordinances.

## TO CLOSE OUT PERMIT:

- Please send pictures of completed work to admin@ci.morristown.mn.us
- When installation is completed and you are ready to close out your permit, you must sign below to close out the permit. This can be done through email, or you can stop at City Hall and sign once the work is completed.
*I have completed the fence installation at the listed address and confirm that l've abided by all City of Morristown Ordinances.


## SITE PLAN:

Use the grid below or submit drawing. Plan must accompany Permit Application and must show existing and proposed structure(s), as well as distances between structure(s) to property lines (setbacks).


