## CITY OF MORRISTOWN

## APPLICATION FOR A ZONING PERMIT

## UTILITY SHED

## $\square$ DEFINITIONS:

- Accessory Structure: A subordinate structure located on the same lot as the principal structure, the use of which is incidental and accessory to that of the principal structure.
- FOUNDATION:
- The large or primary accessory structure shall be constructed upon a totally concrete slab or floating foundation. The second or smaller accessory structure does not need to be constructed on a concrete slab or floating foundation, if some type of constructed floor component is included with the structure. However, this type of accessory structure does need to be anchored to the ground in a manner acceptable to the Zoning Administrator.
- SETBACKS:
- Structures shall not be less than 20 feet from the front property line; not less than 10 feet from a side yard or 5 feet from the rear lot line, and not less than 10 feet from another building on the same line.
- LIMITATIONS:
- Only two (2) detached accessory structures are allowed per lot.
- One shall not exceed 1,344 square feet.
- The other shall not exceed 160 square feet.
$\square$ PERMIT:
- Permit is valid for three (3) months.
- Fee must be paid prior to receiving a permit.
- Fee can be found on the current Master Fee Schedule.
- Applicant is responsible for calling or emailing City Hall to close out the permit.

This form is intended for informational purposes only and does not identify all regulations. All structures must meet the requirements of the Morristown City Code. The City Code can be found on our website at www.ci.morristown.mn.us

The City does not verify property lines or final locations of structures. Therefore, the property owner is advised to verify property corners/lines prior to installation. Furthermore, disputes between property owners regarding property lines is a private matter.

QUESTIONS: Please call City Hall at (507) 685-2302, or email admin@ci.morristown.mn.us

Date of Application:

> Parcel ID:
$\qquad$
$\qquad$
Property Address: $\qquad$

## OWNER INFORMATION

Owner's Name:
Owner's Address (if different): $\qquad$
Owner's Address (if different): $\qquad$
Owner's Phone Number: $\qquad$

## CONTRACTOR INFORMATION

Contractor Name: $\qquad$
Contractor Address:
Contractor Phone:
$\qquad$

Contractor Email Address: $\qquad$

## WORK TO BE COMPLETED

Specific Work to be Done: $\qquad$
Roof Materials to be Used: $\qquad$
Siding Materials to be Used: $\qquad$
Estimated Cost of Construction: $\qquad$
APPLICANT
Applicant Name: $\qquad$
Applicant Email Address:
Applicant Signature:
*I have read and understand the above information and will abide by all City of Morristown Ordinances.

## TO CLOSE OUT PERMIT:

- Please send pictures of completed work to admin@ci.morristown.mn.us
- When the work is completed, you must sign below to close out the permit. This can be done through email, or you can stop at City Hall to sign.
*I have completed the work at the listed address and confirm that l've abided by all City of Morristown Ordinances.


## SITE PLAN:

Use the grid below or submit drawing. Plan must accompany Permit Application and must show existing and proposed structure(s), as well as distances between structure(s) to property lines (setbacks).


